The Moscone Center is expanding!
During this process, Freeman strongly urges our customers to ship your exhibit and/or product to our Advance Receiving Warehouse. This will insure timely delivery and avoid excessive driver waiting surcharges at show site.

SERVICE INFORMATION

BOOTH EQUIPMENT

FALL MEETING EXHIBITS: Each 10' x 10' booth will be set with 8' high black back drape and 3' high black side dividers.

ACADEMIC SHOWCASE: Each 10' x 10' booth will be set with 8' high black back drape, 3' high black side dividers, tuxedo booth carpeting, 1 - 6' black draped table, 2 - Limerick side chairs and 1 - wastebasket.

Booths 300 sq. ft. or less will receive a one-line identification sign. Booths larger than 300 sq. ft. may receive a one-line identification sign upon request.

Please note that electrical service is not included with your booth equipment but to accommodate possible power requirements, electrical outlets will be installed in every inline booth. An audit will be conducted by electricians and on-site charges will apply if the electrical service is utilized without an order on file.

EXHIBIT HALL CARPET

The exhibit area is NOT carpeted; however, the aisles will be carpeted in tuxedo.

Please note: Per show management all exhibitors are required to provide some form of floor covering. Academic Showcase booths will be carpeted.

DISCOUNT PRICE DEADLINE DATE

Order early to take advantage of advance order discount rates, place your order by 17 November 2016.

SHOW SCHEDULE

EXHIBITOR MOVE-IN

For more information and helpful hints on pre-show procedures and move-in, please go to www.freemanco.com/preshowFAQ.

Sunday	11 December 2016	8:00 AM	-	5:00 PM	
Monday	12 December 2016	8:00 AM	-	2:00 PM	

Please note: Overtime rates will apply on Sunday for labor and material handling services. Please ship your items to the warehouse address to save on overtime charges for material handling.

EXHIBIT HOURS

Monday	12 December 2016	6:00 PM	-	8:00 PM	**Ice Breaker Reception**
Tuesday	13 December 2016	9:30 AM	-	5:00 PM	
Wednesday	14 December 2016	9:30 AM	-	5:00 PM	
Thursday	15 December 2016	9:30 AM	-	5:00 PM	
Friday	16 December 2016	9:30 AM	-	1:30 PM	

EXHIBITOR MOVE-OUT

For more information and helpful hints on post-show procedures and move-out, please go to www.freemanco.com/postshowFAQ

Friday	16 December 2016	1:30 PM	-	7:00 PM

We will begin returning empty containers once the aisle carpet is removed. Please note: Overtime rates will apply for labor and material handling services after 5:00 PM for move-out.

DISMANTLE AND MOVE-OUT INFORMATION

All exhibitor materials must be removed from the exhibit facility by **Friday 16 December 2016 at 7:00 PM**.

To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by **Friday 16 December 2016 at 6:00 PM**.

POST SHOW PAPERWORK AND LABELS

Our Exhibitor Services Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

SERVICE CONTRACTOR CONTACTS / INFORMATION:

FREEMAN

901 E South St
Anaheim, CA 92805
(714) 254-3410 fax (469) 621-5607
FreemanAnaheimES@freemanco.com

FREEMAN EXHIBIT TRANSPORTATION

(800) 995-3579 US & Canada or +1(512) 982-4187 Outside the US or +1(817) 607-5183
International Shipping Services or fax (469) 621-5810 or email exhibit.transportation@freemanco.com

FREEMANONLINE®

Take advantage of discount pricing by ordering online at www.freemanco.com/store by 17 November 2016. Using the enhanced FreemanOnline, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect — **before, during** and **after** your show. Additionally, you can now access FreemanOnline from any device — **desktop, laptop, tablet** or via our new **FreemanOnline Mobile App**.

To place online orders, you will be required to enter your unique Username and Password. If this is your first time to use FreemanOnline, click on the "Create an Account" link. To access FreemanOnline without using the email link, visit www.freemanco.com/store. You can also download and use the FOL Mobile App from the Apple or Android store, or here: folmobile.freemanco.com. A mobile web version of the FreemanOnline Mobile App is available to extend mobile use for those users that do not have an Apple or Android device or who do not want to download the app.

If you need assistance with FreemanOnline, please call our Customer Support Center at (888) 508-5054 Toll Free US and Canada or +1(512) 982-4186 Local and International.

SHIPPING INFORMATION

Warehouse Shipping Address:

Exhibiting Company Name / Booth #
2016 AGU FALL MEETING
C/O FREEMAN / PALMISANO DELIVERY
435 23RD ST
SAN FRANCISCO, CA 94107

The Moscone Center is expanding!
During this process, Freeman strongly urges our customers to ship your exhibit and/or product to our Advance Receiving Warehouse. This will insure timely delivery and avoid excessive driver waiting surcharges at show site.

Freeman will accept crated, boxed or skidded materials beginning **Tuesday 08 November 2016** at the above address. Material arriving after **Thursday 01 December 2016** will be received at the warehouse with an additional after deadline charge. Warehouse materials are accepted at the warehouse Monday through Friday between the hours of 8:00 AM - 3:30 PM. **The warehouse will be closed 11, 26 and 27 November 2016 in observance of the holiday.** If required, provide your carrier with this phone number: (714) 254-3410

Show Site Shipping Address:

Exhibiting Company Name / Booth #
2016 AGU FALL MEETING
C/O FREEMAN
MOSCONE CENTER
747 HOWARD ST
SAN FRANCISCO, CA 94103

NOTE: All Common Carriers and Van Lines should check-in at the Marshalling Yard. (See enclosed map.) Certified Weight Tickets must accompany all shipments.

Freeman will receive shipments at the exhibit facility beginning **Sunday 11 December 2016**. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility are the responsibility of the exhibitor. If required, provide your carrier with this phone number: (714) 254-3410

Please note: All items and materials that must be brought into the facility are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the material handling form for charges for the service.

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

LABOR INFORMATION

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Labor Desk. Refer to the order form under Display Labor for Straight time and Overtime hours.

ASSISTANCE

We want you to have a successful show. If we can be of assistance, please call our Exhibitor Services Department at 714-254-3410.

WE APPRECIATE YOUR BUSINESS!

FREEMAN GENERAL INFORMATION

TRANSLATION SERVICE

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three-way conversation, but also translate emails from customers. To access this feature you may contact Freeman Exhibitor Services at (714) 254-3410 or Freeman's Customer Support Center at (888) 508-5054 US & Canada or +1(512) 982-4186 Local & International.

HELPFUL HINTS

SAVE MONEY

Order early to take advantage of advance order discount rates, place your order by 17 November 2016.

AVOID DELAY

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

SAFETY TIPS

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EAC's). Thank you for your cooperation.

EXHIBITOR ASSISTANCE

For more information and helpful hints on pre-show procedures and move-in, please go to www.freemanco.com/preshowFAQ.

For more information and helpful hints on post-show procedures and move-out, please go to www.freemanco.com/postshowFAQ.

Call Freeman's Exhibitor Services department at (714) 254-3410 with any questions or needs you may have.

Reducing Your Footprint

Freeman actively engages in green practices within day-to-day operations and is committed to producing events in the most environmentally friendly way possible. Freeman has collaborated with a number of customers to make their events greener and is dedicated to broadening this effort.

Green Tips for Exhibitors

Interested in going Green and saving money with your exhibit booth? Follow these tips to assist you in making your sustainable booth strategies at least cost-neutral, and possibly cost-saving!

Supplies and Ordering

- Order exhibit supplies early and utilize online ordering systems to eliminate paper waste.
- Consider renting a booth from Freeman or buying materials locally, preventing shipping cost and lowering emissions.
- Rent Freeman Classic Carpet which contains recycled content and is also recyclable.
- Provide giveaways made of recycled, responsibly grown natural fiber, nontoxic and biodegradable materials. Ensure giveaways are useful, not merely promotional in nature. Electronic Giveaways, such as free songs from iTunes, coupons and free online Apps are smart and trendy.

Printing, Recycling and Waste Management

- Encourage less printing and provide more information digitally when it comes to booth literature, fulfilling requests via email and website referrals.
- If you need to print, use a local printer in the city where the show will be held and choose paper that contains at least 50% post-consumer recycled content.
- Ask Freeman about new paper-based signage materials that are comparably priced to plastic. There are good alternatives to foam core and PVC which are not as easily recyclable.
- Participate in the exhibit donation program by providing materials that are eligible for donation to local charities, such as pens, bags and notepads.

Shipping and Transportation

- If you must ship materials, planning out your booth in a timely way to meet shipping deadlines can also help maximize consolidation and cost-savings.
- Choose a SmartWay™-certified hauler at no additional cost to ensure your transportation company is practicing sustainable shipping.
- Set a goal to leave no trace behind by shipping out all booth properties and packing materials and donating extra giveaways thereby minimizing any waste for the show.
- If you are attending another trade show that many of your fellow exhibitors are also participating in, ask your General Service Contractor or Show Management to set up a caravan service to save on fuel emissions—and cost of transportation.

Personnel and Best Practices

- Take advantage of local or regional representatives to staff your booth, rather than bringing staff from far away offices, reducing travel cost.
- Bring Green as part of your company message providing recycling bins in your booth and information on what you have done to exhibit in a sustainable way.

These steps can help as we all strive to make smarter and more environmentally sound decisions. For more information on the Freeman Sustainability Initiative, contact goinggreen@freemanco.com

01/16

SAN FRANCISCO BAY AREA FIRE SAFETY REGULATIONS

FREEMAN fire safety

NOTICE: SMOKING IS PROHIBITED WITHIN THE FACILITY

1. **ALL MATERIALS USED IN CONSTRUCTION AND DECORATION OF AN EXHIBIT MUST BE FLAME RETARDANT.** Fabrics must be certified as flame retardant or a sample must be available for testing. Materials which cannot be treated to meet the requirements may not be used.

2. **ALL EXITS AND EXIT AISLES MUST BE KEPT CLEAR AND UNOBSTRUCTED.** No furniture, signs, easels, chairs or displays may protrude into aisles.

3. **DESIGNATED "NO FREIGHT" AISLES MUST BE MAINTAINED CLEAR OF CRATES AND EXHIBIT MATERIALS DURING MOVE-IN AND MOVE-OUT.** These aisles are required for emergency access throughout the hall and to expedite freight and empty crate moving.

4. **ALL FIRE HOSE RACKS, FIRE EXTINGUISHERS AND EMERGENCY EXITS MUST BE VISIBLE AND ACCESSIBLE AT ALL TIMES.** This includes fire protection equipment located within exhibits. Exits and exit signs must not be covered by drapes nor obscured from view by exhibit components.

5. **VEHICLES ON DISPLAY MUST HAVE FUEL FILLER CAPS LOCKED OR SEALED TO PREVENT ESCAPE OF VAPORS AND TO AVOID TAMPERING.** Batteries must be disconnected. Auxiliary batteries not connected to engine starting system may be left connected. External chargers are recommended for demonstration purposes.

6. **COMBUSTIBLE MATERIALS MUST NOT BE STORED BENEATH DISPLAY VEHICLES.** Space beneath vehicles must be clear and visible except for permitted electrical supplies.

7. **VEHICLES IN BUILDING FOR UNLOADING MUST NOT BE LEFT WITH ENGINE IDLING.** Exhaust gases present extreme hazards to workers. If the engine cannot be shut down, vehicle must be removed from the building as quickly as possible.

8. **COMPRESSED AIR CYLINDERS, INCLUDING LPG, ARE PROHIBITED UNLESS APPROVED BY FIRE SAFETY OFFICE.** Flammable gases, i.e.: butane, propane, natural gas, et al; are subject to prior approval. Non-flammable compressed gas cylinders must be secured in an upright position with gauges and regulator protected against physical damage.

9. **ALL 110 VOLT EXTENSION CORDS SHALL BE THREE-WIRE (GROUNDED), #14 OR LARGER AWG, COPPER WIRE. CONNECTORS MUST NOT BE SUPPORTED BY CORDS.** Two wire, "Zip Cords" are not permitted other than factory installed appliance connectors; these may not exceed six (6) feet in length and must be UL approved.

10. **CUBE TAP ADAPTERS ARE PROHIBITED (UNIFORM FIRE CODE 85.107). MULTI-PLUG ADAPTERS MUST BE UL APPROVED AND HAVE BUILT-IN OVERLOAD PROTECTION.** Connectors must not be used to exceed their listed amphere rating.

11. **ELECTRICAL WORK UNDER CARPETS MUST BE DONE, OR SUPERVISED, BY THE OFFICIAL ELECTRICAL CONTRACTOR.** All wiring on the floor must be Type "SO" cord, insulated to qualify for "extra hard usage" and must be No. 12AWG, or larger, and must be protected against damage.

12. **ALL TEMPORARY WIRING MUST BE ACCESSIBLE AND FREE FROM DEBRIS AND STORAGE MATERIALS.** Hard walled booths must have power supplies dropped within the booth.

13. **NO STORAGE OF ANY KIND IS ALLOWED BEHIND BOOTHS OR NEAR ELECTRICAL SERVICE.** Materials necessary to the exhibit must be stored within the exhibit. Electrical cords and connectors must be accessible and shall not be covered.

14. **AREAS ENCLOSED BY SOLID WALLS AND CEILINGS MUST BE EQUIPPED WITH APPROVED SMOKE DETECTORS.**

15. **ALL EMPTY CARTONS OR CRATES MUST BE LABELED AND REMOVED FOR STORAGE OR THEY WILL BE REMOVED AS TRASH.** Crates are not to be used as exhibit supports.

16. **MATERIALS FOR HANDOUTS MUST BE LIMITED TO ONE DAY SUPPLY AND MUST BE STORED NEATLY WITHIN THE BOOTH.** All storage must be clear of electric cables or junction boxes.

17. **FLAMMABLE OR COMBUSTIBLE LIQUIDS ARE PROHIBITED INSIDE OF BUILDINGS EXCEPT AS APPROVED BY THE FIRE SAFETY OFFICE.** Flammable thinners, solvents and paints, including aerosol cans, are strictly prohibited within the building.

FREEMAN

901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607

DISCOUNT PRICE DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THIS FORM WITH YOUR ORDER
PLEASE USE BLACK INK

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #:

ADDRESS: BOOTH SIZE : X

CITY/STATE/ZIP:

PHONE: EXT.: FAX #:

SIGNATURE: PRINT NAME:

CONTACT'S E-MAIL:

E-MAIL FOR INVOICE: ☐ **Check if you are a new Freeman customer**

Invoices will be sent by e-mail; please provide e-mail address of the person who reconciles your invoices if different than contact's email.

METHOD OF PAYMENT

BY SUBMITTING THIS FORM VIA FAX OR POSTAL MAIL OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

☐ **COMPANY CHECK**

Please make check payable to: Freeman
Checks must be in U.S. funds drawn on a U.S. or Canadian bank.(**"U.S. FUNDS"** MUST BE PRE-PRINTED on Canadian checks.)

Please reference (431840) **on your remittance.**

☐ **CREDIT/DEBIT CARD**

For your convenience, we will use this authorization to charge your credit/debit card account for your advance orders, and any additional amounts incurred as a result of show site orders placed by your representative. These charges may include all Freeman companies, or any charges which Freeman may be obligated to pay on behalf of Exhibitor, including without limitation, any shipping charges. Please complete the information requested below:

☐ **BANK TRANSFER**

Bank transfer to Bank of America, N.A.; Dallas, TX
Wire Transfer
ABA#: 026009593 ACCT# 1252039192 Freeman
International Wire Transfer
Swift Code: BOFAUS3N ACCT# 1252039192 Freeman
ACH Direct Deposit
ABA#: 111000012 ACCT# 1252039192 Freeman

Please reference Name of Show & Booth Number so we can properly credit your account.
Note: Customers are responsible for any bank processing fees.

☐ **AMERICAN EXPRESS** ☐ **MASTER CARD** ☐ **VISA** **We do not accept credit card information via email.**

ACCOUNT NO.: EXP. DATE:

CARDHOLDER NAME (PRINT): SIGNATURE:

CARDHOLDER BILLING ADDRESS:

CITY/STATE/ZIP:

ENTER TOTALS HERE

FURNISHINGS & ACCESSORIES	CARPET	CLEANING/ SHAMPOOING	PORTER SERVICE	RENTAL EXHIBITS & ACCESSORIES	SIGNS	INSTALLATION LABOR	DISMANTLE LABOR

MATERIAL HANDLING	RIGGING INSTALLATION	RIGGING DISMANTLE	EXHIBIT TRANSPORTATION	HANGING SIGNS	UTILITIES		GRAND TOTAL

- **Remember to order in advance to save time and money. You may place your order by phone, fax, mail, or use our online ordering service at: www.freemanco.com/store.**
- **Orders received without payment or after the discount price deadline date will be charged at the standard price.**
- **Copies of invoices may be picked up from the Service Desk prior to show closing.**
- **If you have questions or need assistance with any items not listed, please call and ask for your Exhibitor Services Representative.**

FREEMAN method of payment

FREEMAN third party authorization

FREEMAN
901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607

2016 AGU Fall Meeting / 12-16 December 2016

In order to authorize Freeman to invoice a third party for payment of services rendered to exhibitors, both the exhibiting company and the third party must complete this form and return it at least 14 days prior to show move-in.

EXHIBITING COMPANY AUTHORIZATION OF THIRD PARTY BILLING

"We understand and agree that we, the exhibiting company, are ultimately responsible for payment of charges and agree by submitting this form or ordering materials or services from Freeman, to be bound by all terms and conditions as described in the Terms & Conditions section of this service manual. In the event that the named third party does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the exhibiting company. All invoices are due and payable upon receipt, by either party. The items checked below are to be invoiced to the third party."

BY SUBMITTING THIS FORM VIA FAX OR POSTAL MAIL OR ORDERING MATERIALS OR SERVICES FROM FREEMAN, YOU AGREE TO BE BOUND BY ALL TERMS & CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.

EXHIBITOR NAME: (PLEASE PRINT)

EXHIBITOR SIGNATURE: DATE:

EXHIBITING COMPANY INFORMATION

EXHIBITING COMPANY NAME: BOOTH #:

EXHIBITING COMPANY ADDRESS:

CITY/STATE/ZIP:

PHONE: EXT. FAX:

CONTACT'S E-MAIL:

Indicate which services are to be invoiced to the Third Party:

- ☐ ALL FREEMAN SERVICES
- ☐ I&D LABOR/SUPERVISION
- ☐ MATERIAL HANDLING/IN & OUT
- ☐ UTILITIES
- ☐ FREEMAN EXHIBIT TRANSPORTATION
- ☐ RENTAL FURNITURE/CARPET/SIGNS
- ☐ BOOTH CLEANING
- ☐ OTHER _____

THIRD PARTY COMPANY INFORMATION

THIRD PARTY COMPANY NAME:

CONTACT NAME:

THIRD PARTY BILLING ADDRESS:

CITY/STATE/ZIP:

PHONE: EXT: FAX:

CONTACT'S E-MAIL:

E-MAIL FOR INVOICE:

Invoices will be sent by e-mail; please provide the e-mail address of the person who reconciles your invoices if different than contact's e-mail.

THIRD PARTY CREDIT/DEBIT CARD AUTHORIZATION

☐ AMERICAN EXPRESS ☐ MASTERCARD ☐ VISA **FREEMAN NOW ACCEPTS DEBIT CARDS**

ACCOUNT NO: EXP. DATE:

CARDHOLDER NAME (PLEASE PRINT): CARD TYPE:

AUTHORIZED SIGNATURE:

CARDHOLDER BILLING ADDRESS:

CITY/STATE/ZIP:

PAYMENT & LABOR

YOU ARE ENTERING A CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE.
The terms and conditions set forth below become a part of the Contract between FREEMAN and you, the EXHIBITOR. Acceptance of said terms and conditions will be construed when any of the following conditions are met:

• THE METHOD OF PAYMENT FORM IS SIGNED; OR
• AN ORDER FOR LABOR, SERVICES AND/OR RENTAL EQUIPMENT IS PLACED BY EXHIBITOR WITH FREEMAN; OR
• WORK IS PERFORMED ON BEHALF OF EXHIBITOR BY LABOR SECURED THROUGH FREEMAN.

DEFINITIONS

For purposes of this Contract, "FREEMAN" or "The Freeman Companies" means Freeman Expositions, Inc., Freeman Expositions, Ltd., Freeman Audio Visual, Freeman Exhibit, Freeman Transportation, Hoffend Xposition, Stage Rigging, Inc., Kerry Technical Services, TFC, Inc., Freeman Electrical Services, and their respective employees, directors, officers, agents, assigns, affiliated companies, and related entities including, but not limited, to any subcontractors FREEMAN may appoint. The term "EXHIBITOR" means the Exhibitor, its employees, agents, representatives, and any Exhibitor Appointed Contractors ("EAC").

PAYMENT TERMS

Full payment, including any applicable tax, is due in advance or at show site. All payments must be in U.S. funds and all checks must be drawn on a U.S. bank. Orders received without advance payment or after the deadline date will incur additional After Deadline charges as indicated on each order form. All materials and equipment are on a rental basis for the duration of the show or event and remain the property of FREEMAN except where specifically identified as a sale. All rentals include delivery, installation, and removal from EXHIBITOR'S booth. In case of cancellation of any orders or services by EXHIBITOR, a one-hour "per person, per hour" charge will be applied for all labor orders that are not canceled in writing at least 24 hours prior to the scheduled start time. If Prestige Carpet, Custom-Cut Carpet, Modular Rental Exhibits and any other custom-order items or services have already been provided at the time of cancellation, fees will remain at 100% of the original charge. If the Show or Event is canceled because of reasons beyond FREEMAN'S control, EXHIBITOR remains responsible for all charges for services and equipment provided up to and including the date of cancellation. FREEMAN will not issue refunds to EXHIBITOR of any payments made before the date of cancellation. It is EXHIBITOR'S responsibility to advise the FREEMAN Service Center Representative of problems with any orders, and to check the EXHIBITOR'S invoice for accuracy prior to the close of the Show or Event. If EXHIBITOR is exempt from payment of sales tax, FREEMAN requires an exemption certificate for the State in which the services are to be used. Resale certificates are not valid unless EXHIBITOR is rebilling these charges to its customers. For International EXHIBITORS, FREEMAN requires 100% prepayment of advance orders, and any order or services placed at show site must be paid at the show. For all others, should there be any pre-approved unpaid balance after the close of the show; terms will be net, due and payable in DALLAS, TEXAS upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepaid basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by FREEMAN shall be either applied to reduce the principal unpaid balance or refunded to the payer. If past due invoices or invoice balances are placed with a collection agency or attorney for collection or suit, EXHIBITOR agrees to pay all legal and collection costs. THESE PAYMENT TERMS AND CONDITIONS SHALL BE GOVERNED BY AND CONSTRUED IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. In the event of any dispute between the EXHIBITOR and FREEMAN relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to FREEMAN for its services, as an offset against the amount of any alleged loss or damage. Any claims against FREEMAN shall be considered a separate transaction, and shall be resolved on its own merits. FREEMAN reserves the right to charge EXHIBITOR for the difference between the estimate of charges and the actual charges incurred for material handling, labor time & materials, utility services or equipment usage, or for any charges that FREEMAN may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges. If EXHIBITOR provides a credit card for payment and charges are rejected by the EXHIBITOR'S credit card company for any reason, FREEMAN hereby provides notice that it reserves the right, and EXHIBITOR authorizes FREEMAN, to continue to attempt to secure payment through that credit card for as long as unpaid balances remain on the EXHIBITOR'S account. In the event that a THIRD PARTY orders on behalf of the EXHIBITOR and the named THIRD PARTY does not discharge payment of the invoice prior to the last day of the show, charges will revert back to the EXHIBITOR. All invoices are due and payable upon receipt, by either party.

ELECTRICAL

Claims will not be considered, or adjustments made unless filed in writing, by Exhibitor, prior to the close of the event. Freeman is not responsible for any damage or loss caused by the loss of power beyond its control and Exhibitor agrees to hold Freeman, its officers, directors, employees and agents harmless from such power loss. IN NO EVENT SHALL FREEMAN BE LIABLE FOR ANY INDIRECT OR CONSEQUENTIAL DAMAGES (INCLUDING WITHOUT LIMITATION LOST PROFITS) EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHETHER UNDER THEORY OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCTS LIABILITY OR OTHERWISE. Exhibitor shall indemnify and hold harmless Freeman, its officers, directors, employees, and agents from and against any and all claims, liabilities, damages, fines, penalties or costs of whatsoever nature (including reasonable attorneys' fees) arising out of or in any way connected with Exhibitor's actions or omissions under this Agreement.

LABOR UNDER THE SUPERVISION OF EXHIBITOR RESPONSIBILITIES

EXHIBITOR shall be responsible for the performance of labor provided under this option. It is the responsibility of EXHIBITOR to supervise labor secured through FREEMAN in a reasonable manner as to prevent bodily injury and/or property damage and also to direct them to work in a manner that is in compliance with FREEMAN'S Safe Work Rules and/or Federal, State, County and Local ordinances, rules and/or regulations, including but not limited to Show or Facility Management rules and/or regulations. It is the responsibility of EXHIBITOR to check in with the Service Desk to pick up labor, and to return to the Service Desk to release labor when the work is completed.

INDEMNIFICATION

EXHIBITOR agrees to indemnify, hold harmless, and defend FREEMAN from and against any and all demands, claims, causes of action, fines, penalties, damages, liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) for bodily injury, including any injury to FREEMAN employees, and/or property damage arising out of work performed by labor provided by FREEMAN but supervised by EXHIBITOR. Further, the EXHIBITOR'S indemnification of FREEMAN includes any and all violations of Federal, State, County or Local ordinances, "Show Regulations and/or Rules" as published and/or set forth by Facility or Show Management, and/or directing labor provided by FREEMAN to work in a manner that violates any of the above rules, regulations, and/or ordinances.

IMPORTANT

PLEASE REFER TO FREEMAN'S "MATERIAL HANDLING TERMS & CONDITIONS" AS IT RELATES TO MATERIAL HANDLING SERVICES AND TO THE "SERVICE REQUEST & SHIPPING INSTRUCTIONS CONTRACT" AS IT RELATES TO TRANSPORTATION SERVICES. CONTRACT TERMS DEPEND ON THE NATURE OF SERVICES SECURED BY EXHIBITOR THROUGH FREEMAN. TERMS & CONDITIONS MAY VARY FOR EACH TYPE OF SERVICE ORDERED THROUGH FREEMAN.

MATERIAL HANDLING

YOU ARE ENTERING A BINDING CONTRACT WHICH LIMITS YOUR POSSIBLE RECOVERY IN CASE OF LOSS OR DAMAGE. Acceptance of said terms and conditions will be construed when any of the following conditions are met: This Material Handling Agreement (MHA) is signed; Exhibitor's materials are delivered to Freeman's warehouse or to an event site for which Freeman is the Official Show Contractor; or an order for labor and/or rental equipment is placed by Exhibitor with Freeman. Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

1. DEFINITIONS. For purposes of this Contract, Freeman means Freeman Expositions, Inc., and its employees, directors, officers, agents, assigns, affiliated companies, and related entities. In no event shall Freeman be deemed to be the Ultimate Consignee for shipping and custom purposes. The term "Exhibitor" means the Exhibitor, its employees, agents, and representatives.

2. PACKAGING/CRATES AND STORAGE. Freeman shall not be responsible for damage to loose or uncrated materials, pad wrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Freeman shall not be responsible for crates and packaging which are unsuitable for handling, in poor condition, or have prior damage. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. Freeman does not accept any crates or packaging containing hazardous materials. Goods requiring cold storage and those in accessible storage are stored at Exhibitor's own risk. **FREEMAN ASSUMES NO RESPONSIBILITY OR LIABILITY FOR LOSS OR DAMAGE TO GOODS IN COLD STORAGE OR ACCESSIBLE STORAGE.**

3. EMPTY CONTAINERS. Empty container labels will be available at the show site service desk. Affixing labels to the containers is the sole responsibility of Exhibitor or its representative. All previous labels must be removed or obliterated. Freeman assumes no responsibility for: error in the above procedures; removal of containers with old empty labels and without Freeman labels; or improper information on empty labels. **FREEMAN WILL NOT BE LIABLE FOR LOSS OR DAMAGE TO CRATES AND CONTAINERS OR THEIR CONTENTS WHILE SAME ARE IN EMPTY CONTAINER STORAGE.**

4. INBOUND/OUTBOUND SHIPMENTS. There may be a lapse of time between the delivery of shipment(s) to the booth and the arrival of Exhibitor, or a lapse of time between the completion of packing and the actual pickup of materials from the booths for loading onto a carrier and during such times, Exhibitor materials will be left unattended. **FREEMAN IS NOT RESPONSIBLE OR LIABLE FOR ANY LOSS, DAMAGE, THEFT, OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS AFTER THEY HAVE BEEN DELIVERED TO EXHBITOR'S BOOTH AT SHOW SITE OR BEFORE THEY HAVE BEEN PICKED UP FOR RELOADING AT THE CONCLUSION OF THE EVENT.** Freeman recommends the securing of security services from Facility or Show Management. All MHA's submitted to Freeman by Exhibitor will be checked at the time of pickup from the booth and corrections will be made where discrepancies exist between the quantities of items on any form submitted to Freeman and the actual count of such items in the booth at the time of pickup. Freeman is not responsible for any wait time or other charges including business center charges arising from delivery or pickup of Exhibitor's materials.

5. DELIVERY TO THE CARRIER FOR RELOADING. Freeman assumes no responsibility for loss, damage, theft, or disappearance of Exhibitor's materials after same have been delivered to Exhibitor's appointed carrier, shipper, or agent for transportation after the conclusion of the show. Freeman loads the materials onto the carrier under directions from the carrier or driver of that carrier. Any loading onto the carrier will be understood to be under the exclusive supervision and control of the carrier or driver of that carrier. **FREEMAN ASSUMES NO RESPONSIBILITY FOR LOSS, DAMAGE, THEFT OR DISAPPEARANCE OF EXHIBITOR'S MATERIALS THAT ARISES OUT OF IMPROPERLY LOADED OR LABELED MATERIALS.**

6. DESIGNATED CARRIERS. Freeman shall have the authority to change the Exhibitor designated carrier if that carrier does not pick up the shipment(s) at the appointed time. Where no disposition is made by Exhibitor, materials may be taken to a warehouse to await Exhibitor's shipping instructions and Exhibitor agrees to be responsible for charges relating to such rerouting and handling. **IN NO EVENT SHALL FREEMAN BE RESPONSIBLE FOR ANY LOSS RESULTING FROM SUCH REROUTING DESIGNATION.**

7. FORCE MAJEURE. Freeman's performance hereunder is subject to, and Freeman shall not be responsible for loss, delay, or damage due to, strike, work stoppages, natural elements, vandalism, Act of God, civil disturbances, power failures, explosions, acts of terrorism or war, or for any other cause beyond Freeman's reasonable control, nor for ordinary wear and tear in the handling of Exhibitor's materials.

8. CLAIM(S) FOR LOSS. Exhibitor agrees that any and all claims for loss or damage must be submitted to Freeman immediately at the show site and in any case not later than ***thirty (30) business days*** after the date when Exhibitor's materials are delivered to the carrier for transportation from show site or from Freeman's warehouse. All claims reported after thirty (30) days will be rejected. In no event shall a suit or action be brought against Freeman ***more than one (1) year*** after the date of loss or damage occurred.

a. PAYMENT FOR SERVICES MAY NOT BE WITHHELD. In the event of any dispute between the Exhibitor and Freeman relative to any loss, damage, or claim, Exhibitor shall not be entitled to and shall not withhold payment due Freeman for its services as an offset against the amount of any alleged loss or damage. Any claims against Freeman shall be considered a separate transaction and shall be resolved on their own merits.

b. MAXIMUM RECOVERY. If found liable for any loss, Freeman's sole and exclusive maximum liability for loss or damage to Exhibitors materials and Exhibitor's sole and exclusive remedy is limited to $.50 (USD) per pound per article with a maximum liability of $100.00 (USD) per item, or $1,500.00 (USD) per shipment whichever is a less. For unmarked, unlabeled and improperly packaged television monitors, the maximum liability is the lesser of $3.00 (USD) per pound or the actual invoice price. All shipment weights are subject to correction and final charges determined by the actual or re-weighed weight of the shipment.

c. LIMITATION OF LIABILITY. IN NO EVENT SHALL FREEMAN BE LIABLE TO THE EXHIBITOR OR TO ANY OTHER PARTY FOR SPECIAL, COLLATERAL, EXEMPLARY, INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, WHETHER SUCH DAMAGES OCCUR EITHER PRIOR OR SUBSEQUENT TO, OR ARE ALLEGED AS A RESULT OF, TORTIOUS CONDUCT, FAILURE OF THE EQUIPMENT OR SERVICES OF FREEMAN OR BREACH OF ANY OF THE PROVISIONS OF THIS CONTRACT, REGARDLESS OF THE FORM OF ACTION, WHETHER IN CONTRACT OR IN TORT, INCLUDING STRICT LIABILITY AND NEGLIGENCE, EVEN IF FREEMAN HAS BEEN ADVISED OR HAS NOTICE OF THE POSSIBILITY OF SUCH DAMAGES. SUCH EXCLUDED DAMAGES INCLUDE BUT ARE NOT LIMITED TO LOST PROFITS, LOSS OF USE, AND INTERRUPTION OF BUSINESS OR OTHER CONSEQUENTIAL OR INDIRECT ECONOMIC LOSSES.

9. DECLARED VALUE. Declarations of Declared Value are between the Exhibitor and the selected Carrier ONLY, and are in no way an extension of Freeman's maximum liability stated herein. Freeman will use commercially reasonable efforts to transmit the Declared Value instructions to the selected Carrier; however, FREEMAN WILL NOT BE LIABLE FOR ANY CLAIM ARISING FROM THE TRANSMITTAL OF, OR FAILURE TO TRANSMIT, DECLARED VALUE INSTRUCTIONS TO THE CARRIER NOR FOR FAILURE OF THE CARRIER TO UPHOLD THE DECLARED VALUE OR ANY OTHER TERM OF CARRIAGE.

10. JURISDICTION / VENUE. THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF OR RELATING TO THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICITON IN DALLAS COUNTY, TEXAS.

11. INDEMNIFICATION. Exhibitor agrees to indemnify and forever hold harmless Freeman from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys' fees and investigation costs) arising out or contributed to by Exhibitor's negligent supervision of any labor secured through Freeman; Exhibitor's negligence, willful misconduct, or deliberate act, or the negligence, willful misconduct, or deliberate act of Exhibitor's employees, agents, representatives, customers, invitees and/or any Exhibitor Appointed Contractors (EAC) at the show or event to which this Contract relates, including but not limited to Exhibitor's violation of Federal, State, County or Local ordinance and/or Exhibitor's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management.

12. LIEN. Exhibitor grants Freeman a security interest in and a lien on all of Exhibitor's materials that is from time to time in the possession of Freeman and all the proceeds thereof, including without limitation insurance proceeds (the "Collateral"), to secure the prompt and full payment and performance of all Exhibitor's indebtedness for monies paid, by Freeman on its behalf, services performed, materials and/or labor from time to time provided by Freeman to or for the benefit of Exhibitor ("Obligations"). Freeman shall have all the rights and remedies of a secured party under the Uniform Commercial Code, as may be amended from time to time ("UCC"), and any notice that Freeman is required to give under the UCC of a time and place of a public sale or the time after which any private sale or other intended disposition of any Collateral is to be made shall be deemed to constitute reasonable notice if such notice is mailed by registered or certified mail at least five (5) days prior to such action. Freeman may hold and not deliver any of the Collateral to Exhibitor for so long as there are any Obligations that remain unpaid or unsatisfied.

