

FREEMAN

445 E. Glendale Avenue
Sparks, NV 89431
Ph:(775) 355-4600 • Fax: (775) 356-6236

DISCOUNT PRICE
DEADLINE DATE
NOVEMBER 22, 2006

**INCLUDE THE FREEMAN METHOD
OF PAYMENT WITH YOUR ORDER**

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: X

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

FURNISHINGS

Qty	Part #	Description	Discount Price	Standard Price	Total
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CHAIRS

Pages 1 & 2

___	N71092	Diva Counter Stool.....	155.65	202.35	___
___	N71091	Diva Chair	135.40	176.00	___
___	N710102	Santana Arm Chair.....	135.40	176.00	___
___	N71085	Forestdale Chair.....	78.25	101.75	___
___	N710144	Diplomat Chair	162.45	211.20	___

*Please circle color for Cherry Barrel Chair:
Cranberry Taupe

___	N71038	Cherry Barrel Chair*.....	168.55	219.10	___
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*Please circle color for Directors Chair and Stool:
Black Royal Blue Bright Green Yellow Orange
Red Purple Bright Blue

___	N710142	Director Stool*	113.65	147.75	___
___	N71042	Director Chair*.....	103.15	134.10	___
___	N710998	Custom Imprinting/Director	Quoted Upon Request		

Pages 3 & 4

___	N71048	Gray Gaslift Stool w/Arms	192.25	249.95	___
___	N71047	Gray Gaslift Stool	184.05	239.25	___
___	N71046	Gray Gaslift Chair w/Arms.....	169.20	219.95	___
___	N71045	Gray Gaslift Chair.....	161.80	210.35	___
___	N71044	Executive Chair	362.35	471.05	___

*Please circle color for Bugle Base Chair:
Blue Tweed Black Tweed

___	N71041	Bugle Base Chair*	96.80	125.85	___
___	N71088	Black Diamond Stool.....	132.85	172.70	___
___	N71089	Black Diamond Side Chair	88.85	115.50	___
___	N71090	Black Diamond Arm Chair.....	112.35	146.05	___
___	C210105	Opal Side Chair.....	52.60	68.40	___

*Please circle color for Arm Chair:
Blue Burgundy Gray

___	C210101	Carson Arm Chair*	79.05	102.75	___
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Page 5

___	N71049	Sibley Brass Bar Stool	NOT AVAILABLE		
___	C210112	Casey Padded Stool	77.65	100.95	___

*Please circle color for Tilt Swivel Chair:
Blue Tweed Gray Tweed Black Tweed

___	N71040	Tilt Swivel Chair*	132.85	172.70	___
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*Please circle color for Brass/Chrome Conference Chair:
NOT AVAILABLE

___	N71016	Brass Conference Chair.....	NOT AVAILABLE		
___	N710116	Chrome Conference Chair	NOT AVAILABLE		
___	N710216	Black Conference Chair	NOT AVAILABLE		

LOUNGE SEATING

Page 6

___	N73091	Signature Loveseat	553.15	719.10	___
___	N71093	Signature Chair	384.65	500.05	___

*Please circle color for Kennedy Sectional Series:
Blue Tweed Black Tweed

___	N730313	Kennedy Sofa - 3 piece*	630.70	819.90	___
___	N730213	Kennedy Loveseat 2 piece*	420.60	546.80	___
___	N73013	Kennedy Corner Section*.....	210.30	273.40	___
___	N73014	Kennedy Center Section*.....	210.30	273.40	___

174555 LVP 06/07

FURNISHINGS

Qty	Part #	Description	Discount Price	Standard Price	Total
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TABLES

Pages 7 & 8

___	N72026	Cherry Cocktail Table	176.00	228.80	___
___	N72027	Cherry End Table	154.50	200.85	___
___	N72028	Metro Slate Cocktail Table	200.30	260.40	___
___	N72029	Metro Slate End Table.....	174.55	226.90	___
___	C115103	Studio Black Cocktail Table.....	75.55	98.20	___
___	C115104	Studio Black End Table	69.05	89.75	___

*Please circle color for Glass Conference Table:
Black Brass Chrome

___	N72015	Glass Conference Table*	176.00	228.80	___
___	N72065	Bugle Base Table/White	205.80	267.55	___

Pedestal Tables - SoHo Series

___	N72066	Black-Top Mini 18"H x 18"W.....	107.20	139.35	___
___	N72069	Black-Top Cafe 30"H x 24"W.....	125.20	162.75	___
___	N72070	Black-Top Bistro 42"H x 24"W	165.85	215.60	___

*Please circle color for 36"W SoHo Table:
Black Gray

___	N72067	Cafe Table 30"H x 36"W*.....	144.55	187.90	___
___	N72068	Bistro Table 42"H x 36"W*	180.70	234.90	___

Pedestal Tables - Chelsea Series - Butcher Block Top

___	N72063	Cafe Table 30"H x 30"W	136.10	176.95	___
___	N72064	Cafe Table 30"H x 36"W.....	143.15	186.10	___
___	N720163	Bistro Table 42" x 30"W	182.70	237.50	___
___	N720164	Bistro Table 42" x 36"W	199.70	259.60	___

OFFICE FURNITURE

Pages 9 & 10

___	N72093	Milano Table/Blonde Top	372.15	483.80	___
___	N72092	Milano Table/Black Top.....	372.15	483.80	___
___	N72095	Luna Table/Blonde Top.....	439.85	571.80	___
___	N72094	Luna Table/Black Top	439.85	571.80	___

*Please circle color for Writing Table:
Black Gray

___	N720191	Hemingway Writing Table*	284.30	369.60	___
___	N74061	Cherry Desk/5-foot	439.85	571.80	___
___	N74065	Cherry Bookcase.....	304.45	395.80	___
___	N74064	Cherry Credenza.....	358.70	466.30	___
___	N74071	Oak Desk/5-foot	439.85	571.80	___
___	N74075	Oak Bookcase.....	304.45	395.80	___
___	N74074	Oak Credenza.....	358.70	466.30	___

Remember to select a color for items with ().
A color will be selected for you if not indicated.

FREEMAN FURNISHINGS

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

DISPLAY FURNITURE
Pages 11 & 12

Qty	Part #	Description	Discount Price	Standard Price	Total
*Please circle color for Display Counter:					
		<i>Black Gray</i>			
___	N72056	Display Counter*	304.45	395.80	___
___	N74079	Alpha Adjustable Stand	318.10	413.55	___
___	N75079	Orion Computer Kiosk.....	304.20	395.45	___
___	N75030	Black Display Cube/Small.....	169.20	219.95	___
___	N75031	Black Display Cube/Med.....	169.20	219.95	___
___	N75032	Black Display Cube/Large.....	169.20	219.95	___
___	N75020	Black Display Cylinder/Low.....	149.55	194.40	___
___	N75021	Black Display Cylinder/Med.....	159.40	207.20	___
___	N75022	Black Display Cylinder/High.....	180.70	234.90	___

*Please circle color for drape: *Black Blue Berry Burgundy*
Dark Green Gold Gray Plum Red Teal White

DRAPED TABLES - Tables are 24" wide

___	C130330	3' Draped Table/30"H*.....	82.90	107.75	___
___	C130430	4' Draped Table/30"H*.....	103.60	134.70	___
___	C130630	6' Draped Table/30"H*.....	123.85	161.00	___
___	C130830	8' Draped Table/30"H*.....	141.10	183.45	___
___	C12404630	4th Side Drape-6'x30"H*.....	34.60	45.00	___
___	C12404830	4th Side Drape-8'x30"H*.....	34.60	45.00	___
___	C130342	3' Draped Counter/42"H*.....	112.05	145.65	___
___	C130442	4' Draped Counter/42"H*.....	128.30	166.80	___
___	C130642	6' Draped Counter/42"H*.....	144.55	187.90	___
___	C130842	8' Draped Counter/42"H*.....	161.80	210.35	___
___	C12404642	4th Side Drape-6'x42"H*.....	40.00	52.00	___
___	C12404842	4th Side Drape-8'x42"H*.....	40.00	52.00	___

UNDRAPED TABLES

___	C131330	3' Undraped Table/30"H.....	32.75	42.60	___
___	C131430	4' Undraped Table/30"H.....	40.05	52.05	___
___	C131630	6' Undraped Table/30"H.....	46.40	60.30	___
___	C131830	8' Undraped Table/30"H.....	52.50	68.25	___
___	C131342	3' Undraped Counter/42"H.....	56.30	73.20	___
___	C131442	4' Undraped Counter/42"H.....	64.30	83.60	___
___	C131642	6' Undraped Counter/42"H.....	71.70	93.20	___
___	C131842	8' Undraped Counter/42"H.....	77.50	100.75	___

ACCESSORIES
Pages 13 & 14

Qty	Part #	Description	Discount Price	Standard Price	Total
TABLE TOP RISERS					
___	C150410	4'Lx7"H Single Step Riser.....	52.15	67.80	___
___	C150414	4'Lx14"H Single Step Riser.....	55.45	72.10	___
___	C150420	4'Lx14"H Double Step Riser....	106.65	138.65	___
___	C150610	6'Lx7"H Single Step Riser.....	71.70	93.20	___
___	C150614	6'Lx14"H Single Step Riser.....	76.90	99.95	___
___	C150620	6'Lx14"H Double Step Riser....	131.30	170.70	___
___	C150810	8'Lx7"H Single Step Riser.....	82.90	107.75	___
___	C150814	8'Lx14"H Single Step Riser.....	87.30	113.50	___
___	C150820	8'Lx14"H Double Step Riser....	169.50	220.35	___

ACCESSORIES
Pages 13 & 14

___	C220117	Chrome Stanchion.....	34.20	44.45	___
___	C2205	Velour Rope/5'.....	N.A.	N.A.	___
___	C2206	Velour Rope/6'.....	N.A.	N.A.	___
___	C2208	Velour Rope/8'.....	32.75	42.60	___
___	C22010	Velour Rope/10'.....	37.60	48.90	___
___	C220119	White Plastic Chain-per ft.....	2.10	2.75	___
___	C220121	Chrome Stanchion w/belt.....	59.85	77.80	___
___	C220118	Chrome Sign Holder.....	64.30	83.60	___
___	N750135	Round Literature Rack.....	246.35	320.25	___
___	N750136	Flat Literature Rack.....	213.15	277.10	___
___	C220109	Chrome Coat Tree.....	42.00	54.60	___
___	C220134	Chrome Easel.....	44.70	58.10	___
___	C220110	Chrome Bag Rack.....	91.05	118.35	___
___	N75053	Black Trash Container.....	71.70	93.20	___
___	N75054	Aluminum Trash Container.....	71.70	93.20	___
___	C220107	Wastebasket.....	17.90	23.25	___
___	N75057	Small Refrigerator.....	288.35	374.85	___
___	N75052	Black Table Lamp.....	125.20	162.75	___
___	N74082	File Cabinet/2 Drawer.....	179.05	232.75	___
___	N74081	File Cabinet/4 Drawer.....	246.35	320.25	___
___	C10201484	Bulletin Board.....	156.75	203.80	___

