

CONFERENCE & EXPOSITION | MARCH 22-24, 2018 | ABU DHABI, LIAE

# PICO INTERNATIONAL LLC (JLT) IES - EXHIBITIONS

# **SERVICE MANUAL**

Please send in your order forms by the due date

26th February 2018



a partnership between AACC & AI Borg Medical Laboratories













# PICO INTERNATIONAL LLC (JLT Branch)

Official Stand Contractor for AACC Middle East 2018

# <u>This manual contains essential information – please read it carefully and follow the</u> instructions closely for a successful event.

This section includes a wide range of information about the services we provide, to assist you in you're planning and participation at AACC Middle East 2018. All services which you require can be ordered using the appropriate order form and returned to Pico International LLC. Kindly ensure you read through the entire manual as it requires necessary actions that have specific deadlines.

All order forms and payments must be made as per the deadlines mentioned to avoid a surcharge.

#### **EXHIBITORS**

Pico International LLC has a complete range of furnishings, stand fittings, graphics and lighting to decorate and make your stand exclusive. Please ensure that any standard items hired by you for the exhibition are supplied by the official contractor- Pico International LLC. All standard items supplied by other contractors are not authorized and may be removed from your stand. All standard items are supplied by the official contractor – PICO and are on a rental basis.

#### **SPACE ONLY EXHIBITORS**

Complete stand fitting design and construction are at your service and we would be pleased to discuss your requirements with you. Please contact Ms. Andrea Dsouza—andrea.d@ae.pico.com / Mrs. Cherry Carandang—cherry.carandang@ae.pico.com

#### **GRAPHICS AND SIGNAGE**

Pico International LLC can provide you with graphics and signage's should you require any. Please do advise your requirements so that a quote can be provided for the same. Once the graphics are confirmed, the artwork needs to be sent to us on a CD in Hi resolution format in order to print. Payment made prior to the buildup of the exhibition will ensure your stand is ready on your arrival. Our onsite offices will be pleased to provide you with any assistance which you may require, as well as accepting additional orders and outstanding payments.

#### **ELECTRICALS**

All Exhibitors must fill in the Main Power connection form and submit before the deadline date. Additional lighting or power points may be ordered using the Electrical Order. If you require your lighting or power points to be positioned in specific locations on your stand please mark on the Grid Plan. If you do not indicate positions, the fitments will be fixed in positions thought appropriate by our staff and any <a href="mailto:changes">changes</a> will incur charges.

During build up our staff is open to offer any help which you may need. Pico International LLC electricians are available throughout the exhibition to assist in solving any problems on your stand. Any issues need to be addressed to the onsite office for quick and immediate assistance.















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## **PICO INTERNATIONAL LLC**

#### **CONTACT US AT:**

Pico International LLC Level 12, Building AA1 Mazaya Business Avenue P.O. Box 37679 United Arab Emirates

Tel: 00971 4 4204028 / Fax: 00971 4 4204038

cherry.carandang@ae.pico.com andrea.d@ae.pico.com

www.pico.com

#### **ALL BANK CHARGES TO BE BORNE BY SENDER**

Please note the amount credited to our bank account must be the exact order value. Any shortage must be paid in full prior to the order being processed. Transfers once done a bank advise copy needs to be sent to Pico International LLC to follow up on payment. Advise copies not received for any transfers done will be regarded as nonpayment and hence will show outstanding in our books. Please ensure therefore that you allow adequate time for your Transfer to clear the banking system to avoid problems on site.

#### **COMPANY CHEQUES**

Only U.A.E Dirham cheques are accepted.

#### **CREDIT CARDS**

Only VISA/MASTERCARD credit cards are accepted on site Orders will not be processed without payment in full prior to opening day

#### **BANK TRANSFER**

TWI Group – Official Freight Forwarder

**David Sears** 















# **SCHEDULE**

- **Exhibitor Installation:** 
  - o Tuesday, 20 March 2018 7:00 pm to 11:59 pm

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- o Wednesday, 21 March 2018 7:00 am to 3:30 pm
- o Thursday, 22 March 2018 7:00 am to 10:00 am
- **Exhibit Hours:** 
  - o Thursday, 22 March 2018 11:00 am to 5:30 pm
  - o Friday, 23 March 2018 10:30 am to 5:30 pm
  - o Saturday, 24 March 2018 10:30 am to 2:30 pm
- **Exhibitor Dismantle Hours:** 
  - o Saturday, 24 March 2018 5:30 pm to 11:59 pm















**TURNKEY PACKAGES** 

#### Stand Alone Shell scheme Pod- USD 900 Per Pod – 9SQM

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ITEM	DESCRIPTION	UNIT	QTY
	OCTANORM SHELL SCHEME 9 SQM.		
1	Structure Octanorm		
1.1	Needle Punch carpet.	SQM	9
2	Structure Octanorm		
2.1	Octanorm structure installation & dismantle.	nr	9
2.2	System Lockable Counter S2	nr	1
3	<u>Electrical</u>		
3.1	Single sockets.	nr	1
3.2	Spot light on track.	nr	3
4	<u>Furniture</u>		
4.1	White Table	nr	1
4.2	Tub Chairs	nr	2
4.3	Waste basket.	nr	1
5	<u>Graphics</u>		
5.1	Vinyl cut out Fascia name on white board.	nr	1
5.2	Direct Paste vinyl Graphic on single Panel	nr	1



#### Stand Alone Shell scheme Booth- USD 600 Per Booth- 9SQM

ITEM	DESCRIPTION	UNIT	QTY
	OCTANORM SHELL SCHEME 9 SQM.		
1	Structure Octanorm		
1.1	Needle Punch carpet.	SQM	9
2	Structure Octanorm		
2.1	Octanorm structure installation & dismantle.	nr	9
3	<u>Electrical</u>		
3.1	Single sockets.	nr	1
3.2	Spot light on track.	nr	3
4	<u>Furniture</u>		
4.1	White Table	nr	1
4.2	Stackable Chairs	nr	2
4.3	Waste basket.	nr	1
5	<u>Graphics</u>		
5.1	Vinyl cut out Fascia name on white board.	nr	1















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## **UPGRADE SHELL SCHEMES OPTIONS**





Upgrade Shell Scheme 3x3 Stand- Option 2







# Please contact Pico International LLC for quote and further details

andrea.d@ae.pico.com













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# **CUSTOM DESIGN OPTIONS**









# Please contact Pico International LLC for quote and further details

andrea.d@ae.pico.com













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#### **General Information**

- 1) Exhibitors are requested to return all related forms to Pico International LLC by the deadlines indicated on each form. When the service is not required, please mark "not applicable" on the form & fill in the company name & stand number.
- 2) For Furniture Order, we have both system & readymade furniture available for rental. Order forms & color photos are available. Again, there will be a 20% surcharge for orders received after the deadline i.e. Deadline: 26<sup>th</sup> February 2018 & priority will be given to advance orders.
- 3) For exhibitors who need assistance not mentioned above (e.g. graphics, stand design & fabrication etc), kindly contact us for more information.

Pico International LLC, P.O. Box 37679, Dubai, U.A.E.

Tel: (9714) 4204028 Fax: (9714) 4204038

E-mail: <a href="mailto:cherry.carandang@ae.pico.com">cherry.carandang@ae.pico.com</a> / <a href="mailto:andrea.d@ae.pico.com">andrea.d@ae.pico.com</a> /



















#### **ELECTRICAL ORDER FORM**

Deadline: 26th February 2018

#### This form must be completed and returned by all exhibitors (if required) to Pico International LLC

P.O. Box 37679, Dubai, United Arab Emirates | Tel.: (971-4) 420 4028, Fax: (971-4) 420 4038

Please print in block letters or attach business name card
Company name

Booth number Hall number

Contact person

Address

Postal code City Country

Phone Fax E-mail

(Please note that all electrical orders must be supplied and installed by the Official Contractor). All Space only Exhibitors MUST ORDER Main Power Connection.)