13. WAIVER & RELEASE. Exhibitor, as a material part of the consideration to Freeman for material handling services, waives and releases all claims against Freeman with respect to all matters for which Freeman has disclaimed liability pursuant to the provisions of this Contract.

14. DRIVER LIABILITY WAIVER. IN CONSIDERATION OF FREEMAN PERMITTING ENTRANCE TO THE PREMISES, YOU, YOUR EMPLOYER, THE OWNER OF THE TRUCK AND OR EQUIPMENT THAT YOU ARE OPERATING (TRUCKOWNER) AND YOU AS AGENT OF YOUR EMPLOYER AND THE TRUCKOWNER, HEREBY ASSUME ALL RISK OF INJURY OR HARM TO YOURSELF AND OTHERS AND DAMAGE TO YOUR PROPERTY AND PROPERTY BELONGING TO YOUR EMPLOYER OR OTHERS ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISES. YOU AGREE TO ENTER AT YOUR OWN RISK. YOU HAVE FULL KNOWLEDGE OF ANY RISK INVOLVED IN THIS ACTIVITY. YOU RECOGNIZE THE HAZARDS AND ARE AWARE OF ALL THE RULES FOR SAFE OPERATION. YOUR EMPLOYER, THE TRUCKOWNER, AND YOU AGREE TO INDEMNIFY AND HOLD HARMLESS FREEMAN, ITS EMPLOYEES, OFFICERS, DIRECTORS, AGENTS, ASSIGNS, AFFILIATED COMPANIES AND RELATED ENTITIES, AGAINST ANY AND ALL LIABILITY, ACTIONS, CLAIMS, AND DAMAGES OF ANY KIND WHATSOEVER ARISING FROM YOUR ACTIVITIES WHILE BEING PERMITTED TO ENTER THE PREMISE.

AIR CARGO

AIR CARGO SERVICE REQUEST AND SHIPPING INSTRUCTIONS CONTRACT

In tendering this shipment, the Shipper and Consignee agree to these TERMS which no agent or employee of the parties may alter. This Air Service Request and Shipping Instruction Contract is NON-NEGOTIABLE and has been prepared by Shipper, or if by Freeman or another on Shipper's behalf, it shall be deemed, conclusively, to have been prepared by the Shipper. The Shipper agrees that this shipment is subject to the TERMS stated herein All TERMS, including but not limited to, all the limitations of liability, shall apply to our agents and their contracting carriers.

1. DEFINITIONS: In this Contract, "Freeman" means Freeman Decorating Services, Inc., and its respective employees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors appointed by Freeman. The term "Shipper" means the person or business for whom the property is being transported, and includes their respective employees, officers, directors, agents, assigns, affiliated companies, and contractors appointed by the Shipper, excluding only Freeman. "Property" is all objects of any type received from the Shipper for transport by Freeman as described herein. "Consignee" is the party to whom Shipper has designated the goods are to be delivered.

2. FINAL CONTRACT BETWEEN THE PARTIES: In exchange for Shipper's payments and Freeman's services, which the parties have specified in this two-page Contract (including the Air Cargo Service Request and Shipping Instructions), Freeman and Shipper each agree that this Contact shall govern their respective rights and obligations regarding transportation of Shipper's property. This Contract shall take effect when the property first comes into the physical possession of Freeman, and the responsibility of Freeman under same shall end when the property has been placed in the possession of the Consignee or the Consignee's designated agent. If any part or provision of this Contract is found by a court of competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

3. Freeman's RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED: Freeman is responsible for the satisfactory performance of only those services which it directly provides under this Contract. Freeman shall not be responsible for the performance of individuals of firms who are not under the direct supervision or control of Freeman. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work slowdown or stoppage, power failure, breakdown of plant or machinery, facility failure, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or belligerent parties, and any other cause or causes beyond the reasonable control of Freeman. EXCEPT FOR ELIGIBLE GUARANTEED SERVICE SHIPMENTS, Freeman DOES NOT GUARANTEE DELIVERY BY ANY SPECIFIC TIME OR DATE.

4. PACKAGING AND CRATES: Shipper's property must be well packaged for safe and secure handling, storage and shipment using ordinary care. Each piece must be legibly and durably marked with the name and address, including correct ZIP code of the Shipper and Consignee. When a container is used repetitively by Shipper, Shipper must remove all old labels, tags, markings, etc., and Shipper must ensure that the container retains adequate strength for transportation. Freeman makes neither representation nor any warranty regarding the acceptability or suitability of any packaging system or procedure that Shipper might use for its property. Freeman shall not be responsible for damage to loose or uncrated materials, padwrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. General guidance as to acceptable packaging systems and procedures may be found in publications such as the National Motor Freight Classification, published by the National Motor Freight Traffic Association. For shipments of Perishable Commodities, U.S. and Canadian shipments must be packed to travel without spoilage for 72 hours from time of pickup; all International shipments must be packed to travel without spoilage for 24 hours beyond an agreed deadline. Freeman reserves the right to periodically embargo regions of the world due to conditions that may cause damage to perishable commodities. If the integrity of a shipment is in question, Freeman reserves the right to improve packaging at shipper's expense.

5. REFUSED SHIPMENTS: If the Consignee refuses a shipment tendered for delivery or if Freeman is unable to deliver a shipment because of fault or mistake of the Consignor or Consignee, Freeman's liability shall then become that of a warehouseman.

(a) Freeman shall promptly attempt to provide notice, by telephonic, electronic or written communication as provided on the face of these shipping instructions, if so indicated, to Shipper or the party, if any, designated to receive notice in these instructions.
(b) Storage charges, based on Freeman's applicable rates, shall start no sooner than the next business day following the attempted notification. Storage may be, at Freeman's option, in any location that provides reasonable protection against loss or damage. Freeman may place the shipment in public storage at the owner's expense and without liability to Freeman.
(c) If Freeman does not receive disposition instructions within 48 hours of the time of Freeman's attempted first notification, Freeman will attempt to issue a second and final confirmed notification. Such notice shall advise that if Freeman does not receive disposition instructions within 10 days of that notification, Freeman may offer the shipment for sale at a public auction and Freeman has the right to offer the shipment for sale. The amount of sale will be applied to Freeman's invoice for transportation, storage and other lawful charges. Shipper will be responsible for the balance of charges not covered by the sale of the goods. If there is a balance remaining after all charges and expenses are paid, such balance will be paid to the owner of the property sold hereunder, upon claim and proof of ownership.
(d) Where Freeman has attempted to follow the procedure set forth above and the procedure is not possible, nothing shall be construed to abridge the right of Freeman, at its option, to sell the property under such circumstances and in such manner as may be authorized by law.
(e) When perishable goods cannot be delivered and disposition is not given within a reasonable time, Freeman may dispose of property to the best advantage. Where Freeman is directed by Consignee or Consignor to unload or deliver property at a particular location where Consignor, Consignee, or the Agent of either is not regularly located, Freeman's liability for the shipment shall terminate after unloading or delivery.

6. LIMITATION ON SHIPPER'S RECOVERABLE DAMAGES: FREEMAN'S LIABILITY FOR DAMAGES ON DOMESTIC SHIPMENTS, INCLUDING BUT NOT LIMITED TO THOSE DAMAGES ARISING FROM OR RELATED TO MISDELIVERY, INCOMPLETE OR OTHERWISE INADEQUATE DELIVERY (INCLUDING BUT NOT LIMITED TO FAILURE TO FOLLOW SHIPPER OR CONSIGNEE INSTRUCTIONS OR FAILURE TO COLLECT OR PROPERLY DELIVER A PAYMENT INSTRUMENT), NONDELIVERY, MISSED PICKUP, AND LOSS OF OR DAMAGE TO CARGO, SHALL BE LIMITED TO THE HIGHER OF $50.00 (USD) PER SHIPMENT OR $.50 (USD) PER POUND ($1.10 (USD) PER KILOGRAM) OF CARGO ADVERSELY AFFECTED THEREBY, PLUS TRANSPORTATION CHARGES APPLICABLE TO THAT PART OF THE SHIPMENT ADVERSELY AFFECTED THEREBY, UNLESS AT TIME OF SHIPMENT THE SHIPPER MAKES A DECLARATION OF VALUE FOR CARRIAGE IN THE SPACE DESIGNATED ON THE SERVICE REQUEST AND SHIPPING INSTRUCTIONS FORM AND PAYS THE APPROPRIATE VALUATION CHARGE. IN NO EVENT SHALL FREEMAN'S LIABILITY EXCEED THE DECLARED VALUE OF THE SHIPMENT OR THE AMOUNT OF LOSS OR DAMAGE ACTUALLY SUSTAINED, WHICHEVER IS LOWER. IF CARRIAGE OF THE SHIPMENT IS SOLELY OR PARTLY BY AIR AND INVOLVES AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY OTHER THAN THE COUNTRY OF DEPARTURE, Freeman's LIABILITY FOR CARGO LOST, DAMAGED OR DELAYED SHALL BE LIMITED TO $9.07 PER POUND ($20.00 PER KILOGRAM) FOR CARRIAGE SUBJECT TO THE UNAMENDED WARSAW CONVENTION OR THE WARSAW CONVENTION AS AMENDED BY THE HAGUE PROTOCOL OF 1955, 17 SPECIAL DRAWING RIGHTS PER KILOGRAM FOR CARRIAGE SUBJECT TO THE WARSAW CONVENTION AS AMENDED BY THE MONTREAL PROTOCOL NO. 4 OF 1975, OR $9.07 PER POUND ($20.00 PER KILOGRAM) FOR CARRIAGE WHERE THE WARSAW CONVENTION, INCLUDING ITS AMENDMENTS, DOES NOT APPLY FOR ANY REASON, UNLESS A HIGHER DECLARED VALUE IS REQUESTED, AND THE FEES SET FORTH IN THE SERVICE GUIDE FOR SUCH HIGHER DECLARED VALUE ARE PAID. FOR INTERNATIONAL SHIPMENTS, THIS SHIPPING REQUEST AND SHIPPING INSTRUCTION CONTRACT SHALL BE DEEMED AN AIR WAYBILL WITHIN THE MEANING OF THE WARSAW CONVENTION.

Notwithstanding the above limitations, domestic shipments containing the following items of extraordinary value are limited to a maximum declared value of $500.00 (USD):

(a) artworks and objects of art, including without limitation original paintings, drawings, etchings, water colors, tapestries and sculpture;
(b) clocks, watches, jewelry (including costume jewelry), furs and fur-trimmed clothing;
(c) personal effects;
(d) and other inherently fragile or unique items, including prototypes, etc.
Any declared value in excess of the maximums allowed herein is null and void, and the acceptance by Freeman for carriage of any shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. Shipper understands that even if Shipper is not able to participate or fully participate in a show due to loss of, theft of, or damage to its property, Freeman shall never be liable or responsible for damages identified by the terms (by way of example only and not in limitation of the breadth of this clause) such as the following: consequential damages, loss of use damages, loss of profits damages, business interruption damages, delay damages, special damages, collateral damages, exemplary damages, damages awarded for gross negligence, direct damages, indirect damages, damages for failure of performance, breach of contract damages, fraud damages, or any other sort of damage for tort or breach of contract. This limitation shall bind the parties:
(a) whenever or wherever the claimed loss or damage may occur;
(b) even though the alleged loss or damage is claimed to result from negligence, strict liability, products liability, breach of contract, breach of statute or regulation, or any other legal theory or cause, and;
(c) even though Freeman may have been advised or be on notice of the possibility or even the probability of such damages. Freeman makes no warranties, express or implied, and expressly disclaims any and all warranties. Except for Freeman's failure to deliver in accordance with the Guaranteed Service section of the Service Guide, Freeman will not be liable for misdelivery, incomplete or otherwise inadequate delivery (including but not limited to failure to follow Shipper or Consignee instructions or failure to collect or properly deliver a payment instrument), non-delivery, missed pickup, delay on International shipments, loss or damage unless caused by Freeman's sole negligence.

7. SHIPPER'S RESPONSIBILITIES AND INDEMNIFICATION:
(a) Shipper must pay in full for the services rendered under this Contract at the time the services are requested. The existence of a dispute between Shipper and Freeman relative to any claim or other matter shall have no bearing on this duty of payment. No claim submitted by or on behalf of Shipper will be processed unless Shipper's account is current.
(b) Shipper understands and acknowledges that Freeman does not accept or transport illegal, dangerous or hazardous materials of any kind or nature. Shipper warrants and ensures that its property is inert, and contains no Hazardous Substances, Hazardous Materials, Chemicals, Gases, Explosives, Radioactive Materials, Biologically hazardous agents, or any other substance, matter or object in any form that could pose a threat to the health or safety of persons, property or the public welfare in general. Such goods may be warehoused at owner's risk and expense or destroyed without compensation.
(c) Shipper shall defend and indemnify Freeman, its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys" fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of or contributed to by any of the following: Shipper's negligence, willful misconduct, or deliberate act; Shipper's violation of Federal, State, County or Local ordinances; Shipper's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management; and/or Shipper's failure to comply with (b) of this Agreement regarding the inclusion of any dangerous substances in the property placed with Freeman.

8. CLAIMS: Shipper, Consignee, or any other party claiming an interest in the shipment must notify Freeman immediately upon delivery, or in the case of loss or damage which could not have been noted at the time of delivery, within five (5) business days of delivery, of any loss or damage to the shipment. Notice of concealed damage must be confirmed in writing or via e-mail at exhibit.transportation@freemanco.com. If Carrier schedules an inspection, claimant must hold the shipping container, all packaging material and contents in the same condition as they were in when damage was discovered. Receipt of the shipment by the Consignee or the Consignee's agent without written notice on the delivery receipt and/or delivery manifest will be prima facie evidence that the shipment was delivered in good condition. The amount of the claim may not be deducted from the transportation charges. Notice of loss or damage MUST be reported to Freeman at 800-995-3579. The shipment, its container(s), and packing material must be made available to Freeman for inspection at the delivery location. All shipments are subject to opening for inspection by Freeman; however, Freeman is not obligated to perform such inspection. All claims for loss or damage MUST be made in writing to Freeman within one hundred and twenty (120) calendar days after the date of acceptance of the shipment by Freeman. Please refer to the Service Guide for claim procedures. All claims for service failure must be made within thirty (30) calendar days from the date of shipment and Freeman's sole liability for such claims arising from Guaranteed Service shipments shall be limited to the transportation charges as provided in the Guaranteed Service section of the Service Guide. All claims for overcharge must be made in writing to Freeman within sixty (60) calendar days after the invoice date. No action for loss or damage may be maintained against Freeman unless (a) claimant complies with all requirements of this section and (b) for domestic shipments, if the claimant commences the action within one (1) year of the shipment by Freeman unless otherwise required by International, Federal or State Law. If the claim is for loss or damage involving International shipments, claimant must commence the action within two (2) years from the date of acceptance of the shipment by Freeman unless otherwise required by International, Federal or State Law. For purposes of this section, no action shall be deemed to have commenced until receipt by Freeman of service of process of the action on Freeman. Claims for loss or damage must be delivered to the following address: Sedgwick, PO Box 14151, Lexington, KY 40512-4151.

9. CHOICE OF FORUM: THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE UNITED STATES [INCLUDING ADOPTED INTERNATIONAL CONVENTIONS] AND THE STATE OF TEXAS WITHOUT GIVING EFFECT TO THE STATE"S CONFLICT OF LAWS RULES. FREEMAN AND SHIPPER AGREE THAT ANY CLAIM OR DISPUTE OF ANY SORT ARISING OUT OF OR IN ANY WAY RELATED TO THIS CONTRACT, ITS PERFORMANCE OR NONPERFORMANCE, OR DAMAGES ALLEGEDLY RESULTING FROM SAME WILL BE ARBITRATED IN THE CITY OF DALLAS, TEXAS, AND THE RULES OF THE AMERICAN ARBITRATION ASSOCIATION WILL APPLY. IF BINDING ARBITRATION IS UNAVAILABLE TO RESOLVE ANY CONTROVERSY AND IT IS NECESSARY TO LITIGATE THE DISPUTE, THE DISPUTE SHALL BE LITIGATED IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS.

10. MISCELLANEOUS: Shipper warrants the accuracy of the weight and dimension data furnished in this Contract. Shipper understands that once its property is shipped by Freeman pursuant to the instructions contained in this Contract, Shipper has no right to control the shipment; stop the shipment in transit, or divert or reschedule same, and that Shipper will have no control over the property until it is delivered pursuant to the instructions in this Contract. Shipper agrees that this Contract may be provided to any third party, including common or contract carriers of cargo by air, water, rail, or road, for the purpose of confirming the right of Freeman to control the handling of the property and all matters related to payment for the shipment.

MOTOR CARGO

MOTOR CARGO SERVICE REQUEST AND SHIPPING INSTRUCTIONS CONTRACT

This Contract establishes your legal obligations with regard to the property described herein being shipped with Freeman Transportation. It specifically limits your rights and possible recovery if your property is lost or damaged. You must accept all terms and conditions of this Contract. You confirm that you have read and agree with all the terms and conditions of this Contract by receipt without contest. This Contract may not be waived or varied, except in writing, and then only by an authorized representative of Freeman.

1. DEFINITIONS. In this Contract, "Freeman" means Freeman Expositions, Inc., and its respective employees, officers, directors, agents, assigns, affiliated companies, and related entities including any contractors appointed by Freeman. The term "Shipper" means the person or business for whom the property is being transported, and includes their respective employees, officers, directors, agents, assigns, affiliated companies, and contractors appointed by the Shipper, excluding only Freeman. "Property" is all objects of any type received from the Shipper for transport by Freeman as described herein. "Consignee" is the party to whom Shipper has designated the goods are to be delivered.

2. FINAL CONTRACT BETWEEN THE PARTIES. In exchange for Shipper's payments and Freeman's services, which the parties have specified in this Contract, Freeman and Shipper each agree that this Contact shall govern their respective rights and obligations regarding transportation of Shipper's property. This Contract shall take effect when the property first comes into the physical possession of Freeman for inbound shipments and after loading on the applicable carrier for outbound shipments, and the responsibility of Freeman under same shall end when the property has been placed in the possession of the Consignee or the Consignee's designated agent. If any part or provision of this Contract is found by a court of competent jurisdiction to be void or unenforceable, the remainder of the Contract shall continue in full force and effect.

3. FREEMAN'S RESPONSIBILITIES UNDER THE CONTRACT ARE LIMITED. Freeman shall not be responsible for the performance of individuals or firms who are not under the direct supervision or control of Freeman. Freeman shall not be responsible for events or causes of loss, delay, or damage beyond its reasonable control, including (by way of illustration only, and not as a limitation on the breadth of this clause), strike, lockout, work slowdown or stoppage, power failure, breakdown of plant or machinery, facility failure, vandalism, theft, Act of God, effect of natural elements, riot, civil commotion or disturbance, terrorism, act of war or belligerent parties, and any other cause or causes beyond the reasonable control of Freeman. Freeman shall not be liable for delay caused by highway obstructions, or faulty or impassable highways, or lack of capacity of any highway, bridge, or ferry, or caused by breakdown or mechanical defects of vehicles or equipment, or from any cause other than the negligence of Freeman. Freeman shall not be bound to transport by any particular schedule, means, vehicle or otherwise, other than with reasonable dispatch.

4. PACKAGING AND CRATES. Shipper's property must be well packaged for safe and secure handling, storage and shipment using ordinary care. Freeman makes neither representation nor any warranty regarding the acceptability or suitability of any packaging system or procedure that Shipper might use for its property. Freeman shall not be responsible for damage to loose or uncrated materials, padwrapped or shrink-wrapped materials, glass breakage, concealed damage, carpets in bags or poly, or improperly packed or labeled materials. Crates and packaging should be of a design to adequately protect contents for handling by forklift and similar means. General guidance as to acceptable packaging systems and procedures may be found in publications such as the National Motor Freight Classification, published by the National Motor Freight Traffic Association. If the integrity of a shipment is in question, Freeman reserves the right to improve packaging at shipper's expense.

5. PERISHABLE GOODS. Goods of a perishable nature are carried in dry trailers without environmental or atmospheric control or other special services unless Shipper states on the face of the "Service Request and Shipping Instructions" that the goods are to be carried in a refrigerated, heated, specially ventilated or otherwise specially equipped trailer. This carriage may be subject to additional charges. Shipper is responsible for bringing the goods to the proper temperature before loading the goods into the trailer, for the proper stowage of the goods within the trailer, and for setting the temperature (including maintenance and repair), during all times after the trailer is spotted by Freeman and before the trailer is received by Freeman. Freeman is not responsible for product deterioration caused by inherent vice, defects in the merchandise or transit times in excess of product shelf life. Refrigerated, heated, specially ventilated or otherwise specially equipped trailers are not equipped to change the temperature of goods (they are equipped only to maintain temperature). Shipper will give written notice of requested temperature setting of the thermostatic controls before receipt of the goods by Freeman. When a loaded trailer is received, Freeman will verify that the thermostatic controls are set to maintain trailer temperature as requested. Freeman is unable to determine whether the goods were at the proper temperature when they were loaded into the trailer or when the trailer is delivered to Freeman. Air temperature at the unit sensor will be maintained within a proper range of plus or minus 5 degrees Fahrenheit of the temperature requested by Shipper on the face of the "Service Request and Shipping Instructions" if the goods were at that temperature when loaded into the container and if the temperature controls were properly set when the container was loaded.

6. REFUSED SHIPMENTS. If the Consignee refuses a shipment tendered for delivery or if Freeman is unable to deliver a shipment because of fault or mistake of Freeman, Freeman's liability shall then become that of a warehouseman.
(a) Freeman shall promptly attempt to provide notice, by telephonic, electronic or written communication as provided on the face of these shipping instructions, if so indicated, to Shipper or the party, if any, designated in these instructions to receive notice.

(b) Storage charges, if applicable, shall start no sooner than the next business day following the attempted notification. Storage may be, at Freeman's option, in any location that provides reasonable protection against loss or damage. Freeman may place the shipment in public storage at the owner's expense and without liability to Freeman.

(c) If Freeman does not receive disposition instructions within 48 hours of the time of Freeman's attempted first notification, Freeman will attempt to issue a second and final confirmed notification. Such notice shall advise that if Freeman does not receive disposition instructions within 10 days of that notification, Freeman may offer the shipment for sale at a public auction and Freeman has the right to offer the shipment for sale. The amount of sale will be applied to Freeman's invoice for transportation, storage and other lawful charges. Shipper will be responsible for the balance of charges not covered by the sale of the goods. If there is a balance remaining after all charges and expenses are paid, such balance will be paid to the owner of the property sold hereunder, upon claim and proof of ownership.

(d) Where Freeman has attempted to follow the procedure set forth above and the procedure is not possible, nothing shall be construed to abridge the right of Freeman, at its option, to sell the property under such circumstances and in such manner as may be authorized by law.

(e) When perishable goods cannot be delivered and disposition is not given within a reasonable time, Freeman may dispose of property to the best advantage. When Freeman is directed by Consignee or Consignor to unload or deliver property at a particular location where Consignor, Consignee, or the Agent of either is not regularly located, Freeman's liability for the shipment shall terminate after unloading or delivery.

7. INSURANCE. Freeman IS NOT AN INSURER. Shipper is responsible for obtaining insurance for its property. Freeman provides no insurance for Shipper or its property.

8. LIMITATION ON SHIPPER'S RECOVERABLE DAMAGES. Shipper understands that even if shipper's property is lost, stolen, or damaged, Freeman does not pay replacement or restoration cost of any property. **FREEMAN'S MAXIMUM LIABILITY SHALL BE THE AMOUNT OF PROVEN ACTUAL VALUE NOT EXCEEDING THE LOWER OF FAIR MARKET VALUE**. **(THE "FAIR MARKET VALUE" EQUALS THE AS IS WHERE IS PRICE FOR THE PROPERTY AT THE LOCATION OF THE SHOW TO WHICH PRICE A WILLING BUYER AND A WILLING SELLER WOULD AGREE IN AN ORDINARY COURSE OF BUSINESS, ARM'S LENGTH SALE.) OR $5.00 (USD) PER POUND OF CARGO LOST OR DAMAGED UNLESS AT THE TIME OF SHIPMENT SHIPPER MAKES A DECLARATION OF VALUE FOR CARRIAGE IN THE SPACE DESIGNATED ON THE SHIPPING INSTRUCTIONS AND PAYS THE APPROPRIATE VALUATION CHARGE.** Even if Shipper has made a declaration of value, liability shall never exceed the depreciated original invoice value or the fair market value of the property, whichever is less. The value per pound for applying declared valuation charges shall be determined by dividing Shipper's declared value for carriage by the actual weight of the shipment. In all cases not prohibited by law, where a lower value than the actual value of the said property has been stated in writing by Shipper or has been agreed upon in writing as the released value of the property upon which the rate is based, such lower value plus freight charges, if paid, shall be the maximum recoverable amount for loss or damage. **Notwithstanding the above limitations, all shipments containing the following items of extraordinary value are limited to a maximum declared value of $500.00 (USD):** (a) Artworks and objects of art, including without limitation, original paintings, drawings, etchings, watercolors, tapestries and sculptures or prototypes; (b) Clocks, jewelry, including costume jewelry, furs, and fur-trimmed clothing; (c) Personal effects, including without limitation, papers and documents; or (d) Coin money, currency, gift certificates, debit cards, credit cards, and any other items of extraordinary value. (e) For unmarked, unlabeled and improperly packaged television monitors, the maximum liability is the lesser of $3.00 (USD) per pound or the actual invoice price.

Any declared value in excess of the maximums allowed herein is null and void, and the acceptance by Freeman for carriage of any shipment with a declared value in excess of the allowed maximums does not constitute a waiver of these maximums. In any event, (excluding small package program shipments) **Freeman's MAXIMUM LIABILITY WILL NEVER BE MORE THAN $100,000 PER SHIPMENT.** Shipper understands that even if Shipper is not able to participate or fully participate in a Show due to loss of, theft of, or damage to their property, Freeman shall not be liable or responsible for damages identified by the terms (by way of example only and not in limitation of the breadth of this clause) such as the following: consequential damages, loss of use damages, loss of profits damages, business interruption damages, delay damages, special damages, collateral damages, exemplary damages, damages awarded for gross negligence, direct damages, indirect damages, or damages for failure of performance, breach of contract damages, fraud damages, or any other sort of damage for tort or breach of contract. This limitation shall bind the parties: **(a) WHENEVER OR WHEREVER THE CLAIMED LOSS OR DAMAGE MAY OCCUR; (b) EVEN THOUGH THE ALLEGED LOSS OR DAMAGE IS CLAIMED TO RESULT FROM NEGLIGENCE, STRICT LIABILITY, PRODUCTS LIABILITY, BREACH OF CONTRACT, BREACH OF STATUTE OR REGULATION, OR ANY OTHER LEGAL THEORY OR CAUSE, AND; (c) EVEN THOUGH FREEMAN MAY HAVE BEEN ADVISED OR BE ON NOTICE OF THE POSSIBILITY OR EVEN THE PROBABILITY OF SUCH DAMAGES.**

9. SHIPPER'S RESPONSIBILITIES AND INDEMNIFICATION:
(a) Shipper must pay in full for the services rendered under this Agreement at the time the services are requested. The existence of a dispute between Shipper and Freeman relative to any claim or other matter shall have no bearing on this duty of payment. No claim may be submitted by or on behalf of Shipper to Freeman unless Shipper's account is current.
(b) Shipper understands and acknowledges that Freeman does not accept or transport illegal or hazardous materials of any kind or nature. Shipper warrants and will ensure that its property is inert, and contains no Hazardous Substances, Hazardous Materials, Chemicals, Gasses, Explosives, Radioactive Materials, Biologically hazardous agents, or any other substance, matter or object in any form that could pose a threat to the health or safety of Freeman persons, property, or the public welfare in general. Such goods may be warehoused at owner's risk and expense or destroyed without compensation.
(c) Shipper shall defend and indemnify Freeman, its employees, directors, officers, and agents from and against any and all demands, claims, causes of action, fines, penalties, damages (including consequential), liabilities, judgments, and expenses (including but not limited to reasonable attorneys" fees and investigation costs) on account of personal injury, death, or damage to or loss of property or profits arising out of or contributed to by any of the following: Shipper's negligence, willful misconduct, or deliberate act; Shipper's violation of Federal, State, County or Local ordinances; Shipper's violation of Show Regulations and/or Rules as published and set forth by Facility and/or Show Management; and/or Shipper's failure to comply with subsection (b) of this section regarding the inclusion of any dangerous substances in the property placed with Freeman.

10. CLAIMS. Claims must be filed in writing within nine (9) months after the date of delivery of the property (or in the case of export traffic, within nine (9) months after delivery at the port of export), except that claims for failure to make delivery must be filed within nine (9) months after a reasonable time for delivery has elapsed. Suits for loss, damage, or delay shall be instituted against Freeman no later than two (2) years and one (1) day from the day when written notice is given by Freeman to the claimant that Freeman has disallowed the claim or any part or parts of the claim specified in the notice. Shipper shall deliver notice of claim for loss or damage by hand, U.S. mail, courier, facsimile, or electronic means to Sedgwick, PO Box 14151, Lexington, KY 40512-4151 as soon as loss or damage is discovered. The notice of claim shall invite a prompt joint survey of the damage, at a time and place to be agreed between the parties, and such survey shall go forward promptly. However, if in any case the property is received by the Consignee or the Consignee's agent without notice of loss or damage to property being served on Freeman within 5 business days of the receipt of the property, it is agreed between Freeman and Shipper that in that instance the presumption shall arise that the property was delivered in proper quantity and in good condition. Notice of concealed damage must be confirmed in writing or via e-mail at exhibit.transportation@freemanco.com. If Carrier schedules an inspection, claimant must hold the shipping container, all packaging material and contents in the same condition as they were in when damage was discovered. Claims filed more than nine (9) months following the date on which the property was delivered or should have been delivered are agreed to be forever time barred.

11. CHOICE OF FORUM / ARBITRATION. THIS CONTRACT SHALL BE CONSTRUED UNDER THE LAWS OF THE STATE OF TEXAS WITHOUT GIVING EFFECT TO ITS CONFLICT OF LAWS RULES. EXCLUSIVE VENUE FOR ALL DISPUTES ARISING OUT OF CONTRACT, TORT, COMMON LAW OR RELATING TO THE ENFORCEMENT OR INTERPRETATION OF THIS CONTRACT SHALL RESIDE IN A COURT OF COMPETENT JURISDICTION IN DALLAS COUNTY, TEXAS. Notwithstanding anything herein to the contrary, any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be exclusively settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules and judgment on the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof.

12. MISCELLANEOUS. (a) Shipper warrants the accuracy of the weight and dimension data furnished in this Contract; (b) Shipper understands that once its property is shipped by Freeman pursuant to the instructions contained in this Contract, Shipper has no right to control the shipment, stop the shipment in transit, or divert or reschedule same. (c) Shipper agrees that this Contract may be provided to any third party, including common or contract carriers of cargo by air, water, rail, or road, for the purpose of confirming the right of Freeman to control the handling of the property and all matters related to payment for the shipment. Shipper agrees that all shipments are subject to correction and final charges determined by the actual or re-weighed weight of the shipment.

13. SMALL PACKAGE PROGRAM. If items shipped via Freeman's Small Packages program are lost, damaged or destroyed while in Freeman's possession, **FREEMAN'S MAXIMUM LIABILITY SHALL BE $100 per package UNLESS AT THE TIME OF SHIPMENT SHIPPER MAKES A DECLARATION OF VALUE IN THE SPACE DESIGNATED ON THE SHIPPING INSTRUCTIONS AND PAYS THE APPROPRIATE VALUATION CHARGE.** If small packages are received by the Shipper and notice of loss or damage is not received by Freeman within 15 days of the delivery of the property, the parties agree that the presumption shall arise that the property was delivered in proper quantity and in good condition.

Freeman

TRANSPORTATION COMPLETE

SAVE MONEY NOW!

Freeman's all-inclusive shipping and material handling package means transporting your exhibit materials has never been simpler or as affordable.

Double the convenience... zero surprises.

Package includes:

- Round trip standard ground transportation AND material handling services
- No additional fees, no surprises
- Pick-up and transportation from point of origin to either advance warehouse or show site – your choice.
- Pre-printed shipping labels & outbound paperwork

Benefits:

- Turnkey pricing ensures precise budgeting
- No additional handling, pick-up or delivery fees
- No additional fuel surcharges or overtime surcharges
- No carrier waiting time fees
- Experienced on-site transportation reps from move-in through move-out
- All charges on your Freeman invoice
- LTL (less than truck load) shipping

To take advantage, call 1-800-995-3579 or email exhibit.transportation@freemanco.com for a quote.

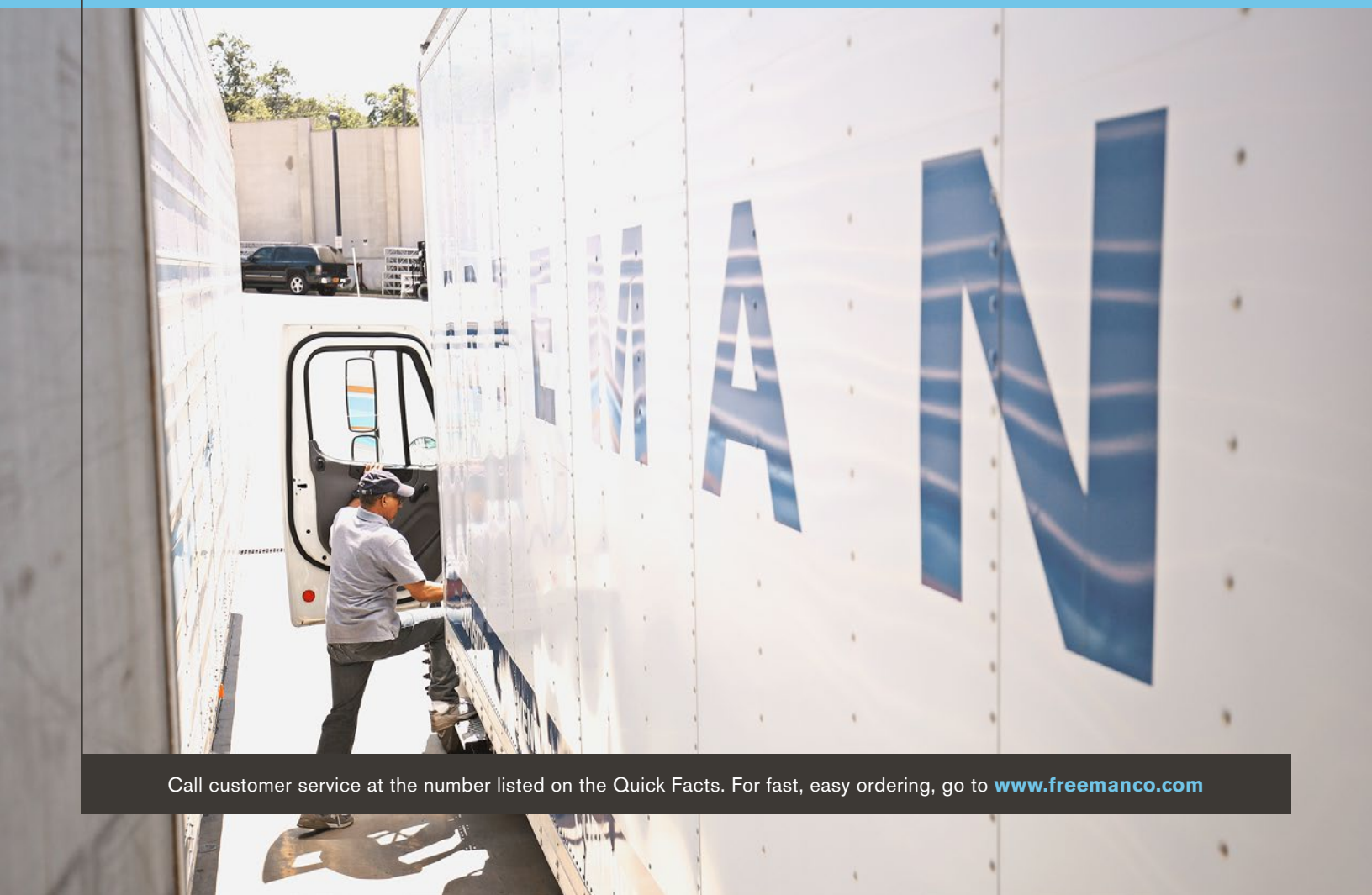
*Services apply to destinations anywhere in the Continental U.S.

