



MAIL OR FAX FORMS WITH PAYMENT TO:
ARIA Exposition Services
 6455 S. Dean Martin Dr. Suite C ♦ Las Vegas, NV 89118
 Phone: (702) 309-TEAM (8326) ♦ Fax: (702) 309-8328

BOOTH
 NUMBER

Order Online at www.exposervicesdesk.com

EVENT NAME:				EVENT DATES:				LOCATION:			
EXHIBITING COMPANY NAME:											
BILLING NAME AND STREET ADDRESS:											
CITY:				STATE:				ZIP CODE:			
TELEPHONE NUMBER:						FAX NUMBER:					
ORDERED BY:						PRINT NAME:					
TYPE:	EXP DATE:										
CARDHOLDERS SIGNATURE:						EMAIL ** Required for Receipt**					

BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS LISTED. PLEASE READ THIS FORM THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER.

BOOTH CLEANING SERVICES

FOR CALCULATION PURPOSES, MULTIPLY YOUR BOOTH DIMENSIONS TO OBTAIN APPROPRIATE SQUARE FOOTAGES. FOR EXAMPLE, A 10 X 10 BOOTH IS 100 SQUARE FEET, TIMES RATE, NUMBER OF DAYS. e.g. 100 X .25 X 3 = \$75.00

To receive advance prices AES must receive your order, with full payment, fourteen (14) days prior to show opening, all other orders will be processed at the late order rate.

BOOTH SIZE	TYPE OF SERVICE	ADVANCE RATE	REGULAR RATE	DAYS	TOTAL
VACUUMING – 100 SQ. FOOT MINIMUM ORDER (Includes emptying your wastebasket nightly)					
	One time vacuum per square foot	\$.35	\$.45		
	0-2000 square feet / per square foot (per day)	.28	.32		
	2000 and larger / per square foot (per day)	.25	.30		
TRASH CONTAINERS					
	20 Gallon containers	20.00	25.00		
	5 Gallon containers	5.00	10.00		
PORTER SERVICE - Rates are per day (Includes trash removal, clean ashtrays on two hour interval)					
	Periodic 0-500 square feet	55.00	80.00		
	Periodic 501-1500 square feet	80.00	110.00		
	Periodic 1501-3000 square feet	110.00	135.00		
	Periodic 3001 and larger	135.00	175.00		
	**Full Time Porter Service Per Hour (Straight Time)	20.00			
	**Full Time Porter Service Per Hour (Over Time)	35.00			
<i>(Full Time Porter Service includes ice removal, wipe down, dusting, general cleaning etc.)</i>					
	Straight Time: 8:00 AM to 5:00 PM Monday thru Friday (4 Hour minimum labor call)				
	Over Time: Before 8:00 AM, After 5:00 PM, all day Saturday, Sunday and Holidays				
TOTAL ALL SERVICES					

**Please provide schedule and number of persons required.

**Payment for services must be in U.S. Funds, Drawn on U.S. Banks.
 Booth Cleaning is an exclusive service of ARIA Resort & Casino.
 Charges will appear on statements as "TEAM Co."**



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Event Name:		Event Dates:		Location:	
Exhibiting Company Name:					
Billing Name and Street Address:					
City:		State:		Zip Code:	
Telephone Number:			Fax Number:		
Ordered By:			Print Name:		
CC Type:		Expiration Date:		CC Number:	
Cardholders Signature:				Email Address Required for Receipt** :	

ELECTRICAL SERVICES

Quantity Non-24 HR.	Description	Advance Rate	Regular Rate	Total	TERMS AND CONDITIONS
120V LIGHTING & UTILITY OUTLETS					
	500 Watt or 5 Amps	\$ 89.50	\$ 134.00		ARIA Exposition Services (AES) is not responsible for voltage fluctuation or power failure due to temporary conditions. For your protection you should install a surge protector on your computer(s). All electrical installations and connections to all electrical service should be made by a AES technician. AES will not be responsible for any damage or loss to any equipment component, computer hardware or software, and/or any damage or injury to any person caused by the installation, connection, or plugging in of any electrical outlet by persons other than a AES technician.
	1000 Watt or 10 Amps	\$ 161.00	\$ 242.00		
	2000 Watt or 20 Amps	\$ 225.00	\$ 338.00		
	30 Amps <i>Requires Labor</i>	Call for Quote			