Sub-Total _____ + Tax (7.375%) N/A = TOTAL _____

FREEMAN FURNISHINGS

FURNISHINGS II

Qty	Part #	Description	Discount Price	Standard Price	Total
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CASUAL SEATING
Pages 1 & 2

LISBON GROUP - Black Leather

___	8302	Sofa.....	627.05	815.15	_____
___	8303	Loveseat.....	565.05	734.55	_____
___	81011	Chair.....	420.30	546.40	_____

CHAIRS

___	8102	Barcelona - Black Leather...	689.05	895.75	_____
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NEWPORT GROUP - Charcoal Leather

___	8308	Loveseat.....	571.95	743.55	_____
___	8109	Armless Chair.....	323.85	421.00	_____
___	81010	Corner Chair.....	379.00	492.70	_____

SOUTH BEACH GROUP - Platinum Suede

___	8301	Sofa.....	551.25	716.65	_____
___	8151	Ottoman.....	241.20	313.55	_____

KEY WEST GROUP - Black

___	8306	Sofa.....	496.15	645.00	_____
___	8307	Loveseat.....	447.90	582.25	_____
___	8103	Tub Chair.....	344.55	447.90	_____

CASUAL SEATING
Pages 3 & 4

FLORENCE GROUP - Cream

___	8304	Sofa.....	523.70	680.80	_____
___	81012	Chair.....	372.10	483.75	_____
___	82020	Urban Table.....	323.85	421.00	_____
___	82021	Urban End Table.....	282.50	367.25	_____

RIO GROUP - Blue Suede

___	8305	Sofa.....	509.95	662.95	_____
___	81014	Chair.....	367.95	478.35	_____
___	82022	Inspiration Table.....	268.75	349.40	_____
___	82023	Inspiration End Table.....	254.95	331.45	_____

MONACO GROUP

___	83061	Sofa.....	584.35	759.65	_____
___	82045	Table - Chestnut/Graphite ...	248.05	322.45	_____
___	82046	End Table - Chestnut/Graph	220.50	286.65	_____
___	81072	Camouflage Chair.....	392.75	510.60	_____

CHAIRS

___	8101	T-Vac - Translucent/Chrome	268.75	349.40	_____
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OTTOMANS

___	8154	Square - Black Leather.....	275.65	358.35	_____
___	8152	Square - White Leather.....	275.65	358.35	_____
___	8155	Bench - Black Leather.....	330.75	430.00	_____
___	8153	Bench - White Leather.....	330.75	430.00	_____
___	81513	Half Round - Black Leather...	344.55	447.90	_____
___	81514	Half Round - White Leather....	344.55	447.90	_____

CUBES

___	8156	Chocolate Brown.....	96.50	125.45	_____
___	8157	Blueberry.....	96.50	125.45	_____
___	8158	Russet.....	96.50	125.45	_____
___	8159	Raspberry.....	96.50	125.45	_____
___	81510	Lemon.....	96.50	125.45	_____
___	81511	Natural.....	96.50	125.45	_____
___	81512	Black Leather.....	96.50	125.45	_____

SEATING
Pages 5 & 6

CHAIRS

___	8104	Cappuccino Chair.....	275.65	358.35	_____
___	8105	Stage Chair - Onyx.....	158.50	206.05	_____
___	8106	Stage Chair - Camel.....	158.50	206.05	_____
___	8107	Stage Chair - Beige.....	158.50	206.05	_____
___	8108	Stage Chair - Red.....	158.50	206.05	_____
___	810710	Occasional Chair - Black.....	241.20	313.55	_____

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FURNISHINGS II

Qty	Part #	Description	Discount Price	Standard Price	Total
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SEATING (continued)

CHAIRS (continued)

___	81025R	Pliant Chair - Red.....	93.70	121.80	_____
___	81025B	Pliant Chair - Blue.....	93.70	121.80	_____
___	81015	Panton Chair - Orange.....	165.40	215.00	_____
___	81016	Panton Chair - Yellow.....	165.40	215.00	_____
___	81017	Panton Chair - White.....	165.40	215.00	_____
___	81090	New York Chair.....	162.65	211.45	_____
___	810707	ISO Mesh Pull-up Chair.....	261.85	340.40	_____
___	810110	Manhattan Chair - Oyster....	191.55	249.00	_____

Page 7 & 8

CHAIRS (continued)

___	81018	Flex Chair w/wheels.....	135.10	175.65	_____
___	81075	Tilt Executive Chair.....	268.75	349.40	_____
___	810807	Luxor Executive Chair.....	365.20	474.75	_____
___	81063	Altura Conf/Guest Chair.....	275.65	358.35	_____
___	81074	Altura Exec Chair/High Back..	344.55	447.90	_____
___	81073	Altura Jr Exec Chair/Mid Back	303.20	394.15	_____
___	810702	Jetson Chair - Black.....	162.65	211.45	_____

BARSTOOLS & BAR

___	810100	Ohio Barstool - Grey.....	150.20	195.25	_____
___	810101	Ohio Barstool - Red.....	150.20	195.25	_____
___	810102	Ohio Barstool - Black.....	150.20	195.25	_____
___	810103	Banana Barstool - White.....	164.00	213.20	_____
___	810104	Banana Barstool - Black.....	164.00	213.20	_____
___	810505	Gin Barstool - Maple.....	144.70	188.10	_____
___	810706	Jetson Barstool - Black.....	227.40	295.60	_____
___	810200	Oslo Barstool - Blue.....	206.75	268.80	_____
___	810201	Oslo Barstool - White.....	206.75	268.80	_____
___	8501	Martini Bar.....	1205.85	1567.60	_____

TABLES & MORE
Pages 9 & 10

TABLES

___	82033	Manhattan Table - 29"H.....	263.25	342.25	_____
___	82047	Paris Table - 20"H.....	136.45	177.40	_____
___	82015	Silverado End Table - 22"H..	220.50	286.65	_____
___	82014	Silverado Table - 17"H.....	234.30	304.60	_____
___	82041	Geo Conf Table - Black.....	372.10	483.75	_____
___	82051	Geo Conf Table - Chrome.....	372.10	483.75	_____
___	82025	Geo End Table - Black.....	199.80	259.75	_____
___	82035	Geo End Table - Chrome.....	199.80	259.75	_____
___	82024	Geo Coffee Table - Black.....	220.50	286.65	_____
___	82034	Geo Coffee Table - Chrome..	220.50	286.65	_____
___	82031	Visions End Table - 21"H....	165.40	215.00	_____
___	82030	Visions Table - 17"H.....	186.05	241.85	_____
___	82038	West Indies End Table - 24"H.	206.75	268.80	_____
___	82037	West Indies Table - 19"H....	254.95	331.45	_____

MISCELLANEOUS

___	850604	Etagere - Black.....	272.90	354.75	_____
___	850605	Etagere - Pewter.....	272.90	354.75	_____
___	85078	Locking Door Pedestal.....	406.55	528.50	_____
___	850607	Kiosk - Black/Maple.....	441.00	573.30	_____
___	850608	Lectern - Adj Height.....	544.35	707.65	_____
___	850609	Lectern - Cherry - 50"H.....	261.85	340.40	_____
___	8503001	Refrigerator White - 14 cu ft...	682.20	886.85	_____

LIGHTING

___	850701	Lumalight Lamp - Red.....	275.65	358.35	_____
___	850702	Lumalight Lamp - White.....	275.65	358.35	_____
___	850703	Lumalight Lamp - Orange.....	275.65	358.35	_____
___	850704	Floor Lamp - Pewter - 58"H.	135.10	175.65	_____
___	850705	Parisian Lamp - Pewter 28"H.	130.95	170.25	_____
___	850706	Ruby Lamp - 28"H.....	130.95	170.25	_____

Sub-Total _____ + Tax (7.375%) **N/A** = TOTAL _____

FREEMAN

445 E. Glendale Avenue
Sparks, NV 89431
Ph:(775) 355-4600 • Fax: (775) 356-6236

DISCOUNT PRICE
DEADLINE DATE
NOVEMBER 22, 2006

**INCLUDE THE FREEMAN METHOD
OF PAYMENT WITH YOUR ORDER**

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

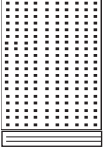
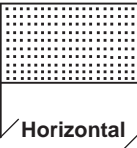
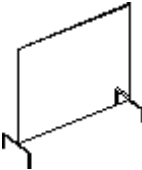
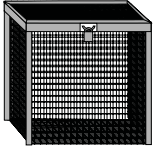


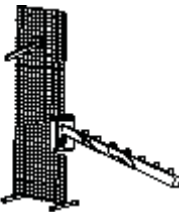
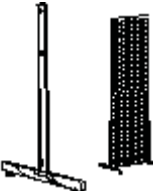
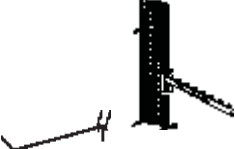
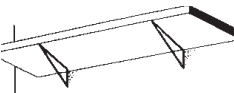
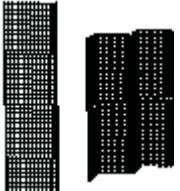

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: X

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

For your special display needs, choose from the following Freeman Accessories.

