



Checklist

The following checklist is provided as a guide for companies exhibiting at the Symposium.

Due Date	Item	Complete
Friday, May 18	Exhibitor Registration - Exhibitor Resource Center	<input type="checkbox"/>
	Photography Form - Exhibitor Resource Center	<input type="checkbox"/>
	Hotel Reservations	<input type="checkbox"/>
	Notification of Intent to Use an EAC - Exhibitor Resource Center	<input type="checkbox"/>
	Electric, Internet and AV Order Form - Exhibitor Resource Center	<input type="checkbox"/>
Wednesday, May 23	General Service Contractor – All Forms <input type="checkbox"/> Exhibit Transportation • Labor – Installation and Dismantle <input type="checkbox"/> Material Handling	<input type="checkbox"/>

Your password to access the [Exhibitor Resource Center](#) was emailed to the Exhibit Contact along with the link to the Exhibitor Service Manual.

Questions? Contact Meghan Leahy, Manager, Exhibit Operations



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