



SHOW NAME		ONLINE ORDERS ARE SUBJECT TO A DISCOUNTED RATE. TAKE ADVANTAGE OF SPECIAL PRICING BY PLACING YOUR INITIAL ORDER AT SERVICES.MCCNO.COM PRIOR TO YOUR EVENT MOVE IN.			
EXHIBITION FIRM NAME	BOOTH NUMBER	SHOW DATE (S) <u>   </u> / <u>   </u> / <u>   </u> TO <u>   </u> / <u>   </u> / <u>   </u>			
ADDRESS	EMAIL ADDRESS	TELEPHONE OR FAX			
CITY, STATE, ZIP	ON SITE CONTACT NAME	ON SITE CONTACT NUMBER	ORDER CONTACT NAME		

### Compressed Air (100 PSI)

CFM Total   ONLINE   STANDARD   ONSITE   QUANTITY   TOTAL

Price Available Upon Request (504) 582 - 3036	
Single Outlet 1/2"	\$
Single Outlet 3/4"	\$
Branch Outlets	\$
<ul style="list-style-type: none"> <li>• Exhibitor must supply regulator and filter • All service originates from overhead</li> <li>• 24 Hour Service is available for compressed air. Add a 50% Outlet.</li> </ul>	
24 Hour Service Required <input type="checkbox"/>	

### Water (80 PSI)

CFM Total   ONLINE   STANDARD   ONSITE   QUANTITY   TOTAL

Single Outlet 3/4" - COLD (Drain Not Included)	\$
Single Outlet 3/4" - HOT (Drain Not Included)	\$
Branch Outlets	\$
Fill and Drain to 500 Gallons (1time fill and drain Included)	\$
Additional 250 Gallons	\$
"Everything But the Kitchen Sink Package" <small>HOT and COLD water service with drain included. Sink not provided.</small>	\$
<ul style="list-style-type: none"> <li>• Exhibitor must supply regulator and filter • All service originates from overhead</li> </ul>	
Food Grade Hose Required <input type="checkbox"/>	

### Drain Service

CFM Total   ONLINE   STANDARD   ONSITE   QUANTITY   TOTAL

Connection	\$
Branch Outlets	\$
Sizes Required - _____ • 2" Maximum Drain Line	

### Gas (6' Water Column, 2 PSI)

CFM Total   ONLINE   STANDARD   ONSITE   QUANTITY   TOTAL

Single Outlet 1/2" Natural Gas	\$
Single Outlet 3/4" Natural Gas	\$
Single Outlet 1" Natural Gas	\$
Branch Outlets	\$
<ul style="list-style-type: none"> <li>• Exhibitor must supply regulator and filter • All service originates from overhead</li> </ul>	

Steam	Price Available Upon Request (504) 582 - 3036
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INSTALL/DISCONNECT DATE AND TIME | MATERIALS AND SPECIAL /CONDITIONS  
CALL FOR SPECIALTY FITTINGS, BOOTH RECONFIGURATION, SPECIAL SERVICES

LABOR RATES Per 1/2 Hour - 1/2 Hour min

M-F - 8:00AM - 4:30PM - \$80/HOUR	\$
M-F - 4:30PM - 8:00AM - \$120/HOUR	\$
SATURDAY - \$120/HOUR	\$
SUNDAY & HOLIDAYS - \$160/HOUR	\$

TOTAL AMOUNT DUE   \$

Customer Acceptance of Terms & Conditions:    Date: \_\_\_\_\_

X \_\_\_\_\_    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

See Additional Terms and Conditions on Reverse Side

Forms and payment can be sent via the following methods. For additional service & rates please call The Exhibit Services Department. Payment in U.S. Dollars must accompany any order. Make Checks Payable to Morial Convention Center or Include Payment Authorization Form.

EMAIL • Exhibit\_services@mccno.com  
 FAX • (504) 582 - 3088  
 PHONE • (504) 582 - 3036  
 MAIL • ATTN: Exhibit Services  
 900 Convention Center Blvd  
 New Orleans, LA, 70130

# PLUMBING TERMS & CONDITIONS

1. Location of service in booth must be designated. Diagrams indicating booth orientation are required.
2. Rates listed for all connections include bringing the service to booth in the most convenient manner and DO NOT INCLUDE connecting equipment, special wiring, ramping, making specialized installations or labor.
3. Additional service charges and labor charges may be assessed for installation. Payment must be rendered in Full when billed during the event. Service may be interrupted if payment is not received.
4. **Any additional cost incurred by MCCNO to (1) assist in trouble diagnosis or problem resolution found not to be the fault of MCCNO or (2) collect information required to complete the installation that customer fails to provide may be billed to the customer at the prevailing rate.**
5. **All service issues must be reported to the MCC Service Desk prior to the close of the event.**
6. **Claims will not be considered unless filed in writing by exhibitor prior to close of event.**
7. **Credit will not be given for service installed and not used.**
8. **Cancellation – All cancellations must be submitted in writing. A \$50.00 processing fee will be applied to orders cancelled prior to installation. No credit is given for service cancelled after installation.**
9. The Convention Center is responsible for the installation of all electrical distributions from the power source to the exhibit. Distribution is defined as all cable, connectors and hardware up to the first connection that follows the last branch circuit protection device.
10. Any branch circuit connection which is terminated in a non-Nema rated connector (i.e. bare wire, disconnect) must be made by a Convention Center electrician
11. All equipment, regardless of source of power or plumbing connection must comply with Federal, State and Local codes. The Convention Center reserves the right to inspect all electrical and/or plumbing devices and connections to ensure compliance with all codes.
12. If further explanation of your plumbing/electrical requirements is necessary, please attach a separate sheet to this form.
13. If a technical data sheet on equipment indicating connections and/or description of equipment to be connected is available, please attach sheet or description to the Utility Location form.
14. Please indicate locations of outlets in booth on the utility locations form.
15. If no location is provided, the drop is installed in the center rear of the booth. Labor charges will apply to relocate the service
16. All connections are subject to approval by MCC, and only the Convention Center Mechanics are authorized to make air, water, drain, gas, and steam connections.
17. All fittings are SPT.
18. Gas branches are not permitted under carpet.