208V 1 PHASE MOTOR & EQUIPMENT OUTLETS				
	10 Amp	\$ 241.00	\$ 362.00	
	20 Amp	\$ 337.00	\$ 506.00	
	30 Amp	\$ 472.00	\$ 708.00	
	60 Amp	\$ 661.00	\$ 992.00	
	100 Amp	\$ 992.00	\$ 1,488.00	
	150 Amp	\$ 1,389.00	\$ 2,084.00	
	200 Amp	\$ 1,945.00	\$ 2,918.00	

IMPORTANT:

*24-Hour Power & Dedicated Circuits will be double the listed price. Please double rates. Use * to indicate 24-Hr. Outlet(s).

*To receive advance show prices, we must receive your order, along with payment in full or credit card authorization, within fourteen (14) days prior to show opening. All other orders will be charged at regular price.

OUTLET LOCATION & DISTRIBUTION:

*All electrical outlets will be installed on the floor at the draped backwall of in-line and peninsula booths.

*All electrical outlets for island booths will be dropped to one main location per the exhibitors' floor plan. If no plan is provided, the outlets will be installed at our discretion.

*Any additional power drop or locations are chargeable on a time and material basis.

*Distribution and connection of outlets are chargeable on a time and material basis.

208V 3 PHASE MOTOR & EQUIPMENT OUTLETS				
	10 Amp	\$ 322.00	\$ 483.00	
	20 Amp	\$ 451.00	\$ 677.00	
	30 Amp	\$ 631.00	\$ 947.00	
	60 Amp	\$ 883.00	\$ 1,325.00	
	100 Amp	\$ 1,236.00	\$ 1,854.00	
	150 Amp	\$ 1,730.00	\$ 2,595.00	
	200 Amp	\$ 2,225.00	\$ 3,338.00	

*No credits will be issued on unused outlets or lights installed as ordered.

*Electricity will be turned on within 30 minutes of show opening and off within 30 minutes after show closing.

ELECTRICAL LABOR:
 *Labor rates are subject to Union Contract effective at time of show:
 ST \$79.50 OT \$135.00

AES JURISDICTION:
(REQUIRES LABOR AND OR MATERIAL)

*All under-carpet distribution of electrical wiring.

*All facility overhead distribution of electrical wiring, including coaxial cable, fiber optics, wired pair, etc., and the distribution of same from product to booth and from booth to booth.

*All motor and equipment hook-ups requiring wiring connections.

TRANSFORMER(S) TO BOOST 208V TO 230V				
Total Amps	Circle Outlets Requiring Boost	\$3.50 / AMP	(\$75.MIN.)	

*Labor before 8:00 a.m. and after 5:00p.m. and Saturdays, Sundays, and holidays will be at the overtime rate.

480V 3 PHASE MOTOR & EQUIPMENT OUTLETS				
	20 Amp	\$ 812.00	\$ 1,218.00	
	30 Amp	\$ 974.00	\$ 1,461.00	
	60 Amp	\$ 1,169.00	\$ 1,754.00	
	100 Amp	\$ 1,403.00	\$ 2,105.00	
	200 Amp	\$ 1,964.00	\$ 3,339.00	

*All labor requests require a credit card on file.

*Lift Rates: \$125.00 per hour (One hour minimum)

*Starting Time can only be guaranteed when labor is requested for the start of the working day at 8 a.m. The minimum charge per booth is one hour for installation and one-half (1/2) hour for dismantle. Time will commence per exhibitor's request.

*Installation and/or repair of electrical fixtures.

*Installation of electrical motors and electrical apparatus to be energized.

*All outlets over 20 amps and/or with a voltage over 150 volts will require electrical labor.

*Labor is required to inspect equipment pre-wired to plug into our system.

*Exhibitors are not permitted to use power unless ordered. Exhibitors found using outlets without an order will be subject to the regular rate for outlets used.

Also available: 380V/220V/ 3 PHASE MOTOR & EQUIPMENT OUTLETS

LABOR REQUEST:

Date: _____ Time: _____ No. Men: _____

This labor order will not be processed until we receive a complete electrical order and floor plan. Please indicate neighboring booth and aisle numbers on floorplan form included in this brochure.

