



Worldwide Shipping Instructions
International Exhibitors
AACC Middle East
22 – 24 March
Jumeirah at Etihad Towers
Abu Dhabi, United Arab Emirates

TWI Group has been appointed by **Spargo** as the official transportation coordinator and onsite handling agent for exhibitors participating in **AACC Middle East**.

On the following pages are specific instructions pertaining to this show including shipping deadline dates and documentation requirements for the transportation of your material into United Arab Emirates.

Latest Arrival Dates	
Air freight – Abu Dhabi	08 March
Sea freight – Abu Dhabi	06 March
Road Freight Direct to Venue	13 March
Courier Shipment	13 March

CONSIGNMENT INSTRUCTIONS FOR AIR

All consignments must be sent freight prepaid to Abu Dhabi consigned to:

Consignee : Juma Airlink LLC
 C/O **AACC 2018**
 P. O. Box 27374,
 Abu Dhabi, United Arab Emirates
 Attn: Mr. Jamil Khatib
 Tel: +971 2 6349597. Fax: +971 2 6391417.

Notify:
AACC Middle East
 Exhibitor name
 Hall/Stand no.
 Contact Name

CONSIGNMENT INSTRUCTIONS FOR OCEAN

All consignments must be sent freight prepaid to Port of **Abu Dhabi** consigned to:

Consignee : Juma Airlink LLC

C/O AACC 2018

P. O. Box 27374,

Abu Dhabi, United Arab Emirates

Attn: Mr. Jamil Khatib

Tel: +971 2 6349597. Fax: +971 2 6391417

Notify:

AACC Middle East

Exhibitor Name _____

Hall/Stand No. _____

Person in Charge _____

CONSIGNMENT INSTRUCTIONS FOR ROADFREIGHT / COURIER

DIRECT TO VENUE:

Please do not send courier
shipments

Direct to your hall or stand/booth

VIA COURIER:

GT Exhibitions ME

Office 220, Floor M2,

Al Waha Street, P O Box 34910

Al Quoz, Dubai, United Arab Emirates

Tel: +971 4 3213235

Attn: Tybano Gowray / George Nassif

Notify:

AACC Middle East

Exhibitor Name _____

Hall/Stand No. _____

Person in Charge _____

COMMERCIAL INVOICE/PACKING LIST

Please prepare the invoice/packing list with the following details:

- Temporary and permanent goods must be packed and invoiced separately.
- The Commercial invoice must have the following declaration clearly stated in its contents "We hereby guarantee that this is a true and correct invoice, and that the goods referred to are of the origin, manufacture and production of **(Country...)**"
- In case of shipments with multiple HS codes you must provide a data sheet clearly listing the items with their individual description, weight, quantity, Country of origin, value and corresponding HS codes.
- Your company's Federal Employer Identification Number and any applicable license numbers.
- Complete, precise, simple and non-technical description of all items listed on the invoice.
- Electronic copy of each commercial invoice in PDF and Excel format sent to TWI Operations: Kim Sheppard Kshepphard@twigroup.com and our on-site partner GT Exhibitions, Tybano Gowray, Tybanogowray@gtexhibitions.com
- The air waybill/sea waybill/bill of lading/truck waybill must clearly mention **"In transit to Abu Dhabi/Dubai, UAE for the AACC 2018 exhibition, for re-export at the end of the exhibition"**

For customs purposes, a copy of the commercial invoice/packing list along with a technical leaflet/picture/brochure is required. Please forward this to Tybano Gowray via email Tybanogowray@gtexhibitions.com or prior approval.

PACKING

Due to multiple handling of freight cases TWI urges exhibitors to use strong wooden cases. Bolted returnable types of cases that offer protection from the elements are ideal. If your cases are secured with a lock or combination please provide the key or combination for Customs purposes.

ATA CARNET

An ATA Carnet is not recommended for in the UAE.

INSURANCE

It is recommended that exhibitors provide insurance coverage for their goods from point of departure through to final destination. It is further recommended that such insurance coverage be provided for the transit period and while on-site at the exhibition (including movement and dismantling periods).

