

# 2018 ASCP Annual Meeting & Exhibition

November 1-4, 2018  
Gaylord National Resort & Convention Center  
National Harbor, Maryland



## SHIPPING ADDRESS

Shepard Exposition Services is the official contractor for Material Handling for the ASCP 2018 Annual Meeting & Exhibition. Order forms are included in the *SERVICE ORDER FORMS* section of this manual. Please send your materials to the following address.

### **ADVANCE SHIPMENTS:**

**ADVANCE SHIPPING BEGINS FRIDAY, OCTOBER 5, 2018. THE LAST DAY ADVANCE FREIGHT WILL BE ACCEPTED AT THE WAREHOUSE IS THURSDAY, OCTOBER 25, 2018. SHIPMENTS RECEIVED AFTER OCTOBER 25, 2018 WILL INCUR AFTER DEADLINE CHARGES.**

TO: Exhibiting Company Name / Booth Number  
FOR: **ASCP 2018 Annual Meeting & Exhibition**  
c/o Shepard Exposition Services  
7079 Oakland Mills Road  
Columbia, MD 21046

### **DIRECT/ON-SITE SHIPMENTS:**

**DIRECT SHIPMENTS WILL ONLY BE RECEIVED DURING EXHIBIT MOVE-IN STARTING AT 8:00 AM ON THURSDAY, NOVEMBER 1, 2018.**

TO: Exhibiting Company Name / Booth Number  
For: **ASCP 2018 Annual Meeting & Exhibition**  
c/o Shepard Exposition Services  
Gaylord National Resort & Convention Center  
701 Waterfront Street, Prince George Exhibit Hall  
National Harbor, MD 20745

### **IMPORTANT FREIGHT NOTICE:**

**DO NOT RISK NOT RECEIVING YOUR EXHIBIT MATERIALS.**  
**SHIP THEM TO THE ADVANCE WAREHOUSE.**

**THE GAYLORD NATIONAL RESORT & CONVENTION CENTER DOES NOT HAVE THE CAPACITY TO RECEIVE AND STORE EXHIBIT MATERIALS EXCEPT DURING PUBLISHED MOVE-IN HOURS. IF YOUR MATERIALS ARE RECEIVED PRIOR TO THE SCHEDULED MOVE-IN TIME, YOUR PACKAGE MAY BE TURNED AWAY OR MAY ACCUMULATE SIGNIFICANT ADDITIONAL CHARGES IF ACCEPTED.**

Please make sure that delivery of your materials and merchandise is made in accordance with the deadlines indicated above for advance and/or direct /on-site address or late charges may occur.