



KEY DEADLINES

- July 10 Exhibitor Badge Registration Deadline
- July 14 Shipments may begin arriving at the Advance Warehouse at 8 AM
- July 15 Company Description Submission Deadline
- July 31 Lead Retrieval Advanced Discount Deadline
- August 7 Exhibitor Appointed Contractor (EAC) Intent Form Due
Hargrove Advance Discount Deadline
Utility Service Advance Discount Deadline
Internet & Network Connectivity Advance Discount Deadline
AV & Computer Rental Advance Discount Deadline
- August 22 **ADVANCE WAREHOUSE SHIPMENT DEADLINE**
After August 22, shipments received at the warehouse are subject to additional late charges.
- August 26 **ONSITE / DIRECT SHIPMENTS MAY BEGIN ARRIVING TO THE CONVENTION CENTER AT 10 AM.**
Shipments sent directly to the Convention Center will not be accepted prior to August 26.
- August 27 Exhibits **MUST** be set by noon. To request a variance, please email Lauren Turosik at Lauren.Turosik@spargoinc.com by Thursday, August 24

THIS CHECKLIST MAY NOT INCLUDE ALL DEADLINES. PLEASE REFER TO ALL DEADLINES FROM OFFICIAL