___ AES Supervision (25% Supervision Fee) ___ Exhibitor and/or EAC Supervision (Assume Liability)

Total Electrical Outlets

Payment must be in US funds drawn on US banks.
Electrical Services are an exclusive service of ARIA Resort and Casino.
 Charges will appear on statements as "TEAM Co"

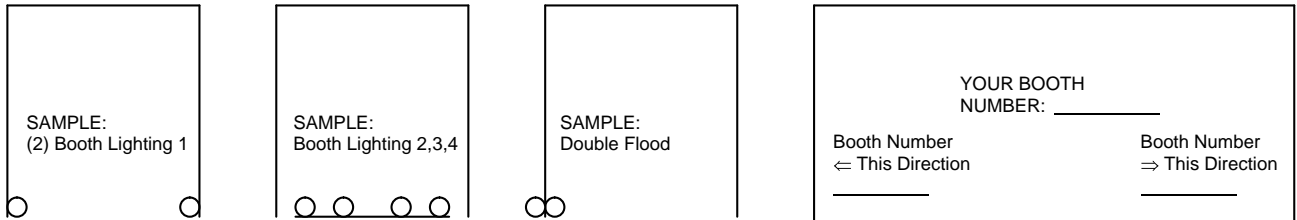
TERMS AND CONDITIONS

HOW TO ORDER YOUR ELECTRICAL REQUIREMENTS:

1. To order your lights you should total the wattage on the bulbs and multiple by the number of lights you are using.

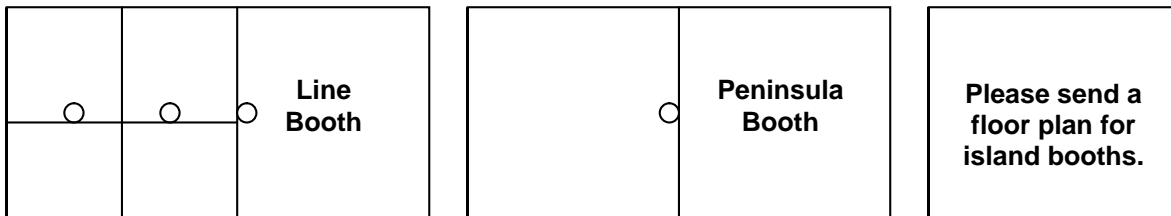
HOW LIGHTING IS INSTALLED IN YOUR BOOTH:

1. Booth Lighting will be installed as indicated in the following diagrams. All other locations will require labor on a time and material basis.



WHERE ELECTRICAL OUTLETS ARE LOCATED IN YOUR BOOTH:

1. As with Booth Lighting, Electrical Outlets will be installed only as indicated in the following diagrams. All other locations will require labor on a time and material basis.



OTHER:

1. In order to receive advance rates, we must receive this form with payment, a minimum of fourteen (14) days prior to show opening. All other orders will be processed at the late order rate. No credits will be issued if services are installed, even though not used. Credits will not be issued after closing of event. Please review your invoice prior to leaving the event. All invoices are due and payable prior to show closing.
2. A \$35.00 service fee will be assessed on all returned checks.
3. Lighting prices listed on this rate sheet include power required for lighting only, light track, fixtures, installation, maintenance and removal. Rates listed do not include distribution of cords under carpet for lighting. Distribution to all other locations in a booth space requires labor and is done on a time and material basis. Peninsula booths require labor for lighting installation.
4. All material and equipment provided by the electrical contractor is for rental purposes only and remains the property of the electrical contractor. The contractor will remove it at the closing of an event.
5. Electrical requirements for an exhibit at the facility are for the safety of all exhibitors and are based on national, city and local code regulations. All wiring utilized for booth work must have a 3-wire grounded cord and be a minimum of #14 gauge. Zip cords or two-wire cords are ungrounded and could result in safety hazards. Their use is forbidden in convention facilities.
6. Please call (702) 309-8326 for any further information regarding your electrical installation; we are pleased to assist you.

Charges will appear on statements as "TEAM CO"



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TELEPHONE NUMBER:						FAX NUMBER:					
ORDERED BY:						PRINT NAME:					
CC TYPE:	EXP DATE:	CC #									
CARDHOLDERS SIGNATURE:						EMAIL **Required for Receipt**					

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PLEASE READ THIS FORM THOROUGHLY (BOTH SIDES) FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER.**

BOOTH LIGHTING SERVICE

ARIA nor its contractors or subcontractors are responsible for voltage fluctuation or power failure due to temporary conditions or loose connections. For your protection you should install a surge protector / over-under voltage protector on your computer(s) and/or other equipment you deem necessary. Electrical contractor for ARIA should make installation and connections to all electrical service. They will not be responsible for any damage or loss of equipment, component, computer hardware or software and/or any damage or injury to any person, caused by the installation, connection or plugging into any electrical outlet by persons other than their personnel.