FREEMAN
INNOVATION DEDICATED TO YOUR BRAND

RESULTS, DELIVERED

With more than 85 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to **www.freemanco.com**

EXHIBIT TRANSPORTATION SERVICES

Freeman works directly with you and show site decision makers to transport your exhibit to any location with ease.

The Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION

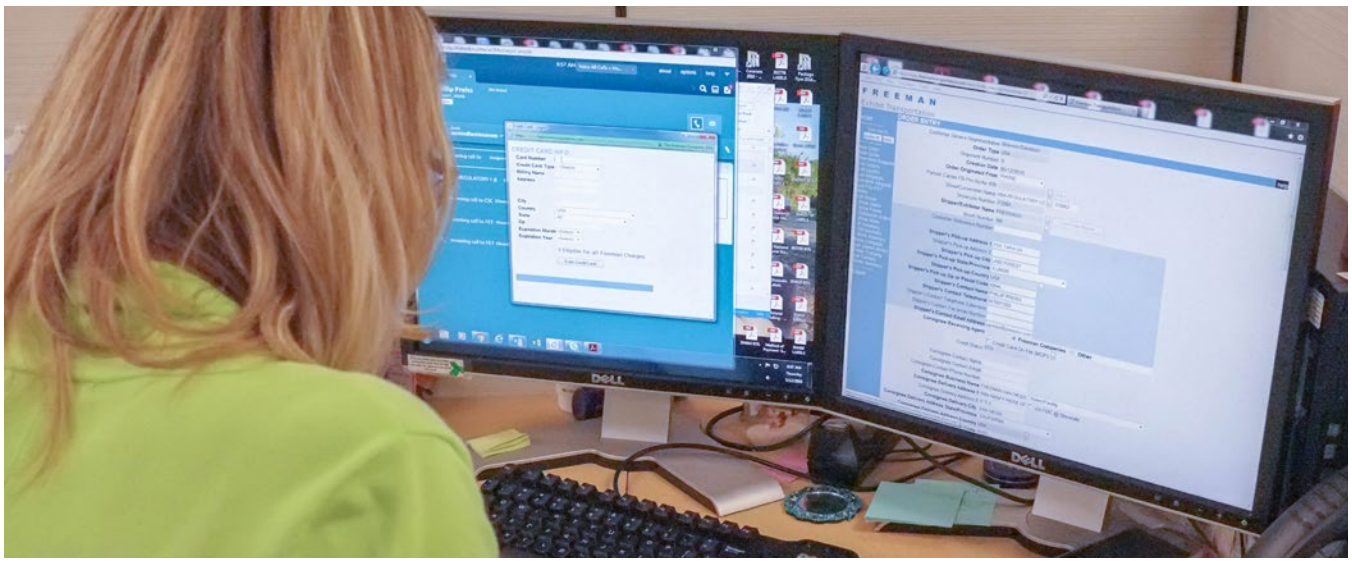
questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit **www.freemanco.com**

Continental U.S. Exhibitors: Contact our exhibit transportation experts at **800.995.3579** or via email at **exhibit.transportation@freemanco.com**

International Exhibitors: Contact our exhibit transportation experts at **+1.817.607.5183** or via email at **international.freight@freemanco.com**

DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM TO ORDER YOUR INBOUND AND OUTBOUND SHIPPING.



07/16 | 55415

COMPLETE THIS FORM ONLY IF YOU ARE SHIPPING YOUR EXHIBIT MATERIALS BY FREEMAN EXHIBIT TRANSPORTATION

FREEMAN exhibit transportation

FREEMAN

(800) 995-3579 Toll Free US & Canada
(817) 607-5100 Local & International

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call applicable number listed above to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

EXHIBIT TRANSPORTATION

TIPS FOR EASY ORDERING

- Credit card information must be on file prior to pick up, as charges will be included on your show services invoice.
- International Exhibitors remember - Shipments originating from countries other than the U.S. must be cleared through customs. Please call for additional information:
  (800) 995-3579 Toll Free US & Canada
  (817) 607-5100 Local & International

COMPLETE THE FOLLOWING ITEMS ON THIS FORM:

PICK UP INFORMATION

Requested Pick Up Date:

SHIPPER NAME

SHIPPER ADDRESS

(City) (State) (Zip)

DESTINATION

☐ I will be shipping to the **WAREHOUSE**

FREEMAN / Exhibiting Company Name / Booth #

2016 AGU Fall Meeting

C/O: FREEMAN/ PDS
435 23RD ST
SAN FRANCISCO, CA 94107

MUST BE DELIVERED BY 01 DECEMBER 2016

☐ I will be shipping to **SHOW SITE**

FREEMAN / Exhibiting Company Name / Booth #

2016 AGU Fall Meeting

C/O: FREEMAN
MOSCONE CENTER
747 HOWARD ST
SAN FRANCISCO, CA 941033181

CANNOT BE DELIVERED BEFORE 11 DECEMBER 2016

TYPE OF SERVICE

☐ Next Day Air: Delivery next business day by 5:00 PM

☐ Second Day Air: Delivery second business day by 5:00 PM

☐ 3-5 Day Service: Delivery within 3 - 5 business days

☐ Declared Value $ _____

Air Transportation charges are billed by Dimensional or Actual Weight, whichever is greater.

☐ Standard Ground: Dependent on distance

☐ Expedited Ground: Tailored to specific requirements

☐ Specialized: Pad wrapped, uncrated, truck load

SHIPPING INFORMATION

Items to be shipped

Number of Pieces		Est. Weight
____	Crates (wooden)	_____
____	Cartons (cardboard)	_____
____	Cases/Trunks (fiber) (color _____)	_____
____	Skids/Pallets	_____
____	Carpet (color _____)	_____
____	Other (_____)	_____
____	Total	_____

Size of largest piece: (H) _____ (W) _____ (L) _____

NOTE: Shipments will be weighed and measured prior to delivery.

OUTBOUND SHIPPING

☐ I would like to schedule outbound Freeman Exhibit Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and signature. So we may print your Outbound Material Handling Agreement and labels, please complete the following information **if different from pick up address:**

Ship to address:

Number of Labels : _____

FAX THIS COMPLETED FORM VIA:

E-mail:

exhibit.transportation@freemanco.com

or

Fax: (469) 621-5810

A TRANSPORTATION SPECIALIST WILL CALL YOU TO CONFIRM RECEIPT OF ORDER AND FINALIZE DETAILS.

SHOW # (431840)

WHAT ARE FREIGHT SERVICES?

As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

How do I ship to the warehouse?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

How do I ship to show site?

- Freight will be accepted only during exhibitor move-in. Please refer to Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Certified weight tickets must accompany all shipments.

What about prepaid or collect shipping charges?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading "prepaid."
- "Prepaid" designates that the transportation charges will be paid by the exhibitor or a third party.

How should I label my freight?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on Quick Facts.

How do I estimate my Material Handling charges?

- Charges will be based on the weight of your shipment. Each shipment received is considered separately. The shipment weight will be rounded to the next 100 pounds. Each 100 pounds is considered one "cwt." (one hundred weight). All shipments are subject to reweigh.
- On the Order Form, select whether the freight will arrive at the warehouse or be sent directly to show site.
- Next, select the category that best describes your shipment. There are four categories of freight:

  Crated: material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

  Special Handling: material delivered by the carrier in such a manner that it requires additional handling, such as ground unloading, stacked and constricted space unloading, designated piece unloading, loads mixed with pad-wrapped material, loads failing to maintain shipping integrity, and shipments that require additional time, equipment or labor to unload. Federal Express and UPS are included in this category due to their delivery procedures.

  Uncrated: material that is shipped loose or pad-wrapped, and / or unskidded machinery without proper lifting points.
  Carpet and/or Pad Only: shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.
- Add overtime charges for inbound if material is delivered to the booth during the overtime period stated on Quick Facts. This includes both warehouse and show site shipments.
- Add overtime charges for outbound if material is loaded onto the outbound carrier during the overtime period stated on Quick Facts.
- Add the late delivery charge listed on the Order Form if the shipment is accepted at the warehouse or at show site after the deadline date listed on Quick Facts.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.
- Shipments received without receipts or freight bills, such as UPS and Federal Express, will be delivered to the booth without guarantee of piece count or condition.

What happens to my empty containers during the show?

- Pick up "Empty Labels" at the Service Center. Place a label on each container. Labeled containers will be picked up periodically and stored in non-accessible storage during the show.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

How do I protect my materials after they are delivered to the show or before they are picked up after the show?

- Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

How do I ship my materials after the close of the show?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Service Center at show site for your shipping documents. The Material Handling Agreement and labels will be processed and available prior to show closing.
- After materials are packed, labeled, and ready to be shipped, the completed Material Handling Agreement must be turned in at the Service Center.
- Call your designated carrier with pick-up information. Please refer to Quick Facts for specific dates and times. In the event your selected carrier fails to show on final move-out day, your shipment will either be rerouted on Freeman's carrier choice or delivered back to the warehouse at the exhibitor's expense.
- For your convenience, show recommended carriers will be on site to handle outbound transportation.

Where do I get a forklift?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

Do I need insurance?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the enclosed Terms and Conditions.

Other available services (may not be available in all locations)

- Cranes
- Scissor lifts, condors
- Access storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return

FREEMAN

03/15

(431840)
16-17 SF Primary

F R E E M A N
901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 714-254-3410 to speak with one of our experts.

Let Freeman OnLine® estimate your material handling charges for you. Log on to www.freemanco.com/store, select your show and click on "Estimate My Material Handling Costs". From Freeman OnLine® you can print extra shipping labels, get tips on how to package your freight and much more.

MATERIAL HANDLING SERVICES

CRATED: Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

SPECIAL HANDLING: (See definitions on back) Material delivered by a carrier in such a manner that it requires additional handling, such as ground unloading, stacked or constricted space unloading, designated piece unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, no documentation and shipments that require additional time, equipment or labor to unload. **Federal Express, UPS** and **DHL** are included in this category due to their delivery procedures.

UNCRATED: Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.

CARPET AND/OR PAD ONLY: Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload..

STRAIGHT TIME: 8:00 A.M. to 5:00 P.M. Monday through Friday

OVERTIME: 5:00 P.M. to 8:00 A.M. Monday through Friday, all day Saturday, Sunday, and Holidays (Overtime will be applied to all freight received at the warehouse and/or show site that must be moved into or out of booth during above listed times.)

THE MOSCONE CENTER IS EXPANDING!
During this process, Freeman strongly urges our customers to ship your exhibit and/or product to our Advance Receiving Warehouse. This will insure timely delivery and avoid excessive driver waiting surcharges at show site.

Description	Price Per CWT	200 lb Minimum
RATE CLASSIFICATIONS:		
Warehouse Shipment Delivered on or Before 01 DECEMBER 2016 (200 lb. minimum)		
Crated or Skidded Shipment	$ 99.00	198.00
Special Handling Shipment	$ 128.75	257.50
Carpet and/or Pad Only Shipment	$ 148.50	297.00
Show Site Shipment Deliver Only on 11 DECEMBER 2016 (200 lb. minimum)		
Crated or Skidded Shipment	$ 118.25	236.50
Special Handling Shipment	$ 153.75	307.50
Uncrated or Pad Wrapped Shipment	$ 177.50	355.00
Carpet and/or Pad Only Shipment	$ 177.50	355.00
Small Package - Maximum weight is 30 lbs per shipment*		
Per Shipment	$ 45.00	

*A small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lbs that is received on the same day, from the same shipper and delivered by the same carrier.

Description	Price Per CWT	200 lb Minimum
ADDITIONAL SURCHARGES:		
Shipment Delivered after Deadline Date (in addition to above rates)		
Warehouse Shipment after 01 DECEMBER 2016	$ 24.75	49.50
Show Site Shipment after Show Opening	$ 29.75	59.50
Overtime Charge - Inbound (in addition to above rates)		
Crated or Skidded Shipment	$ 29.75	59.50
Special Handling Shipment	$ 38.50	77.00
Uncrated or Pad Wrapped Shipment	$ 44.50	89.00
Carpet and/or Pad Only Shipment	$ 44.50	89.00
Overtime Charge - Outbound (in addition to above rates)		
Crated or Skidded Shipment	$ 29.75	59.50
Special Handling Shipment	$ 38.50	77.00
Uncrated or Pad Wrapped Shipment	$ 44.50	89.00
Carpet and/or Pad Only Shipment	$ 44.50	89.00
Mobile Unit Spotting Fee	$ 297.75	

Description	Weight CWT	Price per CWT	Estimated Total Cost (200 lb. Min.)
	÷ 100 =		
Surcharges	÷ 100 =		
		Tax	N/A
		Total	

FREEMAN material handling

SPECIAL HANDLING DEFINITIONS

for frequently asked questions and material handling estimator tools, go to www.freemanco.com/store

Special handling applies to shipments that are loaded by cubic space and/or packed in such a manner as to require additional labor/handling, such as ground unloading, constricted space unloading, designated piece unloading, carpet/pad only shipments or stacked shipments. Also included are shipment integrity, alternate delivery locations, mixed shipments, and shipments without individual bills of lading. Shipments loaded in this manner require additional time, labor, or equipment, to unload, sort and deliver.

What is Ground Loading/Unloading?
Vehicles that are not dock height, preventing the use of loading docks, such as U-hauls, flat bed trailers, double drop trailers, company vehicles with trailers that are not dock level, etc.

What is Constricted Space Loading/Unloading?
Trailer loaded "high and tight" shipments that are not easily accessible. Freight is loaded to full capacity of trailer – top to bottom, side to side. One example of this is freight that is loaded down one side of a trailer that must be bypassed to reach targeted freight.

What is Designated Piece Loading/Unloading?
Drivers that require the loading crew to bring multiple pieces of the freight to the rear of the trailer to select the next piece, having to remove freight from the trailer then reload to fit or the trailer must be loaded in a sequence to ensure all items fit.

What are Stacked Shipments?
Shipments loaded in such a manner requiring multiple items to be removed to ground level for delivery to booth. Stacked or "cubed out" shipments, loose items placed on top of crates and/or pallets constitute special handling.

What is Shipment Integrity?
Shipment integrity involves shipments on a carrier that are intermingled, or delivered in such a manner that additional labor is needed to sort through and separate the various shipments on a truck for delivery to our customers.

What is Alternate Delivery Location?
Alternative delivery location refers to shipments that are delivered by a carrier that requires us to deliver some shipments to different levels in the same building, or to other buildings in the same facility.

What are Mixed Shipments?
Mixed shipments are defined as shipments of mixed crated and uncrated goods, where the percentage of uncrated is minimal and does not warrant the full uncrated rate for the shipment, but does require special handling. Freeman defines special handling for mixed loads as having less than 50% of the volume as uncrated.

What does it mean if I have "No Documentation"?
Shipments arrive from a small package carrier (including, among others, Federal Express, UPS and DHL) without an individual Bill of Lading, requiring additional time, labor and equipment to process.

What about carpet only shipments?
Shipments that consist of carpet and/or carpet padding only require special handling because of additional labor and equipment to unload.

What is the difference between Crated and Uncrated Shipments?
Crated shipments are those that are packed in any type of shipping container that can be unloaded at the dock with no additional handling required. Such containers include crates, fiber cases, cartons, and properly packed skids. An uncrated shipment is material that is shipped loose or pad-wrapped, and/or unskidded without proper lifting points.

What about carpet only shipments?
Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

F R E E M A N
901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12 - 16 December 2016**

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 714-254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.myfreemanonline.com

CART SERVICE / PRIVATELY OWNED VEHICLES ONLY

SHOW SPECIAL

(Maximum Weight 300 lbs.)

To help alleviate the problems and frustrations associated with exhibitors carrying their small exhibit materials during move-in, Freeman is pleased to provide a cartload for one (1) trip, **one way** from the dock to your booth or your booth to the dock for a charge of $169.50 **each way.** This service will be available during move-in and move-out.

A Cartload is defined as Privately Owned Vehicles (POV's) cars, small vans, 1/2 ton pick-ups, SUV's or company owned truck with a trailer length no greater than 12' in length.

Each cart will handle a load approximately 3' wide x 5' long and approximately 3' high. Due to safety reasons, it will be the judgement of the Freight Supervisor if the load can go higher than 3 feet. No individual cart will be more than 300 lbs. in freight weight.

If you arrive with truck/van or trailer filled with exhibit material you will not qualify for this service and will be redirected to the Freeman Marshaling yard.

A POV, or privately owned vehicle, is considered to be any vehicle that is primarily designed to transport passengers, not cargo or freight. Examples include pick-ups, passenger vans, taxis, limos, etc.

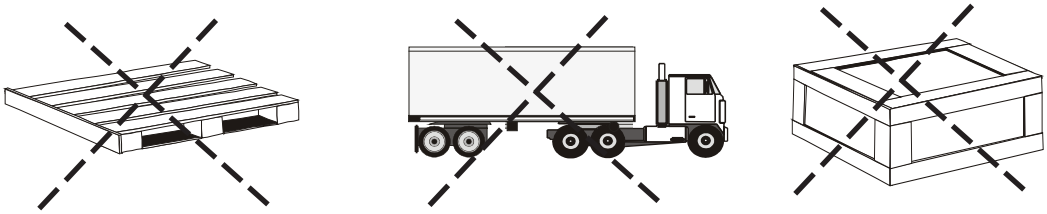
A cartload is eight (8) pieces or less (weighing less than 300 lbs. total) There is one cartload allowed per vehicle.

Freight that is too large or heavy must be handled by Freeman at their freight handling rates and will be routed through the Marshaling yard. No personal trucks (1 ton & over), no rental trucks, or bobtails will be unloaded through cart load service.

To receive this service, proceed directly to the P.O.V. lot and watch for the Cartload Service signage. Please refer to the Marshaling Yard map for the location of the P.O.V. lot.

Freight will be unloaded from the specific POV dock location designated by Freeman.

NOT ACCEPTABLE



FREEMAN cartload material handling

SAN FRANCISCO

TRUCK MARSHALLING YARD

All vehicles making deliveries to the Moscone Convention Center DURING EXHIBITOR MOVE-IN PERIOD, MUST REPORT TO THE TRUCK MARSHALLING AREA. Vehicles will be checked in and routed to dock spaces for unloading.

IMPORTANT: ALL TRUCKS MUST HAVE A CERTIFIED WEIGHT TICKET (GROSS & TARE)

DIRECTIONS

FROM THE PENINSULA:

- North on Highway 101 to Cesar Chavez exit
- East on Cesar Chavez
- Cross Third Street and proceed to end of Cesar Chavez
- Turn left at last street and enter into the yard
- Follow signs to the applicable scale
- Enter scale and wait for directions

FROM THE EAST BAY:

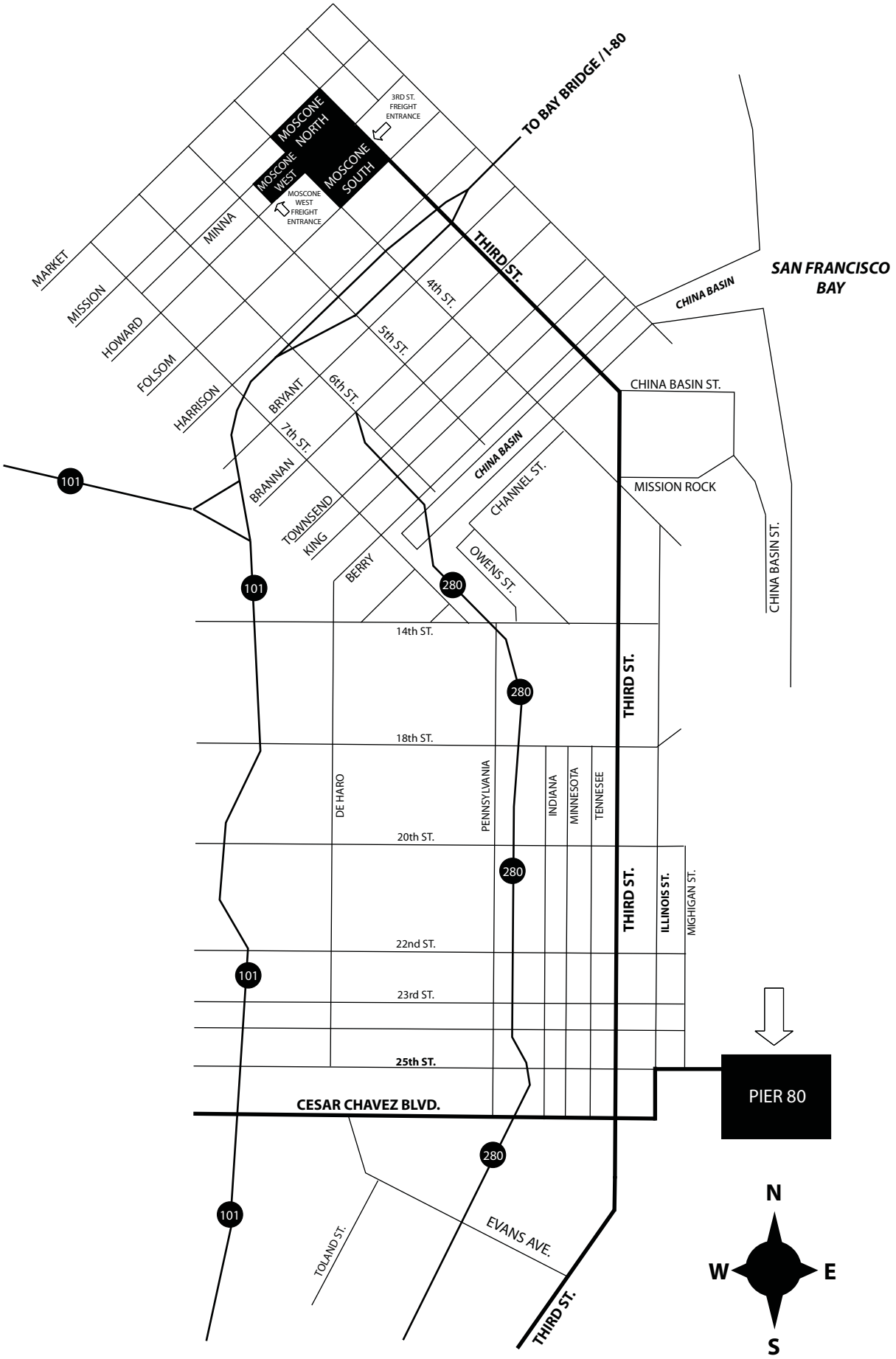
- West on Interstate 80 over the Bay Bridge
- South on Highway 101 to Cesar Chavez exit
- East on Cesar Chavez
- Cross Third Street and proceed to end of Cesar Chavez
- Turn left at last street and enter into the yard
- Follow signs to the applicable scale
- Enter scale and wait for directions

(SEE MAP ON REVERSE)

Vehicles picking up shipments at the Moscone Convention Center during exhibitor move-out period, MUST ALSO REPORT TO THE MARSHALLING AREA. Vehicles will be checked in and routed to dock spaces when shipments are ready to load and proper material handling agreements have been turned into the Freeman Service Desk.

VEHICLES CHECKING IN FOR UNLOADING OR LOADING AFTER 4:30 PM MONDAY THROUGH FRIDAY, OR ANYTIME ON SATURDAYS, SUNDAYS OR HOLIDAYS ARE SUBJECT TO OVERTIME CHARGES.

MOSCONE CENTER
MARSHALLING YARD MAP



F R E E M A N
901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

OUTBOUND MATERIAL HANDLING AND SHIPPING LABELS

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call (714) 254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM.

SHIPPING INFORMATION

SHIP TO: COMPANY NAME:

DELIVERY ADDRESS:

CITY: STATE/ PROVINCE: ZIP/ POSTAL CODE:

PHONE#: ATTN:

SPECIAL INSTRUCTIONS:

BILL TO: ☐ Same as Ship to:

COMPANY NAME:

DELIVERY ADDRESS:

CITY: STATE/ PROVINCE: ZIP/ POSTAL CODE:

METHOD OF SHIPMENT

Select a Carrier:

☐ **Freeman Exhibit Transportation**

No need to schedule your outbound shipment.
Charges will appear on your Freeman invoice.

☐ **Other Carrier**

Carrier Name:
Carrier Phone:

Freeman will make arrangements for all Freeman Exhibit Transportation shipments. Arrangements for pick-up by other carriers is the responsibility of the exhibitor.

Select a Level of Service:

☐ 1 Day: Delivery next business day
☐ 2 Day: Delivery by 5:00 P.M. second business day
☐ Deferred: Delivery within 3-5 business days
☐ Standard Ground
☐ Specialized: Pad wrapped, uncrated, or truckload

Select Shipment Options (if applicable)

☐ Have loading dock
☐ Inside delivery
☐ Pad wrap required
☐ Do not stack
☐ Lift gate required
☐ Air ride required
☐ Residential

Select Desired Number of Labels:

Once your shipment is packed and ready to be picked up, please return the Material Handling Agreement to the Exhibitor Services Center. Shipments without a Material Handling Agreement turned in will be returned to our warehouse at exhibitor's expense.

1/16 (431840)

FREEMAN outbound shipping

FREEMAN

RUSH

DO NOT DELAY

RECEIVING DATE BEGINS: 08 NOVEMBER 2016

DEADLINE DATE IS: 01 DECEMBER 2016

TO: _____

EXHIBITOR NAME

C/O: FREEMAN/ PDS
435 23RD ST

SAN FRANCISCO, CA 94107

WAREHOUSE

EVENT: *2016 AGU Fall Meeting*

BOOTH NO: _____ NO. ____ OF ____ PCS

FREEMAN

RUSH

DO NOT DELAY

RECEIVING DATE BEGINS: 08 NOVEMBER 2016

DEADLINE DATE IS: 01 DECEMBER 2016

TO: _____

EXHIBITOR NAME

C/O: FREEMAN/ PDS
435 23RD ST

SAN FRANCISCO, CA 94107

WAREHOUSE

EVENT: 2016 AGU Fall Meeting

BOOTH NO: _____ NO. ____ OF ____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

FREEMAN

RUSH

DO NOT DELAY

CANNOT DELIVER BEFORE 11 DECEMBER 2016

TO: _____

EXHIBITOR NAME

C/O: FREEMAN
MOSCONE CENTER
747 HOWARD ST

SAN FRANCISCO, CA 941033181

SHOW SITE

EVENT: ***2016 AGU Fall Meeting***

BOOTH NO: _____ NO. ____ OF ____ PCS

FREEMAN

RUSH

DO NOT DELAY

CANNOT DELIVER BEFORE 11 DECEMBER 2016

TO: _____

EXHIBITOR NAME

C/O: FREEMAN
MOSCONE CENTER
747 HOWARD ST

SAN FRANCISCO, CA 941033181

SHOW SITE

EVENT: ***2016 AGU Fall Meeting***

BOOTH NO: _____ NO. ____ OF ____ PCS

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

FREEMAN

RUSH

DO NOT DELAY

RECEIVING DATE BEGINS: 08 NOVEMBER 2016

DEADLINE DATE IS: 01 DECEMBER 2016

TO: _____
EXHIBITOR NAME

C/O FREEMAN / PDS
435 23RD ST.
SUITE 100
SAN FRANCISCO, CA 94107

HANGING SIGNS

EVENT: ***2016 AGU FALL MEETING***

BOOTH NO: _____ NO. ____ OF_____ PIECES

FREEMAN

RUSH

DO NOT DELAY

RECEIVING DATE BEGINS: 08 NOVEMBER 2016

DEADLINE DATE IS: 01 DECEMBER 2016

TO: _____
EXHIBITOR NAME

C/O FREEMAN / PDS
435 23RD ST.
SUITE 100
SAN FRANCISCO, CA 94107

HANGING SIGNS

EVENT: 2016 AGU FALL MEETING

BOOTH NO: _____ NO. ____ OF_____ PIECES

THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE.
PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY.
IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.

F R E E M A N
901 E. South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

ONLINE PRICE
DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12 - 16 December 2016**

COMPANY NAME _____ BOOTH #:_____

CONTACT NAME:_____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 714-254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

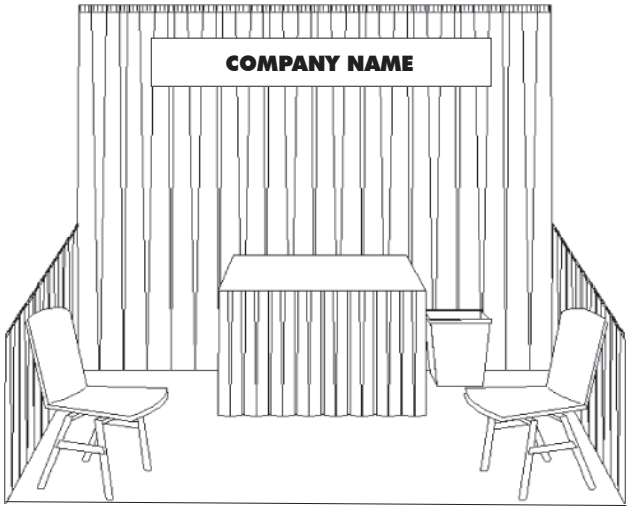
BOOTH PACKAGE

NO SUBSTITUTIONS WILL BE CONSIDERED. THIS PACKAGE WILL NOT BE OFFERED AT SHOW SITE.

Each 10' x 10' package includes:

- (1) 10' x 10' booth carpet*
- (1) 6' draped table*
- (2) Limerick side chairs
- (1) wastebasket

*Please select color choice below. If a color is not selected, Freeman will select a color to coordinate with the show.



Discount Price:	*Standard* Price:
$ 825.55	$ 1,050.65

***PLEASE CIRCLE CHOICE OF CARPET COLOR:**

Black	Blue	Gray
Green	Latte	Midnight Blue
Plum	Red	Red Pepper
Tuxedo		

***PLEASE CIRCLE CHOICE OF TABLE DRAPE COLOR:**

Black	Blue	Brown
Dark Green	Flax	Gold
Gray	Plum	Red
White		

Number of packages: _____

Booth size: _____ ***X*** _____

Sub-Total: _____ ***+ Tax (8.75%)*** _____ ***= TOTAL:*** _____

(431840)

FREEMAN booth package

Take advantage of the Online Special price by ordering online at www.freemanco.com/store by 17 NOVEMBER 2016.

FREEMAN | FURNISHINGS

FURNISH FORWARD

Freeman sets the stage for success with temporary furnishings that make lasting impressions. With high-quality furniture in shapes and styles that suit your budget and design needs, Freeman always provides an ideal solution for your exhibit.

- Sleek and professional furniture products transform your exhibit into a destination
- Extensive selection of seating, surfaces, and display fixtures provides a completely custom and comprehensive approach to your brand experience
- No assembly required: Hassle-free shipment, setup, and tear down allow your exhibitors to focus on what matters: new business
- Prices are all-inclusive and cover delivery, installation and material handling with no hidden fees

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to **www.freemanco.com**

SUPERIOR SEATING

Sit back and relax – your search for comfortable seating is over. Choose from a sleek selection of sofas, loveseats and chairs that are sure to take your exhibit design to the next level.

ITEMS PICTURED BELOW

Swanson Chair | 810875 | **Page 10**

Silverado Cocktail Table | 82014 | **Page 17**

Powered Locking Pedestal, 42" | 85063 | **Page 23**

SEATING

Naples

CHAIR
black leather **810119**

36"L | 30"D | 28"H

Powered options available

LOVESEAT
black leather **830120**

62"L | 30"D | 28"H

Powered options available

SOFA
black leather **830119**

87"L | 30"D | 28"H

Powered options available

Heathrow

ARMLESS CHAIR
black leather **810116**

24"L | 24"D | 28"H

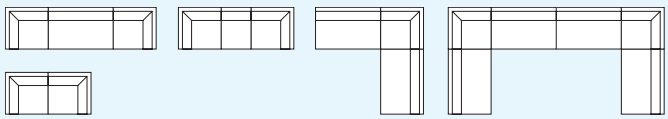
CORNER CHAIR
black leather **810117**

24"L | 24"D | 28"H

SOFA
black leather **830116**

48"L | 24"D | 28"H

possible configurations



See pages 22 and 23 for all Powered options.

SEATING

South Beach

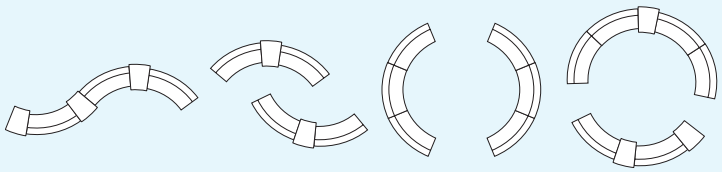
SOFA
platinum suede **8301**

69"L | 29"D | 33"H

OTTOMAN
platinum suede **8151**

25"L | 31"D | 18"H

possible configurations



Key Largo

LOVESEAT
black fabric **830950**

57"L | 35"D | 34"H

SOFA
black fabric **830951**

79"L | 35"D | 34"H

CHAIR
black fabric **810950**

35"L | 35"D | 34"H

SEATING

Allegro

CHAIR
blue fabric **81019**

36"L | 34.5"D | 30"H

SOFA
blue fabric **83015**

73"L | 34.5"D | 29.5"H

Fairfax

CHAIR
white vinyl/brushed metal **810949**

27"L | 26"D | 30"H

SOFA
white vinyl/brushed metal **830949**

62"L | 26"D | 30"H

Tangiers

CHAIR
beige fabric **810118**

34"L | 37"D | 36"H

SOFA
beige fabric **830118**

78"L | 37"D | 36"H

Roma

CHAIR
white vinyl **81020**

37"L | 31"D | 33"H

Powered options available

SOFA
white vinyl **83106**

78"L | 31"D | 33"H

Powered options available

See pages 22 and 23 for all Powered options.

CASUAL SEATING

Look no further for a great variety of **informal, modern seating options**. Here you will find chairs, sofas, stools, ottomans – even sophisticated bar sets – that turn exhibits into destinations.

OTTOMANS

ENDLESS SQUARE
white leather **815122**
black leather **815123**

34"L | 34"D | 15"H

ENDLESS CURVED OTTOMAN
white leather **815953**
black leather **815952**

60.5"L | 37.5"D | 15"H

OTTOMAN BENCH
white leather **815120**
black leather **815121**

60"L | 20"D | 18"H

ITEMS PICTURED BELOW

Roma Sofa Powered | 83017 | **Page 5, 22**
Swanson Chair | 810875 | **Page 10**
Regis End Table | 82075 | **Page 18**
Regis Bench/Table | 82074 | **Page 18**
Work Desk | 820706 | **Page 21**
Ice Side Chair | 810814 | **Page 9**

OTTOMANS

VIBE CUBE
blue vinyl **81518**
red vinyl **81519**
orange vinyl **81525**
pink vinyl **81520**
yellow vinyl **81517**
black vinyl **81530**
white vinyl **81531**

18"L | 18"D | 18"H

EDGE LED CUBE OTTOMAN*
high density plastic **81526**

20"L | 20"D | 20"H

Electrical power must be ordered separately

BANQUETTES

CENTER CONE
8506

38"Round | 51"H

Powered

Banquette Cone has 3 AC and 2 USB plugs built into the center cone.