Item Description	UNIT COST (USD)	PRICES IN USD AFTER 26 February 2018	ONSITE RATE IN (USD)	QTY.	Total (USD)
16 Amps Single Phase	250.00	300.00	375.00		
32 Amps Single Phase	458.00	549.60	687.00		
16 Amps Three Phase	745.00	894.00	1,117.50		
32 Amps Three Phase	1,250.00	1,500.00	1,875.00		
62 Amps Three Phase	2,105.00	2,526.00	3,157.50		
Water and Waste	1,650.00	1,980.00	2,475.00		

TOTAL					
ELECTRICAL FITTINGS	UNIT COST (USD)	PRICES IN USD AFTER 26 February 2018	ONSITE RATE IN (USD)	QTY	TOTAL COST (USD)
100W Track Spotlight	54.00	65.00	81.00		
50W Long Arm Halogen Spotlight	72.00	87.00	108.00		
40W Fluorescent Tube	48.00	58.00	72.00		
300W Short Arm (yellow light)	90.00	90.00	135.00		
300W Long Arm Floodlights (yellow light)	96.00	116.00	144.00		
13 Amp Socket (3 Pin Socket)	54.00	65.00	81.00		
Single Phase Distribution Board	218.40	265.00	328.00		
Three Phase Distribution Board	432.00	520.00	648.00		
Extension Cord (square pin)	18.00	22.00	27.00		
Multi-pin plug (adaptor)	6.00	8.00	9.00		
TOTAL					

#### **BOOKING CONDITIONS:**

Please note payment in full must accompany this order. Items will not be supplied if payment is not received in advance. Invoice will be sent once signed order form is received. Once ordered and paid there will be no refund.

There will be a 20% surcharge after the deadline and 50% surcharge on onsite orders. Late orders are subject to availability.

Date: Signature:

















Exhibitor Name:\_\_\_\_



March 22-24, 2018 Etihad Tower, Abu Dhabi, UAE

# GRID PLAN

\_Stand No.:\_\_\_\_\_

uthorized Person:			Signature:	
lease indicate on this tand. (Indicate also ga	Grid plan (1cm = 10 angways and adjacent	cm) the approxima , to ensure positive	ate electrical layout you req e identification).	uuire for yo

- PLEASE PROVIDE ALL DATA REQUESTED TO ENABLE US TO ACTION YOUR ORDER.
- YOU ARE WELCOME TO SEND US YOUR OWN DRAWINGS OR SKETCHES TO HELP US UNDERSTAND YOUR REQUIREMENTS.

Date: Signature:



















#### **FURNITURE ORDER FORM**

Deadline: 26th February 2018

#### This form must be completed and returned by all exhibitors (if required) to Pico International LLC

P.O. Box 37679, Dubai, United Arab Emirates | Tel.: (971-4) 420 4028, Fax: (971-4) 420 4038

Email: <a href="mailto:cherry.carandang@ae.pico.com">cherry.carandang@ae.pico.com</a> CC: <a href="mailto:andrea.d@ae.pico.com">andrea.d@ae.pico.com</a>

Please print in block letters or attach business name card

Company name

Booth number

Contact person

Address

Postal code

City

Country

Phone

Fax

E-mail

Color photos of the available furniture are shown on the back of this form. If your company has additional requirements not listed below, please contact PICO International LLC for a quotation. The rental period is for the full duration of the exhibition. For exhibitors who need assistance not mentioned below (e.g. graphics, stand design & fabrication, audio visual, etc), kindly contact us for more information.