To receive advance prices AES must receive your order, with full payment, fourteen (14) working days prior to show opening, all other orders will be processed at the regular rate.

LIGHTING DESCRIPTION	ADVANCE RATE	REGULAR RATE	QUANTITY	TOTAL
Booth Lighting 1: One 18" Track w/ One Fixture	\$ 89.50	\$ 134.00		\$
Booth Lighting 2: One 4' Track w/ Two Fixture	161.00	242.00		\$
Booth Lighting 3: One 4' Track w/ Three Fixture	225.00	338.00		\$
Booth Lighting 4: One 4' Track w/ Four Fixtures	281.00	386.00		\$
Booth Lighting 5: Additional MR16 Fixtures	40.00	45.00		\$
Booth Lighting 6: Source 4 PAR or Overhead Light	300.00	375.00		\$
Booth Lighting 7: Source 4 Ellipsoidal Banner Light	300.00	375.00		\$
Booth Lighting 8: Static Logo Light (Does not include gobo)	495.00	574.00		\$
Booth Lighting 9: Moving Logo Light (Does not include gobo)	700.00	840.00		\$
ARTWORK FOR LOGO LIGHTS REQUIRED 3 WEEKS PRIOR TO EXHIBITOR SET-UP				
Booth Lighting 10: 150 Watt Flood Light on 8' Pole	89.50	135.00		\$
Booth Lighting 11: Double Flood Light on 8' Pole	145.00	180.00		\$
TOTAL ALL ROWS				\$

LABOR: Labor between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday will be at the straight time labor rate. Labor before 8:00 a.m. and after 5:00 p.m., Monday through Friday, Saturdays, Sundays and Holidays will be at the overtime rate. **A minimum charge per booth of one hour for installation will apply to all booths requiring labor.** Labor to disconnect will be based on one-half of the installation time and will be automatically applied to your invoice. Please indicate dates you would like work to commence.
LABOR RATES: \$ 79.50 Straight Time / \$ 135.00 Overtime

**Payment for services must be in U.S. Funds, Drawn on U.S. Banks.
 FOR ASSISTANCE IN ORDERING LIGHTING – CALL (702) 309-8326
 Lighting Services are an exclusive service of ARIA Resort & Casino.
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BOOTH NUMBER

EVENT NAME:		EVENT DATES:		LOCATION:	
EXHIBITING COMPANY NAME:					
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BROADBAND INTERNET & NETWORKING

Description of Service	Quantity X Price	Total
1. Standard Line Services (10-Base-T):		
Shared Ethernet Service (DHCP –one computer.)	X \$1,300.00	
A. Additional Users <small>(Labor at \$75.00/hr applies to all installs of more than one computer)</small>	X \$ 50.00	
B. Multi-Mode / Room to Room Fiber Run	X \$ 900.00	
C. Multi-Mode / Inside Room Fiber Run	X \$ 100.00	

ARIA Resort & Casino is not responsible for viruses brought in by outside equipment. Every effort is made to secure all connections; however, due to the nature of the show network that is established for individual events, computers that are affected may pass on their virus to other members on the show floor. If you are unsure of your computer's virus protection, for a nominal fee, the AES office can scan your computer to ensure that it is virus free.

2. Special Line Services and Equipment Rental		
A. LAN / VPN Connection Outside of Building	(Call 702-309-8326 for quote)	
B. T-1 Service (Off ARIA T-1)	X \$ 5550.00	
C. T-1 Service "Last Mile" from outside provider	X \$ 2000.00	
D. Special Configurations / Engineering	(Call 702-309-8326 for quote)	
E. 50 Foot Patch cable – Cat 5 (Rental)	X \$ 25.00	
3. Expedite Charge - \$250.00 per line (If ordered less than 21 days prior to show move-in.)		

Under NO CIRCUMSTANCES are users allowed to directly attach their own DHCP server to AES Connectivity.

