



**SILVACARVALHO**

**CATERING**

**CENTRO DE CONGRESSOS DE LISBOA  
LISBON CONGRESS CENTER  
CATERING STANDS AND ROOMS - ORDER FORM**



SILVACARVALHO  
CATERING

## ORDER FORM

DESCRIPTION	QUANTITY	DATE	UNIT PRICE/DAY	SUB-TOTAL
COFFEE TROLLEY N. 1: Expresso coffee with Machine (It includes 15 capsules) or Flask of Coffee, Flask of hot water, assorted Tea Bags, flask of Milk, 1 Juice jug, 2 Mineral Water bottles 1,5 Lt, 15 Coffee Cups, 6 Milk Cups,15 Water cups, Sugar, Sweetener, stir sticks, Table cloths			90,00 €	
COFFEE TROLLEY N. 2: Expresso coffee with Machine (It includes 15 capsules) or Flask of Coffee, Flask of hot water, assorted Tea Bags, flask of Milk, 1 Juice jug, 2 Mineral Water bottles 1,5 Lt, 1 Assorted biscuit tray, 15 Mini Sweet pastry, 15 Coffee Cups, 6 Milk Cups,15 Water cups, Sugar, Sweetener, stir sticks, Table cloths,			135,00 €	
COFFEE TROLLEY N. 3 : Expresso coffee with Machine (It includes 15 capsules) or Flask of Coffee, Flask of hot water, assorted Tea Bags, flask of Milk, 1 Juice jug, 2 Mineral Water bottles 1,5 Lt., 1 Assorted biscuit tray, 15 Mini Sweet pastry, 30 Finger Sandwiches Cheese or Ham, 1 Fruit Basket, 15 Recycled Coffee Cups, 6 Recycled Milk Cups, 15 Coffee Cups, 6 Milk Cups,15 Water cups, Sugar, Sweetener, stir sticks, Table cloths,			165,00 €	



SILVACARVALHO  
CATERING

## ORDER FORM

SERVICE DESCRIPTION	QUANTITY	NºDAYS	UNIT PRICE/DAY	SUB-TOTAL
1 COFFEE Kit (50 capsules)			35,00 €	
1 COMPLETE COFFEE Kit : ( 50 coffee capsules+ cups+ sugar bags + stir sticks)			47,50 €	
COFFEE cups - (50 unit)			5,00 €	
WATER MACHINE + 1 Water gallon 18,9 Lt + 100 plastic cups (Rental until 4 Days)			90,00 €	
1 WATER gallon 18,9 Lt + 100 plastic cups			25,00 €	
WATER disposable cups (100 unit)			13,00 €	
FRIDGE Rental - 1st. Day			75,00 €	
FRIDGE Rental - Following Days			25,00 €	
COFFEE Flask 1 Lt + 10 disposable cups+ sugar bags+ stir sticks			25,00 €	
MILK flask 1 Lt + 10 disposable cups+ sugar bags+ stir sticks			25,00 €	
HOT WATER flask + 10 assorted tea bags+ 10 disposable cups+ sugar bags+stir sticks			15,00 €	
Sweetener bags (25 unit)			2,00 €	
Sugar bags (50 unit)			2,50 €	
Juice Acrylic cup VP200 (50 unit)			20,00 €	
Tube Acrylic cup (50 unit)			30,00 €	
Wine Acrylic cup (50 unit)			30,00 €	
Juice Jug			10,00 €	