BARSTOOLS / CHAIRS	CODE	DESCRIPTION OF SERVICE ITEMS	UNIT COST (USD)	PRICES IN USD AFTER 26 February 2018	ONSITE RATE IN (USD)	QTY	TOTAL COST (USD)
BS02   Bar stool (Black leather seat)   55.00   66.00   85.00		BARSTOO	LS / CHA	IRS			
BS05   Bar stool (white gaslift)   55.00   66.00   85.00	BS01	Bar stool chrome (black)	55.00	66.00	85.00		
CH01         IRIS Leather Chair, Black         55.00         66.00         85.00           CH02         Stackable Chair - Black Fabric         45.00         54.00         67.00           CH03         Friends Fabric Chair - Black         55.00         66.00         85.00           CH06         Stackable Fabric Chair - Blue         50.00         60.00         75.00           CH07         Stackable Wooden Chair - Beechwood         45.00         54.00         67.00           CH08         Stackable Wooden Chair - Beechwood         45.00         54.00         67.00           CH11         Folding Chair - White or Black         25.00         30.00         38.00           TABLES           BT01         Bistro Table (White or Beechtop)         70.00         84.00         105.00           BT21         Bistro Table (Glass top)         110.00         132.00         165.00           CT02         Round Coffee Table - Glass Top         40.00         48.00         60.00           CT21         Rectangular Coffee Table - Glass Top         75.00         90.00         112.00           MT01         Round Table 4 Legs (white top) 80cm dia         55.00         66.00         85.00           MT11         Round Table Single Leg (white) 80c	BS02	Bar stool (Black leather seat)	55.00	66.00	85.00		
CH02         Stackable Chair - Black Fabric         45.00         54.00         67.00           CH03         Friends Fabric Chair - Black         55.00         66.00         85.00           CH06         Stackable Fabric Chair - Blue         50.00         60.00         75.00           CH07         Stackable Wooden Chair - Beechwood         45.00         54.00         67.00           CH08         Stackable Wooden Chair - Beechwood         45.00         54.00         67.00           CH11         Folding Chair - White or Black         25.00         30.00         38.00           TABLES           BT01         Bistro Table (White or Beechtop)         70.00         84.00         105.00           BT21         Bistro Table (Glass top)         110.00         132.00         165.00           CT02         Round Coffee Table - Glass Top         40.00         48.00         60.00           CT21         Rectangular Coffee Table - Glass Top         75.00         90.00         112.00           MT01         Round Table 4 Legs (white top) 80cm dia         55.00         66.00         85.00           MT11         Round Table Single Leg (white) 80cm dia         75.00         90.00         112.00           MT11         Round Table Single	BS05	Bar stool (white gaslift)	55.00	66.00	85.00		
CH03         Friends Fabric Chair - Black         55.00         66.00         85.00           CH06         Stackable Fabric Chair - Blue         50.00         60.00         75.00           CH07         Stackable Wooden Chair - Beechwood         45.00         54.00         67.00           CH08         Stackable Wooden Chair - Beechwood         45.00         54.00         67.00           CH11         Folding Chair - White or Black         25.00         30.00         38.00           TABLES           BT01         Bistro Table (White or Beechtop)         70.00         84.00         105.00           BT21         Bistro Table (Glass top)         110.00         132.00         165.00           CT02         Round Coffee Table - Glass Top         40.00         48.00         60.00           CT21         Rectangular Coffee Table - Glass Top         75.00         90.00         112.00           MT01         Round Table 4 Legs (white top) 80cm dia         55.00         66.00         85.00           MT01         Round Table Single Leg (white) 80cm dia         75.00         90.00         112.00           MT11         Round Table Single Leg (beech top) 90cm dia         75.00         90.00         112.00	CH01	IRIS Leather Chair, Black	55.00	66.00	85.00		
CH06         Stackable Fabric Chair - Blue         50.00         60.00         75.00           CH07         Stackable Wooden Chair - Beechwood         45.00         54.00         67.00           CH08         Stackable Wooden Chair - Beechwood         45.00         54.00         67.00           CH11         Folding Chair - White or Black         25.00         30.00         38.00           TABLES           BT01         Bistro Table (White or Beechtop)         70.00         84.00         105.00           BT21         Bistro Table (Glass top)         110.00         132.00         165.00           CT02         Round Coffee Table - Glass Top         40.00         48.00         60.00           CT21         Rectangular Coffee Table - Glass Top         75.00         90.00         112.00           MT01         Round Table 4 Legs (white top) 80cm dia         55.00         66.00         85.00           MT01         Round Table Single Leg (white) 80cm dia         75.00         90.00         112.00           MT11         Round Table Single Leg (beech top) 90cm dia         75.00         90.00         112.00	CH02	Stackable Chair - Black Fabric	45.00	54.00	67.00		
CH07         Stackable Wooden Chair - Beechwood         45.00         54.00         67.00           CH08         Stackable Wooden Chair - Beechwood         45.00         54.00         67.00           CH11         Folding Chair - White or Black         25.00         30.00         38.00           TABLES           BT01         Bistro Table (White or Beechtop)         70.00         84.00         105.00           BT21         Bistro Table (Glass top)         110.00         132.00         165.00           CT02         Round Coffee Table - Glass Top         40.00         48.00         60.00           CT21         Rectangular Coffee Table - Glass Top         75.00         90.00         112.00           MT01         Round Table 4 Legs (white top) 80cm dia         55.00         66.00         85.00           MT01         Round Table Single Leg (white) 80cm dia         75.00         90.00         112.00           MT11         Round Table Single Leg (beech top) 90cm dia         75.00         90.00         112.00           SOFAS	CH03	Friends Fabric Chair - Black	55.00	66.00	85.00		
CH08         Stackable Wooden Chair - Beechwood         45.00         54.00         67.00           CH11         Folding Chair - White or Black         25.00         30.00         38.00           TABLES           BT01         Bistro Table (White or Beechtop)         70.00         84.00         105.00           BT21         Bistro Table (Glass top)         110.00         132.00         165.00           CT02         Round Coffee Table - Glass Top         40.00         48.00         60.00           CT21         Rectangular Coffee Table - Glass Top         75.00         90.00         112.00           MT01         Round Table 4 Legs (white top) 80cm dia         55.00         66.00         85.00           MT01         Round Table Single Leg (white) 80cm dia         75.00         90.00         112.00           MT11         Round Table Single Leg (beech top) 90cm dia         75.00         90.00         112.00           MT11         Round Table Single Leg (beech top) 90cm dia         75.00         90.00         112.00	CH06	Stackable Fabric Chair - Blue	50.00	60.00	75.00		
CH11 Folding Chair - White or Black         25.00         30.00         38.00           TABLES           BT01 Bistro Table (White or Beechtop)         70.00         84.00         105.00           BT21 Bistro Table (Glass top)         110.00         132.00         165.00           CT02 Round Coffee Table - Glass Top         40.00         48.00         60.00           CT21 Rectangular Coffee Table - Glass Top         75.00         90.00         112.00           MT01 Round Table 4 Legs (white top) 80cm dia         55.00         66.00         85.00           MT01 Round Table Single Leg (white) 80cm dia         75.00         90.00         112.00           MT11 Round Table Single Leg (beech top) 90cm dia         75.00         90.00         112.00           SOFAS	CH07	Stackable Wooden Chair - Beechwood	45.00	54.00	67.00		
TABLES           BT01         Bistro Table (White or Beechtop)         70.00         84.00         105.00           BT21         Bistro Table (Glass top)         110.00         132.00         165.00           CT02         Round Coffee Table - Glass Top         40.00         48.00         60.00           CT21         Rectangular Coffee Table - Glass Top         75.00         90.00         112.00           MT01         Round Table 4 Legs (white top) 80cm dia         55.00         66.00         85.00           MT01         Round Table 5ingle Leg (white) 80cm dia         75.00         90.00         112.00           MT11         Round Table Single Leg (beech top) 90cm dia         75.00         90.00         112.00           SOFAS	CH08	Stackable Wooden Chair - Beechwood	45.00	54.00	67.00		
BT01         Bistro Table (White or Beechtop)         70.00         84.00         105.00           BT21         Bistro Table (Glass top)         110.00         132.00         165.00           CT02         Round Coffee Table - Glass Top         40.00         48.00         60.00           CT21         Rectangular Coffee Table - Glass Top         75.00         90.00         112.00           MT01         Round Table 4 Legs (white top) 80cm dia         55.00         66.00         85.00           MT01         Round Table 5ingle Leg (white) 80cm dia         75.00         90.00         112.00           MT11         Round Table Single Leg (beech top) 90cm dia         75.00         90.00         112.00           MT11         Round Table Single Leg (beech top) 90cm dia         75.00         90.00         112.00	CH11	Folding Chair - White or Black	25.00	30.00	38.00		
BT21         Bistro Table (Glass top)         110.00         132.00         165.00           CT02         Round Coffee Table - Glass Top         40.00         48.00         60.00           CT21         Rectangular Coffee Table - Glass Top         75.00         90.00         112.00           MT01         Round Table 4 Legs (white top) 80cm dia         55.00         66.00         85.00           MT01         Round Table 4 Legs (beech wood) 90cm dia         55.00         66.00         85.00           MT11         Round Table Single Leg (white) 80cm dia         75.00         90.00         112.00           MT11         Round Table Single Leg (beech top) 90cm dia         75.00         90.00         112.00		TA	BLES				
CT02         Round Coffee Table - Glass Top         40.00         48.00         60.00           CT21         Rectangular Coffee Table - Glass Top         75.00         90.00         112.00           MT01         Round Table 4 Legs (white top) 80cm dia         55.00         66.00         85.00           MT01         Round Table 4 Legs (beech wood) 90cm dia         55.00         66.00         85.00           MT11         Round Table Single Leg (white) 80cm dia         75.00         90.00         112.00           MT11         Round Table Single Leg (beech top) 90cm dia         75.00         90.00         112.00	BT01	Bistro Table (White or Beechtop)	70.00	84.00	105.00		
CT21         Rectangular Coffee Table - Glass Top         75.00         90.00         112.00           MT01         Round Table 4 Legs (white top) 80cm dia         55.00         66.00         85.00           MT01         Round Table 4 Legs (beech wood) 90cm dia         55.00         66.00         85.00           MT11         Round Table Single Leg (white) 80cm dia         75.00         90.00         112.00           MT11         Round Table Single Leg (beech top) 90cm dia         75.00         90.00         112.00           SOFAS	BT21	Bistro Table (Glass top)	110.00	132.00	165.00		
MT01         Round Table 4 Legs (white top) 80cm dia         55.00         66.00         85.00           MT01         Round Table 4 Legs (beech wood) 90cm dia         55.00         66.00         85.00           MT11         Round Table Single Leg (white) 80cm dia         75.00         90.00         112.00           MT11         Round Table Single Leg (beech top) 90cm dia         75.00         90.00         112.00           SOFAS	CT02		40.00	48.00	60.00		
MT01         Round Table 4 Legs (beech wood) 90cm dia         55.00         66.00         85.00           MT11         Round Table Single Leg (white) 80cm dia         75.00         90.00         112.00           MT11         Round Table Single Leg (beech top) 90cm dia         75.00         90.00         112.00           SOFAS	CT21	Rectangular Coffee Table - Glass Top	75.00	90.00	112.00		
MT11         Round Table Single Leg (white) 80cm dia         75.00         90.00         112.00           MT11         Round Table Single Leg (beech top) 90cm dia         75.00         90.00         112.00           SOFAS	MT01	Round Table 4 Legs (white top) 80cm dia	55.00	66.00	85.00		
MT11 Round Table Single Leg (beech top) 90cm dia 75.00 90.00 112.00 SOFAS	MT01	Round Table 4 Legs (beech wood) 90cm dia	55.00	66.00	85.00		
SOFAS	MT11	Round Table Single Leg (white) 80cm dia	75.00	90.00	112.00		
	MT11	Round Table Single Leg (beech top) 90cm dia	75.00	90.00	112.00		
SS01   Curvy Legend Single Seater (Black, Red, Beige)   80.00   96.00   120.00	SOFAS						
	SS01	Curvy Legend Single Seater (Black, Red, Beige)	80.00	96.00	120.00		
SS11 Curvy Legend Double Seater (Black, Red, Beige) 125.00 150.00 187.00	SS11	Curvy Legend Double Seater (Black, Red, Beige)	125.00	150.00	187.00		

















	ACCESSORIES / APPLIANCES					
AA01	Brochure Holder Table Top	25.00	29.00	53.00		
AA02	Brochure Rack (Metal - Black)	50.00	60.00	75.00		
AA11	Coat Rack (Self standing)	55.00	66.00	85.00		
AA12	Garment Rail	65.00	78.00	139.00		
AA22	Barricade Post with Tension Belt	40.00	44.00	80.88		
AA26	Sign Display Board	70.00	82.00	150.00		
AA41	Waste Paper Basket (Plastic)	6.00	8.00	14.00		
AA51	Electric Kettle	50.00	58.00	106.00		
AA62	Small Fridge	110.00	123.00	225.00		
	SYSTEM COUNTERS, TABLES, DISPL	AY UNI	S, GLASS S	SHOWCAS	E	
S1	Info counter (103L x 53W x 103cmH)	75.00	90.00	158.00		
S1a	Info counter (103L x 53W x 79cmH)	75.00	90.00	156.00		
S1b	Info counter curve (144L x 67W x 103cmH)	75.00	90.00	158.00		
S1c	Info counter curve, Half round (200L x 100W x 103cmH)	135.00	158.00	290.00		
S2	Lockable cabinet (103L x 53W x 79cmH)	85.00	100.00	185.00		
S3	Low glass showcase (103L x 53W x 103cmH)	135.00	158.00	290.00		
S3a	Full Glass Showcase (103L x 53W x 103cmH)	135.00	158.00	290.00		
S3b	Glass Showcase (103L x 53W x 123cmH)	135.00	158.00	290.00		
S4	Slope Shelf (30cmW x 99cmL)	25.00	29.00	52.00		
S4a	Flat Shelf (30cmW x 99cmL)	25.00	29.00	52.00		
S5	Display cube (53 x 53 x 53cmH)	55.00	66.00	118.00		
S5a	Display cube (53 x 53 x 33cmH)	50.00	60.00	105.00		
S6	Display cube (53 x 53 x 79cmH)	75.00	90.00	158.00		
S6a	Display cube (53 x 53 x 103cmH)	90.00	108.00	198.00		
S7	Square table (103 X 103 X 79cmH)	55.00	66.00	118.00		
S7a	Square table (74 x 74 x 79cmH)	55.00	66.00	110.00		
S7b	Rectangle table (103 x 53 x 79cmH)	55.00	66.00	115.00		
S8	Tall glass showcase (103L x 53W x 205cmH)	175.00	208.00	382.00		
S8a	Tall glass showcase (53L x 53W x 205cmH)	156.00	187.00	343.00		
S9	Folding door with lock	85.00	100.00	184.00		
S10	Swing/Hinged door with lock	102.00	122.00	225.00		
SP	Single system panel (Octanorm) 100x 250cm	55.00	66.00	118.00		
PB10	Peg board with 10 hooks 6" (95 x 95cm)	75.00	90.00	158.00		
				TOTAL	USD	

