

## WELCOME

Thank you for choosing to exhibit at the 2018 ANCC Pathway to Excellence Conference<sup>®</sup>. The 2018 ANCC Pathway to Excellence Conference<sup>®</sup> will be held at the Palm Beach Convention Center in West Palm Beach, FL, May 1-3, 2018. Exhibits will be open May 1-2, 2018.

This Exhibitor Service Manual provides you with all the information that an exhibitor needs to have a successful Conference – from forms for ordering carpet, furniture, electricity, and telecommunications, to important information with regards to registration, housing, and sponsorship opportunities. It also includes information on available discounts if services are ordered by the earlier deadline date. This helps you to save money and for everyone to better plan equipment needs and labor schedules – all resulting in a smooth operation and successful experience.

If you have any questions, please feel free to contact me at <u>eileen.mcgill@spargoinc.com</u> or 703-631-6200. We appreciate your support and look forward to a very successful conference in West Palm Beach.

Sincerely,

Eileen masui

Eileen McGill, CEM Exposition Operations Manager SPARGO, Inc. Phone: +1-703-631-6200 or 800-564-4220 Email: <u>eileen.mcgill@spargoinc.com</u>