

Move In, Move Out, And Exhibits Schedule

Event	Date and Time	Additional Information
Move In	Thursday, February 15 3:00 PM – 5:00 PM	All exhibits must be set by 5:00 PM on Thursday, February 15 *If you foresee any difficulty in meeting this deadline, you must request a variance. Please contact Eileen McGill at 703-631-6200 or survivorexh@spargoinc.com by 5:00 PM (ET) on Tuesday, February 15.
Exhibit Hours	Friday, February 16 7:00 AM – 6:15 PM	Hours during which your exhibit table will need to be staffed as attendees will be in the Posters, Exhibits, and Food Service Room: Friday, February 16 7:00 AM – 7:45 AM Continental Breakfast 10:15 AM – 10:45 AM Break 12:15 PM– 1:45 PM Poster Session with Boxed Lunch 3:15 PM – 3:45 PM Break 5:15 PM – 6:15 PM Poster Session with Complimentary Wine and Cheese
Move Out	Friday, February 16 6:15 PM – 7:15 PM	Exhibits may not be dismantled before 6:15 PM on Friday, February 16. Early dismantling of exhibits is prohibited. The Symposium’s designated general service contractor will dismantle any exhibits that are not taken down by 7:15 PM. Exhibitors will be responsible for any charges related to tear down.

Questions? Contact Eileen McGill, Manager, Exhibit Operations



800-564-4220 (within the U.S.) or 703-631-6200



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