ACCESSORIES FOR RENTAL UNITS

 Vertical PERFBOARD - SINGLE SIDED	 Horizontal PERFBOARD - SINGLE SIDED	 CHROME GARMENT RACK	 COLLAPSIBLE SECURITY CONTAINER
 2 WAY STRAIGHT ARM	 4 WAY SLANT ARM	 GRID ACCESSORIES	 GRID LEGS
 PERF HOOKS AND ACCESSORIES	 WHITE PERFBOARD SHELVES	 2' x 8' GRID PANELS	 4 WAY CONNECTORS

Qty	Part #	Description	Discount Price	Standard Price	Total
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PERFBOARD					
___	10201180	1M x 8'H-Vertical/ Single Side.....	164.55	213.90	___
___	10201182	1/2M x 8'H-Vertical/ Single Side.....	123.85	161.00	___
___	10201480	4' x 8' Horizontal/ Single Side.....	164.55	213.90	___
___	1020410	4' x 12" Perfboard Shelf.....	79.20	102.95	___
___	10203	4" Single Hook.....	2.10	2.75	___
___	10203	6" Single Hook.....	2.10	2.75	___
___	10203	8" Single Hook.....	2.10	2.75	___
___	10205	12" Shelf Bracket.....	13.60	17.70	___
___	10207	7-Ball Waterfall.....	25.45	33.10	___

GRIDS					
___	103028	Chrome Grid.....	132.05	171.65	___
___	103010	Black Grid.....	132.05	171.65	___
___	103011	White Grid.....	132.05	171.65	___
___	103029	Grid Legs - Chrome.....	20.70	26.90	___
___	103029	Grid Legs - Black.....	20.70	26.90	___
___	103029	Grid Legs - White.....	20.70	26.90	___
___	103030	Grid Connectors.....	25.45	33.10	___
___	10303	3-Ball Waterfall (for grids).....	21.30	27.70	___
___	10305	5-Ball Waterfall (for grids).....	22.70	29.50	___
___	10307	7-Ball Waterfall (for grids).....	25.45	33.10	___

Qty	Part #	Description	Discount Price	Standard Price	Total
-----	--------	-------------	----------------	----------------	-------

___	10309	Cleaver Clip (for grids).....	4.20	5.45	___
___	1030468	4" Single Hook (for grids).....	2.10	2.75	___
___	1030468	6" Single Hook (for grids).....	2.10	2.75	___
___	1030468	8" Single Hook (for grids).....	2.10	2.75	___

ACCESSORIES					
___	151010	Collapsible Security Contr.	247.05	321.15	___
___	15905	Fish Bowl	29.75	38.70	___
___	159011	Ticket Tumbler (Small).....	90.65	117.85	___
___	10405	Garment Rack	98.90	128.55	___
___	10404	4-way Slant Arm Garment Rack	123.85	161.00	___
___	10403	2-way Straight Arm Garment Rack	98.45	128.00	___

Please circle color for drape:

	Black	Burgundy	Dark Green	Gold	Gray	Plum
___	Red	Teal	White	Berry	Blue	
___	12103	Special Drape- 3' H per foot* ...		12.85	16.70	___
___	12108	Special Drape- 8' H per foot* ...		16.40	21.30	___

Subtotal	\$	_____
Tax 7.375%	\$	N/A
Total Cost	\$	_____

FREEMAN

445 E. Glendale Avenue
Sparks, NV 89431
Ph:(775) 355-4600 • Fax: (775) 356-6236

DISCOUNT PRICE
DEADLINE DATE
NOVEMBER 22, 2006

**INCLUDE THE FREEMAN METHOD
OF PAYMENT WITH YOUR ORDER**

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

Please Note: The Exhibit Hall NOT is Carpeted

- For FREE samples or a quote on **orders over 1200 sq. ft.** please call our Exhibitor Sales Department (775) 355-4600.
- If you would like a quote on digitally produced carpet logos, please contact our Exhibitor Sales Department.
- **No MATERIAL HANDLING charges on carpet ordered from Freeman!**

PRESTIGE CARPET LINE - includes plastic covering, delivery installation and removal

- Guaranteed new, high quality carpet available in a variety of designer colors.

CHOOSE YOUR CARPET COLOR - 40 oz. Carpet:

- Black Charcoal Gray Pearl Navy Sea Breeze White

40 oz. Carpet Rental - Price per square foot (100 sq. ft. minimum)	Discount	Standard	
1 - 700 sq. ft. Booth Size: _____ x _____ = _____ sq.ft. @	\$ 3.15	\$ 4.10	\$ _____
701 - 1200 sq. ft. Booth Size: _____ x _____ = _____ sq.ft. @	\$ 2.85	\$ 3.70	\$ _____

CHOOSE YOUR CARPET COLOR - 28 oz. Carpet:

- Baywater Cardinal Gray Pearl Pine Toast
 Black Charcoal Navy Raspberry Wedgewood
 Cabernet Cream Peach Sea Breeze White

28 oz. Carpet Rental - Price per square foot (100 sq. ft. minimum)	Discount	Standard	
1 - 700 sq. ft. Booth Size: _____ x _____ = _____ sq.ft. @	\$ 2.70	\$ 3.50	\$ _____
701 - 1200 sq. ft. Booth Size: _____ x _____ = _____ sq.ft. @	\$ 2.40	\$ 3.10	\$ _____

CUSTOM CUT CLASSIC CARPET - includes plastic covering, delivery, installation and removal

- Our Custom Cut Classic Carpeting is available in custom cut sizes, and in nine standard colors.

CHOOSE YOUR CARPET COLOR:

- Black Tuxedo Burgundy Gray Teal Blue Plum Red Green

Rental - Price per square foot (100 sq. ft. minimum)

16 oz. Carpet Rental	Discount	Standard	
Per sq. ft. Booth Size: _____ x _____ = _____ sq.ft. @	\$ 2.05	\$ 2.65	\$ _____

CLASSIC CARPET - includes delivery, installation and removal

- Our 16 oz. Classic Carpeting is available in nine standard colors in the following standard sizes.

CHOOSE YOUR CARPET COLOR:

- Black Tuxedo Burgundy Gray Teal Blue Plum Red Green

Qty	Description	Discount	Standard	Total
_____	9' x 10' Classic Carpet	125.15	162.70	\$ _____
_____	9' x 20' Classic Carpet	250.30	325.40	\$ _____
_____	9' x 30' Classic Carpet	375.45	488.10	\$ _____
_____	9' x 40' Classic Carpet	500.60	650.80	\$ _____

CARPET PADDING AND PLASTIC COVERING

_____	Carpet Padding - 1/2" (90 - 700 sq ft)	0.65	0.85	\$ _____
_____	Carpet Padding - 1/2" (Over 700 sq ft)	0.45	0.60	\$ _____
_____	Plastic Covering (per sq. ft)	0.35	0.45	\$ _____

TOTAL CARPET COST

Orders received without payment or placed after the deadline date will cost an additional 30% and are subject to availability.

Sub-Total _____ + Tax (7.375%) **N/A** = TOTAL _____

****All Utility lines must be installed before carpet installation. Utilities should be ordered in advance.****

F R E E M A N

445 E. Glendale Avenue
Sparks, NV 89431
Ph:(775) 355-4600 • Fax: (775) 356-6236

**INCLUDE THE FREEMAN METHOD
OF PAYMENT WITH YOUR ORDER**

FREEMAN CLEANING

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: X

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

- Cleaning Services include vacuuming of booth area and emptying wastebasket at time of vacuuming.
- Prices are based on total square footage of booth regardless of area to be cleaned.
- 100 sq. ft minimum.
- Our exclusive cleaning contract for this show will not permit other service contractors, including exhibitor appointed contractors, to provide this service.

BOOTH VACUUMING (per sq ft - 100 sq ft minimum)					
Qty	Part#	Description	Price per sq. ft.	Minimum Price	Total
_____	612100	Booth Vacuuming - One Time	\$0.30	\$ 30.00	\$ _____
_____	612200	Booth Vacuuming - 2 Days (Duration of Show)	\$0.60	\$ 60.00	\$ _____
_____	612300	Booth Vacuuming - 3 Days (Duration of Show)	\$0.90	\$ 90.00	\$ _____

SHAMPOOING (per sq ft - 100 sq ft minimum)					
Qty	Part#	Description	Price per sq. ft.	Minimum Price	Total
_____	630100	Shampoo Carpet - One Time.....	\$0.48	\$ 48.00	\$ _____

PORTER SERVICE (per day)				
Qty	Part#	Description	Price per day	Total
• Includes emptying of wastebaskets and policing of your exhibit area at two-hour intervals during show hours.				
_____	620500	Exhibit Area / Under 500 sq. ft.	\$ 89.25	\$ _____
_____	6201500	Exhibit Area / 501 - 1,500 sq. ft.	\$110.25	\$ _____
_____	6202500	Exhibit Area / 1,501 - 2,500 sq. ft.....	\$130.20	\$ _____
_____	6203500	Exhibit Area / Over 2,500 sq. ft.	\$149.65	\$ _____

TOTAL CLEANING COST

Sub-Total _____ + Tax (7.375%) N/A = TOTAL _____

If you have questions or need assistance in completing your order, please contact our Exhibitor Services Department at the above phone number.

UNION JURISDICTIONS IN RENO/SPARKS, NEVADA

To assist you in planning for your participation in the show, we are certain you will appreciate knowing in advance that the Freeman Companies' labor will be required for certain aspects of your exhibit handling. To help you understand the show site work rules, we ask that you read the following.

EXHIBIT LABOR

The Freeman Companies, as show contractor, has jurisdiction for the erection, touch-up, dismantling, and repair of all exhibits when this work is done by persons other than your full-time company personnel. This work is to include wall coverings, floor coverings, pipe and drape, painting, hanging of signs and decorative materials from the ceiling, placement of all signs and the erection of platforms used for exhibit purposes.

Jurisdiction does not cover the placement of your products on display, the opening of cartons containing your products, nor the performance, testing, maintenance or repairs of your products.

If full-time company personnel are utilized to set an exhibit, they should carry positive company identification, such as a medical identification card or a payroll stub.

This rule prohibits the utilization of workers hired from a non-licensed and insured company. Prior proof and approval will be required.

To secure labor, please utilize the labor forms enclosed.

FREIGHT HANDLING

The Freeman Companies, as show contractor, has jurisdiction for the loading and unloading of all trucks, trailers, and common and contract carriers as well as the handling of empty crates and the operation of material handling equipment. It also has the jurisdiction for the unloading, uncrating, unskidding, leveling, painting and assembly of machinery and equipment as well as the reverse process.

The Freeman Companies has the responsibility of receiving and handling all exhibit materials and empty crates. It is our responsibility to manage docks and schedule vehicles for the smooth and efficient move-in/move-out of the trade show. The Freeman Companies will not be responsible for any material it does not handle.

An exhibitor may "hand carry" material provided they do not use material handling equipment to assist them. When exhibitors choose to "hand carry" material, they may not be permitted access to the loading dock/freight door areas.