TOTAL PAYMENT MUST ACCOMPANY ORDER. Credit Card users may fax order to 702-309-8328

- | | |
|---|--|
| <p>Notes:</p> <ol style="list-style-type: none"> For your convenience we will use this authorization to charge your credit card for any additional amounts incurred. AES accepts payment in US dollars, Checks drawn on a US bank or the following credit cards: (AMEX, VISA, MC). <i>Make all checks payable to: AES</i> Installations are due 24 hours prior to show opening. Customer provided / ordered circuits must be installed and operational two (2) days prior to show move-in. Customers must provide AES with circuit Number and provider's name. | <ol style="list-style-type: none"> Attach any required additional floor plans / diagrams. Rates listed include a single DHCP address, bringing the service to the booth in the most convenient manner and does not include computer equipment. Due to the nature of the Internet, AES cannot guarantee any level of performance or accessibility beyond our gateway. The choice of Internet Service Provider (ISP) is at the sole discretion of AES. 10Mbps and lower services are provided on 10Mbps Ethernet based connectivity with RJ-45 jacks for each connection ordered. T-1 orders must be placed 45 days prior to move-in date. |
|---|--|

**Payment for services must be in US Funds, Drawn on US Banks.
 Broadband Internet & Networking Services are an exclusive service of ARIA Resort & Casino.
 Charges will appear on statements as "TEAM Co."**

Order Online at www.exposervicedesk.com



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EXHIBITING COMPANY NAME:					
BILLING NAME AND STREET ADDRESS:					
CITY:		STATE:		ZIP CODE:	
TELEPHONE NUMBER:			FAX NUMBER:		
ORDERED BY:			PRINT NAME:		
TYPE:	EXP DATE:				
CARDHOLDERS SIGNATURE:			Email: ** Required for Receipt**		

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VIDEO SIGNAL & INHOUSE ELECTRONIC MEDIA

Description of Service	Quantity X Price + Equipment Deposit	Total
1. Standard Cable TV Drop:		
Advanced Rage	X \$ 325.00	
Show Site Rate	X \$ 487.00	
<p>The antenna drop includes all cable, adapters, service fees and amplification to deliver one feed into the booth. One feed can be distributed throughout the booth on a time and material basis. If you are requesting distribution for your cable feed, please send a floor plan indicating the locations where you will require antenna feeds.</p>		
2. Distribution Labor		
Technical Labor – Straight Time	X \$ 75.00	
Technical Labor – Over Time	X \$ 112.50	
<p>All orders are subject to a \$25.00 handling fee if canceled within twenty-one (21) calendar days prior to show opening date. No refunds will be issued for services canceled after they have been installed. All prices are subject to change without prior notice.</p> <p>All locating of satellite dishes for outside access is done by AES personnel. Please call if you plan on bringing your own satellite dish or up-link vehicles. We will advise you of the areas where they may be located. Consideration will be given to direction from which signal is relayed.</p>		
3. In-House Electronic Media		
ARIA rooms per-day	X \$ 500.00	
Multiple Properties (\$500.00 per Property)	X \$ 500.00	
Production Labor	Call for Quote	
<p>TOTAL PAYMENT MUST ACCOMPANY ORDER. Credit Card users may fax order to 702-309-8328</p>		

- Notes:**
1. For your convenience we will use this authorization to charge your credit card for any additional amounts incurred.
 2. AES accepts payment in US dollars, Checks drawn on a US bank or the following credit cards: (AMEX, VISA, MC). *Make all checks payable to: AES*
 3. Installations are due 24 hours prior to show opening.
 4. Attach any required additional floor plans / diagrams.

**Payment for services must be in US Funds, Drawn on US Banks.
 Video Signal & In-House Electronic Media Services are an exclusive service of ARIA Resort & Casino.
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BANNERS / HANGING SIGNS

TERMS AND CONDITIONS – HANGING SIGNS

- ♦ **AES** is responsible for hanging of all signage within ARIA Convention Area and Ballrooms.
- ♦ Display or Exhibitor's on site representative may supervise these activities. Signs should be delivered to AES a minimum of 72 hours prior to the scheduled event start time. Signs that require assembly should be delivered fully assembled.
- ♦ Signs must include blueprints or drawings with detailed information, which must include orientation in booth, pick points for hanging, assembly instructions, height to bottom of sign, weight of sign and be submitted a minimum of 72 hours prior to scheduled event start time.
- ♦ Electrical signs must be in working order, structurally sound and in accordance with national electrical codes and regulations as well as Clark County Fire Regulations. Hanging points on signs must conform to standard rigging practices. Signs must also be accompanied by an official flame-retardant certificate.
- ♦ **Banner installation and removal will be strictly on a time and material basis with a one-hour minimum.**
- ♦ **Electrical charges are NOT included in Banner / Hanging Sign Prices.**

