





New Orleans Ernest N. Morial Convention Center  
Exhibit Catering Order Form



<i>Reception Stations</i>	Qty	x	Cost	x	#Days	=	Total	Delivery Date(s)	Delivery Time	Removal Time
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<i>Bar Services</i>	Qty	x	Cost	x	#Days	=	Total	Delivery Date(s)	Delivery Time	Removal Time
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<i>Labor Fees</i>	Qty	x	Cost	x	#Days	=	Total	Delivery Date(s)	Delivery Time	Removal Time
Bartender (up to 5 hours of service)			200.00						am / pm	am / pm
Attendent (up to 5 hours of service)			200.00						am / pm	am / pm
Set up fee			100.00						am / pm	am / pm
ADDITIONAL MENU OPTIONS AVAILABLE UPON REQUEST										
All orders must be received two weeks in advance of first service. Please add 21% Taxable Catering Service Fee & 10.75% Sales Tax. ALL ORDERS WILL BE CHARGED A \$25 DELIVERY FEE PER TRIP									Sub-Total:	
									Delivery Fee (\$25/delivery)	
Signature: _____ Date: _____									Service Fee (21%)	
									Sales Tax (10.75%)	
									Total:	
Please return completed order by fax to {504-670-7201}, or email your respective Catering Sales Manager										
Questions? Please call us at, 504-670-7200										