GRATUITIES

The Freeman Companies requests that exhibitors do not tip its employees by giving money, merchandise, or other special consideration for services rendered. Exhibitors should not give coffee breaks other than mid-morning and mid-afternoon when Freeman employees have a fifteen minute paid break. Any attempts to solicit a gratuity by an employee for any service should be reported immediately to a supervisor of The Freeman Companies. The Freeman Companies employees are paid an excellent wage, and tipping is not an accepted company policy.

IN GENERAL

Craftsmen at all levels are instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions arising with regard to The Freeman Companies' jurisdiction or practices must be directed to a Freeman Company management representative.

F R E E M A N

445 E. Glendale Avenue
Sparks, NV 89431
Ph:(775) 355-4600 • Fax: (775) 356-6236

DISCOUNT PRICE
DEADLINE DATE
DECEMBER 4, 2006

**INCLUDE THE FREEMAN METHOD
OF PAYMENT WITH YOUR ORDER**

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: **X**

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

DISPLAY LABOR (One Hour Minimum per Worker)

Description	Advance Price	Show Site Price
Straight Time- 8:00 A.M. to 5:00 P.M. Monday through Friday	\$ 72.00	\$ 93.60
Overtime- 5:00 P.M. to 8:00 A.M. Monday through Friday, All day Saturday, Sunday and recognized holidays	\$ 116.00	\$ 150.80

- **Show Site prices will apply to all labor orders placed at show site.**
- Price is per person/per hour.
- Start time guaranteed only at start of working day
- One hour minimum per man - labor thereafter is charged in half (1/2) hour increments
- Supervisor must check in at Service Desk to pickup labor
- Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. **Please include setup plan/photo, special instructions & inbound shipping information with this order.**

INSTALLATION LABOR

Freeman Supervised Labor - Please complete the reverse side of this form.

- Installation of your exhibit will be completed at our discretion prior to show opening
- The charge for this service is 30% of the total installation labor bill, with a minimum of \$45.00

Emergency contact: _____ Phone Number: _____

Exhibitor Supervised Labor

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____ x _____	_____ = _____	_____ @ \$ _____	_____ = \$ _____	_____
_____	_____	_____ x _____	_____ = _____	_____ @ \$ _____	_____ = \$ _____	_____
_____	_____	_____ x _____	_____ = _____	_____ @ \$ _____	_____ = \$ _____	_____
Freeman Supervision (30%/\$45.00)						= \$ _____
Tax						= \$ (N/A)
Total Installation						= \$ _____

DISMANTLE LABOR

Freeman Supervised Labor - Please complete the reverse side of this form.

- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor
- The charge for this service is 30% of the total dismantle labor bill, with a minimum of \$45.00

Emergency contact: _____ Phone Number: _____

Exhibitor Supervised Labor

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate	Estimated Total Cost
_____	_____	_____ x _____	_____ = _____	_____ @ \$ _____	_____ = \$ _____	_____
_____	_____	_____ x _____	_____ = _____	_____ @ \$ _____	_____ = \$ _____	_____
_____	_____	_____ x _____	_____ = _____	_____ @ \$ _____	_____ = \$ _____	_____
Freeman Supervision (30%/\$45.00)						= \$ _____
Tax						= \$ (N/A)
Total Dismantle						= \$ _____

If you have questions or need assistance in completing your order, please call your Freeman I & D Representative.

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

COMPANY NAME: _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

FREEMAN SUPERVISED LABOR

IN ORDER TO BETTER SERVE YOU - PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY FREEMAN I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.

INBOUND SHIPPING & SET UP INFORMATION

Freight will be shipped to Warehouse _____ Show Site _____ Date Shipped _____

Setup Plan/Photo: Attached _____ To Be Sent With Exhibit _____ In Crate No. _____

Carpet: With Exhibit _____ Rented From Freeman _____ Color _____ Size _____

Electrical Placement: Drawing Attached _____ Drawing With Exhibit _____ Electrical Under Carpet _____

Comments: _____

Graphics: With Exhibit _____ Shipped Separately _____

Comments: _____

Special Tools/Hardware Required: _____

OUTBOUND SHIPPING INFORMATION

SHIP TO: _____

METHOD OF SHIPMENT

Freeman Exhibit Transportation:

Common Carrier

Air Freight

Next Day

2nd Day

Deferred

Expedited

Other (list carrier name & phone number):

Other Common Carrier: _____

Other Air Freight: _____

Van Line: _____

FREIGHT CHARGES

Prepaid

Collect

Bill To: _____

In the event your selected carrier fails to show on final move-out day, please select one of the following options:

Reroute via Freeman's choice

Deliver back to Freeman warehouse at Exhibitor's expense.

PLEASE NOTE: Freeman will not be responsible for product or literature that is not properly packed and labeled by exhibitor personnel.

NATIONAL LEAGUE OF CITIES
CONGRESS OF CITIES & EXPO
DECEMBER 6 ~ 8, 2006
RENO SPARKS CONVENTION CENTER
RENO, NEVADA

Intent To Use Non-Official/ Exhibitor Appointed Contractor

If your company plans to use a Contractor other than Freeman, complete this form and return it to the address below:

Non-Official contractors must use labor supplied by Freeman unless the following requirements are fulfilled:

1. Exhibitors must return this completed form to National League of Cities at least thirty (30) days prior to the show.
2. Non-Official contractors must **attach** proof of adequate insurance, in the form of a policy rider, furnished by their broker to National League of Cities office no later than thirty (30) days in advance of actual installation dates. This must include a copy of your Worker's Compensation Insurance.
3. Non-Official contractors must furnish Show Management the names, addresses and telephone numbers of key executives for emergency contact.
4. All personnel must be properly badged at show site.

Non-Official installation and dismantle contractors may provide supervision. All Non-Official contractors are allowed on the exhibit floor ONLY during official installation and dismantle hours, providing the information above is supplied.

Failure to comply with any or all of the above will result in refusal of the Non-Official contractor to service your exhibit.

Non-Official Contractor: _____	
Address: _____	
Phone#: _____	Pager #: _____
Contact in Booth: _____	

Booth Name	_____	Booth No.	_____
Ordered By	_____	Title	_____
Phone ()	_____	Fax ()	_____
Address	_____	City/State/Zip	_____

**Return To: J. Spargo & Associates,
11208 Waples Mill Rd, Suite 112, Fairfax, VA 22030
Phone: 703/631-6200 Fax: 703/654-6931**

F R E E M A N

445 E. Glendale Avenue
Sparks, NV 89431
Ph:(775) 355-4600 • Fax: (775) 356-6236

DISCOUNT PRICE
DEADLINE DATE
DECEMBER 4, 2006

**INCLUDE THE FREEMAN METHOD
OF PAYMENT WITH YOUR ORDER**

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: **X**

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

INSTRUCTIONS

- All ceiling rigging must conform to Show Management rules and regulations and facility limitations.
- All overhead hanging signs must be assembled, installed by FREEMAN. Exhibitors, display company and/or I&D representatives may supervise, but will not be allowed to assemble or install the hanging sign. Please complete the enclosed Labor Order Form for labor to assemble your hanging sign.
- Set up instructions must be provided for signs needing assembly.
- Hanging anchor points must be pre-fabricated and ready for use.
- Overhead hanging signs are to be sent in separate containers directly to advance warehouse using the enclosed Hanging Sign Labels. This container MUST arrive no later than one week prior to the first exhibitor move-in day. If these procedures are not followed, FREEMAN cannot guarantee the hanging of your sign.
- Electrical signs must be in working order and in accordance with the National Electrical Code. ELECTRICAL SERVICE requirements must be ordered in advance on the enclosed ELECTRICAL SERVICE Order Form.
- If any hang point supports over 250 lbs., notify FREEMAN immediately for special authorization.

SIGN DESCRIPTION, SIZE & WEIGHT

- For signs other than banners, include blueprint or drawing with detailed information so hanging anchor points can be determined.

Type: Cloth Banner _____ Metal or Wood _____ Other _____

Shape: Square _____ Triangle _____ Rectangle _____ Other _____

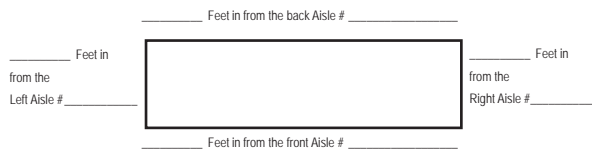
Size: Height _____ Length _____ Width _____

Weight of Sign: _____

Does Your Sign Require Electricity _____ Assembly _____

PLACEMENT DIAGRAM

- Use diagram below to represent your booth space. Indicate how far in from each boundary you would like your sign placed.
- The ceiling structure and relation to the support beams may require your sign to be moved from your specified location.



Number of feet from floor to top of sign: _____

Supervision for assembly and disassembly of overhead hanging sign can be provided by Freeman, or by your company representative, display house, independent or lighting contractor.

**STRUCTURAL INTEGRITY STATEMENT
MUST ACCOMPANY ORDER**

174555 LV-CC 06/07

EQUIPMENT AND LABOR RATES TO HANG SIGNS

Straight Time

8:00 A.M. to 5:00 P.M., Monday through Friday

Overtime

5:00 P.M. to 8:00 A.M. Monday through Friday,
All day Saturday, Sunday and holidays

Materials

Cable, clamps, etc. are additional and charged accordingly

Equipment With Crew

- Show site prices will apply to all labor orders placed at show site
- Rates are per lift and crew per hour
- Condor and Crew consists of condor, operator and rigger.
- Assembly and Ground Labor is an additional charge.
- One hour minimum per lift/crew - lift/crew thereafter is charged in half (1/2) hour increments
- Straight time cannot be guaranteed
- Freeman components will be used to install all hanging signs and charged accordingly

	Straight Time	Overtime
--	------------------	----------

Condor

Condor with crew		
Advance Price	\$395.00	\$515.00
Show Site Price	\$454.25	\$592.25

Sign Assembly

Sign Assembly/Ground Labor		
Advance Price	\$72.00	\$116.00
Show Site Price	\$93.60	\$150.80

Electrical Assembly

Electrical Assembly/Ground Labor		
Advance Price	\$89.00	\$178.00

Installation Estimate

Approx Hours	Hourly Rate	Total Estimated Cost
_____	@ _____	= _____

Dismantle Estimate

Approx Hours	Hourly Rate	Total Estimated Cost
_____	@ _____	= _____

Please indicate method of supervision you require for assembly/disassembly:

- Freeman I&D
 Exhibitor Personnel
 Display House

Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.

