



SHOW NAME		ONLINE ORDERS ARE SUBJECT TO A DISCOUNTED RATE. TAKE ADVANTAGE OF SPECIAL PRICING BY PLACING YOUR INITIAL ORDER AT SERVICES.MCCNO.COM PRIOR TO YOUR EVENT MOVE IN.			
EXHIBITION FIRM NAME	BOOTH NUMBER	SHOW DATE (s) <u> </u> / <u> </u> / <u> </u> TO <u> </u> / <u> </u> / <u> </u>			
ADDRESS	EMAIL ADDRESS	TELEPHONE OR FAX			
CITY, STATE, ZIP	ON SITE CONTACT NAME	ON SITE CONTACT NUMBER	ORDER CONTACT NAME		

120 Volt Service (Includes labor for the installation)	ONLINE	STANDARD	ONSITE	Overhead (+50%)	24hr. (+50%)	QUANTITY	TOTAL
5 AMP - 0-600 watts (Phones, laptops, lead retrieval, water cooler)	AVAILABLE ONLINE	\$150	\$187. ⁵⁰				\$
10 AMP - 601-1200 watts (Desk top, fax, printer, TV, refrigerator)	AVAILABLE ONLINE	\$184	\$230. ⁰⁰				\$
15 AMP - 1201- 1800 watts (Vacuum, coffee pot, iron, toaster)	AVAILABLE ONLINE	\$207	\$258. ⁷⁵				\$
20 AMP - 1801-2400 watts (Heater, copier, microwave)	AVAILABLE ONLINE	\$272	\$340. ⁰⁰				\$

208 Volt 1Ø Service (Includes labor for the installation)	ONLINE	STANDARD	ONSITE	Overhead (+50%)	24hr. (+50%)	QUANTITY	TOTAL
20 AMP	AVAILABLE ONLINE	\$461	\$576. ²⁵				\$
30 AMP	AVAILABLE ONLINE	\$585	\$731. ²⁵				\$
60 AMP	AVAILABLE ONLINE	\$866	\$1,082. ⁵⁰				\$
100 AMP	AVAILABLE ONLINE	\$1,244	\$1,555. ⁰⁰				\$
200 AMP	AVAILABLE ONLINE	\$2,353	\$2,931. ²⁵	OVERHEAD REQUIRED LABOR INCLUDED			\$
400 AMP	AVAILABLE ONLINE	\$3,558	\$4,437. ⁵⁰	OVERHEAD REQUIRED LABOR INCLUDED			\$

208 Volt 3Ø Service (Includes labor for the installation)	ONLINE	STANDARD	ONSITE	Overhead (+50%)	24hr. (+50%)	QUANTITY	TOTAL
20 AMP	AVAILABLE ONLINE	\$625	\$781. ²⁵				\$
30 AMP	AVAILABLE ONLINE	\$793	\$991. ²⁵				\$
60 AMP	AVAILABLE ONLINE	\$1,195	\$1,493. ⁷⁵				\$
100 AMP	AVAILABLE ONLINE	\$1,863	\$2,328. ⁷⁵				\$
200 AMP	AVAILABLE ONLINE	\$4,000	\$5,000. ⁰⁰	OVERHEAD REQUIRED LABOR INCLUDED			\$
400 AMP	AVAILABLE ONLINE	\$8,040	\$10,040. ⁰⁰	OVERHEAD REQUIRED LABOR INCLUDED			\$

480 Volt Service and Transformers Price Available Upon Request (504) 582 - 3036

Spotlights and Extension Cords	ONLINE	STANDARD	ONSITE	QUANTITY	TOTAL
1000 Watt par 64 theatrical spot (Inc. power/install/focus/removal)	AVAILABLE ONLINE	\$375	\$475		\$
Single Extension Cords (Power and labor not Included)	AVAILABLE ONLINE	\$23	\$23		\$
Multiple Connection Boxes (Boxes include 4 outlets)	AVAILABLE ONLINE	\$23	\$23		\$

LABOR RATES Per 1/2 Hour - 1/2 Hour min	INSTALL/DISCONNECT DATE AND TIME MATERIALS AND SPECIAL /CONDITIONS	
M-F - 8:00AM - 4:30PM - \$80/HOUR	LABOR CHARGES WILL BE ASSESSED FOR SPECIAL WIRING SERVICE CALLS AND MATERIALS	\$
M-F - 4:30PM - 8:00AM - \$120/HOUR		\$
SATURDAY - \$120/HOUR		\$
SUNDAY & HOLIDAYS - \$160/HOUR		\$
TOTAL AMOUNT DUE		\$

Customer Acceptance of Terms & Conditions: _____ Date: / /

See Additional Terms and Conditions on Reverse Side

Forms and payment can be sent via the following methods. For additional service & rates please call The Exhibit Services Department. Payment in U.S. Dollars must accompany any order. Make Checks Payable to Morial Convention Center or Include Payment Authorization Form.

EMAIL • Exhibit_services@mccno.com
 FAX • (504) 582 - 3088
 PHONE • (504) 582 - 3036
 MAIL • ATTN: Exhibit Services
 900 Convention Center Blvd
 New Orleans, LA, 70130

ELECTRICAL SERVICE TERMS & CONDITIONS

1. Location of service in booth must be designated. Diagrams indicating booth orientation are required.
2. Rates listed for all connections include bringing the service to booth in the most convenient manner and DO NOT INCLUDE connecting equipment, special wiring, ramping, making specialized installations or labor.
3. Additional service charges and labor charges may be assessed for installation. Payment must be rendered in Full when billed during the event. Service may be interrupted if payment is not received.
4. **Any additional cost incurred by MCCNO to (1) assist in trouble diagnosis or problem resolution found not to be the fault of MCCNO or (2) collect information required to complete the installation that customer fails to provide may be billed to the customer at the prevailing rate.**
5. **All service issues must be reported to the MCC Service Desk prior to the close of the event.**
6. **Claims will not be considered unless filed in writing by exhibitor prior to close of event.**
7. **Credit will not be given for service installed and not used.**
8. **Cancellation – All cancellations must be submitted in writing. A \$50.00 processing fee will be applied to orders cancelled prior to installation. No credit is given for service cancelled after installation.**
9. The Convention Center is responsible for the installation of all electrical distributions from the power source to the exhibit. Distribution is defined as all cable, connectors and hardware up to the first connection that follows the last branch circuit protection device.
10. Any branch circuit connection which is terminated in a non-Nema rated connector (i.e. bare wire, disconnect) must be made by a Convention Center electrician
11. All equipment, regardless of source of power or plumbing connection must comply with Federal, State and Local codes. The Convention Center reserves the right to inspect all electrical and/or plumbing devices and connections to ensure compliance with all codes.
12. If further explanation of your plumbing/electrical requirements is necessary, please attach a separate sheet to this form.
13. If a technical data sheet on equipment indicating connections and/or description of equipment to be connected is available, please attach sheet or description to the Utility Location form.
14. Please indicate locations of outlets in booth on the utility locations form.
15. If no location is provided, the drop is installed in the center rear of the booth. Labor charges will apply to relocate the service
16. All connections are subject to approval by MCC, and only the Convention Center Mechanics are authorized to make air, water, drain, gas, and steam connections.
17. All fittings are SPT.
18. Gas branches are not permitted under carpet.