# BOOKING CONDITIONS:

Please note payment in full must accompany this order. Items will not be supplied if payment is not received in advance. Invoice will be sent once signed order form is received. Once ordered and paid there will be no refund. There will be a 20% surcharge after the deadline and 50% surcharge on onsite orders. Late orders are subject to availability.

Date:	Name:	Signature:



















### **AUDIO VISUAL FORM**

Deadline: 26th February 2018

#### This form must be completed and returned by all exhibitors (if required) to Pico International LLC

P.O. Box 37679, Dubai, United Arab Emirates | Tel.: (971-4) 420 4028, Fax: (971-4) 420 4038

Please print in block letters or attach business name card

**Company name** 

Booth number

Contact person

Address

Postal code

City

Country

Phone

Fax

E-mail

If you have additional Audio Visual requirements not listed below, please contact Pico International LLC for a quotation.

AUDIO/ VISUAL (rental for the duration of the show)	UNIT COST (USD)	PRICES IN USD AFTER 26 February 2018	ONSITE RATE IN (USD)	QТY	TOTAL COST (USD)
LCD SCREEN					
17" LCD Data Monitor	113.00	135.00	170.00		
19" LCD Data Monitor	153.00	185.00	230.00		
22" LCD Data Monitor	170.00	204.00	225.00		
24" LCD Screen Full HD/DVI	175.00	210.00	263.00		
LED SCREEN					
32"LED Screen with HDMI and USB port	350.00	420.00	525.00		
40"LED Screen with HDMI and USB port	416.00	500.00	624.00		
42"LED Screen with HDMI and USB port	526.00	630.00	789.00		
46"LED Screen with HDMI and USB port	613.00	735.00	920.00		
60"LED Screen with HDMI and USB port	2,850.00	3,420.00	4275.00		
COMPUTER & DVD					
Laptop	395.00	474.00	593.00		
DVD Player	44.00	53.00	66.00		
MISCELLANEOUS					
Shell Scheme TV mounting board	100.00	120.00	150.00		
				TOTAL	



















Pico. Total Brand Activation

#### **Terms & Conditions:**

- 1. The price quoted is based on the duration of not more than seven (5) days, which include build-up and teardown periods. For rental exceeding seven (5) days, charges will be on daily basis.
- 2. Manpower and equipment cost will be charged for special installations deemed at the sole discretion of Pico International LLC such as mounting of TV, data monitor, plasma screen or video wall set on high rise stands, and suspension of scanners/Moving Heads and other lighting systems on the Trade Center ceiling. Prices will be based on a case-by-case basis. Approval is required for such installation.
- 3. Pico International LLC reserves the right to revise the equipment rental rates for any orders received less than one (1) week before the build-up commences.
- 4. Equipment not specified in the list can still be requested at least four (4) weeks before the build-up commences.
- 5. The total value of the equipment will be billed upon loss or damage of equipment provided the client takes up the insurance package. Insurance is 20% of the total rental price quoted.
- 6. Hundred percent (100%) of the rental price of the equipment will be charged for cancellation once the equipment is delivered on-site.

This order is only valid if accompanied by full payment in favour of "Pico International L.L.C." either by Bank Draft or Bank Transfer net of charges, which will be provide in the invoice sent by Pico. If a bank transfer is made, kindly send bank advise copy and carry a copy of the same at the time of exhibition as proof of payment.

If a bank transfer is made, kindly send bank advise copy and carry a copy of the same at the time of exhibition as proof of payment. Orders will not be processed without full payment prior to opening day.

#### **BOOKING CONDITIONS:**

Please note payment in full must accompany this order. Items will not be supplied if payment is not received in advance. No invoice will be issued; the order form itself will be a confirmation and official document. Once ordered and paid there will be no refund. There will be a 20% surcharge after the deadline and 50% onsite but subject to availability.

Orders will not be processed without full payment prior to opening day

Date:	Name:	Signature:



















## **MISCELLANEOUS ORDER FORM**

**Deadline: 26th February 2018** 

This form must be comp	pleted and returned b	y all exhibitors (if red	quired) to P	Pico International LLC

P.O. Box 37679, Dubai, United Arab Emirates | Tel.: (971-4) 420 4028, Fax: (971-4) 420 4038

		<u> </u>	
Please print in block letter Company name	rs or attach business name car	d	
Booth number		Hall number	
Contact person			
Address			
Postal code	City	Country	
Phone	Fax	E-mail	

If you have requirements not listed below, please contact Pico International LLC for a quotation.

Item	Price USD	Measurement	Quantity	Final Price
Direct paste graphics on infill panels of measurements 0.96mW x 2.340mHt	150.00			
Direct paste with foam board (5mm) on infill panel of measurements 1m x 2.50mHt	195.00			
Fascia Logo on Forex of measurements 16cmHt	50.00			
Fascia Name on Forex of measurements 1mL x 16cmHt	100.00			
Artificial Decoration Plant in Acrylic Box	150.00			
Artificial Decoration Plant for Meeting tables	60.00			
			TOTAL USD	

#### **BOOKING CONDITIONS:**

Please note payment in full must accompany this order. Items will not be supplied if payment is not received in advance. Invoice will be sent once signed order form is received. Once ordered and paid there will be no refund.

There will be a 20% surcharge after the deadline and 50% surcharge on onsite orders. Late orders are subject to availability.

Date:	Name:	Signature:



















#### **FASCIA FORM**

Deadline: 26th February 2018

Company name						
Stand number			Hall number			
Contact person			Designation			
Address						
Postal code	City			Country		
Phone	Fax			E-mail		
Please enter below HELVETICA MEDIUN ame in English:	· · ·	•	•		provide	d in BLOC

#### Note:

• Any changes on fascia name after the deadline as well onsite, will be an additional charge payable by the exhibitor. PERSPECTIVE OF SHELL SCHEME BOOTH WITH MEASUREMENTS – 3m x 3m (CORNER BOOTH)

















### BARSTOOLS / CHAIRS / TABLES / SOFAS / ACCESSORIES / APPLIANCES



Bar stool chrome (Black) (Code: BS01)



Bar stool (Black leather seat) (Code: BS02)



Leather Bar Stool (White) (Code: BS06)



Friends Fabric Chair (Black) (Code: CH03)



Stackable Fabric Chair (Blue) (Code: CH06)



Stackable Wooden Chair (Beechwood) (Code: CH07)



IRIS Leather Chair (Black) (Code: CH01)



Stackable Fabric Chair (Blac (Code: CH02)



Single-Seater Sofa Available color: Black, Blue, Brown (Code: SS01)



Stackable Wooden Chair (Beechwood) (Code: CH08)



White Folding Chair (Code: CH11)



Rectangularo coffee table Glass Top (Code: CT21)



















Double-Seater Sofa Available color: Black, Blue, Brown (Code: SS11)



High Bar Table (White or Beech) (60cm dia. X 106cmH) (Code: BT01)



High Bar Table(Glass Top) (60cm dia. X 106cmH) (Code: BT21)



Round Table 4 Legs (white top) 80cm dia (Code: MT01)



Round Table 4 Legs (beech wood) 90cm dia (Code: MT01)



Round Table Single Leg (white top) 80cm dia (Code: MT11)



Round coffee table (45cm dia.) (Code: CTO2)