Subtotal	\$ _____
Tax 7.375%	\$ N/A
Total Cost	\$ _____

FREEMAN HANGING SIGN

F R E E M A N

445 E. Glendale Avenue
Sparks, NV 89431
Ph:(775) 355-4600 • Fax: (775) 356-6236

INCLUDE WITH THE
HANGING SIGN ORDER FORM

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**
COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X
CONTACT NAME: _____ PHONE #: _____
E-MAIL ADDRESS: _____

STRUCTURAL INTEGRITY STATEMENT THIS FORM MUST BE RETURNED FOR ALL SUSPENDED STRUCTURES

_____, the contracted exhibitor at the **NLC Congress of Cities & Exposition** and (if applicable), the display house or builder for the aforementioned exhibitor, do hereby certify and guarantee that the stress points for the hanging structure have been properly engineered and tested. We further certify that the structure can be hung safely and has been constructed to meet all applicable regulations and safety measures.

We hereby release, indemnify and forever hold harmless the **ASSOCIATION, RENO SPARKS CONVENTION CENTER, FREEMAN**, and its subsidiaries, their directors, officers, employees, representatives, agents and contractors from and against any and all liability, claims, damage, loss, fines, or penalties arising from the installation, use or dismantling of this structure. All hang points supporting in excess of 200 lbs. may be verified (metered) on site at exhibitor's expense.

Exhibiting Company: _____ Booth #: _____

Authorized Signature: _____

Authorized Name: _____ Date: _____

E-Mail: _____

Display House/Builder (if applicable): _____

Authorized Signature: _____

Authorized Name: _____ Date: _____

E-Mail: _____

Please complete and return form to:

FREEMAN
445 E. Glendale Ave.
Sparks, NV 89431
Fax: 775-356-6236

FREEMAN STRUCTURAL INTEGRITY STATEMENT

FREEMAN

445 E. Glendale Avenue
Sparks, NV 89431
Ph:(775) 355-4600 • Fax: (775) 356-6236

DISCOUNT PRICE
DEADLINE DATE
NOVEMBER 22, 2006

**INCLUDE THE FREEMAN METHOD
OF PAYMENT WITH YOUR ORDER**

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: X

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

To order your graphics, complete this order form and attach your sign copy or electronic file. Please see guidelines for electronic files on the reverse side of this form.

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics and more.

_____ L X _____ W = _____ sq. ft.
sq. ft. _____ x \$12.25 = \$ _____

- \$12.25 per sq. ft. (standard price \$18.40)
- Minimum order 9 sq. ft. (1296 sq. in.)
- Double sq. ft. for double-sided graphics
- Round sq. ft. to next whole increment
- File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

File Information:

Electronic File Name _____
Application _____
PMS Colors _____

Backing Material:

Foamcore Masonite
PVC Plexi
Gatorfoam Other

Vertical Horizontal Use Your Judgment For Sign Layout

Special Instructions _____

STANDARD SIZES

CHOOSE YOUR SIZE:

Size	Qty.	Discount Price	Standard Price	Total
7" x 11"	_____ @	\$54.05	\$81.10 = \$	_____
7" x 22"	_____ @	\$55.40	\$83.10 = \$	_____
7" x 44"	_____ @	\$56.80	\$85.20 = \$	_____
9" x 44"	_____ @	\$60.15	\$90.25 = \$	_____
11" x 14"	_____ @	\$66.35	\$99.55 = \$	_____
14" x 22"	_____ @	\$68.10	\$102.15 = \$	_____
14" x 44"	_____ @	\$81.30	\$121.95 = \$	_____
22" x 28"	_____ @	\$85.40	\$128.10 = \$	_____
28" x 44"	_____ @	\$103.10	\$154.65 = \$	_____
20" x 60"	_____ @	\$168.45	\$252.70 = \$	_____
(white only)	_____ @	\$8.80	\$13.20 = \$	_____
Easel Back	_____ @	\$8.80	\$13.20 = \$	_____

Note: File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

INDICATE YOUR SIGN COPY HERE:

• Please feel free to attach additional sign copy on separate page.

Vertical Horizontal Use Your Judgment For Sign Layout

Background Color: _____

Lettering Color: _____

Subtotal \$ _____
Tax 7.375% \$ _____
Total Cost \$ _____

CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our desire is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass this information on to your graphics designer. Two overall considerations for submitting acceptable artwork involves proper resolution or size of the file to avoid poor quality images, and proper color matching information and proofs to insure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

Minimum requirements for original artwork, such as logos, when Freeman is providing design and layout:

- 300 dpi resolution at a size of 8 x 10 inches (higher resolution files will result in improved final product)

Minimum requirements for final artwork that Freeman will reproduce exactly as provided:

- 100 dpi resolution at full size of actual finished product

Minimum requirements for both:

- All related PMS and/or CMYK color codes
- Accurate color proof print of artwork
- Contact name, phone number and e-mail address of art creator if applicable
- If submitting a “vector” file, include all fonts, or convert fonts to outlines or paths

ACCEPTABLE FILE SOFTWARE FORMATS

We are capable of working with both PC and MAC based software, and can accept art created with the following software programs (listed in order of preference):

- ADOBE—Illustrator, InDesign, and Photoshop
- COREL DRAW
- MACROMEDIA freehand
- QUARK XPRESS

Files should always be saved in their native format.

ACCEPTABLE FILE TYPES

Files that Freeman can use in order of preference, include:

- EPS and AI (especially when submitting logos)
- TIF (especially when submitting photos)
- JPG (provided resolution is high enough for photo images; not recommended for logos)

File types that Freeman cannot use to reproduce high quality graphics include:

- GIF files
- Microsoft Office software files such as Word (.doc), or PowerPoint (.ppt) file types
- Self-extracting files, such as EXE or SEA files

WAYS TO SEND ARTWORK

• Artwork files that are of acceptable resolution as listed above will typically be too large to send via e-mail. Files may be saved and sent via overnight delivery on either a CD-ROM or a DVD, along with the hard-printed proof copy. (Floppy disks and zip drives are not a good option for sending large graphics files.)

• Large files may also be posted to Freeman’s FTP site for downloading—you may get the password and other needed information from your Freeman service representative in order to post files. However, a hard paper proof print must also be sent via overnight delivery in addition to posting the electronic files.

FREEMAN

445 E. Glendale Avenue
Sparks, NV 89431
Ph:(775) 355-4600 • Fax: (775) 356-6236

DISCOUNT PRICE
DEADLINE DATE
NOVEMBER 22, 2006

**INCLUDE THE FREEMAN METHOD
OF PAYMENT WITH YOUR ORDER**

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: X

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

To order your graphics, complete this order form and attach your sign copy or electronic file. Please see guidelines for electronic files on the reverse side of this form.

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics and more.

_____ L X _____ W = _____ sq. ft.
sq. ft. _____ x \$12.25 = \$ _____

- \$12.25 per sq. ft. (standard price \$18.40)
- Minimum order 9 sq. ft. (1296 sq. in.)
- Double sq. ft. for double-sided graphics
- Round sq. ft. to next whole increment
- File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

File Information:

Electronic File Name _____
Application _____
PMS Colors _____

Backing Material:

Foamcore Masonite
PVC Plexi
Gatorfoam Other

Vertical Horizontal Use Your Judgment For Sign Layout

Special Instructions _____

STANDARD SIZES

CHOOSE YOUR SIZE:

Size	Qty.	Discount Price	Standard Price	Total
7" x 11"	_____ @	\$54.05	\$81.10 = \$	_____
7" x 22"	_____ @	\$55.40	\$83.10 = \$	_____
7" x 44"	_____ @	\$56.80	\$85.20 = \$	_____
9" x 44"	_____ @	\$60.15	\$90.25 = \$	_____
11" x 14"	_____ @	\$66.35	\$99.55 = \$	_____
14" x 22"	_____ @	\$68.10	\$102.15 = \$	_____
14" x 44"	_____ @	\$81.30	\$121.95 = \$	_____
22" x 28"	_____ @	\$85.40	\$128.10 = \$	_____
28" x 44"	_____ @	\$103.10	\$154.65 = \$	_____
20" x 60"	_____ @	\$168.45	\$252.70 = \$	_____
(white only)	_____ @	\$8.80	\$13.20 = \$	_____
Easel Back	_____ @	\$8.80	\$13.20 = \$	_____

Note: File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

INDICATE YOUR SIGN COPY HERE:

• Please feel free to attach additional sign copy on separate page.

Vertical Horizontal Use Your Judgment For Sign Layout

Background Color: _____

Lettering Color: _____

Subtotal \$ _____
Tax 7.375% \$ _____
Total Cost \$ _____

CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our desire is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass this information on to your graphics designer. Two overall considerations for submitting acceptable artwork involves proper resolution or size of the file to avoid poor quality images, and proper color matching information and proofs to insure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

Minimum requirements for original artwork, such as logos, when Freeman is providing design and layout:

- 300 dpi resolution at a size of 8 x 10 inches (higher resolution files will result in improved final product)

Minimum requirements for final artwork that Freeman will reproduce exactly as provided:

- 100 dpi resolution at full size of actual finished product

Minimum requirements for both:

- All related PMS and/or CMYK color codes
- Accurate color proof print of artwork
- Contact name, phone number and e-mail address of art creator if applicable
- If submitting a “vector” file, include all fonts, or convert fonts to outlines or paths

ACCEPTABLE FILE SOFTWARE FORMATS

We are capable of working with both PC and MAC based software, and can accept art created with the following software programs (listed in order of preference):

- ADOBE—Illustrator, InDesign, and Photoshop
- COREL DRAW
- MACROMEDIA freehand
- QUARK XPRESS

Files should always be saved in their native format.

ACCEPTABLE FILE TYPES

Files that Freeman can use in order of preference, include:

- EPS and AI (especially when submitting logos)
- TIF (especially when submitting photos)
- JPG (provided resolution is high enough for photo images; not recommended for logos)

File types that Freeman cannot use to reproduce high quality graphics include:

- GIF files
- Microsoft Office software files such as Word (.doc), or PowerPoint (.ppt) file types
- Self-extracting files, such as EXE or SEA files

WAYS TO SEND ARTWORK

• Artwork files that are of acceptable resolution as listed above will typically be too large to send via e-mail. Files may be saved and sent via overnight delivery on either a CD-ROM or a DVD, along with the hard-printed proof copy. (Floppy disks and zip drives are not a good option for sending large graphics files.)

• Large files may also be posted to Freeman’s FTP site for downloading—you may get the password and other needed information from your Freeman service representative in order to post files. However, a hard paper proof print must also be sent via overnight delivery in addition to posting the electronic files.

