

## WELCOME

Thank you for choosing to exhibit at the 2018 AORN Global Surgical Conference & Expo. The 2018 AORN Global Surgical Conference & Expo will be held at the Ernest N. Morial Convention Center in New Orleans, Louisiana, March 24-28, 2018. The exhibits will be open March 25-27, 2018.

This Exhibitor Manual provides you with all of the information that an exhibitor needs to have a successful Conference & Expo – from forms for ordering carpet, furniture, electricity, and telecommunications, to important information with regards to registration, housing, and sponsorship opportunities. It also includes information on available discounts if services are ordered by the earlier deadline date. This helps you to save money and for everyone to better plan equipment needs and labor schedules – all resulting in a smooth operation and successful experience.

If you have any questions, please feel free to contact me at <u>meghan.leahy@spargoinc.com</u> or 703-654-6929. We appreciate your support and look forward to a very successful meeting in New Orleans.

Sincerely,

Meghan Leahy, CFM Exposition Operations Manager SPARGO, Inc. Phone: +1-703-654-6929 or 800-564-4220 E-mail: meghan.leahy@spargoinc.com