Brochure Holder Table Top (Code: AA01)



Brochure Rack (Metal - Black) (Code: AA02)



Round Table Single Leg (beech wood) 90cm dia (Code: MT11)



Sign display board (Code: AA26)



Waste Basket (Code: AA41)

















#### **SYSTEM FURNITURE**











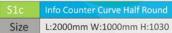


	Full Glass Showcase
Size	L:1030mm W:530mm H:1030



S3b	Glass Showcase
Size	L:1030mm W:530mm H:1230







S2	Lockable Counter
Size	L:1030mm W:530mm H:790













L:1030mm W:530mm H:2050















Size







S6	Display Cube
Size	1:530mm W:530mm H:790

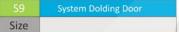


S6a	Display Cube	
Size	L:530mm W:530mm H:1030	



S8a	Tall Glass Showcase
Size	L:530mm W:530mm H:2050





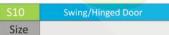


	System Square Table
Size	L:1030mm W:1030mm H:790



S7a	System Square Table	
Size	L:740mm W:740mm H:790	Ī







SP	Single System Panel
Size	L:1000mm H:2500mm

















# Worldwide Shipping Instructions International Exhibitors

# **AACC Middle East**

22 – 24 March Jumeirah at Etihad Towers Abu Dhabi, United Arab Emirates





TWI Group has been appointed by **Spargo** as the official transportation coordinator and onsite handling agent for exhibitors participating in **AACC Middle East.** 

On the following pages are specific instructions pertaining to this show including shipping deadline dates and documentation requirements for the transportation of your material into United Arab Emirates.

Latest Arrival Dates	
Air freight – Abu Dhabi	o8 March
Sea freight – Abu Dhabi	o6 March
Road Freight Direct to Venue	13 March
Courier Shipment	13 March

# CONSIGNMENT INSTRUCTIONS FOR AIR

All consignments must be sent freight prepaid to Abu Dhabi consigned to:

Consignee : Juma Airlink LLC

C/O **AACC 2018**P. O. Box 27374,
Abu Dhabi, United Arab Emirates
Attn: Mr. Jamil Khatib

Tel: +971 2 6349597. Fax: +971 2 6391417.

Notify:

AACC Middle East

Exhibitor name

Hall/Stand no.

Contact Name



# CONSIGNMENT INSTRUCTIONS FOR OCEAN

All consignments must be sent freight prepaid to Port of Abu Dhabi consigned to:

Consignee : Juma Airlink LLC

C/O **AACC 2018** 

P. O. Box 27374,

Abu Dhabi, United Arab Emirates

Attn: Mr. Jamil Khatib

Tel: +971 2 6349597. Fax: +971 2 6391417

Notify:
AACC Middle East
Exhibitor Name
Hall/Stand No
Person in Charge

# CONSIGNMENT INSTRUCTIONS FOR ROADFREIGHT/ COURIER

$\Box$	IRF	$\cap$ T	TO	V/F	NI	JF۰
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Please do not send courier shipments
Direct to your hall or stand/booth

#### VIA COURIER:

#### **GT Exhibitions ME**

Office 220, Floor M2, Al Waha Street, P O Box 34910 Al Quoz, Dubai, United Arab Emirates Tel: +971 4 3213235

Attn: Tybano Gowray / George Nassif

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			,	

AACC Middle East
Exhibitor Name
Hall/Stand No
Person in Charge



#### COMMERCIAL INVOICE/PACKING LIST

Please prepare the invoice/packing list with the following details:

- Temporary and permanent goods must be packed and invoiced separately.
- The Commercial invoice must have the following declaration clearly stated in its contents "We hereby guarantee that this is a true and correct invoice, and that the goods referred to are of the origin, manufacture and production of (Country...)"
- In case of shipments with multiple HS codes you must provide a data sheet clearly listing the items with their individual description, weight, quantity, Country of origin, value and corresponding HS codes.
- Your company's Federal Employer Identification Number and any applicable license numbers.
- Complete, precise, simple and non-technical description of all items listed on the invoice.
- Electronic copy of each commercial invoice in PDF and Excel format sent to TWI
   Operations: Kim Sheppard <u>Kshepphard@twigroup.com</u> and our on-site partner GT Exhibitions, Tybano Gowray, <u>Tybanogowray@gtexhibitions.com</u>
- The air waybill/sea waybill/bill of lading/truck waybill must clearly mention "In transit to Abu Dhabi/Dubai, UAE for the AACC 2018 exhibition, for re-export at the end of the exhibition"

For customs purposes, a copy of the commercial invoice/packing list along with a technical leaflet/picture/brochure is required. Please forward this to Tybano Gowray via email <a href="mailto:Tybanogowray@gtexhibitions.com">Tybanogowray@gtexhibitions.com</a> or prior approval.

#### **PACKING**

Due to multiple handling of freight cases TWI urges exhibitors to use strong wooden cases. Bolted returnable types of cases that offer protection from the elements are ideal. If your cases are secured with a lock or combination please provide the key or combination for Customs purposes.

#### ATA CARNET

An ATA Carnet is not recommended for in the UAE.

#### INSURANCE

It is recommended that exhibitors provide insurance coverage for their goods from point of departure through to final destination. It is further recommended that such insurance coverage be provided for the transit period and while on-site at the exhibition (including movement and dismantling periods).



## SHIPMENTS WITH NON-MANUFACTURED WOOD PACKING

All shipments containing Non-Manufactured Wood Packing (NMWP) must be either **heat-treated or fumigated**. NMWP and Solid Wood Packing Material (SWPM) must bear markings indicating the type of treatment under the ISPM 15 regulations.

Any packing that does not comply with these requirements will be refused, destroyed, or returned to its origin, resulting in a considerable delay.

# US-110000 HT

## TERMS OF PAYMENT

All TWI/GT Exhibitions ME invoices for this exhibition are for immediate payment. Major credit cards accepted include American Express, Visa, Mastercard and Eurocard.

#### CONTACTS

# INTERNATIONAL SHIPMENTS

**GT Exhibitions ME** 

Building 2020, M2, Office 220

Al Waha Street

Off Sheikh Zayed Road, Al Quoz

Dubai, UAE

Tel: + 971 (04) 3213235 / Fax: +971 (04) 3213245

David Sears Dsears@twigroup.com

Tybano Gowray Tybanogowray@gtexhibitions.com

## **NORTH AMERICAN SHIPMENTS**

TWI LAS VEGAS, NV - HEADQUARTERS 4480 South Pecos Road Las Vegas, NV 89121

Talanhana 702/601

Telephone: 702/691-9000

Fax: 702/691-9045



#### INTERNATIONAL AGENT LIST

Attached you will find a list of TWI's network of worldwide preferred agents for AACC Middle East. If you are shipping from a country that is not listed, please contact GT Exhibitions for information of the recommended partner in your area.

TWI wishes you a successful show and we will be happy to assist you in any way possible. If you have any questions, special arrangements, or require further information regarding shipping to an international exhibition please contact us at your convenience.

Click on the links below to be connected to the appropriate forms required.

