

## Move In, Move Out, And Exhibits Schedule

Event	Date and Time	Additional Information
Move In	Wednesday, January 17 3:00 PM – 5:00 PM	All exhibits must be set by 5:00 PM on Wednesday, January 17 *If you foresee any difficulty in meeting this deadline, you must request a variance. Please contact Eileen McGill at 703-631-6200 or giexhibits@spargoinc.com by 5:00 PM (ET) on Tuesday, January 16.
Exhibit Hours	Thursday, January 18 7:00 AM – 6:30 PM	Hours during which your exhibit table will need to be staffed as attendees will be in the Posters, Exhibits, and Food Service Room:
		Thursday, January 18
		7:00 AM – 8:00 AM Continental Breakfast
		9:30 AM – 10:00 AM Break
		11:30 AM – 1:00 PM Complimentary Boxed Lunch
		2:00 PM – 2:15 PM Break
		3:45 PM – 4:15 PM Break
	Friday, January 19 7:00 AM – 6:30 PM	5:30 PM – 6:30 PM Poster Session with Complimentary Wine and Cheese
	7.00 AIVI - 0.30 FIVI	Friday, January 19
		7:00 AM – 8:00 AM Continental Breakfast
		9:30 AM – 10:00 AM Break
		11:30 AM- 1:00 PM Poster Session with Boxed Lunch
		2:00 PM – 2:15 PM Break
		3:45 PM – 4:15 PM
		5:30 PM – 6:30 PM Poster Session with Complimentary Wine and Cheese
Move Out	Friday, January 19 6:30 PM – 7:30 PM	Exhibits may not be dismantled before 6:30 PM on Friday, January 19.  Early dismantling of exhibits is prohibited.
		The Symposium's designated general service contractor will dismantle any exhibits that are not taken down by 7:30 PM. Exhibitors will be responsible for any charges related to tear down.

Questions? Contact Eileen McGill, Manager, Exhibit Operations