FREEMAN

445 E. Glendale Avenue
Sparks, NV 89431
Ph:(775) 355-4600 • Fax: (775) 356-6236

DISCOUNT PRICE
DEADLINE DATE
NOVEMBER 22, 2006

**INCLUDE THE FREEMAN METHOD
OF PAYMENT WITH YOUR ORDER**

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: X

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

All Exhibits Include: Installation & Dismantle of Exhibit
Material Handling of Exhibit
Classic Carpet with Nightly Vacuuming
2 Arm Lights (per 10' unit)

*To place your order, please check the appropriate box and complete the reverse side. **Orders received after the deadline date or without payment will cost an additional 30% over prices indicated.***

	VERSION A	VERSION B	VERSION C
SYSTEM 1 OPTIONS	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 1010 \$3,567.00 10x10 - Part# 1000 \$1,780.00	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 1030 \$5,651.00 10x10 - Part# 1020 \$2,822.00	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 1050 \$9,522.00 10x10 - Part# 1040 \$4,759.00
SYSTEM 2 OPTIONS	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 2010 \$3,716.00 10x10 - Part# 2000 \$1,824.00	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 2030 \$5,771.00 10x10 - Part# 2020 \$2,867.00	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 2050 \$9,716.00 10x10 - Part# 2040 \$4,906.00
SYSTEM 3 OPTIONS	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 3010 \$3,760.00 10x10 - Part# 3000 \$1,862.00	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 3030 \$5,799.00 10x10 - Part# 3020 \$2,896.00	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 3050 \$9,821.00 10x10 - Part# 3040 \$4,906.00
SYSTEM 4 OPTIONS	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 4010 \$3,864.00 10x10 - Part# 4000 \$1,929.00	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 4030 \$5,919.00 10x10 - Part# 4020 \$2,957.00	<input type="checkbox"/> 10 x 10 <input type="checkbox"/> 10 x 20 10x20 - Part# 4050 \$9,865.00 10x10 - Part# 4040 \$4,951.00

SYSTEMS 1 - 2 - 3 - 4 VERSION D / CUSTOM EXHIBITS & EXHIBITS LARGER THAN 10 X 20

An Exhibitor Sales Specialist will contact you to assist in creating a unique exhibit that meets your specific needs!
Part# 999.....QUOTED UPON REQUEST

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: X

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

CHOOSE YOUR PANELS

VERSION A

- BLUE FABRIC
- GRAY FABRIC
- BLACK FABRIC
- WHITE HARDWALL

VERSIONS B & C (HARDWALL)

- BEIGE
- NAVY
- FOREST GREEN
- WHITE
- BLACK

VERSION D

- CUSTOM PANEL COLOR**
An Exhibitor Sales Specialist will contact you to assist in making your selections

CARPET

Our Classic Carpet and nightly vacuuming are included in the price of your Rental Exhibit. The following colors are available.

Check color choice

- Black
- Blue
- Burgundy
- Gray
- Green
- Plum
- Red
- Teal
- Tuxedo

You may **upgrade** your carpet to one of our 15 designer colors in our **PRESTIGE** carpet line. Now available in **28 oz.** and **40 oz.** weight. Refer to our enclosed Carpet order form for color selections.

- PRESTIGE CARPET**
Please check box if you would like an Exhibitor Sales Specialist to contact you regarding upgrading your carpet.

LIGHTING

Each Rental Exhibit includes 2 Arm Lights (per 10' unit). **Order electrical power for your exhibit on the electrical order form included in your service manual.**

QUICK TIPS FOR EASY EXHIBITING

Please see the **Exhibit Accessories** order form, or contact our Exhibitor Sales Specialist to assist in selecting custom accessories for your exhibit.

Consider order floral accessories to enhance your exhibit on the **Floral Services** order form.

If you are shipping literature or products, please refer to the **Material Handling** order form to arrange for delivery of those items to your exhibit.

Order in advance to save time, money and ensure availability. **Orders received after the deadline date or without payment will cost an additional 30% over prices indicated.**

HEADER IDENTIFICATION SIGN

VERSIONS A & B

Circle the font style for your header identification sign, and then indicate your color preference.

- CLARENDON MEDIUM
- EUROSTILE BOLD**
- TIMES NEW ROMAN
- ENVIRO
- HELVETICA BOLD

Other _____

Indicate color of background:

- Beige
- Black
- Navy
- Forest Green
- White

Indicate which color lettering you would like. We have a wide variety of standard colors available:

Letter color desired: _____

Indicate exactly how you want your company name to appear:

Exhibits with additional header(s), indicate copy of header(s) here:

Custom Logo Header

- Please check to have an Exhibitor Sales Specialist contact you regarding pricing.

VERSIONS C & D

An Exhibitor Sales Specialist will contact you to assist with your custom graphics.

If you have any questions or need assistance in completing your order, please call us and ask for your Exhibitor Sales Specialist.

TOTAL COST -		
Subtotal	+ <u> N/A </u>	= \$ <u> </u>
	7.375% Tax	Total Cost

FREEMAN

445 E. Glendale Avenue
Sparks, NV 89431
Ph:(775) 355-4600 • Fax: (775) 356-6236

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COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: X

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

Part #1715150



TABLE TOP UNIT

Part #1715200



FLOOR UNIT

RENTAL PRICING

TABLE TOP UNITS*			QTY.	TOTAL
PART #	SIZE	PRICE		
1715155	40"Hx6'W	\$767.00	_____	_____
1715150	40"Hx8'W	\$889.00	_____	_____
1715145	5'Hx6'W	\$1012.00	_____	_____
1715140	5'Hx8'W	\$1135.00	_____	_____

FLOOR UNITS			QTY.	TOTAL
PART #	SIZE	PRICE		
1715115	8'Hx4'W	\$1012.00	_____	_____
1715110	8'Hx6'W	\$1135.00	_____	_____
1715105	8'Hx8'W	\$1257.00	_____	_____
1715100	8'Hx10'W**	\$1497.00	_____	_____

Rental Units include:

(Electrical service and labor to install lights not included)
Material Handling, Installation & Dismantle of Exhibit
Nightly Cleaning
1-150 watt Arm Light/Table Top Unit
2-150 watt Arm Lights/Floor Unit
**Podium - Part # 1715100 only
Header Identification Sign - Indicate copy below:

Fabric Panel (Circle Color) Black Blue Gray
9'x10' Classic Carpet (Circle Color) Black Blue
Burgundy Gray Green Plum Red Teal Tuxedo
***Table Top includes Draped Table** (Circle Color)
Berry Black Blue Burgundy Green Gold
Gray Plum Red Teal White

PURCHASE PRICING

TABLE TOP UNITS			QTY.	TOTAL
PART #	SIZE	PRICE		
1715255	40"Hx6'W	\$834.00	_____	_____
1715250	40"Hx8'W	\$945.00	_____	_____
1715245	5'Hx6'W	\$1056.00	_____	_____
1715240	5'Hx8'W	\$1224.00	_____	_____

FLOOR UNITS			QTY.	TOTAL
PART #	SIZE	PRICE		
1715215	8'Hx4'W	\$1112.00	_____	_____
1715210	8'Hx6'W	\$1336.00	_____	_____
1715205	8'Hx8'W	\$1892.00	_____	_____
1715200	8'Hx10'W**	\$2222.00	_____	_____

SHIPPING NOT INCLUDED

Purchase includes:
(Electrical service and labor to install lights not included)
1 Case (Table Top Unit)
2 Cases (Floor Unit)
**Podium - Part #1715200 only

Velcro Compatible Fabric Panels (Circle Color)
Blaze Red Blueberry Coal (Black) Emerald
Koala (Gray) Royal Red Imperial Blue Silver

Other Colors Also Available

ALLOW 4-5 WEEKS FOR DELIVERY OF NON-STANDARD COLORS.
\$75.00 UPS CHARGE FOR NON-STANDARD COLORS.

CUSTOM GRAPHIC/PHOTO PANELS

Our custom graphic panels can dramatically enhance your exhibit's appearance. Please check to have an Exhibitor Sales Specialist contact you regarding pricing.

Orders received after the deadline date or without payment will cost an additional 30%.

OPTIONAL ACCESSORIES	PURCHASE	RENTAL	TOTAL
Part # Description	QTY. Price	QTY. Price	
1715800 2-200 Watt Halogen Lights Kit	_____ \$198.00	_____ \$154.00	_____
1715801 1-200 Watt Halogen Light Kit	_____ \$145.00	_____ \$ 81.00	_____
1715802 Straight Shelf	_____ \$101.00	_____ \$ 62.00	_____
1715803 Angle Shelf	_____ \$101.00	_____ \$ 62.00	_____

*** Available with purchase of Floor Unit Only

TOTAL COST		
Subtotal	+	7.375% Tax (Purchase Only)
=		
\$	Total Cost	

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DISCOUNT PRICE
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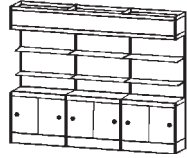
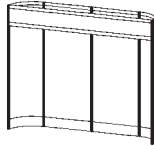
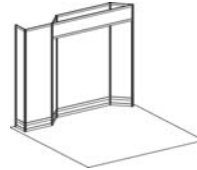
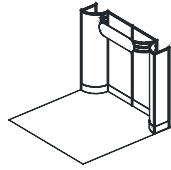
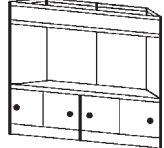
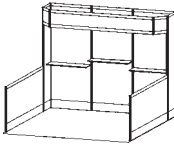
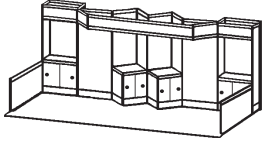
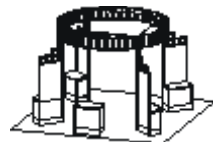
NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: X

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

**All Exhibits Include: Installation & Dismantle of Exhibit
Material Handling of Exhibit
Classic Carpet with Nightly Vacuuming
2 Arm Lights (per 100 sq. ft.)**

PACKAGES	A. FREE STANDING COUNTER Discount Price 1975.00 Standard Price 2567.50 <input type="checkbox"/> Part# 1710201 	B. CURVED BACKWALL EXHIBIT Discount Price 1726.00 Standard Price 2243.80 <input type="checkbox"/> Part# 1710300 	B-1. ANGLED BACKWALL EXHIBIT Discount Price 1780.00 Standard Price 2314.00 <input type="checkbox"/> Part# 1710301 	B-2. DOUBLE CURVED EXHIBIT Discount Price 1862.00 Standard Price 2420.60 <input type="checkbox"/> Part# 1710302 
	C. BACKWALL COUNTER EXHIBIT Discount Price 2139.00 Standard Price 2780.70 <input type="checkbox"/> Part# 1710400 	D. 3 SHELF 10' x 10' EXHIBIT Discount Price 2632.00 Standard Price 3421.60 <input type="checkbox"/> Part# 1710500 	E. 10' x 20' ANGLED EXHIBIT Discount Price 5266.00 Standard Price 6845.80 <input type="checkbox"/> Part# 1710600 	F. 20' x 20' ISLAND EXHIBIT Discount Price 11516.00 Standard Price 14970.80 <input type="checkbox"/> Part# 1710800 

- Electrical Service and labor to install lights is not included in the price for your rental exhibit. For electrical service, please refer to the electrical order form included in this manual.
- Orders received after the deadline date or without payment will be charged the Standard Rate and subject to availability.

