

## Rigging Submission Instructions:

Exhibitors who have contracted an island booth (400 sq. ft. and larger) are permitted to hang signs above their booths. The signs must not extend more than 20 feet from the Exhibit Hall floor.

Exhibitors wishing to hang signs must submit a rigging request that includes a scale floor plan with all of the hanging signs and rigging components clearly identified. The scale utilized must be included in the plan. Any changes that occur after the initial submission must be resubmitted to AABB for approval prior to the Meeting.

To submit your rendering for review and approval, please upload your file(s) in the Exhibitor Resource Center by Friday, September 14, 2018.

For additional information, please review the 2018 AABB Annual Meeting Exhibitor Terms and Conditions.

If you have questions with regards to your rigging submission, please contact Meghan Leahy, Exposition Operations Manager via email at <a href="meghan.leahy@spargoinc.com">meghan.leahy@spargoinc.com</a> or by phone at 703-654-6929.