QUARTER CURVED OTTOMAN
8507

53"L | 22"D | 18"H

possible configurations

72"Round | 18"H

72"Round | 51"H

See pages 22 and 23 for all Powered options.

OCCASIONAL CHAIRS

BLACK DIAMOND SIDE CHAIR
N71089

21"W | 23"L | 32"H

BLACK DIAMOND ARMCHAIR
N71090

20"W | 21"L | 33"H

DIVA CHAIR
N71091

18"W | 16"L | 31"H

LIMERICK® CHAIR
BY HERMAN MILLER
gray **C210108**

18"W | 17.75"L | 33"H

MADRID CHAIR
black leather/chrome **8102**
white leather/chrome **810816**

30"L | 30"D | 31"H

ITEMS PICTURED BELOW

Powered Locking Pedestal, 36" | 85061 | **Page 23**

White Vibe Cube | 81531 | **Page 7**

OCCASIONAL CHAIRS

MEETING CHAIR
white vinyl **810948**
espresso bonded leather **810835**
taupe microfiber **810836**

25.5"L | 23.5"D | 34"H

TUB CHAIR
black fabric **8103**

31"L | 31"D | 31"H

MADDEN CHAIR
light gray vinyl **810843**

27"L | 32"D | 33"H

ICE SIDE CHAIR
transparent **810814**

17.25"L | 20"D | 32"H

FUSION CHAIR (WHITE/BLACK)
white/black high density plastic **810838**

19"L | 21"D | 32"H

OCCASIONAL CHAIRS

CHRISTOPHER CHAIR
white vinyl/chrome **810846**

17"L | 19"D | 35"H

RUSTIQUE CHAIR WITH ARMS
gunmetal **810841**

20"L | 18"D | 31"H

RAZOR ARMLESS CHAIR
white high density plastic **810837**

15.38"L | 15.5"D | 30.5"H

NEW YORK CHAIR
onyx/maple wood/chrome **81090**

23"L | 32"D | 33"H

SWANSON CHAIR
white vinyl **810875**

28"L | 25"D | 18"H

BERLIN STACK CHAIR
white & red plastic/chrome **810811**
white & black plastic/chrome **810810**

18"L | 22"D | 32"H

WENDY CHAIR
clear acrylic **810847**

15"L | 19.7"D | 35.8"H

CONFERENCE CHAIRS

GRAY GASLIFT CHAIR
with arms **N71046**
without arms **N71045**

26"W | 20"L | 38"H | Adjustable

LABREA CHAIR
charcoal gray fabric **810874**

35"L | 27"D | 40"H

ALTURA CONFERENCE/ GUEST CHAIR
black fabric/black steel **81063**

25"L | 20"D | 34"H

LUXOR EXECUTIVE CHAIR
black leather **810807**

27"L | 28"D | 47"H | Adjustable

PRO EXECUTIVE HIGH BACK CHAIR
white vinyl **810844**
black vinyl **810946**

25"L | 24"D | 48"H | Adjustable

PRO EXECUTIVE MID BACK CHAIR
white vinyl **810945**
black vinyl **810944**

24"L | 22"D | 40"H | Adjustable

PRO EXECUTIVE GUEST CHAIR
black vinyl **810947**

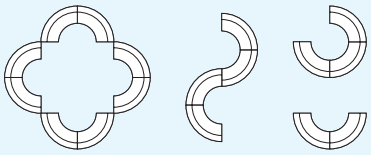
24"L | 22"D | 36"H

BARS & BARSTOOLS

MARTINI BAR
gray metal rounded bar with frosted glass top and chrome legs **8501**

67"L | 50"D | 47"H | Radius 76.5"

possible configurations



BLACK DIAMOND STOOL
N71088

22"W | 18"L | 46"H

GRAY GASLIFT STOOL
with arms **N71048**
without arms **N71047**

24"W | 20"L | 46"H | Adjustable

DIVA COUNTER STOOL
N71092

17"W | 16"L | 36"H

The Intermediate 25" seating height

LIMERICK® STOOL BY HERMAN MILLER
gray **C210109**

18"W | 17.75"L | 44"H

LIFT HYDRAULIC BARSTOOL
gray vinyl/chrome **810872**
red vinyl/chrome **810873**
black vinyl/chrome **810871**
white vinyl/chrome **810870**

15" Round | 23-33.5"H | Adjustable

APEX BARSTOOL
black vinyl **33010**
blue ultra suede **3309**
red vinyl **33042**
white vinyl **33043**

21"L | 21"D | 33"H

BARS & BARSTOOLS

BANANA BARSTOOL
white vinyl/chrome **810103**
black vinyl/chrome **810104**

21"L | 22"D | 30"H

JETSON BARSTOOL
black vinyl/black steel **810706**

18"L | 19"D | 29"H

ZOEY BARSTOOL
white vinyl/chrome **810840**
black vinyl/chrome **810834**

15"L | 17"D | 31-35"H

CHRISTOPHER BARSTOOL
white **810848**

19"L | 15"D | 41"H

ICE BARSTOOL
transparent/chrome legs **810815**

16.75"L | 16"D | 37.75"H

SHARK SWIVEL BARSTOOL
white plastic/chrome **810202**

22"L | 19"D | 34-44"H | Adjustable

RUSTIQUE BARSTOOL
gunmetal **810839**

13"L | 13"D | 30"H

GIN BARSTOOL
maple wood/chrome **810505**

16"L | 16"D | 29"H

OSLO BARSTOOL
blue plastic/chrome **810200**
white plastic/chrome **810201**

17"L | 20"D | 30"H

TURN THE TABLES IN YOUR FAVOR

Bring professionalism to the table with our sleek variety of surfaces and tabletops. Choose from modern glass tops and more.

ITEMS PICTURED BELOW

Endless Square Ottoman | 815122 | **Page 6**

Geo End Table | 80235 | **Page 17**

30" Round Hydraulic Base Bar Table | 820230 | **Page 16**

Ice Barstool | 810815 | **Page 13**

DRAPED OR UNDRAPED TABLES & COUNTERS

TABLES (30" HEIGHT)	3'	4'	6'	8'
Draped	C130330	C130430	C130630	C130830
Draped on Fourth Side			C12404630	C12404830
Undraped	C131330	C131430	C131630	C131830

COUNTERS (42" HEIGHT)	3'	4'	6'	8'
Draped	C130342	C130442	C130642	C130842
Draped on Fourth Side			C12404642	C12404842
Undraped	C131342	C131442	C131642	C131842

black *blue* *brown* *green*

flax *gold* *gray* *plum*

red *white*

Table-top risers are also available in a variety of sizes. See order form for details.

PEDESTAL TABLES

Soho Series

BLACK-TOP MINI
N72066
18" Round | 18"H

BLACK-TOP CAFÉ
N72069
24" Round | 30"H

N72067
36" Round | 30"H

BLACK-TOP BISTRO
N72070
24" Round | 42"H

N72068
36" Round | 42"H

Chelsea Series

BUTCHER BLOCK-TOP CAFÉ
N72063
30" Round | 30"H

N72064
36" Round | 30"H

BUTCHER BLOCK-TOP BISTRO
N720163
30" Round | 42"H

N720164
36" Round | 42"H

STANDARD BASE CAFÉ TABLE
liquid white **820232**
blue steel **8201203**
30" Round | 29"H

STANDARD BASE BAR TABLE
liquid white **820231**
blue steel **8201204**
30" Round | 42"H

HYDRAULIC BASE CAFÉ TABLE
liquid white **820224**
30" Round | 29"H

HYDRAULIC BASE BAR TABLE
liquid white **820230**
30" Round | 45"H

OCCASIONAL, END & COCKTAIL TABLES

Studio Series

BLACK END TABLE
C115104

17"W | 17"L | 18"H

BLACK COCKTAIL TABLE
C115103

36"W | 20"L | 15"H

Inspiration

END TABLE
tempered glass/painted steel **82023**

24"L | 28"D | 22"H

TABLE
tempered glass/painted steel **82022**

42"L | 28"D | 18"H

Geo

END TABLE
glass/black steel **82025**
glass/chrome **82035**

26"L | 26"D | 20"H

TABLE
glass/black steel **82024**
glass/chrome **82034**

50"L | 22"D | 16"H

Silverado

END TABLE
tempered glass/painted steel **82015**

24" Round | 22"H

TABLE
tempered glass/painted steel **82014**

36" Round | 17"H

OCCASIONAL, END & COCKTAIL TABLES

Sydney

END TABLE
black laminate/brushed steel **82054**
white laminate/brushed steel **82055**

27"L | 23"D | 22"H

TABLE
black laminate/brushed steel **82052**
white laminate/brushed steel **82053**

48"L | 26"D | 18"H

Powered options available

Oliver

END TABLE
walnut finish **82088**

22" Round | 22"H

TABLE
walnut finish **82087**

47"L | 27"D | 19"H

Regis

END TABLE
brushed metal **82075**

16"L | 15.5"D | 16.5"H

BENCH/TABLE
brushed metal **82074**

47"L | 15.5"D | 16"H

See pages 22 and 23 for all Powered options.

OCCASIONAL, END & COCKTAIL TABLES

GEO SQUARE-ROUND TABLE
glass/black steel **82043**
glass/chrome **82044**

42"L | 42"D | 29"H

CANDY TABLE
white plastic/black laminated top **82056**

18"L | 18"D | 18"H

AURA ROUND TABLE
white metal **820844**

15"Round | 22"H

EDGE LED CUBE TABLE*
white plastic/clear acrylic top **82057**

20"L | 20"D | 20"H

Electrical power must be ordered separately

TABLES

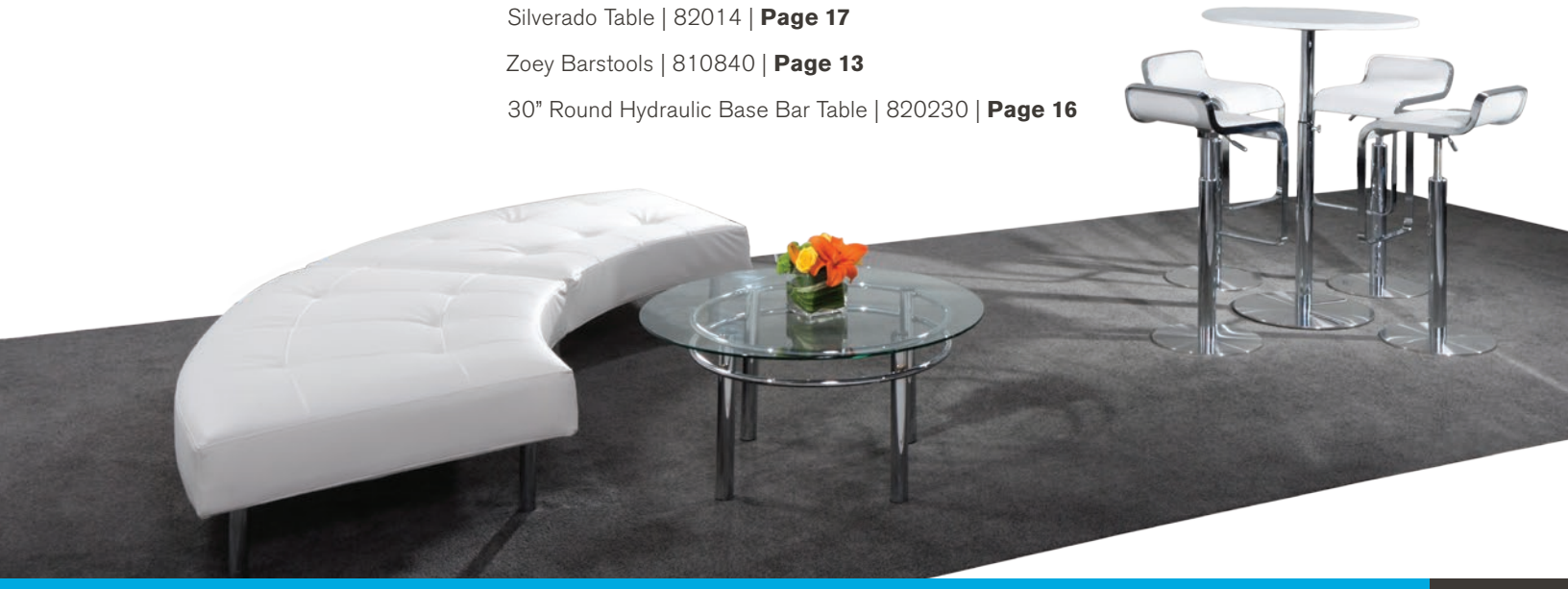
ITEMS PICTURED BELOW

Endless Curved Ottoman | 815953 | **Page 6**

Silverado Table | 82014 | **Page 17**

Zoey Barstools | 810840 | **Page 13**

30" Round Hydraulic Base Bar Table | 820230 | **Page 16**



CONFERENCE TABLES

NOVA WHITE OVAL TABLE
white laminate/chrome **82060**

71"L | 35.5"D | 29"H

GEO CONFERENCE TABLE
glass/black steel **82041**
glass/chrome **82051**

60"L | 36"D | 29"H

MANHATTAN TABLE
glass/black steel **82033**

42" Round | 29"H

COMMUNAL TABLE (MAPLE WITH GROMMETS)
laminate/metal
82058

72"L | 26"D | 30"H

82059

72"L | 26"D | 42"H

COMMUNAL TABLE (MAPLE)
laminate/metal
82067

72"L | 26"D | 30"H

82068

72"L | 26"D | 42"H

COMMUNAL TABLE (WHITE)
laminate/metal
82063

72"L | 26"D | 30"H

82066

72"L | 26"D | 42"H

8' RECTANGULAR CONFERENCE TABLE
granite **820115**

96"L | 46"D | 29"H

6' OVAL CONFERENCE TABLE
granite nebula **820203**

72"L | 42"D | 29"H

42" ROUND WHITE CONFERENCE TABLE
white laminate **820708**

42" Round

OFFICE

MADISON DESK
gray acajou **84075**

30"L | 60"D | 29"H

MADISON CREDENZA
gray acajou **84077**

20"L | 60"D | 29"H

MADISON BOOKCASE
gray acajou **84078**

12"L | 36"D | 72"H

COMPUTER DESK / TABLE

WORK DESK
white laminate **820706**

48"L | 24"D | 30"H

MERLIN TABLE
gray laminate **820707**

46"L | 29"D | 30"H

ITEMS PICTURED BELOW

Key Largo Sofa | 830951 | **Page 4**
Key Largo Chair | 810950 | **Page 4**
Sydney Powered Table | 82052 | **Page 18, 23**
Black Diamond Stool | N71088 | **Page 12**
Soho Black Top Bistro | 36" Round - N72068 | **Page 16**
Aura Round Table | 820844 | **Page 19**

POWERED

All powered options will have an **adapter included with rental**. Additional adapters can be ordered separately.

POWERED SEATING

NAPLES CHAIR, POWERED*

black vinyl **810120**

36"L | 30"D | 28"H

Power Panel Detail

NAPLES LOVESEAT, POWERED*

black vinyl **830122**

62"L | 30"D | 28"H

Power Panel Detail

NAPLES SOFA, POWERED*

black vinyl **830121**

87"L | 30"D | 28"H

Power Panel Detail

ROMA CHAIR, POWERED*

white vinyl **81021**

37"L | 31"D | 33"H

Power Panel Detail

ROMA SOFA, POWERED*

white vinyl **83017**

78"L | 31"D | 33"H

Power Panel Detail

Electrical power must be ordered separately

POWERED TABLES

G30 COCKTAIL TABLE, POWERED*
white top **82070**

72"L | 26"D | 18"H

G30 CAFÉ TABLE, POWERED*
white top **82071**

72"L | 26"D | 30"H

G30 BAR TABLE, POWERED*
white top **82072**

72"L | 26"D | 42"H

TECH DESK WITH 3 DRAWER FILE CABINET, POWERED*
black metal **84083**
desk only **84084**

60"L | 30"D | 30"H

SYDNEY COCKTAIL TABLE, POWERED*
black laminate/brushed steel **82076**
white laminate/brushed steel **82073**

48"L | 26"D | 18"H

POWERED PRODUCT PEDESTALS

POWERED* LOCKING PEDESTAL, 36"
black **85060**
white **85061**

24"L | 24"D | 36"H

POWERED* LOCKING PEDESTAL, 42"
black **85062**
white **85063**

24"L | 24"D | 42"H

Power Panel Detail

ADAPTERS

4-WAY CHARGING ADAPTER*
black **850800**
white **850801**

36"L

All powered options will have one adapter included per power panel. Additional adapters can be ordered with the rental.

BANQUETTE

CENTER CONE
8506

38"Round | 51"H

Powered

Banquette Cone has 3 AC and 2 USB plugs built into the center cone.

Electrical power must be ordered separately

STORAGE

3 DRAWER FILE CABINET ON CASTORS
84080

16"L | 20"D | 28"H

LOCKING DOOR PEDESTAL
black laminate **85078**

24"L | 24"D | 42"H

Powered options available

STORAGE

FILE CABINET WITH LOCK
standard size

TWO-DRAWER
N74082

15"W | 29"L | 28"H

FOUR-DRAWER
N74081

15"W | 29"L | 50"H

PRODUCT DISPLAY

ETAGERE
black **850604**
pewter **850605**

30"L | 16"D | 70"H

REFRIGERATOR

SMALL REFRIGERATOR*
N75057

19"W | 19"L | 34"H

REFRIGERATOR*
white - 14.0 cubic feet **8503001**

20"L | 30"D | 65"H

LIGHTING

MASON TABLE LAMP*
white/brushed silver **850707**

16" Round | 26"H

MASON FLOOR LAMP*
white/brushed silver **850708**

18" Round | 55"H

See pages 22 and 23 for all Powered options.

**Electrical power must be ordered separately*

DISPLAY

Some of the most essential elements of your exhibit are the surfaces on which you display your show materials. That's why we have an appealing variety of displays, from standing cylinders to sleek computer desks to draped tables and counters, to ensure your show space will be both attractive and interactive.

DISPLAY CYLINDERS
black

low **N75020**

30"W | 15"H

medium **N75021**

18"W | 20"H

high **N75022**

24"W | 36"H

Available in rectangular sizes.

DISPLAY CUBES
black

12" small **N75030**

12"W | 12"L | 42"H

18" medium **N75031**

18"W | 18"L | 36"H

24" large **N75032**

24"W | 24"L | 42"H

ORION COMPUTER KIOSK
black **N75079**

28"L | 28"D | 40.5"H

(Computer not included.)

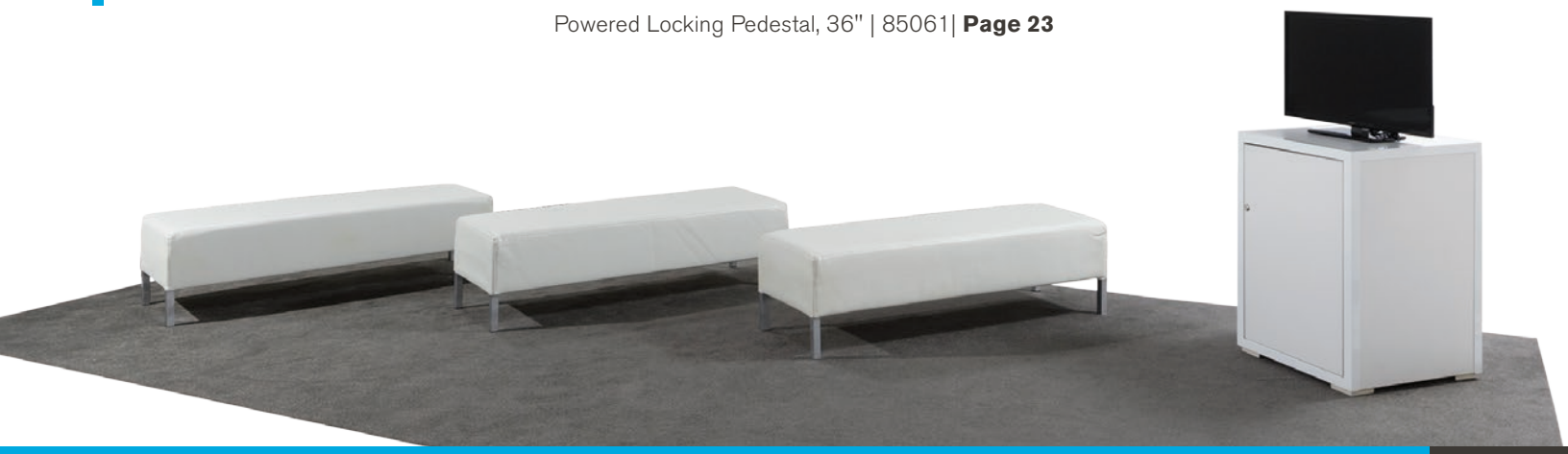
DISPLAY COUNTER
black **N72056**

24"W | 49"L | 42"H

ITEMS PICTURED BELOW

Ottoman Bench | 815120 | **Page 6**

Powered Locking Pedestal, 36" | 85061| **Page 23**



ACCESSORIES

We know that every exhibit is different and requires certain pieces that may be hard to find. That's why we offer an assortment of accessories that will meet your needs, from literature racks to bulletin boards to refrigerators and file cabinets. No matter the requirement, your exhibit will always stand out with these striking and functional pieces.

TABLET STAND

MOBILE TABLET STAND
white **850714**
black **850715**

14"L | 13"D | 44.5"H

The Mobile Tablet Stand will adjust to fit any tablet with dimensions of at least 6.75"x 9.375" but not larger than 8.5"x 2.5", including Apple iPad, Samsung Galaxy Tab and Lenovo IdeaPad.

TABLET STAND ACCESSORIES

BROCHURE HOLDER*
black **850711**

8.625"L | 1.1"D | 11.325"H

WIRELESS PRINTER HOLDER*
black **850712**

3.3"L | 1.9"D | 5.28"H

CHARGING SHELF*
black **850713**

14.85"L | 7.17"D | 1"H

To be ordered with the tablet stand

ACCESSORIES

CHROME STANCHION WITH 8' RETRACTABLE BELT
C220121

42"H

CHROME SIGN HOLDER
C220118

Holds 22" x 28" sign

ROUND LITERATURE RACK
N750135

17"W 17"L 57"H

Revolving black display holds printed materials for easy access from 20 pockets.

FLAT LITERATURE RACK
N750136

10"W 55"H

Forward-facing black display presents printed materials in six pockets.

CHROME COAT TREE
C220109

ALUMINIUM CHROME EASEL
C220134

CHROME BAG RACK
C220110

SPECIAL DRAPING (not pictured)

Special drape is available in a variety of colors. Refer to the order form for details.

FLOOR-STANDING BULLETIN BOARD
C10201484

48"W 96"L 78"H

CORRUGATED WASTEBASKET
C220106

WASTEBASKET
wastebasket color may vary.
C220107

FREEMAN

07/16 | 55417

FREEMAN

901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE

NOVEMBER 17, 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call (714) 254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
SEATING						
Naples Group - Black Leather						
	810119	Chair	603.00	663.30	844.20	
	830120	Loveseat	540.00	594.00	756.00	
	830119	Sofa	600.00	660.00	840.00	
Heathrow Group -Black Leather						
	810116	Armless Chair	304.00	334.40	425.60	
	810117	Corner Chair	358.00	393.80	501.20	
	830116	Sofa	518.00	569.80	725.20	
South Beach Group - Platinum Suede						
	8301	Sofa	786.00	864.60	1,100.40	
	8151	Ottoman	230.00	253.00	322.00	
Key Largo Group - Black Fabric						
	830950	Loveseat	416.10	457.70	582.55	
	830951	Sofa	462.60	508.85	647.65	
	810950	Chair	317.90	349.70	445.05	
Allegro Group - Blue Fabric						
	81019	Chair	418.00	459.80	585.20	
	83015	Sofa	668.00	734.80	935.20	
Fairfax Group - White Vinyl						
	810949	Chair	268.15	294.95	375.40	
	830949	Sofa	427.90	470.70	599.05	
Tangiers Group - Beige Fabric						
	810118	Chair	356.00	391.60	498.40	
	830118	Sofa	502.00	552.20	702.80	
Roma Group - White Vinyl						
	81020	Chair	702.00	772.20	982.80	
	83016	Sofa	1,074.00	1,181.40	1,503.60	
CASUAL SEATING						
Ottomans						
	815122	Endless Square - White Leather	250.00	275.00	350.00	
	815123	Endless Square - Black Leather	250.00	275.00	350.00	
	815953	Endless Curved - White Leather	348.00	382.80	487.20	
	815952	Endless Curved - Black Leather	348.00	382.80	487.20	
	815120	Bench - White Leather	310.00	341.00	434.00	
	815121	Bench - Black Leather	310.00	341.00	434.00	
	81518	Vibe - Blue Vinyl	147.50	162.25	206.50	
	81520	Vibe - Pink Vinyl	147.50	162.25	206.50	
	81519	Vibe - Red Vinyl	147.50	162.25	206.50	
	81517	Vibe - Yellow Vinyl	147.50	162.25	206.50	
	81525	Vibe - OrangeVinyl	147.50	162.25	206.50	

FREEMAN furnishings

Take advantage of the Online price
by ordering at www.freemanco.com/store
before NOVEMBER 17, 2016

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call (714) 254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
CASUAL SEATING						
	81531	Vibe - White Vinyl	147.50	162.25	206.50	
	81530	Vibe - Black Vinyl	147.50	162.25	206.50	
	81526	Edge LED Cube - High Density Plastic	170.00	187.00	238.00	
Banquettes						
	8506	Banquette, Center Cone w/Electrical Charging Outlet	751.30	826.45	1,051.80	
	8507	Banquette, Quarter Curve Ottoman	496.65	546.30	695.30	
Occasional Chairs						
	N71089	Black Diamond Side Chair	129.85	142.85	181.80	
	N71090	Black Diamond Arm Chair	157.55	173.30	220.55	
	N71091	Diva Chair	213.10	234.40	298.35	
	210108	Limerick® Chair by Herman Miller	88.25	97.10	123.55	
	8102	Madrid Chair - Black Leather	654.00	719.40	915.60	
	810816	Madrid Chair - White Leather	654.00	719.40	915.60	
	810948	Meeting Chair (White Vinyl)	232.55	255.80	325.55	
	810835	Meeting Chair (Espresso)	180.00	198.00	252.00	
	810836	Meeting Chair (Taupe)	236.00	259.60	330.40	
	8103	Tub Chair - Black Fabric	489.00	537.90	684.60	
	810843	Madden Chair - Light Gray Vinyl	356.00	391.60	498.40	
	810814	ICE Side Chair - Transparent/Chrome	258.00	283.80	361.20	
	810838	Fusion Chair Black/White	124.00	136.40	173.60	
	810846	Christopher Chair - White Vinyl/Chrome	100.00	110.00	140.00	
	810841	Rustique Chair with Arms	104.00	114.40	145.60	
	810837	Razor Armless Chair	72.00	79.20	100.80	
	81090	New York Chair - Onyx/Maple Wood/Chrome	154.00	169.40	215.60	
	810875	Swanson Chair - White Vinyl	291.00	320.10	407.40	
	810811	Berlin Stack Chair - White & Red Plastic/Chrome	138.00	151.80	193.20	
	810810	Berlin Stack Chair - White & Black Plastic/Chrome	138.00	151.80	193.20	
	810847	Wendy Chair - Clear Acrylic	150.00	165.00	210.00	
Conference Chairs						
	N71046	Gray Gaslift Chair With Arms	254.80	280.30	356.70	
	N71045	Gray Gaslift Chair Without Arms	240.90	265.00	337.25	
	810874	Labrea Chair - Charcoal Gray Fabric	258.00	283.80	361.20	
	81063	Altura Conference/Guest Chair - Black Fabric/Black Steel	262.00	288.20	366.80	
	810807	Luxor Executive Chair - Black Leather	346.00	380.60	484.40	
	810844	Pro Executive High Back Chair - White Vinyl	232.50	255.75	325.50	
	810946	Pro Executive High Back Chair - Black Vinyl	232.50	255.75	325.50	
	810945	Pro Executive Mid Back Chair - White Vinyl	273.90	301.30	383.45	
	810944	Pro Executive Mid Back Chair - Black Vinyl	273.90	301.30	383.45	
	810947	Pro ExecutiveGuest Chair - Black Vinyl	284.00	312.40	397.60	

FREEMAN furnishings

Take advantage of the Online price by ordering at www.freemanco.com/store before NOVEMBER 17, 2016

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call (714) 254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

Bars & Bar Stools

	8501	Martini Bar - Gray metal rounded bar with frosted glass top and chrome legs	1,578.00	1,735.80	2,209.20	
	N71088	Black Diamond Stool	162.35	178.60	227.30	
	N71048	Gray Gaslift Stool with Arms	282.60	310.85	395.65	
	N10747	Gray Gaslift Stool without Arms	268.60	295.45	376.05	
	N71092	Diva Counter Stool	240.90	265.00	337.25	
	210109	Limerick® Stool by Herman Miller	129.85	142.85	181.80	
	810872	Lift Hydraulic Barstool - Gray VinylChrome	170.00	187.00	238.00	
	810873	Lift Hydraulic Barstool - Red Vinyl/Chrome	170.00	187.00	238.00	
	810871	Lift Hydraulic Barstool - Black Vinyl/Chrome	170.00	187.00	238.00	
	810870	Lift Hydraulic Barstool - White Vinyl/Chrome	170.00	187.00	238.00	
	33010	Apex Barstool - Black Vinyl	180.00	198.00	252.00	
	3309	Apex Barstool - Blue Ultra Suede	180.00	198.00	252.00	
	33042	Apex Barstool - Red Vinyl	180.00	198.00	252.00	
	33043	Apex Barstool - White Vinyl	180.00	198.00	252.00	
	810103	Banana Barstool - White Vinyl/Chrome	234.00	257.40	327.60	
	810104	Banana Barstool - Black Vinyl/Chrome	234.00	257.40	327.60	
	810706	Jetson Barstool - Black Vinyl/Black Steel	324.00	356.40	453.60	
	810840	Zoey Barstool - White Vinyl/Chrome	378.00	415.80	529.20	
	810834	Zoey Barstool - Black Vinyl/Chrome	378.00	415.80	529.20	
	810848	Christopher Barstool - White	163.90	180.30	229.45	
	810815	ICE Barstool - Transparent/Chrome	276.00	303.60	386.40	
	810202	Shark Swivel Barstool - White Plastic/Chrome	420.00	462.00	588.00	
	810839	Rustique Barstool - Gunmetal	156.00	171.60	218.40	
	810505	Gin Barstool - Maple Wood/Chrome	207.00	227.70	289.80	
	810200	Oslo Barstool - Blue Plastic/Chrome	294.00	323.40	411.60	
	810201	Oslo Barstool - White Plastic/Chrome	294.00	323.40	411.60	

TABLES

Draped Tables & Counters

Draped Tables - Tables are 24" wide
☐ Black ☐ Blue ☐ Brown ☐ Dark Green ☐ Flax
☐ Gold ☐ Gray ☐ Plum ☐ Red ☐ White

	130330	Draped Table 3'L x 30"H	119.65	131.60	167.50	
	130430	Draped Table 4'L x 30"H	149.60	164.55	209.45	
	130630	Draped Table 6'L x 30"H	178.85	196.75	250.40	
	130830	Draped Table 8'L x 30"H	203.70	224.05	285.20	
	12404630	4th Side Drape 6'L x 30"H	49.80	54.80	69.70	
	12404630	4th Side Drape 8'L x 30"H	49.80	54.80	69.70	
	130342	Draped Counter 3'L x 42"H	154.05	169.45	215.65	
	130442	Draped Counter 4'L x 42"H	185.15	203.65	259.20	
	130642	Draped Counter 6'L x 42"H	208.70	229.55	292.20	
	130842	Draped Counter 8'L x 42"H	233.55	256.90	326.95	
	12404642	4th Side Drape 6'L x 42"H	57.70	63.45	80.80	
	12404842	4th Side Drape 8'L x 42"H	57.70	63.45	80.80	

FREEMAN furnishings

Take advantage of the Online price
by ordering at www.freemanco.com/store
before NOVEMBER 17, 2016

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call (714) 254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Undraped Tables & Counters						
Undraped Tables - Tables are 24" wide						
	131330	Undraped Table 3'L x 30"H	45.95	50.55	64.35	
	131430	Undraped Table 4'L x 30"H	56.00	61.60	78.40	
	131630	Undraped Table 6'L x 30"H	65.10	71.60	91.15	
	131830	Undraped Table 8'L x 30"H	73.65	81.00	103.10	
	131342	Undraped Counter 3'L x 42"H	78.90	86.80	110.45	
	131442	Undraped Counter 4'L x 42"H	90.05	99.05	126.05	
	131642	Undraped Counter 6'L x 42"H	100.50	110.55	140.70	
	131842	Undraped Counter 8'L x 42"H	110.25	121.30	154.35	
Table Top Risers - Risers are 8" wide						
	1504100	Black 4'L x 7"H Corrugated Riser	29.25	32.20	40.95	
	1504101	White 4'L x 7"H Corrugated Riser	29.25	32.20	40.95	
	1506100	Black 6'L x 7"H Corrugated Riser	34.25	37.70	47.95	
	1506101	White 6'L x 7"H Corrugated Riser	34.25	37.70	47.95	
	1508100	Black 8'L x 7"H Corrugated Riser	39.50	43.45	55.30	
	1508101	White 8'L x 7"H Corrugated Riser	39.50	43.45	55.30	
	1504200	Black 4'L x 14"H Corrugated Riser	44.75	49.25	62.65	
	1504201	White 4'L x 14"H Corrugated Riser	44.75	49.25	62.65	
	1506200	Black 6'L x 14"H Corrugated Riser	54.75	60.25	76.65	
	1506201	White 6'L x 14"H Corrugated Riser	54.75	60.25	76.65	
	1508200	Black 8'L x 14"H Corrugated Riser	64.75	71.25	90.65	
	1508201	White 8'L x 14"H Corrugated Riser	64.75	71.25	90.65	
Pedestal Tables - Chelsea Series - Butcher Block Top						
	N72063	Butcher Block Top Cafe Table - 30"H x 30"W	190.75	209.85	267.05	
	N72064	Butcher Block Top Cafe Table - 30"H x 36"W	200.70	220.75	281.00	
	N720163	Butcher Block Top Bistro Table - 42"H x 30"W	256.05	281.65	358.45	
	N720164	Butcher Block Top Bistro Table - 42"H x 36"W	279.85	307.85	391.80	
Pedestal Tables - SoHo Series						
	N72066	Black Top Mini - 18"H x 18"W	154.80	170.30	216.70	
	N72069	Black Top Cafe - 30"H x 24"W	180.70	198.75	253.00	
	N72067	Black Top Cafe - 30"H x 36"W	208.70	229.55	292.20	
	N72070	Black Top Bistro - 42"H x 24"W	239.40	263.35	335.15	
	N72068	Black Top Bistro - 42"H x 36"W	260.80	286.90	365.10	
Pedestal Tables						
	820232	Standard Base Cafe Table - Liquid White	346.35	381.00	484.90	
	8201203	Standard Base Cafe Table - Blue Steel	283.20	311.50	396.50	
	820231	Standard Base Bar Table - Liquid White	320.90	353.00	449.25	
	8201204	Standard Base Bar Table - Blue Steel	359.30	395.25	503.00	
	820224	Hydraulic Base Cafe Table - Liquid White	481.40	529.55	673.95	
	820230	Hydraulic Base Bar Table - Liquid White	481.40	529.55	673.95	