SILVACARVALHO  
CATERING

## ORDER FORM

SERVICE DESCRIPTION	QUANTITY	NºDAYS	UNIT PRICE/DAY	SUB-TOTAL
Juice nectar - unit			2,25 €	
Soft Drinks bottle 1,5 Lt - unit			7,50 €	
Pack - Juice 1 Lt - 6 unit			30,00 €	
Pack - Soft drink - can 0,33 cl - 24 unit			48,00 €	
Soft drinks Can - unit			2,25 €	
Pack - Soft Drinks bottle 1,5 Lt - 6 unit			30,00 €	
Pack - Mineral Water - 1,5 Lt- 6 unit			15,00 €	
Mineral Water - 1,5 Lt - Unit			3,00 €	
Pack - Mineral Water - 0,33 cl - 24 unit			24,00 €	
Mineral Water - 0,33 - Unit			1,25 €	
Pack - Sparkling water - 0,25 - 6 unit			10,00 €	
Sparkling water - 0,25 - Unit			1,75 €	
Tray with assorted biscuits ( 30 unit )			35,00 €	
Tray with assorted petit four ( 30 unit )			40,00 €	
Tray with assorted sweet pastries ( 20 unit )			40,00 €	
Tray with mini salty pastries ( 20 unit )			40,00 €	
Tray with sandwiches ( 20 unit )			50,00 €	
Tray with mini salty puff pastries ( 20 unit )			40,00 €	
Tray with assorted Canapées ( 20 unit )			70,00 €	
Tray with sliced assorted cheese			70,00 €	
Tray with Smoked ham or Regional sausages			70,00 €	



SILVACARVALHO  
CATERING

## ORDER FORM

SERVICE DESCRIPTION	QUANTITY	NºDAYS	UNIT PRICE/DAY	SUB-TOTAL
Fruit Basket			50,00 €	
Tray with laminated slice fruit			40,00 €	
Tray with Fruit kebab			40,00 €	
Frapé with Ice			15,00 €	
Ice Bag - 1 Kg			10,00 €	
WAITER ( 8 hours)			75,00 €	
		<b>SUB-TOTAL</b>		
		<b>VAT( 23%)</b>		
		<b>TOTAL</b>		



SILVACARVALHO  
CATERING

## ORDER FORM

---

### CUSTOMER INFORMATION

EVENT /CONGRESS \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

CONTACT NAME \_\_\_\_\_

VAT NUMBER \_\_\_\_\_

COMPANY ADDRESS \_\_\_\_\_

POSTCODE/TOWN \_\_\_\_\_ COUNTRY \_\_\_\_\_

FAX \_\_\_\_\_ TELEPHONE \_\_\_\_\_ MOBILE PHONE \_\_\_\_\_

E-MAIL \_\_\_\_\_

### ORDER DETAILS

ROOM Nº OR NAME/STAND \_\_\_\_\_

NAME OF SESSION/MEETING \_\_\_\_\_

MEETING SCHEDULE: FROM \_\_\_\_\_ UNTIL \_\_\_\_\_

DELIVERY DATE \_\_\_\_\_ TIME OF DELIVERY \_\_\_\_\_



SILVACARVALHO  
CATERING

## ORDER FORM

---

### **ORDER FORMS DEADLINE**

All orders should be submitted 10 week days before the first day of the event  
Requests received after the stipulated deadline will be charged with an additional of 50%

### **CANCELLATION POLICY**

All orders are final. There will not be any refunds for cancelled orders  
Loss or damage to equipment will be charged to the applicant

### **PAYMENT CONDITIONS**

100% with the application, which is only valid after payment

### **PLEASE FILL IN AND RETURN THIS FORM TO:**

SILVA CARVALHO CATERING, SA

**Fax: +(351) 21 3605618**

**E-mail: [scvilarinho@ibersol.pt](mailto:scvilarinho@ibersol.pt)**

### **OUR BANK DETAILS :**

JOSE SILVA CARVALHO CATERING, SA

**Bank:** BPI

**NIB:**0010.0000.37618320001.18

**IBAN:** PT50 0010 0000 3761 8320 0011 8

**Swift Code:** BBPIPTPL



SILVACARVALHO  
CATERING

## ORDER FORM

---

I AUTHORIZE YOU TO CHARGE ON MY CREDIT CARD:

VISA  EURO/MASTERCARD  OTHER

CARD NUMBER

---

EXPIRATION DATE \_\_\_\_\_ / \_\_\_\_\_

SECURITY CODE \_\_\_\_\_

NAME ON CREDIT CARD

---

SIGNATURE

---

TOTAL AMOUNT TO BE PAID

---





# SILVACARVALHO

## CATERING

**LISBOA**

COMPLEXO INDUSTRIAL DA CAPA ROTA ALBARRAQUE  
2710-404 SINTRA  
T. (+351) 219 255 510 | F. (+351) 219 255 519

**ENTRE EM CONTACTO CONNOSCO:  
COMERCIAL@SCCATERING.PT**