INTERNATIONAL AGENT LIST

Attached you will find a list of TWI's network of worldwide preferred agents for AACC Middle East. If you are shipping from a country that is not listed, please contact GT Exhibitions for information of the recommended partner in your area.

TWI wishes you a successful show and we will be happy to assist you in any way possible. If you have any questions, special arrangements, or require further information regarding shipping to an international exhibition please contact us at your convenience.

Click on the links below to be connected to the appropriate forms required.

[Terms and Conditions](#)

[Return Shipping Instructions](#)

[Shipping Labels](#)



AUSTRIA
SCHENKER & CO AG
TELEPHONE: 43/57/68621 1522
CONTACT: MATTHIAS HOLEK
MATTHIAS.HOLEK@DBSCHENKER.COM

AUSTRALIA
AGILITY - FAIRS & EVENTS
TELEPHONE: 61/3/9330-3303
CONTACT: MONIQUE GAUCI
MGAUCI@AGILITY.COM

BELGIUM
ZIEGLER EXPO LOGISTICS
TELEPHONE: 32/2/475 4545
CONTACT: JEAN-MARC SALMON
JEAN-MARC_SALMON@ZIEGLERGROUP.COM

BRAZIL
FULSTANDIG SHOWS & EVENTS
TELEPHONE: 55/11/2207 7650
CONTACT: MARIANE EWBANK
MEWBANK@FULSTANDIG.COM.BR

CANADA
TWI GROUP, INC.
TELEPHONE: 905/812 1124
CONTACT: SANDI TROTTER
STROTTER@TWIGROUP.COM

CHINA
APT SHOWFREIGHT
TELEPHONE: 86/21/6124 0090
CONTACT: SHIRLEY XING
SHIRLEY.XING@APTSHOWFREIGHT.COM

CZECH REPUBLIC
SCHENKER SPOL S.R.O.
TELEPHONE: 42/02/4240 5160
CONTACT: PETR SLABY
PETR.SLABY@SCHENKER.CZ

DENMARK
ON-SITE DENMARK APS
TELEPHONE: 45/3/282 0210
CONTACT: LARS SKOVHOJ
LARS@ONSITEGROUP.DK

FINLAND
SUOMEN MESSULOGISTIKKA OY
TELEPHONE: 358/10/309 6622
CONTACT: DAVID PALOMO-SANCHEZ
DAVID.PALOMO@SMLOG.FI

FRANCE
SCHENKER SA
TELEPHONE: 33/1/6021 4008
CONTACT: YANN CORNIQUEL
YANN.CORNIQUEL@DBSCHENKER.COM

GERMANY
PRO MESSE - SERVICE GMBH
TELEPHONE: 49/82/7180 1424
CONTACT: NORBERT KASTL
N.KASTL@PRO-MESSE.DE

HONG KONG
APT SHOWFREIGHT LTD.
TELEPHONE: 85/2/2877 0511
CONTACT: LIZA SUEN
LIZA.SUEN@APTSHOWFREIGHT.COM

HUNGARY
MASPED LOGISZTIKA KFT
TELEPHONE: 36/1/278 0591
CONTACT: TIBOR DANKO
DANKO.TIBOR@MASPED.HU

INDIA
R.E. ROGERS INDIA PVT LTD
TELEPHONE: 91/11/2694 9801, 02
CONTACT: SUSHIL UPADHYAY
SUSHIL@ROGERSWORLDWIDEINDIA.COM

IRELAND
INTERFLOW LOGISTICS
TELEPHONE: 35/36/4662 0008
CONTACT: NIALL THOMPSON
NIALL@INTERFLOW.IE

ISRAEL
UTI LOGISTICS
TELEPHONE: 972/8/914 6329
CONTACT: REVITAL HALFON
REVITALH@GO2UTI.CO.IL

ITALY
EXPOTRANS
TELEPHONE: 39/06/6500 4846
CONTACT: ADRIANO PASQUALI
ADRIANO.PASQUALI@EXPOTRANS.IT

JAPAN
ISHIKAWA-GUMI LTD.
TELEPHONE: 81/3/3474 8102
CONTACT: ANTON SHIGETA