FREEMAN furnishings

Take advantage of the Online price by ordering at www.freemanco.com/store before NOVEMBER 17, 2016

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call (714) 254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Occasional End & Cocktail Tables						
	115104	Studio Black End Table	96.75	106.45	135.45	
	115103	Studio Black Cocktail Table	105.80	116.40	148.10	
	82023	Inspiration End Table - Tempered Glass/Painted Steel	244.00	268.40	341.60	
	82022	Inspiration Table - Tempered Glass/Painted Steel	258.00	283.80	361.20	
	82025	Geo End Table - Glass/Black Steel	190.00	209.00	266.00	
	82035	Geo End Table - Glass/Chrome	164.00	180.40	229.60	
	82024	Geo Table - Glass/Black Steel	212.00	233.20	296.80	
	82034	Geo Table - Glass/Chrome	182.00	200.20	254.80	
	82015	Silverado End Table-Tempered Glass/Painted Steel	318.00	349.80	445.20	
	82014	Silverado Table - Tempered Glass/Painted Steel	336.00	369.60	470.40	
	82054	Sydney End Table - Black Laminate/Brushed Steel	196.00	215.60	274.40	
	82055	Sydney End Table - White Laminate/Brushed Steel	196.00	215.60	274.40	
	82052	Sydney Table - Black Laminate/Brushed Steel	238.00	261.80	333.20	
	82053	Sydney Table - White Laminate/Brushed Steel	238.00	261.80	333.20	
	82088	Oliver End Table - Walnut Finish	194.00	213.40	271.60	
	82087	Oliver Table - Walnut Finish	220.00	242.00	308.00	
	82074	Regis Bench Table - Brushed Metal	262.90	289.20	368.05	
	82075	Regis End Table - Brushed Metal	185.90	204.50	260.25	
	82043	Geo Square-Round Table-Glass/Black Steel	260.00	286.00	364.00	
	82044	Geo Square-Round Table-Glass/Chrome	260.00	286.00	364.00	
	82056	Candy Table - White Plastic/Black Laminated	148.00	162.80	207.20	
	820844	Aura Round Table - White Metal	110.00	121.00	154.00	
	82057	Edge LED Lighted Table-White Plastic/Clear Acrylic	170.00	187.00	238.00	
Conference Tables						
	82060	Nova White Oval Table - White Laminate/Chrome	478.00	525.80	669.20	
	82041	Geo Conference Table - Glass/Black Steel	310.00	341.00	434.00	
	82051	Geo Conference Table - Glass/Chrome	324.00	356.40	453.60	
	82033	Manhattan Table - Glass/Black Steel	250.00	275.00	350.00	
	82058	Communal Table 30"H (Maple with Grommets)	424.00	466.40	593.60	
	82059	Communal Table 42"H (Maple with Grommets)	594.00	653.40	831.60	
	82067	Communal Table 30"H Maple	424.00	466.40	593.60	
	82068	Communal Table 42"H Maple	594.00	653.40	831.60	
	82063	Communal Table 30"H White	424.00	466.40	593.60	
	82066	Communal Table 42"H White	594.00	653.40	831.60	
	820115	8' Rectangular Conference Table - Granite	552.00	607.20	772.80	
	820203	6' Oval Conference Table - Graphite Nebula	464.00	510.40	649.60	
	820708	42" Round White Conference Table-White Laminate	322.00	354.20	450.80	
Computer Desk/Tables						
	84075	Madison Desk - Gray Acajou	500.00	550.00	700.00	
	84077	Madison Credenza - Gray Acajou	216.00	237.60	302.40	
	84078	Madison Bookcase - Gray Acajou	356.00	391.60	498.40	
	820706	Work Desk - White Powder Coat	278.00	305.80	389.20	
	820707	Merlin Table - Gray Laminate	290.00	319.00	406.00	

FREEMAN furnishings

Take advantage of the Online price by ordering at www.freemanco.com/store before NOVEMBER 17, 2016

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call (714) 254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
POWERED						
Powered Seating						
	81021	Roma Chair, Powered - White Vinyl	550.00	605.00	770.00	
	83017	Roma Sofa, Powered - White Vinyl	850.00	935.00	1,190.00	
	810120	Naples Chair, Powered - Black Vinyl	550.00	605.00	770.00	
	830122	Naples Loveseat, Powered - Black Vinyl	738.00	811.80	1,033.20	
	830121	Naples Sofa, Powered - Black Vinyl	850.00	935.00	1,190.00	
Powered Tables						
	84083	Tech Desk w/3 Drawer File Cabinet, Powered - Black Metal	482.90	531.20	676.05	
	84084	Tech Desk, Powered - Black Metal	423.50	465.85	592.90	
	82070	G30 Cocktail Table 18" H, Powered - White Top	362.00	398.20	506.80	
	82071	G30 Cafe Table 30" H, Powered - White Top	502.00	552.20	702.80	
	82072	G30 Bar Table 42" H, Powered - White Top	654.00	719.40	915.60	
	82076	Sydney Cocktail Table, Powered Black	327.80	360.60	458.90	
	82073	Sydney Cocktail Table, Powered White	327.80	360.60	458.90	
Powered ProductsPedestals						
	85060	Powered Locking Pedestal 36" H, Black	400.00	440.00	560.00	
	85061	Powered Locking Pedestal 36" H, White	400.00	440.00	560.00	
	85062	Powered Locking Pedestal 42" H, Black	478.00	525.80	669.20	
	85063	Powered Locking Pedestal 42" H, White	478.00	525.80	669.20	
Adapters						
	850800	Charging Adapters Four - Black	22.00	24.20	30.80	
	850801	Charging Adapters Four - White	22.00	24.20	30.80	
DISPLAY & ACCESSORIES						
Product Storage						
	85078	Locking Door Pedestal - Black Laminate	576.00	633.60	806.40	
	84080	3 Door File Cabinet on Castors - Black	147.40	162.15	206.35	
	N74082	File Cabinet w/Lock - Two Drawer - Standard Size	250.85	275.95	351.20	
	N74081	File Cabinet w/Lock - Four Drawer - Standard Size	345.30	379.85	483.40	
Product Display						
	850604	Etagere - Black	260.00	286.00	364.00	
	850605	Etagere - Pewter	260.00	286.00	364.00	
Refrigerator						
	N75057	Small Refrigerator	404.05	444.45	565.65	
	8503001	Refrigerator - White	470.00	517.00	658.00	
Lighting						
	850707	Mason Table Lamp - White/Brushed Silver	132.00	145.20	184.80	
	850708	Mason Floor Lamp - White/Brushed Silver	194.00	213.40	271.60	

FREEMAN furnishings

Take advantage of the Online price by ordering at www.freemanco.com/store before NOVEMBER 17, 2016

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call (714) 254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Display						
	N75020	Display Cylinder - Black - Low	209.30	230.25	293.00	
	N75021	Display Cylinder - Black - Medium	223.55	245.90	312.95	
	N75022	Display Cylinder - Black - High	253.00	278.30	354.20	
	N75030	Display Cube - Black - 12" Small	237.10	260.80	331.95	
	N75031	Display Cube - Black - 18" Medium	237.10	260.80	331.95	
	N75032	Display Cube - Black - 24" Large	241.45	265.60	338.05	
	N75079	Orion Computer Kiosk	426.40	469.05	596.95	
	N72056	Display Counter - Black	445.75	490.35	624.05	
Tablet Stand						
	850714	Mobile Tablet Stand - White	198.00	217.80	277.20	
	850715	Mobile Tablet Stand - Black	198.00	217.80	277.20	
Tablet Stand Accessories						
	850711	Brochure Holder - Black	24.50	26.95	34.30	
	850712	Wireless Printer Holder - Black	24.50	26.95	34.30	
	850713	Charging Shelf - Black	24.50	26.95	34.30	
Accessories						
	220121	Chrome Stanchion w/8' Retractable Belt	83.90	92.30	117.45	
	220118	Chrome Sign Holder	90.05	99.05	126.05	
	N750135	Round Literature Rack	345.30	379.85	483.40	
	N750136	Flat Literature Rack	170.55	187.60	238.75	
	220109	Chrome Coat Tree	58.75	64.65	82.25	
	220134	Brushed Aluminum Easel	62.55	68.80	87.55	
	220110	Chrome Bag Rack	127.55	140.30	178.55	
	10201484	Floor Standing Bulletin Board	219.60	241.55	307.45	
	220106	Corrugated Wastebasket	18.75	20.65	26.25	
	220107	Wastebasket	25.10	27.60	35.15	
Special Drape						
	12103	Special Drape 3'H (per ft.)	18.05	19.85	25.25	
	12108	Special Drape 8'H (per ft.)	22.25	24.50	31.15	

Special Drape
☐ Black ☐ Blue ☐ Brown ☐ Dark Green ☐ Flax
☐ Gold ☐ Gray ☐ Plum ☐ Red ☐ White

TOTAL COST

_____ + _____ = _____

Sub-Total 8.75% Tax Total Cost

Taxes: Due to varying taxes across counties and cities for various categories, applicable taxes will be applied to your order accordingly based on the jurisdictions of the show city.

FREEMAN furnishings

Take advantage of the Online price by ordering at www.freemanco.com/store before NOVEMBER 17, 2016

F R E E M A N
901 E. South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

ONLINE PRICE
DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

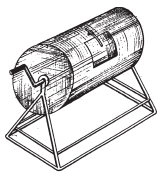
E-MAIL ADDRESS _____

For Assistance, please call 714-254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

FREEMAN ACCESSORIES

TICKET TUMBLER

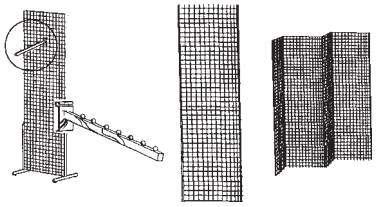


Brass finish table top model,
23"H x 20"W x 18"D.

SAFETY CONTAINER

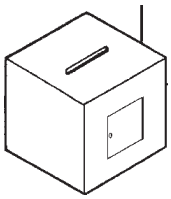
82"H x 44"W x 48"D

GRID PANELS



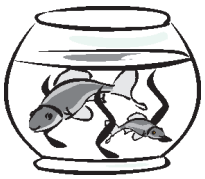
Chrome 7-way waterfall.
Chrome 24" X 96"-Prices are per Panel.

BALLOT BOX



White Only
12" x 12" Square.

FISH BOWL



Water & Goldfish not included.

PERFBOARD HOOKS

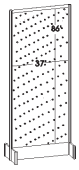
Straight Hook - 1 1/4"

Looped Hook - 1 1/4"

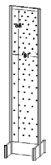
Single Hook - 6"

Double Hook - 8"

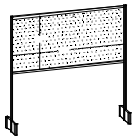
PERFBOARD
(push pins cannot be used)



Vertical-
1MX8'H
37" x 86"
of usable surface
per panel.



Vertical-1/2MX8'H
18" X 86"
of usable surface per
panel.



Horizontal-90"LX6'H
37" x 86"
of usable surface per
panel.

GARMENT RACKS

Chrome 2 Arm
Waterfall

Chrome 4 Arm
Waterfall
5'-6'H Adjustable

Chrome
4 1/2'-6'H adjustable
x 4'W

MISCELLANEOUS

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
____	159011	Ticket Tumbler Table Top ...	127.10	139.80	177.95	____
____	151010	Safety Container.....	346.20	380.80	484.70	____
____	103028	Grid Panel	184.95	203.45	258.95	____
____	1030107	Grid Panel Rack 7 Way Waterfall	35.70	39.25	50.00	____
____	10407	Garment Rack	138.65	152.50	194.10	____
____	10402	Garment Rack 2 Arm Waterfall	137.95	151.75	193.15	____
____	10404	Garment Rack 4 Arm Waterfall	173.65	191.00	243.10	____
____	15905	Fish Bowl.....	41.70	45.85	58.40	____
____	159020	Ballot Box	89.85	98.85	125.80	____

PERFBOARD

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
____	10201282	Double Sided Vert 1/2M x 8'	178.90	196.80	250.45	____
____	10201482	Double Sided Vert 1M x 8'...	300.35	330.40	420.50	____
____	10201088	Double Sided Horz 90" x 6'	300.35	330.40	420.50	____
____	10201	Straight Hook 1 1/2"	2.95	3.25	4.15	____
____	10202	Looped Hook 1 1/4".....	2.95	3.25	4.15	____
____	10203	Single Hook 6".....	2.95	3.25	4.15	____
____	10204	Double Hook 8".....	4.75	5.25	6.65	____

TOTAL COST

Sub-Total _____ ***+ Tax (8.75%)*** _____ ***= TOTAL*** _____

FREEMAN accessories

Take advantage of the Online Special price by ordering online at www.freemanco.com/store by 17 NOVEMBER 2016.

F R E E M A N
901 E. South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

ONLINE PRICE
DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME _____ BOOTH #: _____

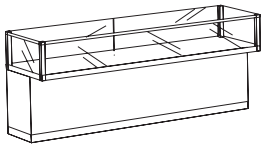
CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

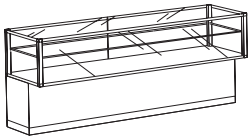
For Assistance, please call 714-254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

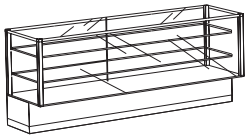
SHOWCASES



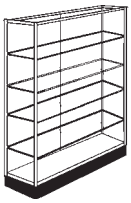
QUARTER VIEW



HALF VIEW



FULL VIEW CASE



WALL DISPLAY SHOWCASE

STANDARD WHITE LINE (FLOURESCENT)

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Fluorescent Lighting. Solid Sides (1/2 & 1/4 view). White formica exterior. Closed storage. Sliding Doors with locks (no mirrors).						
____	101043	Full View 4'	463.45	509.80	648.85	____
____	101061	Full View 6'	463.45	509.80	648.85	____
____	101042	Half View 4'	463.45	509.80	648.85	____
____	101060	Half View 6'	463.45	509.80	648.85	____
____	101090	Half View 34" Corner	505.60	556.15	707.85	____
____	101044	Quarter View 4'	463.45	509.80	648.85	____
____	101062	Quarter View 6'	463.45	509.80	648.85	____
____	101092	Quarter View 34" Corner	505.60	556.15	707.85	____

WALL DISPLAY SHOWCASES

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Fluorescent Lighting. Solid Sides. White formica exterior. Glass Sliding Doors. Adjustable Shelves. See through or Front View.						
____	1010203	Wall (Front View) 84"H x 70"W x 18"D	557.85	613.65	781.00	____
____	1010204	Wall (See Through) 84"H x 70"W x 19"D	557.85	613.65	781.00	____

Remember to order in advance to save time, money and ensure availability. Rental prices are for the duration of the show and include delivery to and removal from your booth space.

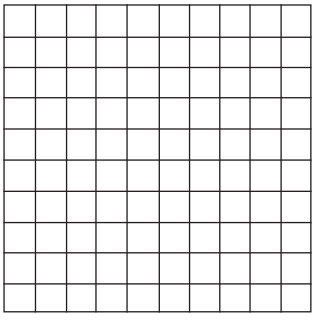
DESIGNER LINE (FLOURESCENT)

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Fluorescent Lighting. Brushed Silver Frame. Textured Gray Formica Exterior. Mirrored Sliding Doors w/Lock. Glass Sides. Rear Storage w/Locked Sliding Doors.						
____	1012401	Half View 4'	520.40	572.45	728.55	____
____	1012601	Half View 6'	520.40	572.45	728.55	____
____	101212	Half View 34" Corner	557.85	613.65	781.00	____
____	1012400	Quarter View 4'	520.40	572.45	728.55	____
____	1012600	Quarter View 6'	520.40	572.45	728.55	____
____	101214	Quarter View 34" Corner	557.85	613.65	781.00	____

Please use diagram below to indicate the placement of showcase(s) within your booth space.

Adjacent Aisle or Booth #_____

Adjacent Aisle or Booth #_____



Adjacent Aisle or Booth #_____

Electrical service and extension cords are **NOT INCLUDED**. For electrical services, please refer to the electrical services order forms located in this manual.

TOTAL COST

Sub-Total _____ ***+ Tax (8.75%)*** _____ ***= TOTAL*** _____

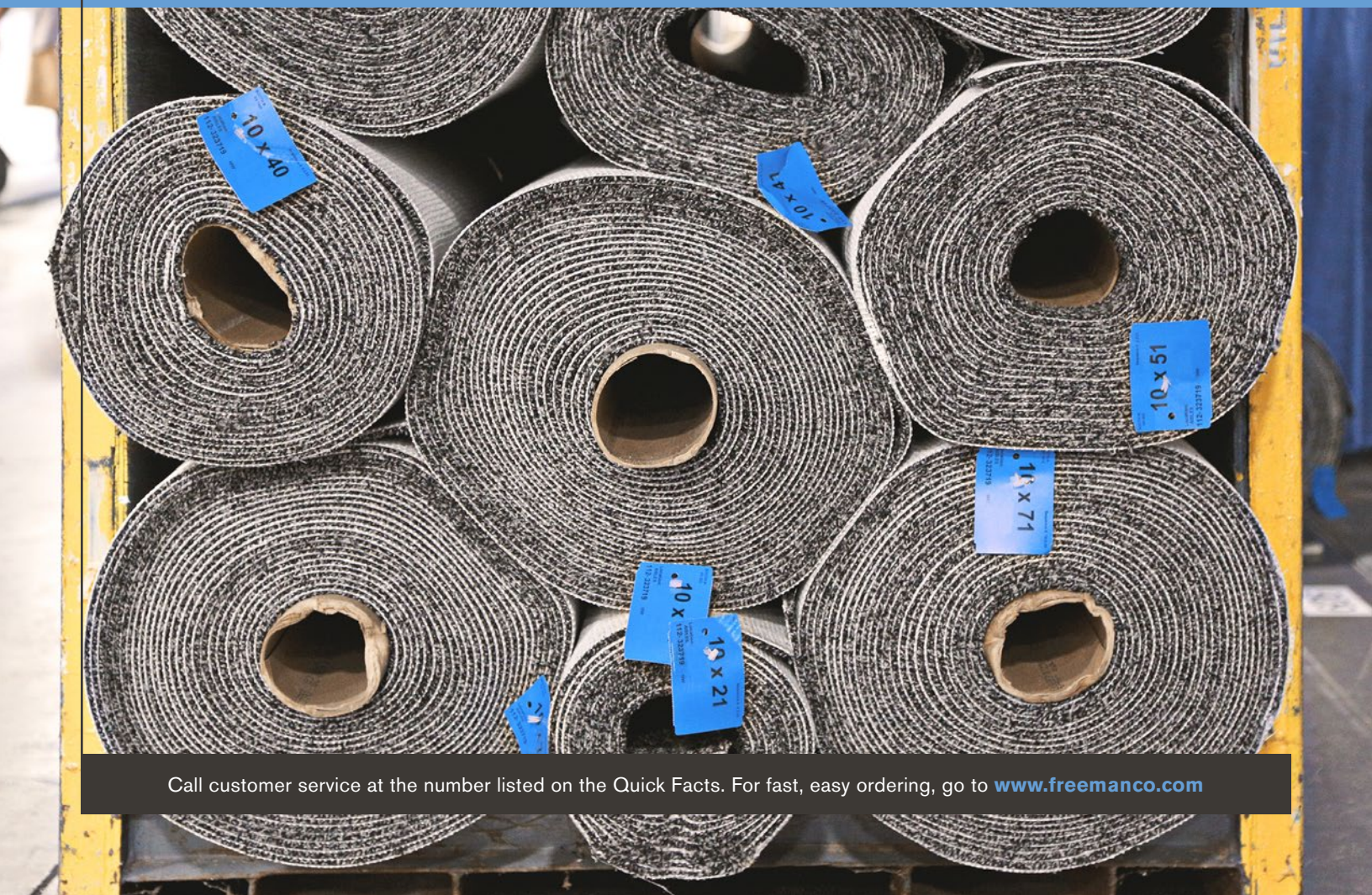
FREEMAN showcases

Take advantage of the Online Special price by ordering online at www.freemanco.com/store by 17 NOVEMBER 2016.

FROM THE GROUND UP

Engage your audience from the moment they set foot in your exhibit with Freeman's custom carpets. Our colorfast carpeting boasts a consistent shade every time and the padding exceeds industry standards, ensuring that you'll be floored by the quality. Freeman's custom options include borders, patterns and logo applications in both our classic and prestige carpeting lines.

- Colorfast carpet technology guarantees a uniform and professional look throughout the life of your exhibit
- Diverse customization options guarantee the fulfillment of your brand standards
- All carpet and padding is manufactured with recycled material
- Rental prices are all-inclusive so there are never hidden charges for material handling or pickup



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to **www.freemanco.com**

PRESTIGE CARPET

Freeman's prestige carpet combines plush comfort with durable soil and stain resistance, perfect for high-traffic areas. Five popular colors are available in a luxurious 40-ounce weight and all nine designer colors are available in a 28-ounce weight.

Freeman's prestige carpet packages include new, 10-foot-wide carpet, delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Price includes environmentally friendly disposal of carpet after usage. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

Custom Options

Prestige carpets can also be customized to fit your exhibit needs with unique logos, patterns and borders. Call the phone number on the Quick Facts for assistance.

*black**

cardinal

*charcoal**

cream

*grey pearl**

*navy**

toast

wedgewood

*white**

***Colors available in both 28 oz. and 40 oz.**

CLASSIC CARPET

Custom Cut

Freeman classic carpet is available in a range of colors and includes delivery, Visqueen covering, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding is available for a minimal fee. If you have a large order, please contact us to see if volume discounts may apply.

Standard Cut

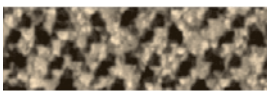
Our classic carpet comes in a variety of sizes. Prices include delivery, installation, carpet tape, carpet removal and all carpet material handling fees. Foam carpet padding and Visqueen covering are available for a minimal fee.

black

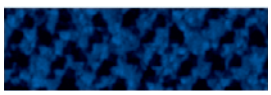
blue

grey

green



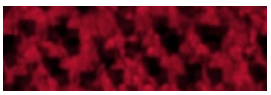
latte



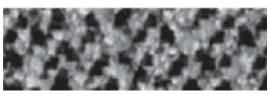
midnight blue

plum

red



red pepper



tuxedo

Actual colors may vary slightly

FREEMAN

901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

ONLINE PRICE
DISCOUNT PRICE
DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: _____ BOOTH #: _____ BOOTH SIZE: _____ X _____

CONTACT NAME : _____ PHONE #: _____

E-MAIL ADDRESS : _____

For Assistance, please call **(714) 254-3410** to speak with one of our experts.

- **Orders received after the deadline or without payment will be charged the Standard price.**
- **All utility lines must be installed before carpet installation. Utilities should be ordered in advance.**
- **Pricing includes delivery, material handling, installation and removal.**
- **All carpets, padding and plastic covering contain recycled content and are recyclable.**

For fast, easy ordering, go to www.freemanco.com/store

10' CLASSIC CARPET , PADDING & PLASTIC COVERING

CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte ☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

Qty	Description	Online Price	Discount Price	Standard Price	Total
_____	10' x 10' Classic Carpet	$ 370.00	$ 407.00	$ 518.00	_____
_____	10' x 20' Classic Carpet	$ 740.00	$ 814.00	$ 1,036.00	_____
_____	10' x 30' Classic Carpet	$ 1,110.00	$ 1,221.00	$ 1,554.00	_____
_____	10' x 40' Classic Carpet	$ 1,480.00	$ 1,628.00	$ 2,072.00	_____
_____	10' x 10' Carpet Padding - Single Layer	$ 115.00	$ 126.50	$ 161.00	_____
_____	10' x 20' Carpet Padding - Single Layer	$ 230.00	$ 253.00	$ 322.00	_____
_____	10' x 30' Carpet Padding - Single Layer	$ 345.00	$ 379.50	$ 483.00	_____
_____	10' x 40' Carpet Padding - Single Layer	$ 460.00	$ 506.00	$ 644.00	_____
_____	10' x 10' Carpet Padding - Double Layer	$ 230.00	$ 253.00	$ 322.00	_____
_____	10' x 20' Carpet Padding - Double Layer	$ 460.00	$ 506.00	$ 644.00	_____
_____	10' x 30' Carpet Padding - Double Layer	$ 690.00	$ 759.00	$ 966.00	_____
_____	10' x 40' Carpet Padding - Double Layer	$ 920.00	$ 1,012.00	$ 1,288.00	_____
_____	Plastic Covering (price per sq. ft.)	$ .80	$ .90	$ 1.10	_____

9' CLASSIC CARPET , PADDING & PLASTIC COVERING

CHOOSE YOUR CARPET COLOR:

☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte ☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

Qty	Description	Online Price	Discount Price	Standard Price	Total
_____	9' x 10' Classic Carpet	$ 208.10	$ 228.90	$ 291.35	_____
_____	9' x 20' Classic Carpet	$ 416.20	$ 457.80	$ 582.70	_____
_____	9' x 30' Classic Carpet	$ 624.30	$ 686.75	$ 874.00	_____
_____	9' x 40' Classic Carpet	$ 832.40	$ 915.65	$ 1,165.35	_____
_____	9' x 10' Carpet Padding - Single Layer	$ 103.50	$ 113.85	$ 144.90	_____
_____	9' x 20' Carpet Padding - Single Layer	$ 207.00	$ 227.70	$ 289.80	_____
_____	9' x 30' Carpet Padding - Single Layer	$ 310.50	$ 341.55	$ 434.70	_____
_____	9' x 40' Carpet Padding - Single Layer	$ 414.00	$ 455.40	$ 579.60	_____
_____	9' x 10' Carpet Padding - Double Layer	$ 207.00	$ 227.70	$ 289.80	_____
_____	9' x 20' Carpet Padding - Double Layer	$ 414.00	$ 455.40	$ 579.60	_____
_____	9' x 30' Carpet Padding - Double Layer	$ 621.00	$ 683.10	$ 869.40	_____
_____	9' x 40' Carpet Padding - Double Layer	$ 828.00	$ 910.80	$ 1,159.20	_____
_____	Plastic Covering (price per sq. ft.)	$ .80	$ .90	$ 1.10	_____

9' carpet is laid toward the front edge, leaving 1' at the back of the booth for access to utility ports.

TOTAL COST

Sub- Total	+	**8.75% Tax**	=	Total Cost
_____		_____		_____

FREEMAN standard size carpet

Take advantage of the Online price by ordering at www.freemanco.com/store before 17 NOVEMBER 2016

FREEMAN

901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

ONLINE PRICE DISCOUNT PRICE DEADLINE DATE

17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call **(714) 254-3410** to speak with one of our experts.

- **Guaranteed new, high-quality carpet.**
- **Orders received after the deadline or without payment will be charged the Standard price and are subject to availability.**
- **Prestige and Custom Cut Classic Carpet are subject to a 100% cancellation charge.**
- **All utility lines must be installed before carpet installation. Utilities should be ordered in advance.**
- **All carpets, padding and plastic covering contain recycled content and are recyclable.**

For fast, easy ordering, go to www.freemanco.com/store

CUSTOM CUT CLASSIC CARPET - includes plastic covering, delivery, material handling, installation and removal

- **Order Custom Cut Classic Carpeting by the sq. ft. if your size is not listed on the standard size order form.**

Sample: Booth Size: 10 x 25 = 250 sq. ft. @ $ 3.90

CHOOSE YOUR CARPET COLOR - 16 oz. Carpet:

☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte ☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

16 oz. Carpet Rental - Price per square foot (100 sq. ft. minimum)		Online Price	Discount Price	Standard Price	Total
Per sq. ft.	Booth Size: ____ x ____ = ____ sq. ft. @	$ 3.90	$ 4.30	$ 5.45	

PRESTIGE CARPET - includes plastic covering, delivery, material handling, installation and removal

CHOOSE YOUR CARPET COLOR - 28 oz. Carpet:

☐ Black ☐ Cardinal ☐ Charcoal ☐ Cream ☐ Gray Pearl ☐ Navy ☐ Toast ☐ Wedgewood ☐ White

28 oz. Carpet Rental - Price per sq. ft. (100 sq. ft. minimum)		Online Price	Discount Price	Standard Price	Total
1 - 700 sq. ft.	Booth Size: ____ x ____ = ____ sq. ft. @	$ 4.80	$ 5.30	$ 6.70	
Over 700 sq. ft.	Booth Size: ____ x ____ = ____ sq. ft. @	$ 4.45	$ 4.90	$ 6.25	

CHOOSE YOUR CARPET COLOR - *40 oz. Carpet:*

☐ Black ☐ Charcoal ☐ Gray Pearl ☐ Navy ☐ White

40 oz. Carpet Rental - Price per sq. ft. (100 sq. ft. minimum)		Online Price	Discount Price	Standard Price	Total
1 - 700 sq. ft.	Booth Size: ____ x ____ = ____ sq. ft. @	$ 5.60	$ 6.15	$ 7.85	
Over 700 sq. ft.	Booth Size: ____ x ____ = ____ sq. ft. @	$ 4.95	$ 5.45	$ 6.95	

CARPET PADDING - includes delivery, material handling, installation and removal

- **Order Carpet Padding by the sq. ft. if your size is not listed on the standard size order form.**

Sample: Booth Size: 10 x 25 = 250 sq. ft. @ $ 1.20

Qty	Description Price per sq. ft. (90 sq. ft. minimum)	Online Price	Discount Price	Standard Price	Total
	Carpet Padding -1/2" (90 - 700 sq. ft.)	$ 1.20	$ 1.30	$ 1.70	
	Carpet Padding-1/2" (Over 700 sq. ft.)	$ 1.10	$ 1.20	$ 1.55	
	Double Carpet Padding - 1/2" (90 - 700 sq. ft.)	$ 2.40	$ 2.65	$ 3.35	
	Double Carpet Padding -1/2" (Over 700 sq. ft.)	$ 2.20	$ 2.40	$ 3.10	

TOTAL COST		
Sub- Total	+ **8.75% Tax**	= Total Cost

cut to size carpet

FREEMAN

Take advantage of the Online price by ordering at www.freemanco.com/store before 17 NOVEMBER 2016

FREEMAN
901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call (714) 254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

CLEANING SERVICES

- Cleaning Services include vacuuming of booth area and emptying wastebasket at time of vacuuming.
- Prices are based on total square footage of booth regardless of area to be cleaned.
- 100 sq. ft. minimum.
- Our exclusive cleaning contract for this show will not permit other service contractors, including exhibitor appointed contractors to provide this service.
- **Show Site Prices will apply to all cleaning orders placed at show site.**

VACUUMING *(per sq. ft. - 100 sq. ft. minimum)*

Qty (sq. ft.)	Part #	Description	Advance Price	Show Site Price	Total
• Includes emptying of your booth's wastebasket(s) at the time of vacuuming.					
_____	610100	Booth Vacuuming - One Time	.65	.90	_____
_____	610200	Booth Vacuuming - 2 Days	1.30	1.80	_____
_____	610300	Booth Vacuuming - 3 Days	1.95	2.75	_____
_____	610400	Booth Vacuuming - 4 Days	2.60	3.65	_____

SHAMPOOING *(per sq ft - 100 sq ft minimum)*

Qty (sq. ft.)	Part #	Description	Advance Price	Show Site Price	Total
_____	630100	Shampoo Carpet - One Time	1.00	1.40	_____
_____	630200	Shampoo Carpet - 2 Days	2.00	2.80	_____
_____	630300	Shampoo Carpet - 3 Days	3.00	4.20	_____

PORTER SERVICE *(per day)*

Qty (# days)	Part #	Description	Advance Price	Show Site Price	Total
• Includes emptying of your booth's wastebasket(s) and policing of your exhibit area at two-hour intervals during show hours.					
_____	620500	Exhibit Area / Under 500 sq.ft.	149.55	209.35	_____
_____	6201500	Exhibit Area / 501 - 1,500 sq. ft.	184.25	257.95	_____
_____	6202500	Exhibit Area / 1,501 - 2,500 sq. ft.	219.60	307.45	_____
_____	6203500	Exhibit Area / Over 2,500 sq.ft.			Call for Quote

TOTAL COST

_____ + _____ = _____

Sub-Total N/A %Tax Total Cost

FREEMAN cleaning

RENTAL EXHIBITS THAT IMPRESS

When it comes to your exhibit, effective solutions don't require expensive investments. Take the stress out of your upcoming show with a rental exhibit from Freeman. With quality rental options that meet your budget requirements, we'll have your showroom ready at a moment's notice, without the hassle of ownership.

PACKAGE 1

10 X 20

10 X 10

PACKAGE 1 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 2

10 X 20

10 X 10

PACKAGE 3

10 X 20

10 X 10

PACKAGE 4

10 X 20

10 X 10

PACKAGE 2 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 3 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 4 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 5

10 X 20

10 X 10

PACKAGE 6

10 X 20

10 X 10

PACKAGE 5 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

PACKAGE 6 UPGRADE OPTIONS
With Graphics and Cabinet

10 X 10

Other upgrade options available that allow you to change the panels to Slatwall or colored pvc panels, add shelves, change the metal color and add cabinets as a storage option with the dual purpose of a reception counter.

SLATWALL

COLORED PANELS

SHELVES

BLACK METAL

CABINETS

To view additional custom designs, go to **www.freemanco.com/customexhibits**

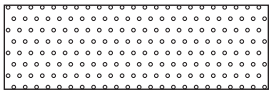
Fabric and Booth Panels – Color Options Included with Rental Package

black fabric

blue fabric

grey fabric

white pvc


white perfboard

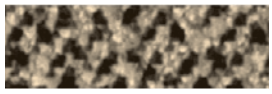
Classic Carpet (28 oz.) – Color Options Included with Rental Package Options Above

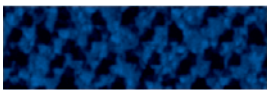
black

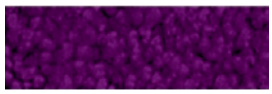
blue

grey

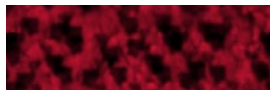
green

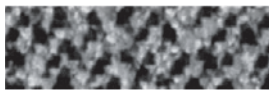

latte


midnight blue


plum

red


red pepper


tuxedo

Actual colors may vary slightly.

Prestige Carpet (40 oz.) – Available Upgrade Color Options

black

cardinal

charcoal

cream

grey pearl

navy

toast

wedgewood

white

All exhibits include:

- Installation & dismantling of exhibit
- Material handling
- Classic carpeting with nightly vacuuming
- 2 arm lights per 10' (500 watts) and associated labor for setup
- Customization options for all packages

questions?

All packages can be customized or modified to fit your specific needs. To speak with an Exhibitor Sales Specialist, call the number listed on the Quick Facts. For additional custom examples, visit the link below.

FREEMAN

07/16 | 55420

F R E E M A N
901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

DISCOUNT PRICE DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call **(714) 254-3410** to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

All Exhibits Include: installation & dismantle of exhibit, material handling of exhibit, 9' x 10' or 9' x 20' classic carpet with nightly vacuuming, 2 arm lights (per 10' unit), power (500 watts) for lights ONLY and labor to hang arm lights.

To place your order, please check the appropriate box and complete the remaining selections at the bottom of the form.