**Terms and Conditions** 

**Return Shipping Instructions** 

**Shipping Labels** 



AUSTRIA
SCHENKER & CO AG
TELEPHONE: 43/57/68621 1522
CONTACT: MATTHIAS HOLEK
MATTHIAS.HOLEK@DBSCHENKER.COM

AUSTRALIA
AGILITY - FAIRS & EVENTS
TELEPHONE: 61/3/9330-3303
CONTACT: MONIQUE GAUCI
MGAUCI@AGILITY.COM

BELGIUM
ZIEGLER EXPO LOGISTICS
TELEPHONE: 32/2/475 4545
CONTACT: JEAN-MARC SALMON
JEAN-MARC\_SALMON@ZIEGLERGROUP.COM

BRAZIL
FULSTANDIG SHOWS & EVENTS
TELEPHONE: 55/11/2207 7650
CONTACT: MARIANE EWBANK
MEWBANK@FULSTANDIG.COM.BR

CANADA
TWI GROUP, INC.
TELEPHONE: 905/812 1124
CONTACT: SANDI TROTTER
STROTTER@TWIGROUP.COM

CHINA
APT SHOWFREIGHT
TELEPHONE: 86/21/6124 0090
CONTACT: SHIRLEY XING
SHIRLEY.XING@APTSHOWFREIGHT.COM

CZECH REPUBLIC SCHENKER SPOL S.R.O. TELEPHONE: 42/02/4240 5160 CONTACT: PETR SLABY PETR.SLABY@SCHENKER.CZ

DENMARK
ON-SITE DENMARK APS
TELEPHONE: 45/3/282 0210
CONTACT: LARS SKOVHOJ
LARS@ONSITEGROUP.DK

FINLAND SUOMEN MESSULOGISTIKKA OY TELEPHONE: 358/10/309 6622 CONTACT: DAVID PALOMO-SANCHEZ DAVID.PALOMO@SMLOG.FI

FRANCE
SCHENKER SA
TELEPHONE: 33/1/6021 4008
CONTACT: YANN CORNIQUEL
YANN.CORNIQUEL@DBSCHENKER.COM

GERMANY PRO MESSE - SERVICE GMBH TELEPHONE: 49/82/7180 1424 CONTACT: NORBERT KASTL N.KASTL@PRO-MESSE.DE

HONG KONG
APT SHOWFREIGHT LTD.
TELEPHONE: 85/2/2877 0511
CONTACT: LIZA SUEN
LIZA.SUEN@APTSHOWFREIGHT.COM

HUNGARY
MASPED LOGISZTIKA KFT
TELEPHONE: 36/1/278 0591
CONTACT: TIBOR DANKO
DANKO.TIBOR@MASPED.HU

INDIA
R.E. ROGERS INDIA PVT LTD
TELEPHONE: 91/11/2694 9801, 02
CONTACT: SUSHIL UPADHYAY
SUSHIL@ROGERSWORLDWIDEINDIA.COM

IRELAND
INTERFLOW LOGISTICS
TELEPHONE: 35/36/4662 0008
CONTACT: NIALL THOMPSON
NIALL@INTERFLOW.IE

ISRAEL
UTI LOGISTICS
TELEPHONE: 972/8/914 6329
CONTACT: REVITAL HALFON
REVITALH@GO2UTI.CO.IL

ITALY
EXPOTRANS
TELEPHONE: 39/06/6500 4846
CONTACT: ADRIANO PASQUALI
ADRIANO.PASQUALI@EXPOTRANS.IT

JAPAN
ISHIKAWA-GUMI LTD.
TELEPHONE: 81/3/3474 8102
CONTACT: ANTON SHIGETA
T SHIGETA@ISHIKAWA-GUMI.CO.JP

JORDAN
KUEHNE & NAGEL JORDAN
TELEPHONE: 962/65/664 128
CONTACT: RAMZY NABER
RAMZY.NABER@KUEHNE-NAGEL.COM

LUXEMBOURG EUROPEAN LOGISTICS PARTNERS TELEPHONE: 35/2/263 4251 CONTACT: THEO WEIRIG WEIRIG@ELP.LU MALAYSIA
R.E. ROGERS MALAYSIA SDN BHD
TELEPHONE: 603/5510 8611
CONTACT: RASYID ABDULLAH
RASYID@ROGERS-ASIA.COM

MEXICO
CARGOLIVE, S. DE R.L. DE C.V.
TELEPHONE: 52/55/5280 1279
CONTACT: ALEJANDRA JIMENEZ
ALEJANDRA.JIMENEZ@CARGOLIVE.COM

NETHERLANDS
CEVA LOGISITICS
TELEPHONE: 31/26/319 5204
CONTACT: BASTIAAN WIGMAN
BASTIAAN.WIGMAN@CEVALOGISTICS.COM

NORWAY ON-SITE NORWAY AS TELEPHONE: 47/2/273 8300 CONTACT: IRENE JOHANSEN IRENE@ONSITEGROUP.NO

POLAND
NETLOG POLSKA SP Z.O.O
TELEPHONE: 48/22/256 70 52
CONTACT: DARIUSZ AKONOM
DARIUSZ.AKONOM@NETLOG.ORG.PL

PORTUGAL
RNTRANS ACTIVIDA DES TRANSITARIAS S.A.
TELEPHONE: 35/12/1324 6202
CONTACT: JOAO PRATAS
JOAO.PRATAS@RNTRANS.PT

ROMANIA
SCHENKER ROMTRANS
TELEPHONE: 40/21/318 8443
CONTACT: DANIELA LUCA
DANA.LUCA@DBSCHENKER-ROMTRANS.COM

RUSSIA
EXPOTRANS
TELEPHONE: 74/95/988 0967
CONTACT: OLGA SERJANTOVA
OLGA.SERJANTOVA@EXPOTRANS.NET

SINGAPORE
APT SHOWFREIGHT (S) PTE.LTD.
TELEPHONE: 65/6499 8960
CONTACT: DANNY KHOR
DANNY.KHOR@APTSHOWFREIGHT.COM

SLOVENIA
INTEREUROPA D.D.
TELEPHONE: 38/6/4206 2810
CONTACT: MIRKA HAFNER
MIRKA.HAFNER@INTEREUROPA.SI

SOUTH KOREA KEMI-LEE CO. LTD. TELEPHONE: 82/2/565 3727 CONTACT: CHRISTINE OH CHRIS\_OH@KEMI-LEE.CO.KR

SPAIN
COMARFEX LOGISTICA DE FERIAS S.L.
TELEPHONE: 34/93/319 1269
CONTACT: JUAN CARLOS PEREZ
JCPEREZ@COMARFEX.COM

SWEDEN
ON-SITE EXHIBITIONS AB
TELEPHONE: 46/31/707 3075
CONTACT: GORAN MAGNUSSON
GORAN@ONSITEGROUP.SE

SWITZERLAND PRO-MESSE-SERVICE GMBH TELEPHONE: 49/82/7180 1424 CONTACT: NORBERT KASTL N.KASTL@PRO-MESSE.DE

TAIWAN
TRANS-LINK EXHIBITION
TELEPHONE: 88/62/2581 1133
CONTACT: FRANCES LIN
FRANCES@TRANS-LINK.COM.TW

THAILAND
APT SHOWFREIGHT LTD.
TELEPHONE: 66/85/155 1989
CONTACT: HASNAI KONGKAEW
HASNAI@APTSHOWFREIGHT.COM

TURKEY
GRUPTRANS
TELEPHONE: 90/212/426 2728
CONTACT: UMRAN OZDINDAR
UMRAN@GRUPTRANS.COM

UAE
GT INTERNATIONAL
TELEPHONE: 44/13/7656 7567
CONTACT: DAVID LEIGH
DAVIDLEIGH@GTEXHIBITIONS.COM

UNITED KINGDOM
AGILITY FAIRS & EVENTS LOGISTICS
TELEPHONE: 44207/069-5306
CONTACT: KEVIN WATKINS
KWATKINS@AGILITY.COM

UKRAINE
F.E. SHARP
TELEPHONE: 38/044/4986 640
CONTACT: PAVEL ZAKHAROV
PAVEL.ZAKHAROV@SCHERP.COM.UA



# **Shipping Tariff**

We will be pleased to assist you with any questions that you may have.

TWI Group 4480 S. Pecos Road Las Vegas, NV 89121 Tel: +1 (702) 691-9000

Contact: www.twigroup.com

David Sears Dsears@twigroup.com Tel: +1 (702) 691-8013



All business transacted in accordance with our General Trading Conditions, copy is available upon request. Business with third parties is made by the company as an agent of the company.

#### **INBOUND**

#### FROM ARRIVAL ABU DHABI (MINA ZAYED) PORT TO DELIVERED STAND AT AACC

LCL - Less than container load. \$105.00 per cubic meter (CBM)

Inbound handling charges \$630.00

Minimum per LCL Shipment

#### FROM ARRIVAL ABU DHABI (KHALIFA) NEW PORT OR DUBAI (JEBEL ALI) TO DELIVERED STAND AT AACC

LCL - Less than container load.

Inbound handling charges \$127.00 per cubic meter (CBM)

Minimum per LCL Shipment \$690.00

#### The above rates Include: -

- •Customs clearance for temporary/permanent importation,
- ·Import documentation, port handling and delivery order fees
- ·Handling, transportation and unloading to delivered exhibition stand (first time spotting)
- •Removal and un-secure storage of empty cases during the exhibition on site only

UAE Customs Inspection fee \$127.00 per exhibitor per entry
Temporary import bond fee (TIB) 0.75% of the CIF value (Min \$85.00)

Consignment service fee \$127.00

LCL Shipments from China will be subject to additional charges (BAF&PSS) as per receipted outlay, +15% advancement fee

#### **OUTBOUND**

#### FROM COLLECTED STAND AT AACC TO DELIVERED ABU DHABI (MINA ZAYED) PORT

LCL - Less than container load.