T_SHIGETA@ISHIKAWA-GUMI.CO.JP

JORDAN
KUEHNE & NAGEL JORDAN
TELEPHONE: 962/65/664 128
CONTACT: RAMZY NABER
RAMZY.NABER@KUEHNE-NAGEL.COM

LUXEMBOURG
EUROPEAN LOGISTICS PARTNERS
TELEPHONE: 35/2/263 4251
CONTACT: THEO WEIRIG
WEIRIG@ELP.LU

MALAYSIA
R.E. ROGERS MALAYSIA SDN BHD
TELEPHONE: 603/5510 8611
CONTACT: RASYID ABDULLAH
RASYID@ROGERS-ASIA.COM

MEXICO
CARGOLIVE, S. DE R.L. DE C.V.
TELEPHONE: 52/55/5280 1279
CONTACT: ALEJANDRA JIMENEZ
ALEJANDRA.JIMENEZ@CARGOLIVE.COM

NETHERLANDS
CEVA LOGISTICS
TELEPHONE: 31/26/319 5204
CONTACT: BASTIAAN WIGMAN
BASTIAAN.WIGMAN@CEVALOGISTICS.COM

NORWAY
ON-SITE NORWAY AS
TELEPHONE: 47/2/273 8300
CONTACT: IRENE JOHANSEN
IRENE@ONSITEGROUP.NO

POLAND
NETLOG POLSKA SP Z.O.O
TELEPHONE: 48/22/256 70 52
CONTACT: DARIUSZ AKONOM
DARIUSZ.AKONOM@NETLOG.ORG.PL

PORTUGAL
RNTRANS ACTIVIDA DES TRANSITARIAS S.A.
TELEPHONE: 35/12/1324 6202
CONTACT: JOAO PRATAS
JOAO.PRATAS@RNTRANS.PT

ROMANIA
SCHENKER ROMTRANS
TELEPHONE: 40/21/318 8443
CONTACT: DANIELA LUCA
DANA.LUCA@DBSCHENKER-ROMTRANS.COM

RUSSIA
EXPOTRANS
TELEPHONE: 74/95/988 0967
CONTACT: OLGA SERJANTOVA
OLGA.SERJANTOVA@EXPOTRANS.NET

SINGAPORE
APT SHOWFREIGHT (S) PTE.LTD.
TELEPHONE: 65/6499 8960
CONTACT: DANNY KHOR
DANNY.KHOR@APTSHOWFREIGHT.COM

SLOVENIA
INTEREUROPA D.D.
TELEPHONE: 38/6/4206 2810
CONTACT: MIRKA HAFNER
MIRKA.HAFNER@INTEREUROPA.SI

SOUTH KOREA
KEMI-LEE CO. LTD.
TELEPHONE: 82/2/565 3727
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CHRIS_OH@KEMI-LEE.CO.KR

SPAIN
COMARFEX LOGISTICA DE FERIAS S.L.
TELEPHONE: 34/93/319 1269
CONTACT: JUAN CARLOS PEREZ
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SWEDEN
ON-SITE EXHIBITIONS AB
TELEPHONE: 46/31/707 3075
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PRO-MESSE-SERVICE GMBH
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CONTACT: NORBERT KASTL
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TAIWAN
TRANS-LINK EXHIBITION
TELEPHONE: 88/62/2581 1133
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FRANCES@TRANS-LINK.COM.TW

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CONTACT: HASNAI KONGKAEW
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UMRAN@GRUPTRANS.COM

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GT INTERNATIONAL
TELEPHONE: 44/13/7656 7567
CONTACT: DAVID LEIGH
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UNITED KINGDOM
AGILITY FAIRS & EVENTS LOGISTICS
TELEPHONE: 44207/069-5306
CONTACT: KEVIN WATKINS
KWATKINS@AGILITY.COM

UKRAINE
F.E. SHARP
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