RENTAL EXHIBITS

		Discount Price	Standard Price		Discount Price	Standard Price	
Package 1	☐ **10' x 10'**	3,859.00	5,402.60	☐ **10' x 20'**	7,332.10	10,264.95	
Package 2	☐ **10' x 10'**	2,589.85	3,625.80	☐ **10' x 20'**	4,920.70	6,889.00	
Package 3	☐ **10' x 10'**	3,167.55	4,434.55	☐ **10' x 20'**	6,018.35	8,425.70	
Package 4	☐ **10' x 10'**	2,937.25	4,112.15	☐ **10' x 20'**	5,580.80	7,813.10	
Package 5	☐ **10' x 10'**	2,664.75	3,730.65	☐ **10' x 20'**	5,063.05	7,088.25	
Package 6	☐ **10' x 10'**	2,778.45	3,889.85	☐ **10' x 20'**	5,279.05	7,390.65	

CHOOSE YOUR PANEL

☐ Black Fabric ☐ Blue Fabric ☐ Gray Fabric ☐ White Hardwall ☐ White Perfboard

CARPET

Our Classic Carpet and nightly vacuuming are included in the price of your Rental Exhibit. The following colors are available:

Check color choice

☐ Black ☐ Blue ☐ Gray ☐ Green ☐ Latte
☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

You may want to add padding or upgrade your carpet to one of our 15 designer colors in our PRESTIGE carpet line. Now available in **28 oz.** and **40 oz.** weight. Refer to our enclosed Carpet order form for color selections and pricing.

LIGHTING

Each Rental Exhibit includes 2 Arm Lights (per 10' unit).

Note: Power and labor to hang the lights are included in our standard rental exhibit package price. Power consumption not to exceed 500 Watts.

Additional power must be ordered separately.

HEADER IDENTIFICATION SIGN

Indicate which color lettering you would like. We have a wide variety of standard colors available:

☐ Black ☐ Blue ☐ Brown ☐ Burgundy ☐ PMS Color _____
☐ Red ☐ Teal ☐ White ☐ Dark Green ☐ Font Type _____

*Unless font type is indicated, Helvetica will be used.

Indicate exactly how you want your company name to appear:

ENHANCE YOUR EXHIBIT

Enhance your exhibit and have an Exhibitor Sales Specialist contact you for pricing by checking any of the following boxes:

☐ Slatwall & Shelves ☐ Cabinets & Counters ☐ Specialty Colored Metal ☐ Recyclable Graphics
☐ Colored Panels ☐ Creating a Custom Exhibit ☐ Graphics & Custom Logo ☐ White Eco-Board

The product offered has recyclable content or has eco-friendly attributes and is 100% recyclable according to manufacturer's specifications.

TOTAL COST

_____ + _____ = _____
Sub-Total 8.75 % Tax Total Cost

rental exhibits

FREEMAN

FREEMAN

901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

DISCOUNT PRICE DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

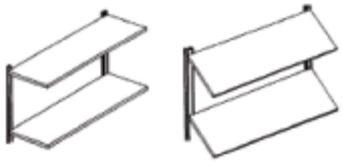
For Assistance, please call (714) 254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

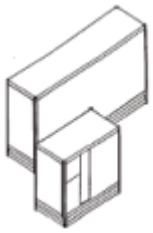
ACCESSORIES FOR RENTAL UNITS

LIGHTS (use only on rentals)

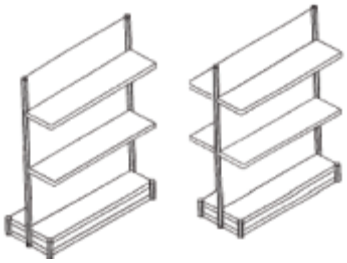
SHELVES (use only on rentals)



CABINETS



GONDOLAS



RADIUS CABINET (does not have doors)

LITERATURE POCKETS

Qty	Part #	Description	Discount Price	Standard Price	Total
LIGHT FIXTURES (electrical service & labor to install lights not included)					
___	172512	Arm Light	149.50	209.30	
___	172514	4' Tracklight (3 lights)	388.70	544.20	
___	17252	Halogen Light	N/A	N/A	
CABINETS & LOCKS					
Cabinets ☐ Black Fabric ☐ Blue Fabric ☐ Gray Fabric ☐ White PVC					
___	17305	1M x ½M x 36" High.....	714.65	1,000.50	
___	17306	1M x ½M x 42" High.....	806.60	1,129.25	
___	17308	2M x ½M x 36" High.....	1,152.85	1,614.00	
___	17309	2M x ½M x 42" High.....	1,244.70	1,742.60	
___	173010	1M Radius x ½M x 36" High.	1,267.55	1,774.55	
___	173011	1M Radius x ½M x 42" High..	1,377.00	1,927.80	
		(Radius Cabinets do not have doors)			
___	17301	Cabinet Lock	30.00	42.00	
		Inside Shelves Available ..... Quoted on Request			

Qty	Part #	Description	Discount Price	Standard Price	Total
GONDOLAS					
Gondolas ☐ Blue Fabric ☐ Gray Fabric ☐ Perfboard ☐ White PVC					
___	174541	Single Sided 1M x 4' High...	415.30	581.40	
___	174542	Double Sided 1M x 4' High..	553.45	774.85	
___	174581	Single Sided 1M x 8' High...	830.60	1,162.85	
___	174582	Double Sided 1M x 8' High..	1,106.85	1,549.60	
SHELVES					
___	17201	1M Straight (37" x12")	101.00	141.40	
___	17206	1M Angled (37" x 12")	101.00	141.40	
LITERATURE POCKETS					
___	174015	For 8½ x 11 Literature	35.10	49.15	

TOTAL COST

_____ + _____ = _____
Sub-Total 8.75% Tax Total Cost

Don't see what you need?
Please call an Exhibitor Sales Specialist at (714) 254-3410.

01/16 (431840)

**** Remember to make a selection for items with checkboxes. Otherwise, a selection will be made for you.***

FREEMAN exhibit accessories

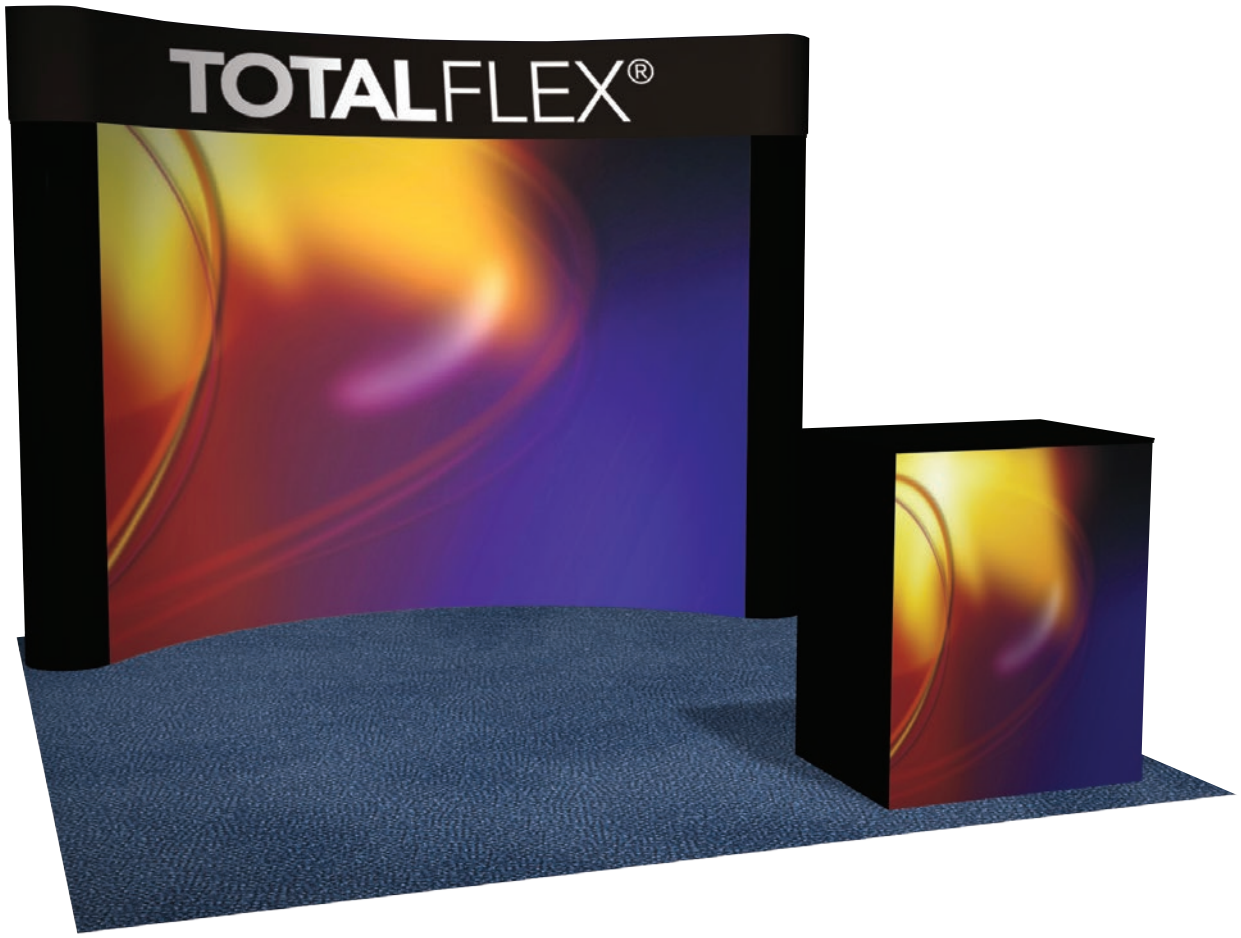
FLEXING TO FIT YOUR NEEDS

TotalFlex® provides the ability to configure exhibits to fit your space, budget and vision from show to show. Available for rent or for purchase, this pop-up display is versatile, lightweight and durable, and setup can be completed without tools in only a few minutes.

The TotalFlex® solution is the most versatile exhibit option available:

- Floor unit cases easily convert into a podium.
- Velcro-compatible fabric panels available in a wide selection of colors.
- Compatible with shelves, lights and other innovative trade show accessories.
- Available in a variety of sizes for rent or purchase, including a tabletop version (shown on front).
- Freeman offers full graphic and logo design solutions.*
- All TotalFlex® rental units include installation & dismantling of display system, material handling, 9'x10' or 9'x20' Classic Carpet with nightly vacuuming, 200-watt halogen lights (1 light for the table-top unit, 2 lights per 8x10 unit) as well as power and labor to hang them.

Graphic design elements are priced separately and not included with TotalFlex® order.



FLOOR UNITS

- 10'w x 8'h Floor Standing Unit
- 20'w x 8'h Floor Standing Unit

TABLE TOP UNITS

- 6'w x 40"h Table Top Unit
- 8'w x 40"h Table Top Unit

Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to **www.freemanco.com**

FREEMAN

901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

DISCOUNT PRICE DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

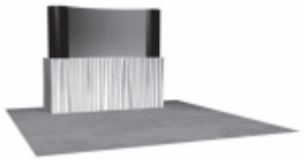
CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call (714) 254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

TABLE TOP UNIT



RENTAL

Size	DiscountPrice	Standard Price	QTY	TOTAL
40"H x 6'W	1,245.30	1,743.40		
40"H x 8'W	1,417.20	1,984.10		

PURCHASE*

Size	Discount Price	Standard Price	QTY	TOTAL
40"H x 6'W	1,339.20	1,874.90		
40"H x 8'W	1,495.20	2,093.30		

*Shipping Not Included

Rental Units Include:
Draped Table (select color below)
Classic Carpet 9' X 10 '(select color below)
Installation & Dismantle of Exhibit
Material Handling of Exhibit
Nightly Vacuuming
1-200 Watt Halogen Light (Power (500 watts) for LIGHTS only and Labor to hang lights)

Purchase Units Include:
1-Case
One Time Installation & Dismantle

Header Identification Sign - (white with black text) Indicate copy below:

Fabric Panel Colors for All Units: ☐ Black ☐ Gray

Additional Fabric Panel Colors for Purchase Units Only:
☐ Blaze Red ☐ Blueberry ☐ Emerald ☐ Silver

***Other Colors Also Available for Purchase Units**

9' x 10' Classic Carpet: ☐ Black ☐ Blue ☐ Green ☐ Gray
☐ Latte ☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

Table Drape:
☐ Black ☐ Blue ☐ Brown ☐ Dark Green ☐ Flax
☐ Gold ☐ Gray ☐ Plum ☐ Red ☐ White

FLOOR UNIT

RENTAL

Size	Discount Price	Standard Price	QTY	TOTAL
8'H x 8'W	1,931.45	2,704.05		
8'H x 10'W	2,269.80	3,177.70		

PURCHASE*

Size	Discount Price	Standard Price	QTY	TOTAL
8'H x 8'W	2,822.40	3,951.35		
8'H x 10'W	3,257.30	4,560.20		

*Shipping Not Included

Rental Units Include:
Classic Carpet 9' X 10' (select color below)
Installation & Dismantle of Exhibit
Material Handling of Exhibit
Nightly Vacuuming
1-Podium - 8'H X 10'W unit only
2-200 Watt Halogen Lights (Power (500 watts) for LIGHTS only and Labor to hang lights)

Purchase Units Include:
2-Cases
One Time Installation & Dismantle
1-Podium - 8'H X 10'W unit only

Header Identification Sign - (white with black text) Indicate copy below:

Fabric Panel Colors for All Units: ☐ Black ☐ Gray

Additional Fabric Panel Colors for Purchase Units Only:
☐ Blaze Red ☐ Blueberry ☐ Emerald ☐ Silver

***Other Colors Also Available for Purchase Units**

9' x 10' Classic Carpet: ☐ Black ☐ Blue ☐ Green ☐ Gray
☐ Latte ☐ Midnight Blue ☐ Plum ☐ Red ☐ Red Pepper ☐ Tuxedo

• All Classic carpet contain recycled content and are recyclable.

CUSTOM GRAPHIC / PHOTO PANELS

☐ Our custom graphic panels can dramatically enhance your exhibit's appearance.
Please check the box to have an Exhibitor Sales Specialist contact you to assist in creating a unique exhibit.

OPTIONAL ACCESSORIES

		RENTAL				PURCHASE			
Part #	Description	Qty	Discount Price	Standard Price	Total	Qty	Discount Price	Standard Price	Total
1715800	2-200 Watt Halogen Light Kit		215.55	301.75			360.90	505.25	
1715801	1-200 Watt Halogen Light Kit		112.35	157.30			202.35	283.30	
1715802	Straight Shelf		85.90	120.25			140.15	196.20	
1715803	Angled Shelf		85.90	120.25			140.15	196.20	

QUICK TIPS

* If shipping literature or products, material handling rates will apply.
* Order in advance to save time, money and ensure availability. **Orders received after the deadline date or without payment will be charged the Standard Price.**

PURCHASE UNITS TOTAL COST				
_____	+	_____	=	_____
Sub-Total		8.75% Tax		Total Cost

RENTAL UNITS TOTAL COST				
_____	+	_____	=	_____
Sub-Total		8.75% Tax		Total Cost

FREEMAN totalflex

MATERIAL MATTERS

The materials you use for your exhibit speak volumes about your brand. Freeman digitally prints high-resolution, photo-quality images on an impressive variety of fabrics. From custom carpeting to hanging banners, no matter the size, shape or color, Freeman can print it beyond your expectations.

- Freeman's exhibit specialists deliver one-stop solutions for design, fabrication and custom graphics that meet both long and short-term usage goals
- Stretch fabrics can be used to customize almost any three-dimensional object
- Further customize exhibits with aluminum framing to transform digital graphics into back walls and other free-standing structures
- Integrated lighting is available for enhanced effects

COMPREHENSIVE CAPABILITIES

Freeman can digitally print high-resolution, photo-quality images on nylon, stretch fabrics, carpeting and a variety of other materials. No matter what size, shape, or color, Freeman can print it. We can further customize exhibits with:

- Aluminum framing to transform large digital graphics into backwalls and other free-standing structures
- Integrated lighting for enhanced effects
- A wide variety of opaque and translucent materials

ONE-STOP SOLUTIONS

Freeman's exhibit specialists can deliver a range of services to fit any budget and work with both long and short-term usage goals.

- Design
- Fabrication
- Custom Graphics
- Lighting Effects
- Installation and Dismantling
- Shipping and Storage

GEOMETRIC STRUCTURES

For detailed specifications on structures such as these, or for more information on our wide range of versatile fabric solutions, please contact our representatives at the number listed in your exhibitor information.

07/16 | 55414

F R E E M A N
901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

DISCOUNT PRICE DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 714-254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

STANDARD PURCHASE -- Standard Framing, Sizes, and Fabric

- Single-sided graphics, frame hardware and harness included.
- Complete the "Hanging Sign" order form. (Labor and hardware to hang sign are NOT included.)
- Orders received after the deadline date are subject to availabilty and will be charged standard prices.

An Exhibitor Sales Specialist will contact you for details.

☐ Square Signs

Quantity	Length	Height (Linear Ft.)	All Sides	Discount Price	Standard Price	Total
_____	10' x 10'	3'	40'	$ 5,057.45	$ 7,586.20	_____
_____	10' x 10'	4'	40'	$ 6,004.20	$ 9,006.30	_____
_____	15' x 15'	3'	60'	$ 7,148.60	$ 10,722.90	_____
_____	15' x 15'	4'	60'	$ 8,444.15	$ 12,666.25	_____

☐ Rectangle Signs

Quantity	Length	Height	All Sides (Linear Ft.)	Discount Price	Standard Price	Total
_____	10' x 15'	3'	50'	$ 6,370.55	$ 9,555.85	_____
_____	10' x 15'	4'	40'	$ 7,396.70	$ 11,095.05	_____

○ Circle Signs

Quantity	Diameter	Height	Circumference (Linear Ft.)	Discount Price	Standard Price	Total
_____	10'	3'	31.42'	$ 4,465.60	$ 6,698.40	_____
_____	10'	4'	31.42'	$ 5,161.90	$ 7,742.85	_____
_____	15'	3'	47.12'	$ 6,293.75	$ 9,440.65	_____
_____	15'	4'	47.12'	$ 7,287.10	$ 10,930.65	_____

△ Triangle Signs

Quantity	Length	Height	All Sides (Linear Ft.)	Discount Price	Standard Price	Total
_____	10' x 10'	3'	30'	$ 3,892.85	$ 5,839.30	_____
_____	10' x 10'	4'	30'	$ 4,536.20	$ 6,804.30	_____
_____	15' x 15'	3'	45'	$ 6,010.50	$ 9,015.75	_____
_____	15' x 15'	4'	45'	$ 8,573.80	$ 12,860.70	_____

Serpentine Signs

Quantity	Length	Height	Double Sided (Linear Ft.)	Discount Price	Standard Price	Total
_____	15'	3'	30'	$ 3,272.15	$ 4,908.25	_____
_____	15'	4'	30'	$ 4,101.80	$ 6,152.70	_____
_____	20'	3'	40'	$ 4,920.20	$ 7,380.30	_____
_____	20'	4'	40'	$ 5,792.65	$ 8,689.00	_____
_____	30'	3'	60'	$ 6,447.40	$ 9,671.10	_____
_____	30'	4'	60'	$ 7,802.05	$ 11,703.10	_____

Total: _____ x 8.75%(Tax) _____ =_____

CUSTOM PURCHASE -- Custom Framing, Various Custom Sizes, and Fabrics

☐ Please check the box to have an Exhibitor Sales Specialist contact you regarding FREE Samples of materials and/or quotes.

(431840)
16-17 SF Primary

FREEMAN fabric solutions

CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Two overall considerations for submitting acceptable artwork involves proper resolution or size of the file to avoid poor quality images, and proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

RASTER ART (photos, logos containing any continuous tone images):

- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

VECTOR ART:

- Logos should be vector and have outlined fonts(if provided as bitmap, please use high-res images)

FONTS and LINKS

- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

COLOR

- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

ARTWORK IN THE STRUCTURE

- Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop

Always provide the following:

- Native files with fonts and links (zipped)
- High-res PDF-X/4 exports of the files

ACCEPTABLE FILE TYPES and SUPPORT FILES

NATIVE FILES:

- AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- EPS file with embedded links and outlined fonts
- INDD file with Packaged supporting links and fonts

PRINT FILES:

- High-res PDF-X/4 (preferred)
- AI with PDF content (choose this option when saving file)
- EPS files with embedded links and outlined fonts

RASTER OR BITMAP ART:

- Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

WAYS TO SEND ARTWORK

•Files below 10 MB can be delivered via email. Larger files may be posted to Freeman's FTP site. You may get the password and other needed information from your Freeman service representative in order to post files. However, a hard copy proof and backup of the files on CD-Rom/DVD may be required to be sent via overnight delivery in addition to posting the electronic files. Please call (714) 254-3410 for assistance.

SEEING IS BELIEVING

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine "high definition," which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh materials
- Grand Format printers provide high-resolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Freeman's extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located

CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

SUPERIOR QUALITY CONTROL

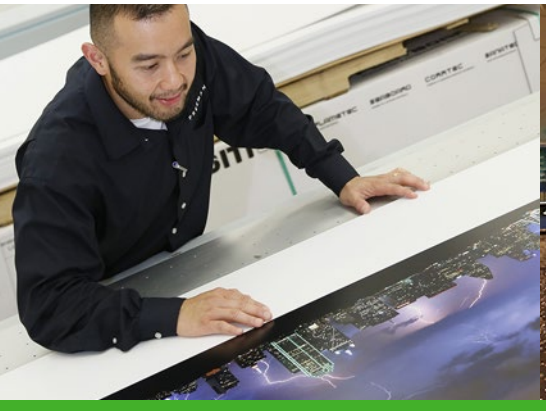
Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

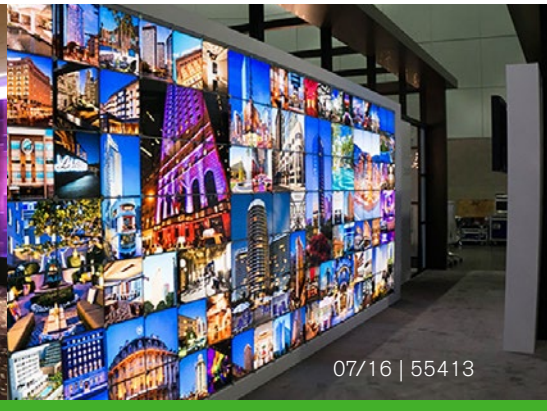
DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 10' wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10' fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

REPRODUCTION AND INSTALLATION

- Suspended banners
- Logo reproduction
- Accent graphic photo panels
- Backlit displays and murals
- Large format signage and banners
- Four-color carpet image printing





07/16 | 55413

FREEMAN
901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

DISCOUNT PRICE DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #: BOOTH SIZE: X

CONTACT NAME : PHONE #:

E-MAIL ADDRESS :

For Assistance, please call (714) 254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

GRAPHICS

To order your graphics, complete this order form and attach your sign copy or electronic file.
Please see artwork guidelines for electronic files on page 2 of this form.
Note: All graphics are subject to a 100% Cancellation Charge.

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, high-resolution digital printing virtually any size for banners, signage, exhibit graphics and more.

_____ **L X** _____ **W =** _____ **sq.ft.**

sq. ft. _____ **x** **$ 18.05 per sq. ft. discount price** **or** **$ 27.10 per sq. ft. standard price** **= $** _____

- **Minimum order per graphic 9 sq. ft. (1296 sq. in.)**
- **Double sq. ft. for double-sided graphics**
- **Round sq. ft. to next whole increment**
- **File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)**

LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quotes on graphics over 80 sq. ft.

File Information:

Electronic File Name _____

Application _____

PMS Colors _____

Backing Material:

- ☐ Freeman Foam (Foamcore)
- ☐ Freeman PVC (PVC)
- ☐ Freeman HD Foam (Gatorfoam)
- ☐ Freeman Polyfoam (Ultra Board)
- ☐ Masonite
- ☐ Plexi
- ☐ Freeman Honeycomb (Eco-Board)
- ☐ Other

The product offered has recycled content or has eco-friendly attributes and is 100% recyclable according to the manufacturer's specifications.

Vertical	Horizontal	Use Your Judgment For Sign Layout
☐	☐	☐

Special Instructions _____

STANDARD SIZES

CHOOSE YOUR SIZE:

	QTY.		Discount Price	Standard Price		TOTAL
7" x 11"	_____	@	79.45	119.20	=	_____
7" x 22"	_____	@	81.65	122.50	=	_____
7" x 44"	_____	@	83.50	125.25	=	_____
9" x 44"	_____	@	88.50	132.75	=	_____
11" x 14"	_____	@	97.55	146.35	=	_____
14" x 22"	_____	@	100.30	150.45	=	_____
14" x 44"	_____	@	123.75	185.65	=	_____
22" x 28"	_____	@	125.70	188.55	=	_____
28" x 44"	_____	@	151.80	227.70	=	_____
20" x 60" (white only)	_____	@	248.10	372.15	=	_____

Note: File conversion, retouching, cloning or color may incur additional labor charges. (See reverse side for graphic guidelines.)

INDICATE YOUR SIGN COPY HERE:

* Please feel free to attach additional sign copy on separate page.

Vertical	Horizontal	Use Your Judgment For Sign Layout
☐	☐	☐

Background Color: _____

Lettering Color: _____

TOTAL COST

_____ Sub-Total **+** _____ 8.75 % Tax **=** _____ Total Cost

FREEMAN graphics

CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Two overall considerations for submitting acceptable artwork involves proper resolution or size of the file to avoid poor quality images, and proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

RASTER ART (photos, logos containing any continuous tone images):

- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

VECTOR ART:

- Logos should be vector and have outlined fonts(if provided as bitmap, please use high-res images)

FONTS and LINKS

- Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines
- Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

COLOR

- If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)
- CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.
- Convert RGB art to CMYK if possible.
- If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

ARTWORK IN THE STRUCTURE

- Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop

Always provide the following:

- Native files with fonts and links (zipped)
- High-res PDF-X/4 exports of the files

ACCEPTABLE FILE TYPES and SUPPORT FILES

NATIVE FILES:

- AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.
- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- EPS file with embedded links and outlined fonts
- INDD file with Packaged supporting links and fonts

PRINT FILES:

- High-res PDF-X/4 (preferred)
- AI with PDF content (choose this option when saving file)
- EPS files with embedded links and outlined fonts

RASTER OR BITMAP ART:

- Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)
- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

WAYS TO SEND ARTWORK

•Files below 10 MB can be delivered via email. Larger files may be posted to Freeman's FTP site. You may get the password and other needed information from your Freeman service representative in order to post files. However, a hard copy proof and backup of the files on CD-Rom/DVD may be required to be sent via overnight delivery in addition to posting the electronic files. Please call (714) 254-3410 for assistance.

UNION JURISDICTIONS IN THE SAN FRANCISCO BAY AREA

You may appreciate knowing in advance that union labor may be required for certain aspects of your exhibit handling. To help you understand the jurisdiction the various unions have, please read the following:

DISPLAY LABOR

By definition, the installation or dismantling of exhibits which requires the use of hand tools, or takes one person more than 30 minutes, or exceeds ten feet in any direction, falls within the jurisdiction of the Local 510 of the Sign Display and Crafts Union. You can handle and set out the products you manufacture; however, all background materials - display boards, backdrops, stands - anything the products are displayed upon, attached to, or made part of, and laying of floor tile and carpets must be installed by union labor. Labor can be ordered in advance by returning the Display Labor order form, or on show site at Freeman Service Center.

MATERIAL HANDLING

The Teamsters Union Local 2785 (and Local 287 for shows in San Jose) has jurisdiction over all unloading and reloading of materials. The Union also has jurisdiction over the operation of all material handling equipment - this includes all dollies and hand trucks.

You may hand carry only what you can manage by yourself (one person) in one trip, using no equipment. Since hand carried materials may not come through the freight entrance, show management will designate a specific entrance for hand carried items. Current union jurisdiction precludes hotel personnel from delivering material to exhibit booths.

ELECTRICAL

IBEW Electricians jurisdiction covers all electrical labor for each booth including but not limited to, cable distribution under your carpet or flooring, and throughout the booth structure. Included are connections & hardwiring of all electrical equipment, (e.g. 208volt & higher services, panels, motors, and audio visual equipment), installation of all lighting hung from truss or beams & distribution of all cabling throughout the booth & truss structures. (San Francisco includes the lighting truss assembly and hanging) All stage hand labor used in the exhibit area will be supplied through Freeman with exception of their company representative/supervisor. Unless contracted directly with the in-house AV / Internet provider, all data and coaxial cable run within the booth, overhead or on the floor will be installed by our electricians. Electrical services are provided on a time and material basis and cannot be performed by other unions, I&D houses or Exhibitors.

TIPPING

Freeman requests that exhibitors do not tip our employees. They are paid an excellent wage scale denoting a professional status, and we believe that tipping is not necessary. This applies to all Freeman employees. Any request for such should be brought to the attention of a Freeman Representative at Freeman Service Center.

SAFETY

Standing on chairs, tables or other rental furniture is prohibited. This furniture is not engineered to support your standing weight. Freeman cannot be responsible for injuries or falls caused by improper use of this furniture. If assistance is required in assembling your booth, please order labor on the Display Labor order form and the necessary ladders and tools will be provided.

IN GENERAL

Craftsmen at all levels are instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions arising with regard to the Union's jurisdiction or practices must be directed to a FREEMAN management representative.

LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.

Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

- Pre-planning and budget consultation
- Skilled labor coupled with support services coordination - electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- Post-show evaluations that help identify small changes that make big impacts

ON-SITE SUPERVISION

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.

F R E E M A N
901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 714-254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

DISPLAY LABOR (One Hour Minimum per Worker)

Description		Advance Price	Show Site Price
Straight Time-	8:00 A.M. to 5:00 P.M. Monday through Friday	$ 131.00	$ 183.50
Overtime-	5:00 P.M. to 8:00 A.M. Monday through Friday, ALL DAY on Saturday, Sunday and Holidays	$ 229.50	$ 321.50

- **Show Site prices will apply to all labor orders placed at show site**
- Price is per person/per hour
- Start time guaranteed only at start of working day.
- Supervisor must check in at desk to pick up labor.
- Labor must be canceled in writing, 24 hours in advance to avoid a one (1) hour cancellation fee per worker.
- There is a minimum one (1) hour charge for all labor orders. Labor thereafter is charged in half (1/2) hour increments.

INSTALLATION LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**
- Installation of your exhibit will be completed at our discretion prior to show opening.
- The charge for this service is 30% of the total installation labor bill, with a minimum of $45.00.

Emergency contact: _____ Phone Number: _____

☐ **Exhibitor Supervised Labor (**Supervisor must check in at Service Desk to pick up labor)

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People		Approx. Hrs. per Person		Total Hrs.		Hourly Rate		Estimated Total Cost
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____

Freeman Supervision (30%/$45.00) = $ _____

Tax = $ **(N/A)**

Total Installation = $ _____

DISMANTLE LABOR

☐ **Freeman Supervised Labor - Please complete the reverse side of this form.**
- Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.
- The charge for this service is 30% of the total dismantle labor bill, with a minimum of $45.00.

Emergency contact: _____ Phone Number: _____

☐ **Exhibitor Supervised Labor(**Supervisor must check in at Service Desk to pick up labor)

Supervisor will be: _____ Phone Number: _____

Date	Start Time	No. of People		Approx. Hrs. per Person		Total Hrs.		Hourly Rate		Estimated Total Cost
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____
_____	_____	_____	x	_____	=	_____	@ $	_____	= $	_____

Freeman Supervision (30%/$45.00) = $ _____

Tax = $ **(N/A)**

Total Dismantle = $ _____

FREEMAN installation & dismantle labor

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH#:

CONTACT NAME: PHONE#:

FREEMAN SUPERVISED LABOR

IN ORDER TO BETTER SERVE YOU - PLEASE COMPLETE THE FOLLOWING INFORMATION IF YOUR DISPLAY IS TO BE SET-UP AND/OR DISMANTLED BY FREEMAN I&D AND YOU WILL NOT BE PRESENT TO SUPERVISE THE INSTALLATION AND/OR DISMANTLE.

INBOUND SHIPPING & SET UP INFORMATION

Freight will be shipped to Warehouse _____ Show Site _____ Date Shipped _____

Total No. of: _____Crates _____Cartons _____Fiber Cases

Setup Plan/Photo: Attached _____ To Be Sent With Exhibit _____ In Crate No._____

Carpet: With Exhibit _____ Rented From Freeman _____ Color_____ Size_____

Electrical Placement: Drawing Attached _____Drawing With Exhibit_____ Electrical Under Carpet _____

Comments: _____

_____

Graphics: With Exhibit _____ Shipped Separately _____

Comments: _____

_____

Special Tools/Hardware Required: _____

_____

OUTBOUND SHIPPING INFORMATION

SHIP TO: _____

_____

_____

_____

METHOD OF SHIPMENT

☐ **Freeman Exhibit Transportation:**

- ☐ Common Carrier
- ☐ Air Freight ☐ Next Day ☐ 2nd Day ☐ Deferred ☐ Expedited

☐ **Other (list carrier name & phone number):**

- ☐ Other Common Carrier:_____
- ☐ Other Air Freight:_____
- ☐ Van Line: _____

FREIGHT CHARGES

- ☐ Prepaid ☐ Collect

Bill To: _____

_____

_____

In the event your selected carrier fails to show on final move-out day, please select one of the following options:

☐ **Reroute via Freeman's choice**

☐ **Deliver back to Freeman warehouse at Exhibitor's expense.**

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by exhibitor.

FREEMAN installation & dismantle labor

F R E E M A N
901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 714-254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

RIGGING EQUIPMENT AND LABOR (One Hour Minimum per Worker)

Straight Time - 8:00 A.M. to 5:00 P.M. Monday through Friday
Overtime - 5:00 P.M. to 8:00 A.M. Monday through Friday
ALL DAY on Saturday and Sunday

- **Show site prices will apply to all orders placed at show site.**
- Start time guaranteed only at start of working day.
- Supervisor must check in at Service Desk to pickup labor.
- When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Additional crew, equipment and or larger equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.
- Cable, clamps, shackles, turnbuckles, etc. are additional and will be charged accordingly.
- *When moving or placing machinery, the applicable rate of a Rigger Foreman will be added to the Forklift charges.

