



**AUTHORIZATION REQUEST  
SAMPLE FOOD AND/OR BEVERAGE DISTRIBUTION**

Las Vegas Hilton has the exclusive food and beverage rights within the Las Vegas Hilton. Organizations and/or their exhibitors may distribute sample food and/or beverage products only upon written authorization

**GENERAL CONDITIONS:**

1. Items dispensed are limited to products manufactured, processed or distributed by exhibiting company.
2. All items are limited to **SAMPLE SIZES** and may be distributed from exhibit location only.
  - a) Non-alcoholic beverage samples, including energy drinks, are limited to a maximum three (3) ounce container and two (2) fluid ounces of product. Energy drinks **CANNOT** be mixed with alcohol under any circumstances.
  - b) Alcoholic Beverages are limited to a maximum of two (2) ounces or ¼ ounce portion sizes determined by type of beverage being poured – exhibitor may also have to fill out an exhibitor agreement with show management when sampling alcohol.
3. Food items are limited to two (2) ounces or bite size portions.
4. Food and/or beverage items as traffic promoters (i.e., popcorn, coffee, bar service) **MUST** be purchased through the Las Vegas Hilton.
5. Exhibiting firms who wish to dispense alcoholic beverages **MUST** ship product through Las Vegas Hilton. Appropriate storage & handling fees will be applied.
6. All alcoholic beverages must be served by a Nevada TAM-certified bartender. Any exhibitors planning to have their own personnel or temps/models dispensing alcohol will be required to show proof of Nevada TAM certification at least five (5) business days prior to the show.

**CONVENTION NAME:** \_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_

**BOOTH/ROOM #:** \_\_\_\_\_

**CONTACT NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **FAX:** \_\_\_\_\_

**PRODUCT TO BE SAMPLED:** \_\_\_\_\_

**PORTION SIZE:** \_\_\_\_\_

**PROPOSED METHOD OF DISTRIBUTION:** \_\_\_\_\_

**PURPOSE OF SAMPLING:** \_\_\_\_\_

**PLEASE NOTE:**

IF YOU REQUIRE SERVICES FROM THE LAS VEGAS HILTON, SUCH AS, STORAGE OF YOUR PRODUCT, ICE, KITCHEN EQUIPMENT OR LABOR, PLEASE SUBMIT THAT REQUEST TO OUR CATERING DEPARTMENT AT 702 732-5624, ASK FOR JOHN CANNIZZARO OR GABRIELA UMPIERREZ. YOUR SALES MANAGER WILL CONTACT YOU WITH ANY QUESTIONS AND WILL PROVIDE YOU WITH WRITTEN CONFIRMATION OF YOUR ORDER. IF YOU DO NOT RECEIVE WRITTEN CONFIRMATION, PLEASE CONTACT OUR OFFICES TO ENSURE THAT YOUR ORDER WAS RECEIVED.