CHOOSE YOUR PANELS

- BLUE FABRIC GRAY FABRIC
 BLACK FABRIC WHITE HARDWALL
 WHITE PERFORBOARD

CARPET

Our Classic Carpet and nightly vacuuming are included in the price of your Rental Exhibit. The following colors are available.

Check color choice:

- Black Gray Red
 Blue Green Teal
 Burgundy Plum Tuxedo

You may upgrade your carpet to one of our 15 designer colors in our PRESTIGE carpet line. Now available in **28 oz.** and **40 oz.** weight. Refer to our enclosed Carpet order form for color selections and pricing.

- PRESTIGE CARPET**
Please check to have an Exhibitor Sales Specialist contact you regarding pricing.

- Please have an Exhibitor Sales Specialist contact me to assist in creating a unique exhibit that meets my specific needs!**

HEADER IDENTIFICATION SIGN

Circle the font style for your header identification sign, and then indicate your color preference.

- CLARENDON MEDIUM ENVIRO
 EUROSTILE BOLD HELVETICA BOLD
 TIMES NEW ROMAN

Indicate which color lettering you would like. We have a wide variety of standard colors available:

Letter color desired: _____
Indicate exactly how you want your company name to appear:

- Custom Logo Header** - Please check to have an Exhibitor Sales Specialist contact you regarding pricing.

		TOTAL COST -	
	+	N/A	= \$
Subtotal		7.375% Tax	Total Cost

FREEMAN EXHIBIT PACKAGES

FREEMAN

445 E. Glendale Avenue
Sparks, NV 89431
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DISCOUNT PRICE
DEADLINE DATE
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NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: X

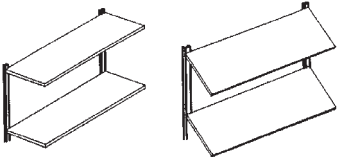
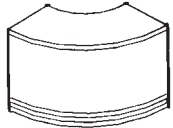

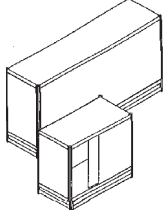
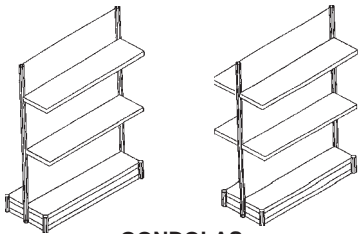

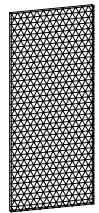

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

Enhance your rental exhibit with any of the following accessories: Lighting, shelving and wall panels are designed for use with Freeman Rental Exhibits only. Select models of showcases are available. Contact our Exhibitor Sales Department for availability and pricing.

NOTE: Electrical service (i.e. electrical outlets, extension cords, power strips, etc.), and labor to install lights is not included in the price of your custom accessories. For electrical service and labor, please refer to the electrical order form included in this manual.

ACCESSORIES FOR RENTAL UNITS

 STRAIGHT AND ANGLED SHELVES	 RADIUS CABINETS (Does Not Have Doors)	 LITERATURE POCKETS (Plexiglass)	 COUNTERS & CABINETS
 GONDOLAS (Available in White PVC, Black, Blue or Gray Fabric)	 STEM LIGHT (150 watt quartz)	 WIRE WALL PANELS (Available in Black or White)	 SLAT WALL PANELS (Available in White)

Qty	Part #	Description	Discount Price	Standard Price	Total	Qty	Part #	Description	Discount Price	Standard Price	Total
___	17201	Straight Shelf - 1M	72.15	93.80	___	**Please indicate color of Wire Wall:					
___	17206	Angled Shelf - 1M.....	72.15	93.80	___		<i>White</i>	<i>Black</i>			
___	172512	Stem Light.....	106.65	138.65	___	___	173518	1 Meter x 8'H Wire Wall**	394.90	513.35	___
___	174015	Plexi Lit Pocket - Letter	25.00	32.50	___	___	1736100	1 Meter x 8'H Slat Wall.....	296.40	385.30	___
*Please circle color for items:						___	173650	1/2 Meter x 8'H Slat Wall.....	222.30	289.00	___
		<i>Blue Fabric</i>		<i>Gray Fabric</i>		<i>Black Fabric</i>		<i>White PVC</i>			
___	17305	1 M x 36"H Cabinet*	509.95	662.95	___	___	173611	Slat Wall Shelf	72.15	93.80	___
___	17308	2 M x 36"H Cabinet*	822.60	1069.40	___	___	17365	5-Ball Waterfall (for Slat Wall)	25.45	33.10	___
___	17306	1 M x 42"H Counter*	575.60	748.30	___	___	17353	3-Ball Waterfall (for Wire Wall)	21.30	27.70	___
___	17309	2 M x 42"H Counter*	888.30	1154.80	___	___	17355	5-Ball Waterfall (for Wire Wall)	22.70	29.50	___
___	173010	1 M x 36"H Radius Cabinet*	904.50	1175.85	___	___	17357	7-Ball Waterfall (for Wire Wall)	25.45	33.10	___
___	173011	1 M x 42"H Radius Cabinet*	983.00	1277.90	___	___	173510	Cleaver Clip (for Wire Wall).....	4.20	5.45	___
*Please indicate color of Panels:						___	1735468	4" Single Hook (for Wire Wall)....	2.10	2.75	___
		<i>Blue Fabric</i>		<i>Gray Fabric</i>		<i>Black Fabric</i>	___	1735468	6" Single Hook (for Wire Wall)....	2.10	2.75
		<i>White Hardwall</i>		<i>White Perfboard</i>			___	1735468	8" Single Hook (for Wire Wall)....	2.10	2.75
___	174541	Gondolas - S/S - 1M x 4'H*	296.40	385.30	___						
___	174581	Gondolas - S/S - 1M x 8'H*	361.75	470.30	___						
___	174542	Gondolas - D/S - 1M x 4'H*	394.90	513.35	___						
___	174582	Gondolas - D/S - 1M x 8'H*	460.90	599.15	___						

Subtotal	\$	_____
Tax 7.375%	\$	N/A
Total Cost	\$	_____

F R E E M A N

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DISCOUNT PRICE
DEADLINE DATE
DECEMBER 4, 2006

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COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: **X**

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

INSTRUCTIONS

- All ceiling rigging must conform to Show Management rules and regulations and facility limitations.
- All overhead hanging signs must be assembled, installed by FREEMAN. Exhibitors, display company and/or I&D representatives may supervise, but will not be allowed to assemble or install the hanging sign. Please complete the enclosed Labor Order Form for labor to assemble your hanging sign.
- Set up instructions must be provided for signs needing assembly.
- Hanging anchor points must be pre-fabricated and ready for use.
- Overhead hanging signs are to be sent in separate containers directly to advance warehouse using the enclosed Hanging Sign Labels. This container MUST arrive no later than one week prior to the first exhibitor move-in day. If these procedures are not followed, FREEMAN cannot guarantee the hanging of your sign.
- Electrical signs must be in working order and in accordance with the National Electrical Code. ELECTRICAL SERVICE requirements must be ordered in advance on the enclosed ELECTRICAL SERVICE Order Form.
- If any hang point supports over 250 lbs., notify FREEMAN immediately for special authorization.

SIGN DESCRIPTION, SIZE & WEIGHT

- For signs other than banners, include blueprint or drawing with detailed information so hanging anchor points can be determined.

Type: Cloth Banner _____ Metal or Wood _____ Other _____

Shape: Square _____ Triangle _____ Rectangle _____ Other _____

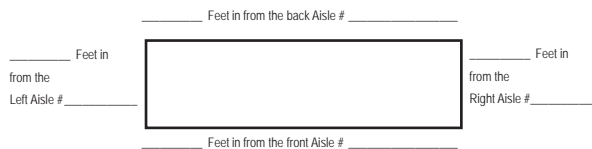
Size: Height _____ Length _____ Width _____

Weight of Sign: _____

Does Your Sign Require Electricity _____ Assembly _____

PLACEMENT DIAGRAM

- Use diagram below to represent your booth space. Indicate how far in from each boundary you would like your sign placed.
- The ceiling structure and relation to the support beams may require your sign to be moved from your specified location.



Number of feet from floor to top of sign: _____

Supervision for assembly and disassembly of overhead hanging sign can be provided by Freeman, or by your company representative, display house, independent or lighting contractor.

**STRUCTURAL INTEGRITY STATEMENT
MUST ACCOMPANY ORDER**

174555 LV-CC 06/07

EQUIPMENT AND LABOR RATES TO HANG SIGNS

Straight Time

8:00 A.M. to 5:00 P.M., Monday through Friday

Overtime

5:00 P.M. to 8:00 A.M. Monday through Friday,
All day Saturday, Sunday and holidays

Materials

Cable, clamps, etc. are additional and charged accordingly

Equipment With Crew

- **Show site prices will apply to all labor orders placed at show site**

- Rates are per lift and crew per hour
- Condor and Crew consists of condor, operator and rigger.
- Assembly and Ground Labor is an additional charge.
- One hour minimum per lift/crew - lift/crew thereafter is charged in half (1/2) hour increments
- Straight time cannot be guaranteed
- Freeman components will be used to install all hanging signs and charged accordingly

	Straight Time	Overtime
--	------------------	----------

Condor

Condor with crew		
Advance Price	\$395.00	\$515.00
Show Site Price	\$454.25	\$592.25

Sign Assembly

Sign Assembly/Ground Labor		
Advance Price	\$72.00	\$116.00
Show Site Price	\$93.60	\$150.80

Electrical Assembly

Electrical Assembly/Ground Labor		
Advance Price	\$89.00	\$178.00

Installation Estimate

Approx Hours	Hourly Rate	Total Estimated Cost
_____	@ _____	= _____

Dismantle Estimate

Approx Hours	Hourly Rate	Total Estimated Cost
_____	@ _____	= _____

Please indicate method of supervision you require for assembly/disassembly:

- Freeman I&D
 Exhibitor Personnel
 Display House

Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.