	Description	Price/Hour Advance	Price/Hour Show Site
Forklift Labor			
304050	Forklift w/operator up to 5,000 lbs ST	$ 213.00	$ 298.25
304051	Forklift w/operator up to 5,000 lbs OT	$ 328.25	$ 459.75
3040100	Forklift w/operator up to 10,000 lbs ST	$ 244.00	$ 341.75
3040101	Forklift w/operator up to 10,000 lbs OT	$ 359.25	$ 503.00
3040150	Forklift w/operator up to 15,000 lbs ST	$ 281.00	$ 393.50
3040151	Forklift w/operator up to 15,000 lbs OT	$ 396.25	$ 554.75
304040	Forklift w/operator 4-Stage ST	$ 309.25	$ 433.00
304041	Forklift w/operator 4-Stage OT	$ 424.50	$ 594.50
Rigging Labor*			
3020200	Rigger Foreman ST	$ 159.25	$ 223.00
3020201	Rigger Foreman OT	$ 286.50	$ 401.25
3020100	Rigger ST	$ 144.25	$ 202.00
3020101	Rigger OT	$ 259.50	$ 363.50
3010100	Material Handler ST	$ 131.25	$ 183.75
3010101	Material Handler OT	$ 236.25	$ 330.75
Equipment			
3090600	Forklift Cage	$ 30.75	
3090700	Forklift Boom	$ 30.75	
3090800	Pallet Jack	$ 30.75	

INSTALLATION

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost

Lift Capacity _____ **Height Required** _____

Describe work to be done: _____

Sub-Total	
Tax	N/A
Total	

DISMANTLE

Part #	Description	Date	Start Time	# of Equip/ Person	Approx Hrs per Person	Total Hours	Hourly Rate	Estimated Total Cost

Lift Capacity _____ **Height Required** _____

Describe work to be done: _____

Sub-Total	
Tax	N/A
Total	

F R E E M A N
901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 714-254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

HANGING SIGN LABOR AND EQUIPMENT

INSTRUCTIONS

- **Standard prices will apply if the hanging sign is not received by the warehouse shipping deadline date.**
- **If these instructions are not followed, Freeman cannot guarantee the hanging of your sign or advance pricing. Show Site orders might not be accepted due to advance clearance requirements.**
- Overhead hanging signs are to be sent in separate containers directly to advance warehouse using the Hanging Sign Labels. This container MUST arrive by the warehouse shipping deadline date.
- All ceiling rigging must conform to Show Management rules and regulations and facility limitations.
- All overhead hanging must be assembled, installed, and removed by Freeman. Please refer to the Freeman Terms and Conditions found in the Exhibitors Services Manual as it relates.
- Set up instructions must be provided for signs needing assembly.
- Hanging anchor points must be pre-fabricated and ready for use.
- Electrical signs must be in working order and in accordance with the National Electrical Code. ELECTRICAL SERVICE requirements must be ordered in advance on the enclosed ELECTRICAL SERVICE Order Form.
- If any hang point supports over 250 lbs., notify Freeman immediately for special authorization.

SIGN DESCRIPTION, SIZE & WEIGHT

- For signs other than banners, include blueprint or drawing with detailed information so hanging anchor points may be determined.
- Incomplete or missing information may delay your installation.

Type: ☐ Cloth Banner ☐ Metal ☐ Wood
Other _____

Shape: ☐ Square ☐ Circle ☐ Rectangle ☐ Triangle
Other _____

Size: Height _____ Length _____ Width ____ Weight _____

Is Electrical Required? ☐ Yes ☐ No

Is Assembly Required? ☐ Yes ☐ No

Is Your Sign Designed to Rotate? ☐ Yes ☐ No
(Initial in the applicable box above)

Does Your Sign Require Motors or Truss? ☐ Yes ☐ No
☐ Provided with Sign ☐ Need to Order*
*See motors & truss form

Placement Diagram:
No. of feet from floor to top of sign _____
Submit a scaled floor plan indicating exact sign placement complete with dimensions, booth orientation and indicating surrounding aisle or booth numbers. Complete the Hanging Sign Placement Diagram OR if sign is centered, check here. ☐

SPECIAL INSTRUCTIONS:

EQUIPMENT AND LABOR RATES TO HANG SIGNS

Straight Time
8:00 A.M. to 5:00 P.M., Monday through Friday
Overtime
5:00 P.M. to 8:00 A.M. Monday through Friday.
All day Saturday, Sunday and recognized Holidays
Crew Size - MINIMUM of two people
Materials
Cable, clamps, etc. are additional and charged accordingly

Equipment With Crew

- **Standard prices will apply to all hanging sign orders placed at show site.**
- Rates are per lift and crew per hour
- One hour minimum per lift/crew - lift/crew thereafter is charged in half (1/2) hour increments
- Straight time cannot be guaranteed

	Straight Time	Overtime
Condor/Boom Condor with crew (up to 200 lbs lift capacity)		
Advance Price	$ 713.00	$ 1,094.00
Standard Price	$ 998.25	$ 1,531.75
Additional Crew Assembly Labor (Per person / Per hour)		
Advance Price	$ 131.00	$ 229.50
Standard Price	$ 183.50	$ 321.50
For Display Work Only (Not to hang sign)		
20' Scissorlift Scissorlift with crew (up to 350 lbs lift capacity)		
Advance Price	$ 415.75	$ 543.00
Standard Price	$ 582.25	$ 760.25

*Requested Install Date: _____ Time: _____

Installation Estimate Condor/Crew
Approx Hours _____ @ Hourly Rate _____ = Total Estimated Cost _____

*Requested Dismantle Date: _____ Time: _____

Dismantle Estimate Condor/Crew
Approx Hours _____ @ Hourly Rate _____ = Total Estimated Cost _____

*Requested dates & times are not guaranteed.

Supervision for assembly and disassembly of overhead hanging sign can be provided by Freeman, or by your company representative, display house, independent or lighting contractor.

Please indicate method of supervision you require for assembly/ disassembly:
____ Freeman
____ Exhibitor Personnel
____ Display House
Additional crew and/or equipment will be used if the supervisor deems it necessary to safely complete the installation and/or dismantling of a job and it will be charged accordingly.

FREEMAN hanging sign labor

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH#:

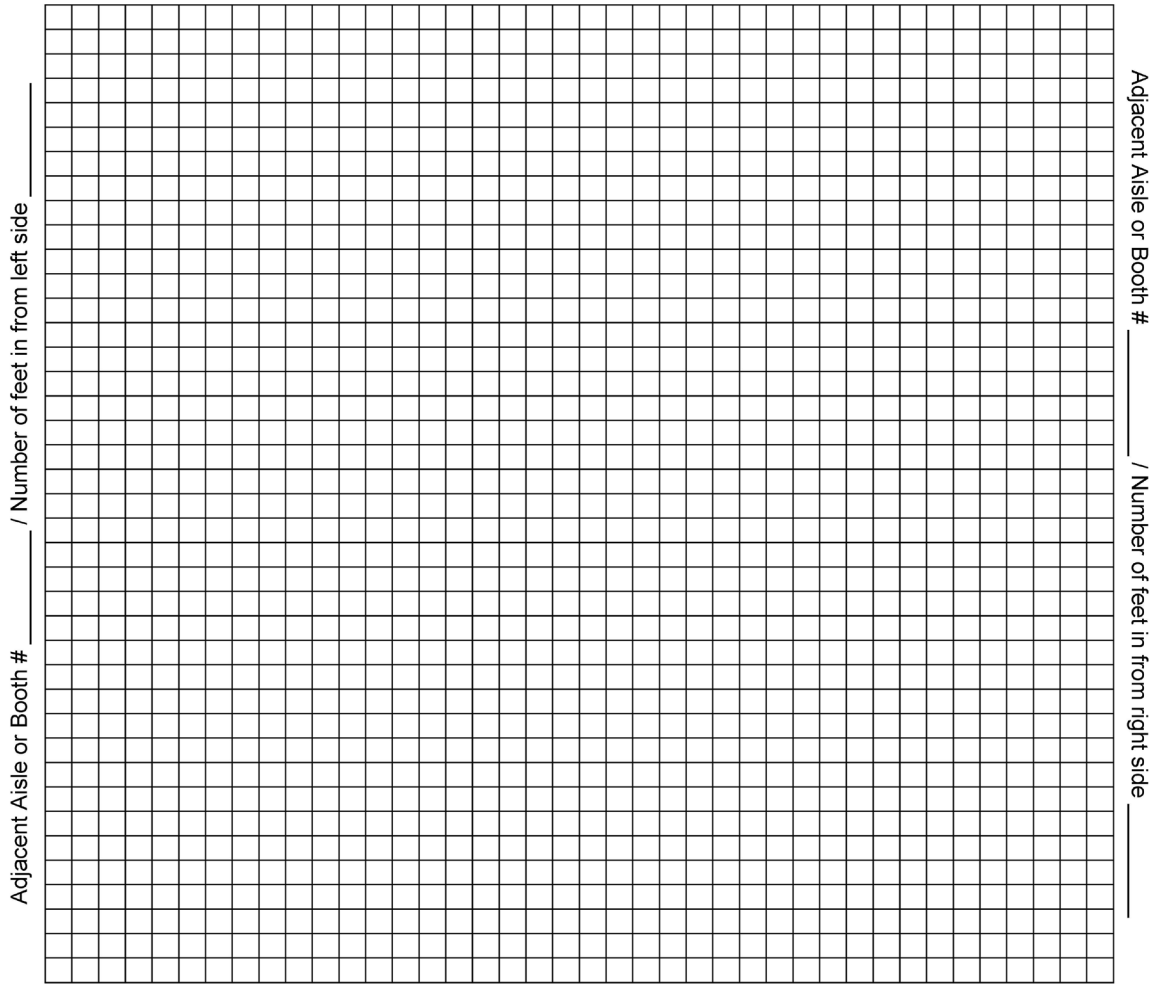
CONTACT NAME: PHONE#:

HANGING SIGN PLACEMENT DIAGRAM

The grid below may be printed to layout your hanging sign information for booths up to 40' x 40' or used as a sample to develop your own plan for larger exhibits. Please complete as clearly as possible, indicating the following:

Booth orientation. Please provide surrounding aisle and/or booth numbers, particularly for island booths. Also, please try to orient your booth to the overall floor plan so that the diagram does not have to be rotated.

Adjacent Aisle or Booth# _____ / Number of feet in from TOP of exhibit space _____



Adjacent Aisle or Booth # _____ / Number of feet in from BOTTOM of exhibit space _____

A measurement scale can be applied as necessary to reflect your booth size.

☐ **10' x 10' use 1 square = 1/4ft** ☐ **20'x20' use 1 square = ½ft** ☐ **30ft x 30ft use 1 square = 3/4 ft**

☐ **40' x 40' use 1 square = 1ft** ☐ **Customize your grid ____ft x ____ft use 1 square = _____foot**

FREEMAN hanging sign placement

F R E E M A N
901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

PLEASE INCLUDE THIS FORM WITH YOUR HANGING SIGN ORDER FORM

STRUCTURAL INTEGRITY STATEMENT
THIS FORM MUST BE RETURNED FOR ALL SUSPENDED STRUCTURES

_____, the contracted exhibitor at the **2016 AGU Fall Meeting / 12-16 December 2016** and (if applicable), the display house or builder for the aforementioned exhibitor, do hereby certify and guarantee that the stress points for the hanging structure have been properly engineered and tested. We further certify that the structure can be hung safely and has been constructed to meet all applicable regulations and safety measures.

We hereby release, indemnify and forever hold harmless the **ASSOCIATION, MOSCONE CENTER, FREEMAN,** and its subsidiaries, their directors, officers, employees, representatives, agents and contractors from and against any and all liability, claims, damage, loss, fines, or penalties arising from the installation, use or dismantling of this structure. All hang points supporting in excess of 200 lbs. may be verified (metered) on site at exhibitor's expense.

Exhibiting Company: _____ Booth #:_____

Authorized Signature: _____

Printed Name: _____ Date:_____

E-Mail: _____

Display House/Builder (if applicable): _____

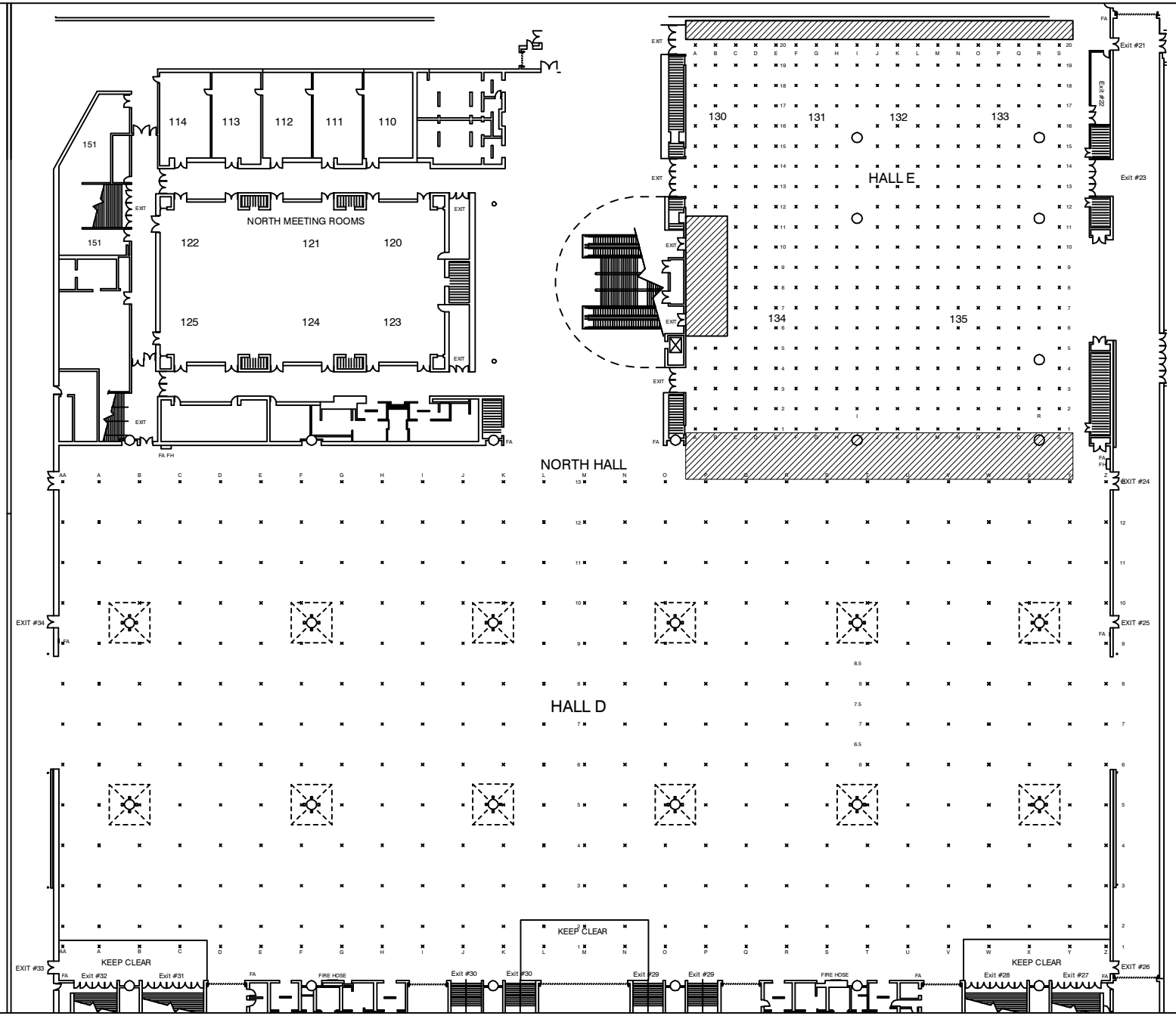
Authorized Signature: _____

Printed Name: _____ Date:_____

E-Mail: _____

Complete and return form to address listed at the top of this form.

MOSCONE CONVENTION CENTER
NORTH HALL CEILING PLAN



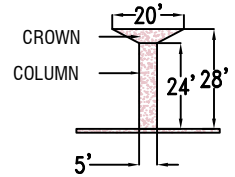
=NO RIG POINTS

HALL D RIG POINTS:
- 2000 LBS MAX DEAD HANG
- 500 LBS MAX BRIDLED BETWEEN 45° AND 90°

HALL E RIG POINTS
- 1000 LBS MAX DEAD HANG
- 25 LBS MAX BRIDLED BETWEEN 45° AND 90°

CEILING HEIGHTS:
- HALL D: 28'
- HALL E: 24'

COLUMN CROWN DETAIL



FREEMAN

F R E E M A N
901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME: BOOTH #:

CONTACT NAME: PHONE #:

E-MAIL ADDRESS:

For Assistance, please call 714-254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

MOTORS AND TRUSS

- ELECTRICAL SERVICE requirements to power the motors must be ordered in advance on the ELECTRICAL SERVICES ORDER FORM.
- ELECTRICAL or HANGING SIGN LABOR requirements to assemble and hang the truss and motors must be ordered in advance on the appropriate order form.
- The cost of Material Handling is included in the rates listed below.
- Please select a color for items indicated with *. If no color selection is made, black will be selected for you.
- Orders received after the deadline date will be be charged the Standard Price.

Description	Advance Price	Standard Price	Total
EQUIPMENT			
_____ Quarter Ton Hoist	603.90	845.50	$ _____
_____ Half Ton Hoist	603.90	845.50	$ _____
_____ One Ton Hoist	630.20	882.30	$ _____
_____ Rotating Motor	819.20	1,146.90	$ _____
_____ 12” Box Truss (per foot)*	27.40	38.40	$ _____
_____ 12" Corner Blocks*	94.45	132.25	$ _____
_____ 20.5” Box Truss (per foot)*	35.85	50.20	$ _____
_____ 20.5" Corner Blocks*	105.10	147.15	$ _____
Total for Equipment			**$ _____**

*** Select Color for Truss and Corner Blocks:** ☐ Black ☐ Silver
(If a color choice is not indicated, black will be selected for you.)

Please indicate what you will be hanging with the above equipment:

_____ Hanging Sign

_____ Lighting Truss

_____ Combination of Both

STRUCTURAL INTEGRITY STATEMENT MUST ACCOMPANY ORDER

F R E E M A N
901 E. South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

DISCOUNT PRICE DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

FREEMAN electrical labor

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME:_____ BOOTH #:_____

CONTACT NAME:_____ PHONE #:_____

E-MAIL ADDRESS: _____

For Assistance, please call 714-254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

ELECTRICAL LABOR

LABOR RATES & SCHEDULE:

Straight Time - Monday - Friday, 8:00 am - 3:30 pm (Excluding Holidays)

Overtime - Monday - Friday, 3:30 pm - 8:00 am and all day Saturday, Sunday and Holidays

Description	Advance Price	Show Site Price
Electrician - ST	**$ 145.25**	**$ 203.50**
Electrician - OT	**$ 290.50**	**$ 406.75**
Scissor Lift (labor not included)	**$ 203.00**	
Boom Lift (labor not included)	**$ 413.50**	

All lifts require labor to operate and a ground person in order to meet safety standards.

Dismantle labor will be charged at 50% of the total install time rounded to the next half hour.

- **Show site price applies to all labor orders placed at show site.**
- **Start time guaranteed only at start of working day.**

Review the list of work below to determine if electrical labor is required in your booth. None of the following services may be performed by other Unions or I & D houses as it falls under electrical jurisdiction. Time and material charges will apply. Please visit the Freeman service desk to confirm that you are ready for service.

Note: For more information and an example of a completed floorplan please see the following page.

FLOOR WORK:

Floor work is the distribution of electrical under carpet and flooring.

☐ **OK TO PROCEED WITHOUT EXHIBITOR PRESENT:**

Complete Before: Date_____ Time _____

Work is completed prior to your arrival. Freeman must receive detailed blue prints/floor plans for power distribution under carpet.

PRINT NAME: _____

AUTHORIZED SIGNATURE:_____

☐ **EXHIBITOR SUPERVISION (DO NOT PROCEED)**

BOOTH WORK:

Booth work is any of the following. Please check all that apply:

- ☐ Distribution of electrical overhead (more than one drop location in your booth).
- ☐ Distribution of electrical through booth structure.
- ☐ Lighting requirements of 2000w or greater require labor to balance & distribute.
- ☐ Connection or hard wiring of all exhibitor equipment.
- ☐ Lighting used as spot or flood lights.
- ☐ Assembly and installation of all lighting from truss or beams (including assembly and hanging of truss).
- ☐ Wiring of overhead signs.
- ☐ Installation of electrical headers and/or light boxes.
- ☐ Other_____

LABOR REQUEST **SELECT WORK TYPE**

Date_____Time_____# Electrician_____Est. # Hours_____Floor Work_____Booth Work_____

Date_____Time_____# Electrician_____Est. # Hours_____Floor Work_____Booth Work_____

Date_____Time_____# Electrician_____Est. # Hours_____Floor Work_____Booth Work_____

Date_____Time_____Est. # Hours_____Lift Type_____

Date_____Time_____Est. # Hours_____Lift Type_____

NAME OF ON-SITE CONTACT:_____

CELL PHONE: _____

Special Instructions:_____

(431840)
16-17 SF Primary

ELECTRICAL INSTRUCTIONS

1 Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published.
2 A minimum charge of one hour is applicable to all labor requests. Additional time on the same day is billed in 1/2 hour increments. Continuations to another day are a minimum of 1 hour.
3 Labor must be picked up at the Freeman service desk. Charges for labor commence at time of dispatch to service the labor call. A one hour minimum will apply if an exhibitor representative is not present at the time of call or reschedules the call, unless 24 hour advance notice is received in writing.
4 Labor charges will include the time for electricians to gather the necessary tools and material for the job, have their work checked by the client and return the tools and material to the supply area.
5 Exhibitors may supply their own 14 gauge 3 wire, extension cords and/or power strips, both of which must be grounded and UL approved.

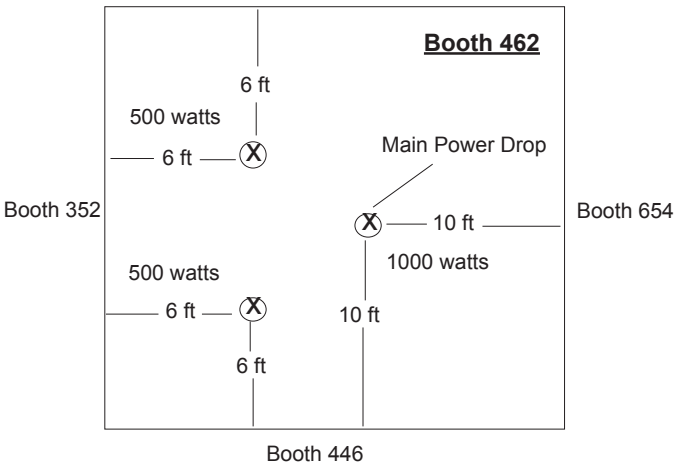
CANCELLATION POLICY

A 50% refund will be applied to electrical outlets cancelled after installation. Refunds will not be issued for materials and/or labor charges related to the installation.

EXAMPLE OF PLAN AND INFORMATION REQUIRED TO COMPLETE FLOORWORK

Please indicate the following on the floor plan.

1. **Location and load of main power drop - please provide specific dimensions and wattages/amperages.**
2. **Location and load of all outlets - please provide specific dimensions and wattage, amperage and voltage.**
3. **Booth orientation - please provide surrounding aisle and/or booth numbers.**



ELECTRICAL SERVICES

From under carpet wiring to overhead lighting, Freeman has the power to simplify your electrical needs and installation. We've answered your most common questions below to help you place your order or prepare for a detailed discussion. Whether you require basic household/office power or a more technical installation for equipment, audio-visual presentations or truss lights, our electrical specialists and qualified electricians are always available to assist you.

How do I know how much power I need?

First, review a layout of your exhibit, noting all of the items in it that require power. Consider lighting, computer equipment, and your own product. Are you bringing or renting any a/v equipment or ordering catering services that might need power? Will you be using a lead retrieval machine? If it's an item that plugs into a standard wall outlet found in a home or office (in North America), it will require 110/120 volt power. 208 or 480 volt power is generally used for machinery or industrial cooking devices and is ordered by single or 3 phase.

Next, mark the voltage and wattage or amperage (referred to as "load") (100 watts = 1 amp) of each piece of equipment at it's location in the booth. This information should be provided on a name plate or stamp usually located on the back or bottom of the equipment. If not indicated, check our accompanying electrical usage guide for estimated wattages for common items used at trade shows or call your rental company/ caterer for specifics. For lighting, loads are dictated by the wattage of the bulbs. Arm lights included with Freeman exhibit packages use 200 watt bulbs. Keep in mind that you need to order power for any lighting within your booth unless the lights are ordered directly from the Electrical Department (those listed on the Freeman electrical order form).

Finally, total the wattage for the 120 volt devices in each area and select an outlet that meets or exceeds that total. Separate outlets should be ordered for each piece of equipment and/or each power location to help minimize tripping/power outages. It is always safer to slightly overestimate your power requirements. Wattage or amperages cannot be combined for 208 or 480 volt apparatus. Please order separate outlets for each.

Do I need to order labor?

As the official service contractor, electrical installations must be performed by Freeman union labor. Labor is required for any electrical work over and above the delivery of outlets to the back wall of inline booths. Labor orders will automatically be input upon receipt of an electrical layout for under carpet installation (floor work) or to connect any 208 volt or higher services (hook up). Dismantle labor for electrical services is calculated at 50% of the installation time since much of the work is performed on a mass basis after booths are removed from the exhibit hall. Please see the electrical labor order form for further details, rules and regulations.

What is an electrical layout and why do I need one?

Like your own home, electrical boxes and wiring should not be visible once the exhibit is completed. At show site, they are the first things to be installed so that they can be hidden by drape, walls or counters and under flooring or carpet. Electricians, therefore, work on a blank slate. A good electrical layout or floor plan provides them with a simple overhead view of your booth indicating the locations and load of each electrical outlet and the orientation of your booth within the show itself. The layout should be to scale and provide specific measurements to each outlet along with surrounding aisle or booth numbers to ensure accuracy. For island booths, a main power location must also be indicated as it is the location from which other outlets are fed. Please see the sample layouts and electrical grid for further information.

When a layout and credit card are provided in advance, Freeman makes every effort to ensure that the floor work is completed before you arrive so that there is no delay in assembling your booth. Once carpet is laid, installing or changing electrical services becomes much more difficult and potentially costly.

Please note that layouts, complete with mandatory information, are required prior to the deadline date for electrical orders to be eligible for advance rates. Layouts are not required if all outlets are located at the back wall in inline booths.

Is the price for power per day?

Outlet or connection prices are typically for an entire show.

What is 24 hour power?

Many facilities these days are energy conscious and therefore turn off power overnight during show days. Power is turned off 1/2 hour after the show closes at the earliest and restored no later than 1/2 hour before the show opens the following day. 24 hour power is, as it sounds, power that is continuously on 24 hours per day.

If your booth includes, for example, refrigeration equipment, an aquarium or programmable apparatus that depends on uninterrupted power, you should consider ordering 24 hour service. Power is usually not turned off during move-in or move-out.

Where does the power come from?

Depending on the facility, the power can come from overhead catwalks, floor ports, columns, wall outlets or a combination of these sources. Check with the local Freeman branch office for more information.

Where will my power be located?

In-line and peninsula booths will find their main power source on the floor somewhere along the rear drape line of their booth. Island booths need to submit an electrical layout. Please see the sample layouts and electrical grid for further information.

What if I need power at another location besides the rear of my booth? What if I have multiple power locations?

Exhibitors requiring power at any location other than a back wall must submit an electrical layout. Please see the sample layouts and electrical grid for further information.

How many places will I have to plug in? How many things can I plug in?

For planning purposes, you should always assume that there is only one connection point per outlet ordered. Power strips can provide additional sockets but do not confuse having more places to plug in with additional power. For example – An order is placed for a 500 watt outlet. A track light with 4 – 100 watt bulbs is plugged in to a power strip connected to the outlet, using 400 of the 500 watts. Any lighting or equipment now plugged in to a second socket may not exceed 100 watts.

Also keep in mind that power strips are designed, for safety purposes, to trip at 1500 watts or 15 amps. Using a power strip with a 2000 watt (20 amp) outlet will reduce it to a 1500 watt outlet.

All orders exceeding 120 volt/20 amps provide one connection point only, cannot accommodate power strips and require labor for installation.

Can I bring my own extension cords and power strips? (Also known as plug strips, multi strips, etc.)

Exhibitors may use their own extension cords and power strips under the following conditions:

- The equipment must be 3 wire, 14 gauge minimum with a ground.
- The extension cords must be flat if they are to be laid under carpet. (Labor is required to lay the cords.)
- All power strips must have circuit protection.

Can I run my extension cords under the carpet myself?

For safety reasons, exhibitors are not allowed to run any electrical wiring under any type of floor covering or where they may be concealed in the booth structure. The show's electrical contractor is liable for electrical installations and therefore must perform all floor or booth work.

Will my floor work be completed before I arrive?

Every attempt is made to have floor work completed prior to carpet installation if you have submitted the following:

- A completed electrical order form.
- A valid and authorized credit card to be kept on file for the company.
- An electrical layout indicating the main power location, dimensions to each power location, the power required at each location, and surrounding aisle or booth numbers to determine orientation of the booth.

Labor and material charges apply.

When will my power be turned on?

Power is only guaranteed to be installed before the show opens. If Freeman is allowed early access to the facility, power is normally ready the first day of move-in for exhibitors but any special requests such as temporary chain motor power, programming machinery or testing equipment should be noted on your order.

Do I need lighting?

Lighting can dramatically change the impact of an exhibit, no matter the size. Used effectively, lighting can emphasize specific areas of a booth or highlight products. Also, an exhibit will appear dark and uninviting if the surrounding booths are lit and yours is not.

Can I hang my own lights?

10 x 10 booths with pop-up displays (a display that can be assembled in less than 30 minutes without tools) can hang their own lights and plug them in without ordering labor. Typically, exhibitors themselves can hang up to 7 lights as long as they require no more than 20 amps in total but it is best to clarify with the local branch. If a decorating company (including Freeman) has been contracted to install a display, electrical labor is required to install the lights. Due to union contracts, no other union is allowed to install electrical equipment.

Do I need to order power for my lighting?

Exhibitors ordering Electrical Services lighting (those listed on the Freeman electrical order form) do not need to order power. It is included in the rental. Exhibitors supplying their own lighting or renting lights need to order power. Labor may be required to hang the lights.

Do I need to order labor to plug in my lights or equipment?

Most 120 volt connections do not require labor. Exhibitors are welcome to plug in their own standard office devices. Labor is required for all 208 or 480 volt connections and if lights or equipment need wiring or if electrical cords are to be run under the carpet or in concealed areas to ensure that all electrical codes and building rules are met.

How can I save money and frustration when ordering electrical services?

Most importantly, be sure to submit your order before the discount price deadline date. If an electrical layout is needed, it also must be received, complete with mandatory information, before the deadline date to be eligible for discount pricing. Late orders can be subject up to a 50% increase in cost because of the behind-the-scenes planning required to distribute power.

Don't underestimate your power requirements and work within the local rules, regulations and union jurisdictions. They have been implemented to avoid problems. While it may seem simple to plug in lights and equipment, it is not uncommon for exhibit or non electrical staff to overload circuits. Trouble calls can become expensive when it takes time to find the source of a problem.

If unsure about labor, call us for direction and if necessary, place a "will call" order before the discount price deadline date. You will only incur a charge if labor is dispatched to your booth but you'll have secured the advance pricing. And, check in with the electrical or service desk as soon as you know you need labor, not at the time you want the electricians in your booth. It will help to avoid delays as we can schedule accordingly.

Lastly, try to resolve any disputes at show site. It is much easier to discuss electrical issues when both parties can physically review the installation.

Additional questions?

Call customer service at the number listed on the Quick Facts and ask for the Electrical Services Department. For fast, easy ordering, tools, and helpful hints go to www.myfreemanonline.com.

F R E E M A N

ELECTRICAL SERVICES

The grid below may be printed to layout your electrical requirements for booths up to 40 x 40 or used as a sample to develop your own plan for larger exhibits. Please complete as clearly as possible, indicating the following:

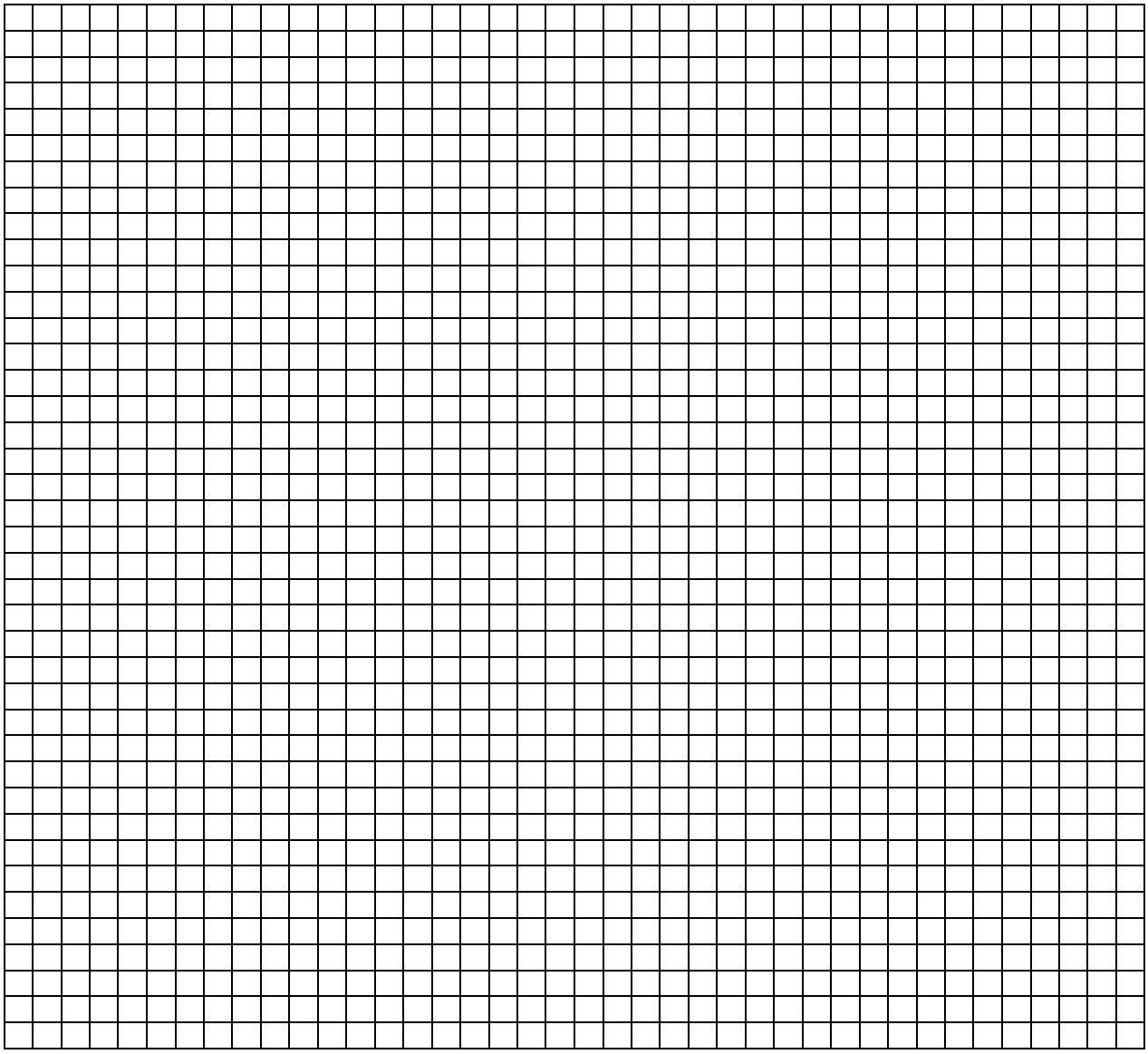
1. **Location of the main power drop**. Power needs to be distributed from one location at which a panel or other piece of electrical equipment will be installed. It is recommended that this equipment be placed in a closet, under a table/desk or in another location that keeps it out of sight. Please provide specific dimensions.
2. **Location and load of all outlets**. Please provide specific dimensions and wattages/amperages. *Please **do not** simply place an X where power is required.*
3. **Booth orientation**. Please provide surrounding aisle and/or booth numbers, particularly for island booths. Also, please try to orient your booth to the overall floor plan so that the diagram does not have to be rotated.

