

Shipping Information – Outbound

- All exhibit materials must be cleared from the exhibit area by 8:00 PM on Friday, February 9.
- Exhibitors are responsible for making arrangements with their individual freight carriers. No arrangements need to be made in advance if you plan on shipping with Freeman Exhibit Transportation.
- If you will be shipping out with Freeman Exhibit Transportation or a carrier other than FedEx or UPS, please complete the Outbound Shipping Form and return to Freeman either in advance or onsite at the Symposium.
- Pack and label all your materials. Return your Material Handling Agreement to the Freeman Customer Service Representative onsite (if applicable.)

There is currently no option to ship outbound from Moscone West Building via FedEx or UPS. Exhibitors will be responsible for taking their materials to FedEx or UPS. Additional fees may apply. For more information on store hours, fee and pick up times, please contact each store directly.

FedEx Office Ship Center
San Francisco Marriott Marquis
780 Mission Street
San Francisco, CA 94103
Phone: 415-369-9928
Email: usa5515@fedex.com
0.20 miles from Moscone West Building

The UPS Store
660 4th Street
San Francisco, CA 94107
Phone: 415-615-6968
Email: store4592@theupsstore.com
0.90 miles from Moscone West Building

Questions? Contact Eileen McGill, Manager, Exhibit Operations



800-564-4220 (within the U.S.) or 703-631-6200



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