Subtotal	\$ _____
Tax 7.375%	\$ N/A
Total Cost	\$ _____

FREEMAN HANGING SIGN

F R E E M A N

445 E. Glendale Avenue
Sparks, NV 89431
Ph:(775) 355-4600 • Fax: (775) 356-6236

INCLUDE WITH THE
HANGING SIGN ORDER FORM

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**
COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X
CONTACT NAME: _____ PHONE #: _____
E-MAIL ADDRESS: _____

STRUCTURAL INTEGRITY STATEMENT THIS FORM MUST BE RETURNED FOR ALL SUSPENDED STRUCTURES

_____, the contracted exhibitor at the **NLC Congress of Cities & Exposition** and (if applicable), the display house or builder for the aforementioned exhibitor, do hereby certify and guarantee that the stress points for the hanging structure have been properly engineered and tested. We further certify that the structure can be hung safely and has been constructed to meet all applicable regulations and safety measures.

We hereby release, indemnify and forever hold harmless the **ASSOCIATION, RENO SPARKS CONVENTION CENTER, FREEMAN**, and its subsidiaries, their directors, officers, employees, representatives, agents and contractors from and against any and all liability, claims, damage, loss, fines, or penalties arising from the installation, use or dismantling of this structure. All hang points supporting in excess of 200 lbs. may be verified (metered) on site at exhibitor's expense.

Exhibiting Company: _____ Booth #: _____

Authorized Signature: _____

Authorized Name: _____ Date: _____

E-Mail: _____

Display House/Builder (if applicable): _____

Authorized Signature: _____

Authorized Name: _____ Date: _____

E-Mail: _____

Please complete and return form to:

FREEMAN
445 E. Glendale Ave.
Sparks, NV 89431
Fax: 775-356-6236

FREEMAN STRUCTURAL INTEGRITY STATEMENT

F R E E M A N

445 E. Glendale Avenue
Sparks, NV 89431
Ph:(775) 355-4600 • Fax: (775) 356-6236

DISCOUNT PRICE
DEADLINE DATE
DECEMBER 4, 2006

**INCLUDE THE FREEMAN METHOD
OF PAYMENT WITH YOUR ORDER**

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: **X**

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS: _____

RIGGING EQUIPMENT AND LABOR

Straight Time: 8:00 A.M. to 5:00 P.M. Monday through Friday

Overtime: 5:00 P.M. to 8:00 A.M Monday through Friday and all day Saturday, Sunday and Holidays.

- **Show site prices will apply to all labor orders placed at show site**
- Start time guaranteed only at start of working day
- One hour minimum - labor thereafter is charged in half (1/2) hour increments
- Supervisor must check in at Service Desk to pickup labor
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth

Part#	Description	Advance Price	Show Site Price
FORKLIFT LABOR			
304050	Forklift w/operator - up to 5,000 lbs - ST.....	\$140.00	\$161.00
304051	Forklift w/operator - up to 5,000 lbs - OT.....	220.00	253.00
3040100	Forklift w/operator - up to 10,000 lbs - ST.....	150.00	172.50
3040101	Forklift w/operator - up to 10,000 lbs - OT.....	235.00	270.25
3040150	Forklift w/operator - up to 15,000 lbs - ST.....	170.00	195.50
3040151	Forklift w/operator - up to 15,000 lbs - OT.....	250.00	287.50
304040	Forklift w/operator - 4-Stage - ST.....	195.00	224.25
304041	Forklift w/operator - 4-Stage - OT.....	270.00	310.50

RIGGING LABOR			
3020200	Rigger Foreman - ST.....	\$ 75.00	\$ 97.50
3020201	Rigger Foreman - OT.....	119.00	154.70
3020100	Rigger - ST.....	72.00	93.60
3020101	Rigger - OT.....	116.00	150.80

VEHICLE SPOTTING			
257024	Vehicle Spotting (Each Way).....	\$85.00	

INSTALLATION

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost
Describe work to be done: _____							Sub-Total	
_____							Tax	N/A
							Total	

DISMANTLE

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost
Describe work to be done: _____							Sub-Total	
_____							Tax	N/A
							Total	

F R E E M A N

445 E. Glendale Avenue
Sparks, NV 89431
Ph:(775) 355-4600 • Fax: (775) 356-6236

DISCOUNT PRICE
DEADLINE DATE
November 22, 2006

NAME OF SHOW: **NLC Congress of Cities & Exposition • December 6 - 8, 2006**

COMPANY NAME: _____ BOOTH#: _____

ADDRESS: _____ BOOTH SIZE _____ X

CITY/STATE/ZIP: _____ CUSTOMER # _____

PHONE #: _____ EXT.: _____ FAX #: _____

SIGNATURE: _____ PRINT NAME: _____

CONTACT'S E-MAIL _____

E-MAIL FOR INVOICE _____ CHECK IF YOU ARE A NEW FREEMAN CUSTOMER

Invoices will be sent by e-mail, please provide e-mail address of the person who reconciles your invoices if different than above.

METHOD OF PAYMENT

YOUR SIGNATURE DENOTES ACCEPTANCE OF ALL TERMS AND CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

- COMPANY CHECK**
Please make check payable to: Freeman. Checks must be in U.S. funds drawn on a U.S. or Canadian bank. ("U.S. FUNDS" MUST BE PRE-PRINTED on Canadian checks.)
Please reference 174555 on your remittance.
- CREDIT CARD**
For your convenience, we will use this authorization to charge your credit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below:
- BANK TRANSFER**
Bank Transfer to Bank of America, N.A.; Dallas, TX 75202
ABA#: 026009593
 Freeman
 FFC/ACCT# 125-203-919-2
 U.S. Dollar Wires from inside the **U.S. or Canada** should use
 Swift Code: BOFAUS3N
 Foreign Exhibitors wiring funds from **Overseas** should use
 Swift Code: BOFAUS6S
Please reference Name of Show & Booth Number so we properly credit your account.
- Note: Customers are responsible for any bank processing fees.**

AMERICAN EXPRESS DISCOVER MASTERCARD VISA DINERS CLUB CARTE BLANCHE

Account No.: _____ Exp. Date: _____
 Personal Credit Card Company Credit Card

Cardholder Name (Print): _____ Signature: _____

Cardholder Billing Address: _____

City/State/Zip: _____

ENTER TOTALS HERE

FURNISHINGS & ACCESSORIES	CARPET	CLEANING/ SHAMPOOING	PORTER SERVICE	RENTAL EXHIBITS & ACCESSORIES	INSTALLATION LABOR	DISMANTLE LABOR	MATERIAL HANDLING
RIGGING INSTALLATION	RIGGING DISMANTLE	HANGING SIGNS	SIGNS	UTILITIES	EXHIBIT TRANSPORTATION	GRAND TOTAL	

- Remember to order in advance to save time and money. You may place your order by phone, fax, mail, or use our online ordering service at: www.myfreemanonline.com, if applicable.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Service Desk prior to show closing.
- If you have questions or need assistance with any items not listed, please call and ask for your Exhibitor Sales Representative.

TELL US WHAT YOU THINK

Freeman is committed to providing great customer service. To help us serve you more effectively in the future, please visit the URL address below upon the completion of your show to provide feedback. Your input will provide the insight needed to ensure that our customer service is in line with your expectations.

<http://totalshow.custominsight.com/?174555>

FREEMAN METHOD OF PAYMENT

F R E E M A N

445 E. Glendale Avenue
Sparks, NV 89431
Ph:(775) 355-4600 • Fax: (775) 356-6236

NLC Congress of Cities & Exposition • December 6 - 8, 2006

To authorize Freeman to invoice a third party for payment of services rendered to exhibitors, both the exhibiting company and the third party must complete this form and return it at least 14 days prior to show move-in.

EXHIBITING COMPANY AUTHORIZATION OF THIRD PARTY BILLING

"We understand and agree that we, the exhibiting company, are ultimately responsible for payment of charges and agree to be bound by all terms and conditions as described in the Terms & Conditions section of this services manual. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the exhibiting company. All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party."

YOUR SIGNATURE BELOW DENOTES ACCEPTANCE OF ALL TERMS AND CONDITIONS INCLUDED IN YOUR SERVICE KIT.

EXHIBITOR NAME: (PLEASE PRINT) _____

EXHIBITOR SIGNATURE: _____

DATE: _____

EXHIBITING COMPANY INFORMATION

EXHIBITING COMPANY NAME: _____

BOOTH #: _____

EXHIBITING COMPANY ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____

EXT. _____

FAX: _____

CONTACT'S E-MAIL: _____

Indicate which services are to be invoiced to the Third Party:

- | | |
|---|---|
| <input type="checkbox"/> ALL SERVICES | <input type="checkbox"/> FREEMAN EXHIBIT TRANSPORTATION |
| <input type="checkbox"/> I&D LABOR/SUPERVISION | <input type="checkbox"/> RENTAL FURNITURE/CARPET/SIGNS |
| <input type="checkbox"/> MATERIAL HANDLING/IN & OUT | <input type="checkbox"/> BOOTH CLEANING |
| <input type="checkbox"/> UTILITIES | <input type="checkbox"/> OTHER _____ |

THIRD PARTY COMPANY INFORMATION

THIRD PARTY COMPANY NAME: _____

CONTACT NAME: _____

THIRD PARTY BILLING ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____

EXT. _____

FAX: _____

CONTACT'S E-MAIL: _____

E-MAIL FOR INVOICE: _____

Invoices will be sent by e-mail, please provide e-mail address of the person who reconciles your invoices if different than above.

THIRD PARTY CREDIT CARD AUTHORIZATION

- AMERICAN EXPRESS MASTERCARD VISA DISCOVER DINERS CLUB CARTE BLANCHE

CREDIT CARD ACCOUNT NO: _____

EXP. DATE: _____

CARDHOLDER NAME (PLEASE PRINT): _____

CARD TYPE: _____

AUTHORIZED SIGNATURE: _____

CARDHOLDER BILLING ADDRESS: _____

CITY/STATE/ZIP: _____

FREEMAN THIRD PARTY AUTHORIZATION