SHOW NAME _____ DATES _____

COMPANY NAME _____ BOOTH # _____

Adjacent Aisle or Booth# _____

Adjacent Aisle or Booth # _____



Adjacent Aisle or Booth # _____

Adjacent Aisle or Booth # _____

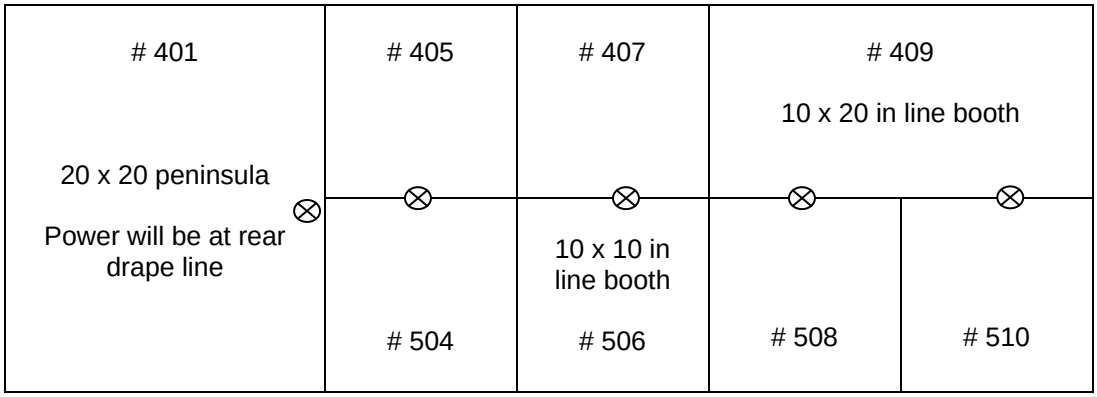
A measurement scale can be applied as necessary to reflect the size of your booth.

10 x 10 use 1 square = 1/4 foot **20 x 20 use 1 square = ½ foot** **40 x 40 use 1 square = 1 foot**

SAMPLE LAYOUTS

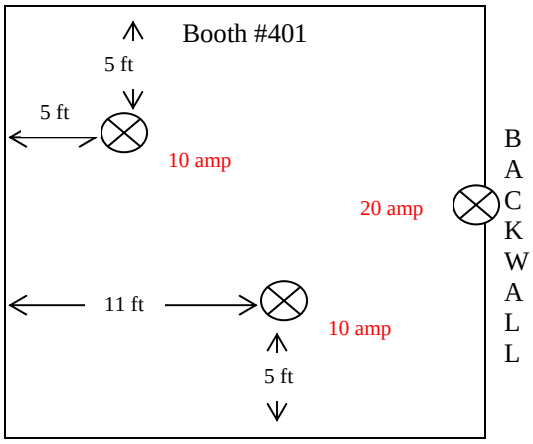
IN LINE BOOTHS

Power is run or dropped to in line booths along the back walls or drape line of multi both sections. The “main power locations” therefore are always located at the back of in line and peninsula booths. Outlets may not be in the exact center of the back wall. 120 volt outlets are shared by back to back booths. Example: Outlet = ⊗

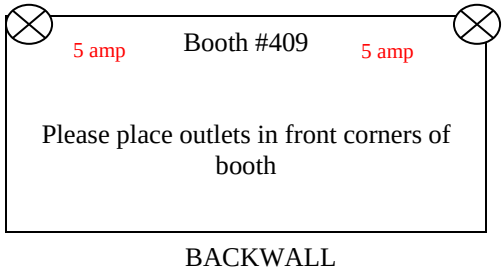


Electrical layouts are required whenever an outlet is needed at any other location within the booth except for the back wall. Exact measurements and/or comments that clearly indicate outlet locations **must be included**. Examples based on above floor plan:

20 x 20 Peninsula – Booth # 401
Order = 2-10 amp, 1-20 amp outlets



10 x 20 In Line – Booth # 409
Order = 2 x 5 amp outlets

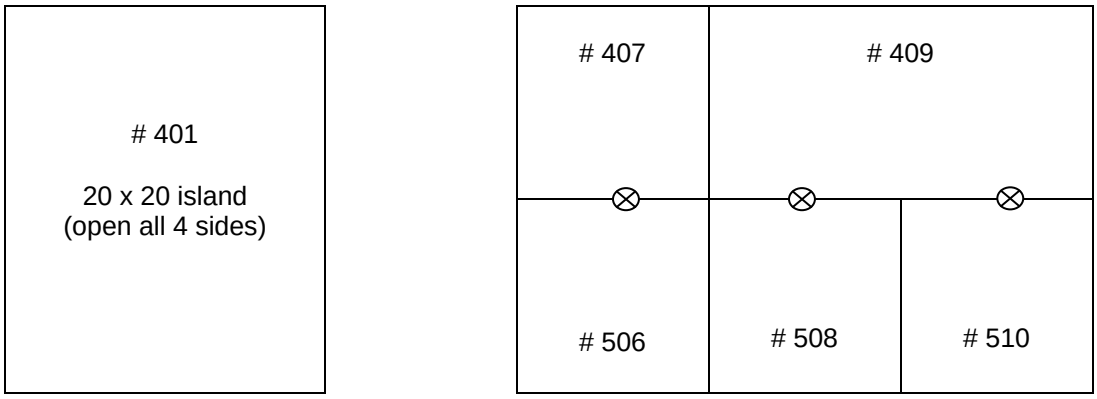


ISLAND BOOTHS

Electrical layouts are always required for island booths and **must include** the following information:

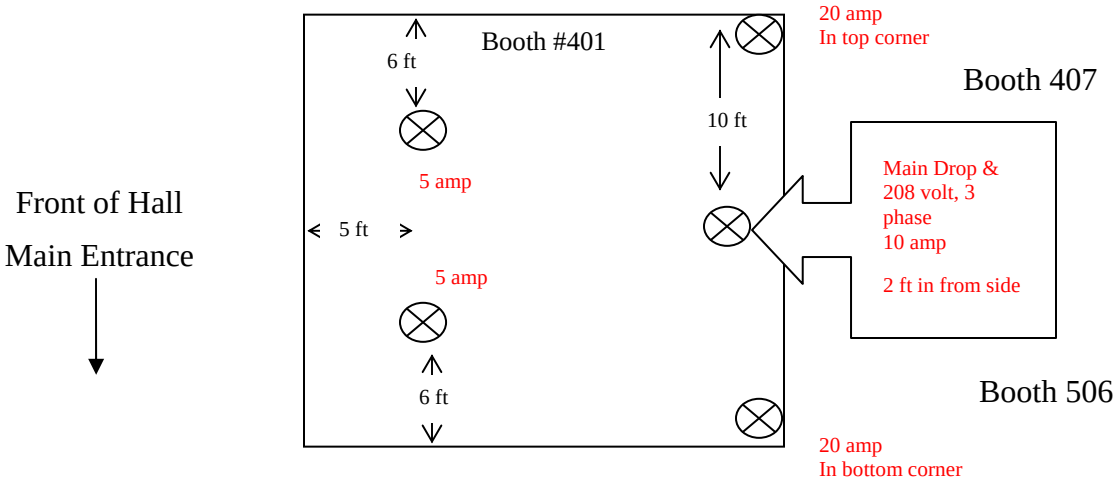
1. **Main Drop.**
   Since there is no back wall in an island, the exhibitor supplies the location of the main drop, whether one or multiple outlets are ordered. When it will be the point from which power will be distributed to other outlets in the booth, a panel or other piece of electrical equipment (no larger than? x? x?) will be installed at the main drop. For this reason, it is recommended that main drops be located in a closet, under a table/desk or in another area that keeps it out of sight. Measurements must be provided to the main drop.
2. **Location and load of all outlets.**
   Again, dimensions must be provided to all satellite outlets along with the load of each outlet. It is best to indicate voltage, phase and amperage for all outlets once an order exceeds 120 volt service.
3. **Booth orientation.**
   Providing reference points such as surrounding aisle and/or booth numbers defines how an island booth is oriented to the overall show floor plan. In other words, which side is which? It is best to draw your layout relative to the show floor plan so that both are facing the same direction. Examples:

Section of show floor plan



20 x 20 Island – Booth # 401

Order = 1 x 208 volt, 3 phase, 10 amp + 120 volt, 2 x 20 amp + 2 x 5 amp outlets



F R E E M A N

ELECTRICAL SERVICES USAGE GUIDE

The following wattages are approximate and are provided to help you estimate your power usage. To assist in estimating we recommend that you refer to the name plate or stamp usually located on the back or bottom of any electrical apparatus and order the corresponding outlet for each piece of equipment to avoid tripping/power outages during the event.

The formula for wattage is voltage x amperage (120 volt x 1 amp = 120 watts),
5 - 100 watt light bulbs = (5x100 = 500 watts)

Please feel free to contact our electrical specialists at FreemanAnaheimES@freemanco.com with any additional questions.

	WATTAGE
Blender	475-1000
Can Opener	500
Card Reader (credit) / Lead Retrieval	100
Cash Register	100-200
Coffee Pot - Household Size	600-1200
Coffee Pot - Large Brewer	1500-2000
Computer - Monitor (independent)	120-200
Computer - Desktop (monitor & CPU)	200-900
Computer - Laptop	100-300
Computer Printer - Dot Matrix	100-500
Computer Printer - Laser	400-1000
Crock Pot	200-1000
DVD Player	50-100
Electric Frying Pan	1200-2000
Fax Machine	1000
Flat Screen TV - 32” to 50”	1000
Food Processor	500-2000
Glue Gun	300
Griddle	1500-2000
Hair Dryer	1000-2000
Heat Lamps (per lamp)	250
Heater (portable)	1500-2000
Hot Plate Single	1000
Hot Plate Double	1500-2000
Hot Water Heater	30amp/208 volt/Single Phase

	WATTAGE
Imprinter for T-Shirts	2000
Iron	700-1100
Juicer - Single	500
Juicer - Double	1000
Laminator	2000
Lights with Freeman Rental Booths	200 each
Meat Slicer	500-1000
Microwave Oven	500-2000
Mixer	500-1000
Photocopier	dependent upon size - may require 208 volt
Pizza Oven (small)	30amp/120 volt Special Connection
Popcorn Maker	2000
Projector (dependent upon size)	1000
Refrigerator - Small	400
Refrigerator - Full Size	750
Sewing Machine	1000
Steamer	2000
Stereo (amplifier)	100-500
Television	100-500
Toaster	1000
Toaser Oven	1500
Vacuum Cleaner	1500
VCR	100
Water Cooler - Cold Water	1000
Water Cooler - Hot/Cold Water	2000

FREEMAN electrical services usage guide

F R E E M A N
901 E. South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

DISCOUNT PRICE DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

FREEMAN electrical

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME:_____ BOOTH #:_____

CONTACT NAME:_____ PHONE #:_____

E-MAIL ADDRESS: _____

For Assistance, please call 714-254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

ELECTRICAL OUTLETS (Double Price for 24 Hour Service)

Power includes delivery of the service to one location at the rear of the booth in peninsula and inline booths. Please see the Electrical Labor order form for rates and instructions if you require outlets in other locations, have lights or electrical items to hang or erect, have orders for power of 208v or higher, or have other electrical requirements.

110/120 VOLT

	Quantity (For Show Hours Only) Show	Quantity (For 24 hrs/day Double Price) 24 Hr.	Discount Price	Standard Price	TOTAL
500 Watts (5 amps)	_____	_____	139.50	209.25	= $_____
1000 Watts (10 amps)	_____	_____	241.00	361.50	= $_____
2000 Watts (20 amps)	_____	_____	323.00	484.50	= $_____

208 VOLT SINGLE PHASE (Labor Required for Connection)

20 Amps	_____	_____	547.00	820.50	= $_____
30 Amps	_____	_____	654.75	982.15	= $_____
60 Amps	_____	_____	856.75	1,285.15	= $_____
100 Amps	_____	_____	1,128.00	1,692.00	= $_____

208 VOLT THREE PHASE (Labor Required for Connection)

20 Amps	_____	_____	729.50	1,094.25	= $_____
30 Amps	_____	_____	872.50	1,308.75	= $_____
60 Amps	_____	_____	1,141.25	1,711.90	= $_____
100 Amps	_____	_____	1,503.00	2,254.50	= $_____
200 Amps	_____	_____	2,149.00	3,223.50	= $_____
400 Amps	_____	_____	3,025.75	4,538.65	= $_____

Transformer to Boost 208V to Approx. 230V - $7.25 per Amp (20 Amp Min.)

Qty of Amps _____ X Price $ _____ = $_____

480 VOLT THREE PHASE (Labor Required for Connection)

20 Amps	_____	_____	875.75	1,313.65	= $_____
30 Amps	_____	_____	1,047.50	1,571.25	= $_____
60 Amps	_____	_____	1,371.00	2,056.50	= $_____
100 Amps	_____	_____	1,802.00	2,703.00	= $_____
200 Amps	_____	_____	2,577.75	3,866.65	= $_____

LIGHTING (Price Includes Power Consumed)****

Single Light Stand (200w)**	_____	119.50	179.25	= $_____
Double Light Stand (400w)**	_____	201.25	301.90	= $_____
Arm Light***	_____	148.00	222.00	= $_____
Overhead Quartz Light*	_____	802.25	1,203.40	= $_____

* May require labor and/or lift at additional charge. Please contact FreemanAnaheimES@freemanco.com for estimated charges.

** For single or double light stand; price includes installation along the side rails of an inline booth. Placement elsewhere will require additional labor and materials.

*** Requires a hard wall surface for installation.

Extension cords and power strips are available for rental at the Freeman Service Desk.
****Applicable sales tax applies to all Lighting orders.

ADDITIONAL INFORMATION

FOR ADVANCE PAYMENT PRICE
Your order with full payment along with a floor plan indicating main power location and distribution points, if applicable, must be received prior to:
DEADLINE DATE OF:
17 NOVEMBER 2016

MULTIPLE OUTLET LOCATIONS / ISLAND BOOTHS
A scaled floor plan is required for orders with multiple outlet locations and/or island booths. Detailed examples are provided on the following page. If a power location or main drop in an island booth is not provided prior to show move-in, a location will be determined by Freeman in order to maintain delivery schedules. Relocation of the service will be charged on a time and material basis.

ISLAND BOOTHS
For island booths with no labor ordered, there is a 1/2 hour minimum installation charge and a 1/2 hour minimum dismantle charge.

INLINE AND PENINSULA BOOTHS
Power will be placed in the back of the booth unless otherwise specified.

24 HOUR SERVICES
If an uninterrupted power supply is required for the full duration of the show, please order 24 hour power. Electricity is turned on 30 minutes prior to show opening and turned off 30 minutes after show closes on show days. Power will be turned off immediately after final show closing. If you require power outside actual show hours, special arrangements should be made in advance. Additional charges may apply.

SEPARATE OUTLETS
Separate outlets should be ordered for each piece of equipment and/or each power location.

HANGING SIGNS
Show site prices will apply if your hanging sign is not received in advance at the warehouse prior to the warehouse shipping deadline date.

CANCELLATION
A 50% refund will be applied to electrical services cancelled after installation. Refunds will not be issued for materials and/or labor charges related to the installation.

OVERHEAD POWER
If you require your power from overhead, additional materials and labor may be incurred. Please contact FreemanAnaheimES@freemanco.com.

TOTAL COST

Outlet(s)	$ _____
Lighting	$ _____
Tax	$ N/A
GRAND TOTAL	$ _____

(431840)
16-17 SF Primary

ELECTRICAL INSTRUCTIONS

HOW TO DETERMINE ELECTRICAL REQUIREMENTS

For Equipment

All electrical equipment is stamped or labeled with electrical ratings usually found on the back or bottom of the equipment. Verify voltage and either amperage or wattage from the information provided. Standard office and household items operate on 110/120 volt power. Machinery and equipment typically require 208 or 480 volt power.

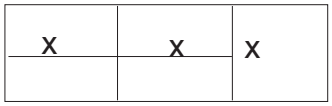
For Lighting

Verify the wattage of the bulbs in the lights and multiply by the number of bulbs/lights.

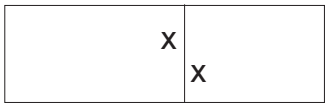
LOCATION OF POWER IN YOUR BOOTH

In-Line and Peninsula Booths

Power will be installed in one location, typically on the floor somewhere along the back of the booth, as indicated in the following diagrams: (We cannot guarantee that the outlet will be specifically located in the middle.)



IN-LINE BOOTHS / PENINSULA

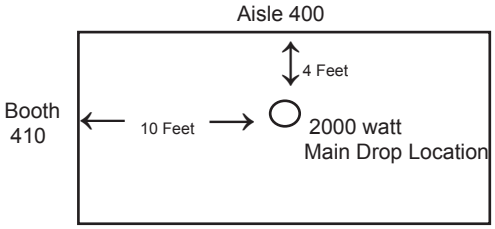


BACK TO BACK PENINSULA

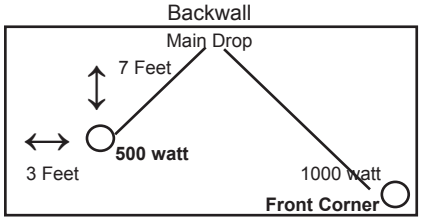
If power is required in locations other than indicated above, secondary distribution will be required and billed on a time and material basis. Please complete and submit an Electrical Labor Order Form with your power order, along with a floor plan as described below.

Island Booths/Multiple Outlets

Floor plans are always required for Island Booths and orders for multiple outlet locations. The floor plan must indicate booth dimensions, surrounding booth numbers for orientation within the facility, each outlet location, required wattage or amperage and location for main drop. If power location in an island booth is not provided prior to show move-in, a location will be determined by Freeman in order to maintain delivery schedules. Relocation of the service will be charged on a time and material basis. See examples below: A grid is available at freemanco.com to print as a base layout.



Island Booth with one outlet



10 X 20 Booth with multiple outlets
Labor Required

OTHER:

1. Labor is required for any and all electrical work over and above the installation of the main power drop. Please see the Electrical Labor form for complete details. Please complete the labor order form.
2. Dismantle labor will be automatically charged at 50% of the installation time and rounded to the nearest half hour.
3. All material and equipment provided by Freeman is for rental purposes only and remains the property of Freeman . All equipment will be removed at the close of the show by Freeman.
4. All equipment regardless of power source, must comply with Federal, State and local codes as well as any applicable local recognized electrical authorities and standards. Freeman reserves the right to inspect all electrical devices and connections to ensure compliance with all codes and proper permitting. Freeman is required to refuse connections where the exhibitor wiring is not in accordance with local electrical code and permitting.
5. Standard wall and other permanent building utility outlets or sockets are not part of booth space and may not be used by exhibitors unless electrical services have been ordered.
6. Exhibitors' cords must be a minimum of 14 gauge 3 wire with ground and must be flat when used for floorwork. All multi-outlet devices (eg - power strips) must have circuit protection. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
7. Exhibitor' equipment will be modified to conform to Freeman receptacles. If an outage is the result of an exhibitors' equipment, then a labor charge may be assessed. Labor and materials to install or change a cord cap or fix an outage will be billed on a time and material basis.
8. Exhibitors with hardwall displays must arrange for power to be installed inside the booth or provide access.
9. Power sharing is not permitted between exhibitors.

F R E E M A N
901 E South St
Anaheim, CA 92805
(714) 254-3410 Fax: (469) 621-5607
FreemanAnaheimES@freemanco.com

DISCOUNT PRICE DEADLINE DATE
17 NOVEMBER 2016

INCLUDE THE FREEMAN METHOD OF PAYMENT FORM WITH YOUR ORDER

NAME OF SHOW: **2016 AGU Fall Meeting / 12-16 December 2016**

COMPANY NAME _____ BOOTH #: _____

CONTACT NAME: _____ PHONE #: _____

E-MAIL ADDRESS _____

For Assistance, please call 714-254-3410 to speak with one of our experts.

For fast, easy ordering, go to www.freemanco.com/store

***YOUR SIGNATURE ABOVE DENOTES ACCEPTANCE OF ALL TERMS AND CONDITIONS INCLUDED IN YOUR SERVICE MANUAL.**
NOTE: There is a minimum labor charge of 1 hour for both the installation and removal of all services listed below.

COMPRESSED AIR: 90-100 lbs. PSI

	QTY.	Discount Price	Standard Price	TOTAL
Service charge for 1st air outlet (includes 1st 50 ft. of air line)	_____	526.00	789.00	= $ _____
Each additional outlet within a booth	_____	396.00	594.00	= $ _____
Additional Footage per foot (after 1st 50 ft.)	_____	7.65	11.50	= $ _____
CFM Requirement	_____	9.25	13.90	= $ _____
To determine Volume Supply Line, please provide your connection size	_____		**Total**	_____

(Please note that any compressed air order must include a minimum of 5 cfm's per machine. If machinery requires more than 5 cfm's, please indicate the total requirement in quantity)

NOTE: Plumbing contractor will not be responsible for moisture, oil or water in air lines or loss of flow or drop in pressure in line to equipment. Exhibitors should supply their own filters, driers or other equipment for moisture control. **Exhibitors are not allowed to provide their own air compressors.**

WATER

Service Charge for first water outlet at rear of booth (includes 1st 50 ft.)	_____	526.00	789.00	= $ _____
Each additional water outlet within a booth	_____	396.00	594.00	= $ _____
Additional Footage per foot (after 1st 50 ft.)	_____	7.65	11.50	= $ _____
			Total	_____

NOTE: Pressure may vary. Minimum or maximum pressures cannot be guaranteed. If pressure is critical, exhibitors should arrange to have a pressure regulator valve installed. Plumbing contractor is not responsible for sediment, color or taste of water.

DRAINS

Service Charge for first drain outlet at rear of booth (includes 1st 50 ft.)	_____	526.00	789.00	= $ _____
Each additional drain outlet within the same booth	_____	396.00	594.00	= $ _____
Additional Footage per foot (after 1st 50 ft.)	_____	7.65	11.50	= $ _____
			Total	_____

FILL & DRAINS (Please order for each separate item/machine)

0 - 200 Gallons	_____	218.75	328.15	= $ _____
201 - 400 Gallons	_____	323.75	485.65	= $ _____
Each Additional 100 Gallons	_____	35.75	53.65	= $ _____
			Total	_____

NOTE: Plumbing Contractor is not responsible for color or sediment in water fill. If waste water for drain contains hazardous material, chemicals or metals, it cannot be drained. Additional labor charges may be incurred if equipment leaks and/or endangers other property.

Ramps over utility lines in a booth are provided on a time and material basis. A minimum of one hour additional labor charge will apply to lay lines under the carpet or floor or to spot from ceiling. A minimum of one hour labor will apply to remove lines. Please attach floor plan with order to show location of lines.

GASES & MISCELLANEOUS EQUIPMENT

Please call for an estimate and complete the following:

Gas Type _____ $ _____

Equipment/Material _____ $ _____

Exhibitors are not permitted to bring in any type of cylinder gas. Safety Regulations require all cylinder gases to be purchased and managed through Freeman. Labor rates will apply for all orders.

LABOR RATES (1 hour minimum charge for all services for both installation and removal. Total 2 hours. Additional time charged in 1 hour increments.)

	Advance	Show Site
Straight Time Monday - Friday, 8:00 am - 3:30 pm (Excluding Holidays)	**$ 135.25**	**$ 189.50**
Overtime Monday - Friday, 3:30 pm - 8:00 am All day Saturday, Sunday and Holidays	**$ 270.50**	**$ 378.75**

In order to obtain the DISCOUNT price, your order and Method of Payment must be received by deadline date.
Applicable sales tax applies to all orders.

FREEMAN air-water-drain-gas

PLUMBING CONDITIONS AND REGULATIONS

1 To receive discount prices, order must be received by Freeman Electrical Services with full payment by Deadline Date.

2 Credit will not be given for connections installed and not used.

3 All material and equipment furnished by Freeman Electrical Services for this service order shall remain Freeman property and shall be removed ONLY by Freeman at the close of the show.

4 All equipment must comply with state and local safety codes.

5 Claims will not be considered unless filed by exhibitor prior to close of show, no exceptions.

6 Under no circumstances shall anyone other than “Qualified Plumbing Personnel” make service connections.

7 All equipment using water must have inlet and outlet properly tagged.

8 Unless otherwise directed, Freeman Plumbing Personnel are authorized to cut floor coverings to permit installation of service.

9 Connection rates listed cover bringing service from main line to booth and do not include connecting equipment.

10 Service outlet size will be determined by the volume required.

11 All work performed within booth attaching lines to equipment will be charged on a time and material basis.

12 All outlets will be installed on the floor at the backwall of booth.

13 Freeman will not be responsible for moisture or water in air lines. Exhibitors should supply their own filter or other equipment to handle moisture or water.

14 Freeman must have 30 days notice in order to supply special regulators, strainers, traps, etc.

15 All utility outlets include up to 50 feet of accomplished distance. Use of additional footage or equipment will be charged at the prevailing labor and material rate.

16 Exhibitors are not allowed to bring air compressors on the show floor.

17 Pressure may vary. No guarantee can be made of minimum or maximum pressures. If pressure is critical, exhibitors should arrange to have a pressure regulator valve installed.

18 Please call 714/254-3410 for gas requirements or for an estimate regarding labor or additional footage.

- **Electricity or electrical labor to connect and operate any plumbing apparatus is not included.**
- **All electrical requirements must be ordered on the Electrical Rental Order Form.**

Projection Offers Online Ordering

For online ordering, AGU 2016 exhibitors will receive an email from Projection including your username and temporary password. You may then follow the QR code or the link below to order.

https://projection.boomerecommerce.com/Pages/Security/Login.aspx

PROJECTION

Fax: 301-459-0026 | Toll Free: 800-377-7650
E-Mail: exhibits@projection.com

AGU FALL MEETING
San Francisco | 12–16 December 2016

As the official A/V, computer, and data display supplier, Projection will be on-site from set-up through dismantle. When on-site, please visit our service desk with questions.

Company Name: _____ On-Site Contact: _____

Booth #: _____ On-Site Contact Cell Phone #: _____

Ordered By: _____ On-Site Contact E-mail: _____

E-Mail Address: _____ Delivery Date: _____ Delivery Time: ☐ 8-10am ☐ 10am-12pm ☐ 1-3pm ☐ 3-5pm

A representative of your company MUST BE PRESENT at the time of delivery for set-up instructions and delivery verification. Please note that equipment will not be left in an unattended booth.

Computer/Video Flat Panel Displays	Qty.	*Advance Rate through 11/28/16	Standard Rate	Total	
32" HD LED Resolution: 1920 X1080 Internal Speakers ***Please Indicate:** ☐ Table Top Stand ☐ Wall Mount ☐ Floor Stand		$500.00	$600.00		
40" HD LED Resolution: 1920 X 1080 Internal Speakers ***Please Indicate:** ☐ Table Top Stand ☐ Wall Mount ☐ Floor Stand		$750.00	$900.00		
46" HD LED Resolution: 1920 X 1080 Internal Speakers ***Please Indicate:** ☐ Table Top Stand ☐ Wall Mount ☐ Floor Stand		$825.00	$975.00		
55" HD LED Resolution: 1920 X 1080 Internal Speakers ***Please Indicate:** ☐ Wall Mount ☐ Floor Stand		$900.00	$1,050.00		
60" HD LED Resolution: 1920 X 1080 Internal Speakers ***Please Indicate:** ☐ Table Top Stand ☐ Wall Mount ☐ Floor Stand		$1,400.00	$1,700.00		
Video Equipment	**Qty.**			**Total**	
Blu-ray Player (with repeat)		$150.00	$175.00		
DVD Player (with repeat - plays NTSC/PAL/SECAM)		$100.00	$125.00		
Computer Flat Panel Displays	**Qty.**			**Total**	
21.5" LCD Resolution: 1920 X 1080 (Computer Only) ***Please Indicate:** ☐ Table Top Stand ☐ Wall Mount		$250.00	$300.00		
24" LCD Resolution: 1920 X 1200 (Computer Only) ***Please Indicate:** ☐ Table Top Stand ☐ Wall Mount		$300.00	$350.00		
Computers & Accessories	**Qty.**			**Total**	
Laptop: Quad Core Processor Win7/Office10, DVD/CD-R, 15.4" Display, Norton Anti-Virus, Wifi, Mouse & Cable Lock		$450.00	$525.00		
Desktop: Core i7 Win7/Office10 CPU, Norton Anti-Virus, Keyboard & Mouse *(Display not included)*		$350.00	$425.00		
Computer Speakers		$30.00	$40.00		
Wireless PC Remote Control		$25.00	$35.00		
Wireless PC Keyboard		$25.00	$35.00		
Wireless PC Mouse		$25.00	$35.00		

***Rates published are for the entire length of the event.**

Audio Equipment	Qty.	*Advance Rate through 11/28/16	Standard Rate	Total	
Wireless UHF Mic Kit ***Please Select Type Needed:** ☐ Lavaliere ☐ Headset ☐ Handheld		$250.00	$325.00		
Small Exhibit Booth Sound System Includes: 1 Speaker / Mixer / 1 Wired Handheld Microphone ***Please Select Speaker Position:** ☐ Ground ☐ Floor Stand ☐ Wall Mount		$250.00	$325.00		
Large Exhibit Booth Sound System Includes: 2 Speakers / Mixer / 1 Wired Handheld Microphone ***Please Select Speaker Position:** ☐ Ground ☐ Floor Stand ☐ Wall Mount		$350.00	$425.00		

Miscellaneous	Qty.			Total	
Shelf to be Attached to Floor Stand		$50.00	$65.00		
42" Monitor Cart with Skirt		$60.00	$75.00		

***Rates published are for the entire length of the event.**

Value Add Specialty Items

Please call 800-377-7650 for Equipment and Labor quotes.

Video Wall

Stand out from the other booths on the show floor by presenting your message on our video wall.

Key Features:
* Configure to fit your budget and booth
* High impact visual focal point
* Less power consumption than plasmas
* Nearly seamless
* From 4 to100 displays

Additional Screen Options

Projection can offer various screen sizes and resolutions for your booth.

Screen Options: LCD & LED: 65" - 90"
Touch Screens: 24" - 65"

Totals:

1) EQUIPMENT TOTAL:	**1)**	
2) SHIPPING & HANDLING -20% of line 1:	**2)**	
3) EQUIPMENT SET-UP & DISMANTLE - 15% of line 1, or $130.00, whichever is greater:	**3)**	
4) *OPTIONAL DAMAGE WAIVER - 3% of line 1:* *(Covers damage to equipment while on show site. Lost or stolen equipment is not covered)*	**4)**	
5) ORDER SUB TOTAL:	**5)**	
6) STATE SALES TAX - 8.75% of line 5:	**6)**	
7) TOTAL DUE:	**7)**	

Payment Information

Company Name:

Purchaser Name:

Billing Address:

City, State, Zip:

Method of Payment: ◯ Visa ◯ MasterCard ◯ American Express ◯ Check (US Only) ◯ Wire Transfer

Card Number:

Expiration Date

Security Code:

Please include any special notes or instructions pertaining to your exhibit order here:

Remit to:

PROJECTION

Toll Free: 800-377-7650

Projection Presentation Technology
5803 Rolling Road, Suite 200
Springfield, VA 22152
Fax All Orders To: 301-459-0026
E-Mail To: exhibits@projection.com

Projection Presentation Technology

For additional equipment needs and pricing please call 800-377-7650

Please read and sign the Rental Agreement terms on the bottom of page 4.

Projection Offers Online Ordering

For online ordering, AGU 2016 exhibitors will receive an email from Projection including your username and temporary password. You may then follow the QR code or the link below to order.

https://projection.boomerecommerce.com/Pages/Security/Login.aspx

PROJECTION

Fax: 301-459-0026 | Toll Free: 800-377-7650
E-Mail: exhibits@projection.com

AGU FALL MEETING
San Francisco | 12–16 December 2016

As the official A/V, computer, and data display supplier, Projection will be on-site from set-up through dismantle. When on-site, please visit our service desk with questions.

RENTAL AGREEMENT

All equipment rentals are based on Event Rates and apply to event days only. Rental prices do not include labor, delivery, electrical services, or removal of equipment from your booth. It is understood and agreed that EXHIBITOR is renting PROJECTION PRESENTATION TECHNOLOGY equipment for a specified period of time and is responsible for its safe return. EXHIBITOR hereby agrees to use all rental equipment with reasonable care to prevent excessive wear and tear and/or damage to said property. All rental equipment must be returned to PROJECTION PRESENTATION TECHNOLOGY in the same condition as it was in at the time of delivery to EXHIBITOR, reasonable wear and tear excluded. EXHIBITOR will immediately notify PROJECTION PRESENTATION TECHNOLOGY of any damage to the rental equipment, and EXHIBITOR hereby agrees to be billed for any damage to, or loss of, rental equipment damaged while in EXHIBITOR'S care, custody and/or control. In no event shall EXHIBITOR permit any equipment to be used and/or possessed by other exhibiting parties other than the named EXHIBITOR without prior consent of PROJECTION PRESENTATION TECHNOLOGY in each instance.

Cancellation

Cancellation of equipment rental and services must be received **72 hours prior** to delivery date to avoid a minimum one-day charge on equipment. If equipment and services have already been provided at the time of cancellation, a handling charge and a minimum one-day charge on equipment will apply.

PLEASE NOTE: ALL PAYMENT, INCLUDING APPLICABLE TAX, IS DUE AT THE TIME SERVICES ARE ORDERED. PURCHASE ORDERS ARE NOT CONSIDERED PAYMENT.

Payment Terms

Full payment, including any applicable tax, is due at the time services are ordered. All payments must be in U.S. dollars. Orders received without advance payment or after the deadline date **11/28/2016** will incur additional charges as indicated on the order form. All materials and equipment are on a rental basis for the duration of the event and remain the property of PROJECTION PRESENTATION TECHNOLOGY except where specifically identified as a sale. It is the EXHIBITOR'S responsibility to advise our Exhibit Service Personnel of any problem with any order, and to check invoices for accuracy prior to the close of the exhibit. If you are exempt from payment of sales tax, PROJECTION PRESENTATION TECHNOLOGY requires you to forward an exemption certificate for the state in which the services are to be used. Resale certificate are not valid unless EXHIBITOR is rebilling these charges to its customers. For International exhibitors, PROJECTION PRESENTATION TECHNOLOGY requires 100% prepayment of advance orders, and any orders or services placed at show site must be paid at the show.

These payment terms and conditions shall be governed by and construed in accordance with the LAWS OF THE STATE OF VA. In the event of any dispute between the EXHIBITOR and PROJECTION PRESENTATION TECHNOLOGY relative to any loss, damage, or claim, such EXHIBITOR shall not be entitled to and shall not withhold payment, or any partial payment, due to PROJECTION PRESENTATION TECHNOLOGY for its services, as an offset against the amount of any alleged loss or damage. Any claims against PROJECTION PRESENTATION TECHNOLOGY shall be considered a separate transaction, and shall be resolved on its own merits. PROJECTION PRESENTATION TECHNOLOGY reserves the right to charge EXHIBITOR for the difference between the EXHIBITOR'S estimate of charges and the actual charges incurred by EXHIBITOR, or for any charges that PROJECTION PRESENTATION TECHNOLOGY may be obligated to pay on behalf of EXHIBITOR, including without limitation, any shipping charges.

Unpaid Balances

Should there be any pre-approved unpaid balance after the close of the event, terms will be net, due and payable in Springfield, VA upon receipt of invoice. Effective 30 days after invoice date, any unpaid balance will bear a FINANCE CHARGE at the lesser of the maximum rate allowed by applicable law, or 1.5% per month, which is an ANNUAL PERCENTAGE RATE of 18%, and future orders will be on a prepayment basis only. If any finance charge hereunder exceeds the maximum rate allowed by applicable law, the finance charge shall automatically be reduced to the maximum rate allowed, and any excess finance charge received by PROJECTION PRESENTATION TECHNOLOGY shall be either applied to reduce the principal unpaid balance or refunded to the payer.

Agreement

☐ Yes, I have read the terms and conditions specified above and I agree to authorize this transaction.

Company Name: _____ Booth Number: _____

Purchaser Name: _____ Date: _____