Outbound handling charges \$105.00 per cubic meter (CBM)

Minimum per LCL Shipment \$630.00

#### FROM COLLECTED STAND AT AACC TO DELIVERED ABU DHABI (KHALIFA) PORT OR DUBAI (JEBEL ALI) PORT

LCL - Less than container load.

Outbound handling charges \$127.00 per cubic meter (CBM)

Minimum per LCL Shipment \$690.00

The above rates include: -

- •Return of empty cases on the last day of the show.
- •Collection of packed goods from the stand, including handling and loading onto vehicle/container.
- •Transportation from/to seaport including port handling, export documentation and Customs clearance.

UAE Customs Inspection fee \$127.00 per exhibitor per entry
Cancellation of (TIB) bond fee \$55.00 per shipment, per bill of entry

Export Bill of Lading fee \$180.00 per waybill

Consignment service fee \$127.00 per consignment, per waybill, per exhibitor

Ocean freight rates to required destination, available upon request.

Third party terminal charges will be billed at cost + a 15% outlay fee

UAE V.A.T on goods and services, where applicable calculated at 5% on the landed goods value and services

Port handling charges will apply for LCL shipments more than 10 CBM in volume

Above charges are based per shipment, per exhibitor, per waybill

Please refer to our additional charges in section 10 for further possible charges.

Chargeable weight / volume ratio @ 1:1 or as declared on the waybill whichever is higher

FCL Sea Freight Shipments All charges in USD Page

#### **INBOUND**

#### FROM ARRIVAL ABU DHABI (MINA ZAYED) PORT TO DELIVERED STAND AT AACC

FCL - Full container load. Inbound handling charges

\$105.00 per cubic meter (CBM)

Minimum charges 20 ' C20' DC (20 CBM), 40' DC (40 CBM), 40' HC (45 CBM)

#### FROM ARRIVAL ABU DHABI (KHALIFA) NEW PORT OR DUBAI (JEBEL ALI) TO DELIVERED STAND AT AACC

FCL - Full container load.

Inbound handling charges \$127.00 per cubic meter (CBM)
Minimum charges 20' DC (20 CBM), 40' DC (40 CBM), 40' HC (45 CBM)

#### The above rates Include: -

- •Customs clearance for temporary/permanent importation,
- •Import documentation, port/terminal handling and delivery order fees
- ·Handling, transportation and unloading to delivered exhibition stand (first time spotting)
- •Removal and un-secure storage of empty cases during the exhibition on site only

UAE Customs Inspection fee \$127.00 per exhibitor per entry
Temporary import bond fee (TIB) 0.75% of the CIF value (Min \$85.00)

Consignment service fee \$127.00 per consignment, per waybill, per exhibitor

#### **OUTBOUND**

#### FROM COLLECTED STAND AT AACC TO DELIVERED ABU DHABI (MINA ZAYED) PORT

FCL - Full container load.

Outbound handling charges \$105.00 per cubic meter (CBM)

Minimum charges 20' DC (20 CBM), 40' DC (40 CBM), 40' HC (45 CBM)

#### FROM COLLECTED STAND AT AACC TO DELIVERED ABU DHABI (KHALIFA) PORT OR DUBAI (JEBEL ALI) PORT

FCL - Full container load.

Outbound handling charges \$127.00 per cubic meter (CBM)
Minimum charges 20' DC (20 CBM), 40' DC (40 CBM), 40' HC (45 CBM)

The above rates include: -

- •Return of empty cases on the last day of the show.
- •Collection of packed goods from the stand, including handling and loading onto vehicle/container.
- •Transportation from/to seaport including port/terminal handling, export documentation and Customs clearance.

UAE Customs Inspection fee \$127.00 per exhibitor per entry
Cancellation of (TIB) bond fee \$55.00 per shipment, per bill of entry

Export Bill of Lading fee \$180.00 per waybill

Consignment service fee \$127.00 per consignment, per waybill, per exhibitor

#### Minimum chargeable for a 20' Open Top container (OT) will be 25 CBM

Return/Collection of empty containers from/to Abu Dhabi seaport will be charged at USD 350.00 per container.

Any container that remains out of the port for more than 17 days, a Port receiving charge (PRC) will apply in addition to the above at **USD** 265.00/20ft and **USD** 390.00/40ft.

Crane charges for grounding and lifting of containers on site

For 20' / 40' Loaded Container \$215.00 per container, per lift For 20' / 40' Empty Container \$160.00 per container, per lift

Above charges are based per shipment, per exhibitor, per waybill

UAE V.A.T on goods and services, where applicable calculated at 5% on the landed goods value and services

Ocean freight rates to required destination, available upon request.

Chargeable weight / volume ratio @ 1:1 or as declared on the waybill whichever is higher

Air Freight Shipments All charges in USD Page 3

#### **INBOUND**

#### FROM ARRIVAL ABU DHABI AIRPORT TO DELIVERED STAND AT AACC

Inbound handling charges \$1.25 per chargeable kg

Minimum per shipment \$325.00

#### FROM ARRIVAL DUBAI AIRPORT TO DELIVERED STAND AT AACC

Inbound handling charges \$1.40 per chargeable kg

Minimum per shipment \$360.00

The above rates Include: -

Customs clearance for temporary/permanent importation

•Import documentation, airport handling and delivery order fees

☐ Handling, transportation and unloading to delivered exhibition stand (first time spotting

Removal and un-secure storage of empty cases during the exhibition on site only

UAE Customs Inspection fee \$127.00 per exhibitor per entry
Temporary import bond fee (TIB) 0.75% of the CIF value (Min \$85.00)

Consignment service fee \$127.00 per consignment, per waybill, per exhibitor

#### **OUTBOUND**

#### FROM COLLECTED STAND AT AACC TO DELIVERED ABU DHABI AIRPORT

Inbound handling charges \$1.25 per chargeable kg

Minimum per shipment \$325.00

#### FROM COLLECTED STAND AT AACC TO DELIVERED DUBAI AIRPORT

Inbound handling charges \$1.40 per chargeable kg

Minimum per shipment \$360.00

The above rates Include: -

- •Return of empy cases on the last day of the show.
- ·Collection of packed goods from the stand
- ·Handling and loading onto vehicle on site
- •Transportation from to airport and airport handling, export documentation and Customs clearance

UAE Customs Inspection fee \$127.00 per exhibitor per entry

Cancellation of (TIB) bond fee \$55.00 per shipment, per bill of entry

Consignment service fee \$127.00 per consignment, per waybill, per exhibitor

Export AWB or HAWB fee \$72.00 per waybill (non EK Shipments)

Air freight rates to required destination, available upon request.

Above charges are based per shipment, per exhibitor, per waybill

UAE V.A.T on goods and services, where applicable calculated at 5% on the landed goods value and services

Please refer to our additional charges in section 10 for further possible charges.

Chargeable weight / volume ratio @ 1:6 or as declared on the waybill whichever is higher.

Road Freight Shipments All charges in USD Page 4

#### **INBOUND**

#### CUSTOMS CLEARANCE FROM FREE ARRIVAL UAE BORDER, OFFLOADING FROM TRUCK AT AACC TO DELIVERED STAND

Inbound handling charges \$105.00 per chargeable kg

whichever is higher

Minimum charge for LTL Shipments \$635.00

LTL - Less than trailer load service.

Minimum charge for FTL Shipments 40 CBM per truck

FTL - Full trailer load service

The above rates Include: -

•Only UAE border Customs clearance for temporary importation

- ·Unloading and/or de-stuffing of trucks and delivery to exhibition stand (first time spotting)
- •Removal and un-secure storage of empty cases during the exhibition on site only

UAE Customs Inspection fee \$125.00 per exhibitor per entry
Temporary import bond fee (TIB) 0.75% of the CIF Value (Min \$85.00)

Consignment service fee \$125.00 per consignment, per waybill, per exhibitor

#### **OUTBOUND**

#### FROM COLLECTED STAND TO LOADED TRUCK AT ADNEC, INCLUDING EXPORT CUSTOMS CLEARANCE AT UAE BORDER

Outbound handling charges \$105.00 per cubic meter (CBM) or 1000 kgs

whichever is higher

Minimum charge for LTL Shipments \$630.00

LTL - Less than trailer load service.

Minimum charge for FTL Shipments 40 CBM per truck

FTL - Full trailer service

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Return of empty cases on the last day of the show.

☐ Collection of packed goods from the stand including handling and loading onto the truck / vehicle.

Only UAE Border Customs clearance for re-export

UAE Customs Inspection fee \$127.00 per exhibitor per entry
Cancellation of (TIB) bond fee \$55.00 per shipment, per bill of entry

Consignment service fee \$127.00 per consignment, per waybill, per exhibitor

Export Truck waybill fee \$140.00 per waybill

Above charges are based per shipment, per exhibitor, per waybill

UAE V.A.T on goods and services, where applicable calculated at 5% on the landed goods value and services

Please refer to our additional charges in section 10 for further possible charges.

Chargeable weight / volume ratio @ 1:1 or as declared on the waybill whichever is higher.

Storage All charges in USD Page 5

We obviously try to arrange the Customs clearance of import shipments as soon as we can and remove them from the port, airport as soon as we can. However it is often the case that we are restricted on the dates that we can bring shipments to the show site and therefore storage charges will be incurred for your shipments.

The below rates are indicative rates only and have been produced to assist you and your clients with your budgeting. The actual rates will be set by the authorities and will be invoices to you as per outlay +15%.

\*Please note demurrage charges will vary considerably from line to line, if you have a free time demurrage agreement please make us aware of the terms in your pre-alert.

Abu Dhabi			Dubai		
LCL First 7 days Next 20 days Thereafter	Free \$ 1.75/FT/5 days \$ 3.50/FT/day	LCL First 5 days Thereafter	Free \$ 10/FT/day (From day 1)		
FCL-port storage First 14 days Next 5 days Thereafter	20' / 40' Free \$ 25 / \$ 50 / day \$ 50 / \$ 85 / day	FCL-port storage First 10 days Next 5 days Thereafter	20' / 40' Free \$ 25 / \$ 50 / day \$ 45 / \$ 90 / day		
FCL-demurrage* First 5 days Next 7 days Next 7 days Thereafter	20' / 40' Free \$ 15 / \$ 30 / day \$ 30 / \$ 55 / day \$ 75 / \$ 150 / day	FCL-demurrage* First 5 days Next 7 days Next 7 days Next 7 days Next 7 days Thereafter	20' / 40' Free \$ 12 / \$ 24 / day \$ 24 / \$ 50 / day \$ 50 / \$ 97/ day \$ 75 / \$ 150 / day		
Air freight First 7 days Thereafter	Free \$ 0.10/Kg/day	Air freight First 5 days Thereafter	Free \$ 0.10/Kg/day Minimum \$8		

Hand Carry Exhibits All charges in USD Page 6

# FROM ARRIVAL ABU DHABI/DUBAI AIRPORT TO DELIVERED STAND AT AACC INCLUDING URGENT PROCESSING OF CUSTOMS FORMALITIES AND CLEARANCE

Clearance and delivery charges \$1.40 per chargeable kg (weight or volume whichever is higher)

\$385.00

Temporary import bond fee (TIB) **0.75**% of the CIF value (Min **\$85.00**)

Consignment service fee \$127.00 per consignment, per waybill, per exhibitor

Above charges are based per shipment, per exhibitor, per waybill

UAE V.A.T on goods and services, where applicable calculated at 5% on the landed goods value and services

The above rates include Customs clearance and delivery to site. Please ensure you contact us well in advance in order for us to advise the procedures that need to be followed during your travel.

Chargeable weight / volume ratio @ 1:6 or as declared on the waybill whichever is higher.

#### **Courier Shipments (Up to 50 Kgs per shipment)**

#### FROM RECEIPT AT GT OFFICE TO DELIVERED STAND AT AACC

Handling charges \$0.90 per chargeable kg plus Customs Duty (If applicable)

Minimum per shipment \$85.00

Clearance charges if arrived at Airport

As per Air Freight Tariff

Above charges are based per shipment, per exhibitor, per waybill UAE V.A.T on goods and services, where applicable calculated at 5% on the landed goods value and services

Chargeable weight / volume ratio @ 1:6 or as declared on the waybill whichever is higher.

#### Films / DVDs / CD Roms

Minimum per shipment

#### FROM RECEIPT AT GT OFFICE TO DELIVERED STAND AT AACC

Handling charges \$22.00 per piece

Minimum per shipment \$85.00 per shipment / exhibitor

Exhibitors have to ensure that the CD/DVDs respect the religious, political and cultural sensitivity of the UAE. UAE V.A.T on goods and services, where applicable calculated at 5% on the landed goods value and services

#### Rental of Forklifts and Manpower

#### **Rental of Forklift**

This service is available for the set-up of exhibits if required. The scope of work includes only working on the stand for the assembly /dismantling of exhibits and cannot be utilized for loading or offloading of exhibits / freight at the marshalling yard. Should you require any un-loading and re-loading services please contact GT Exhibitions who can assist you the On-Site handling services and tariff accordingly.

Forklift of up to 2000 Kgs lifting capacity

\$72.00 per hour – Minimum charge per order, 1 hour.

Minimum charge per day

\$ hours

#### **Hire of Manpower**

This service is available, if an exhibitor likes to hire additional labour for assistance on the stand. The scope of work includes working on the stand to assist the exhibitor with stand dressing and set up of the booth only and cannot be utilized for loading or offloading of boxes / freight at the marshalling yard. Should you require any un-loading and re-loading services please contact GT Exhibitions who can assist you the On-Site handling services and tariff accordingly.

Un-Skilled Labour \$28.00 per hour - Minimum charge 1 hour.

Additional Charges Page 7

For shipments that require special permits from governmental departments such as Ministry of Health or Municipality, all costs will be billed as per receipt plus **\$127.00** per clearance.

Heavy-lift surcharge will apply for an individual item over 2000 kilograms and also for units in excess of 200 x 200 x 250cms. Surcharge will be +50% of tariff handling rates.

Failure to produce a full set of stamped and signed original invoices and / or Certificate of origin a Customs penalty of \$325.00 plus a service fee of \$85.00 per document, will apply.

If we receive the full set of original documents within 30 days from the date of arrival into the UAE, and subject to the same being accepted by the Customs authorities, then the **\$325.00** penalty can be refunded.

Failure to declare true and accurate values on the shipping invoice including mis-declaration of the Country of origin against the physical cargo, the Customs re-evaluation penalty applicable will be \$325.00

U.A.E Customs Duties, which are currently charged at 5% of CIF value of the goods, assessed by Customs.

**Advancement fee of 15%** applicable to all additional charges outlaid by us on your behalf. This applies to Customs Duty, Taxes, port storage, terminal handling, detention, Customs penalties, fines etc.

ATA Carnet intervention at \$205.00 per exhibitor /document, per shipment, per move (if applicable).

Late arrival surcharge at 25% of the basic handling charges (if applicable).

Import conversion fee from temporary to permanent status charged at USD 95.00 per entry, per shipment.

Shipments delayed in export either by air, sea or road by more than 15 days from the close of the show, will be subject to a storage fee of \$35.00 per cubic meter (CBM) per month with a minimum charge of \$100.00 per exhibitor, per shipment. In addition to such consignment an additional handling and transporation fee of \$30.00 per cubic meter for movement into the warehouse for interim storage.

#### Miscellaneous Remarks

All other rates quoted herein exclude: -

charged in addtion to the above tariff charges.

cargo arrival deadlines mentioned in the shipping guidelines). The free time permitted for shipments is 5 days from the port and shipping
line for the containers to be unloaded and delivered back to port, effective from date of arrival.
☐ Any third party charges incurred, beyond our control.
□ Storage and handling of empty cases are subject to availability of free storage space on-site. Additional
charges may apply for off-site storage or charges levied by the venue towards the space required on-site.
☐ We take necessary precautions by covering all cargo and empty cases. However the show site yard is not a
covered site, therefore all freight and empties moving in and out of the halls or stored on site during the show
are exposed to climatic conditions. Please be guided accordingly.
□ Split delivery of freight into different stands/ halls locations, where additional handling is required.
Unforeseen charges, such as loading/unloading, packing/unpacking at sea/airport for Customs insepction.
Provision of hire of equipment and manpower -fork lift, crane, pallet truck, packing materials, labour etc
All rates, fees and/or payments referred to in this Tariff are exclusive of all services tax, Value Added Tax (VAT)
(whether existent or if applicable at the date of getting this Tariff, or if applicable in the future) and any other
current or future tax, duty or fee of any nature whatsoever imposed from time to time by any ministry or government authority will be

·Airline/Airport/Seaport storage or demurrage charges if applicable will be additional on early arrival shipments (irrespective of the

For additional services not listed above, individual quotations will be provided based on your requirement. Rates quoted basis current rates and tariffs, subject to changes with / without prior notice.