All Banners / Hanging Signs not picked up after function will be held by AES for 24 hours, after which, they will be disposed of properly. Note: You should contact your general service contractor for shipping instructions for all hanging signs. **A 30% surcharge will apply to on-site orders.**

SIGN SIZE / CONFIGURATION

TYPE		SHAPE		# OF PICK PTS.	WEIGHT
Electric	Non – Electric	1. Round			1. Under 25 lb.
ELECTRIC SIGN REQUIREMENTS ** (must fill out electrical form)		2. Square			2. 25 – 50 lb.
Amps / Watts:	Voltage:	3. Rectangle			3. 50 – 100 lb.
HEIGHT FROM FLOOR TO BOTTOM OF SIGN		4. Triangle			4. 100 – 150 lb.
					5. 150 – 200 lb.

LABOR: Note: Labor between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday will be at the straight time labor rate. Labor before 8:00 a.m. and after 5:00 p.m., Monday through Friday, Saturdays, Sundays and Holidays will be at the overtime rate. *A minimum charge of one (1) hour will apply to all rigging work required. Labor to remove equipment will be based on one-half of the installation time and will be automatically applied to your invoice. **STRAIGHT TIME: \$ 70.50 (8a-5p) - OVERTIME: \$130.00**

PRICE LIST OF PRODUCTS

Standard Rigging Package per pick point (2 Ton)	\$ 150.00	Box Truss 12' x 12'x 10'	\$ 50.00	Motorized Hoist	\$ 250.00
Standard Rigging Package per strut point (100lb)	\$ 75.00	Box Truss 20' x 20' x 10'	\$ 75.00	Scissors 26'	\$50.00/hr
Boom Lift **Does not include Operator**	\$75.00 / hr	Corner block for Truss	\$ 50.00		

Neither ARIA Resort & Casino nor its subcontractors are responsible for the construction methods and materials used to construct show and or exhibit structures. Rigging contractor for ARIA should make installation connections to facility. Rigging Contractor reserves rights to inspect construction and condition of all signage before performing work. Any sign found not structurally sound will not be permitted in the building. Rigging contractor will not be held responsible for any damage or loss of equipment or injury to any person, caused by the installation connection by persons other than their personnel.

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TELECOMMUNICATIONS SERVICE

SERVICE	QTY.	ADVANCE RATE	REGULAR RATE	TOTAL Quantity X Price
Single Line Touch Tone Phone w/ Instrument		\$ 375.00 Includes 50.00 Deposit	\$ 475.00 Includes 50.00 Deposit	\$
Single Line Touch Tone Phone w/o Instrument (i.e., fax, modem line, credit card machine, etc.)		325.00 Includes 50.00 Deposit	425.00 Includes 50.00 Deposit	\$
Multi-Line Touch Tone Phone w/ Display Installed with up to six rollovers. (i.e., you receive one number w/ six roll over line ability)		575.00 Includes 150.00 Deposit	675.00 Includes 150.00 Deposit	\$
Multi-Line Touch Tone Phone w/o Display		525.00 Includes 150.00 Deposit	625.00 Includes 150.00 Deposit	\$
Voice Mail Will act as an answering machine for your single or multi-line service.		75.00	85.00	\$
Long Distance Block Requires a code to use Long Distance Services.		75.00	85.00	\$
FOR BROADBAND INTERNET AND NETWORKING SERVICES: SEE: BROADBAND INTERNET & NETWORKING FORM			TOTAL	\$

ADDITIONAL CHARGES / FEES:

- **Call Detail Charges** – Local call, operator assisted and 800 calls will be charged at a minimum of \$1.00 per minute for the first 30 minutes and .15 for each additional minute after. All long distance and international calls are charged based on the prevailing rates.
- **Instruments** – Instruments with attachment line must be returned to the AES Exhibitor Service Desk within one hour following the close of the event. Exhibitors who do not return their instruments will be charged: **\$50.00 for single line instruments and \$150 for multi line instruments.**
- **Labor Charges** – Labor between the hours of 8:00 a.m. and 5:00 – Monday through Friday (except holidays) will be at the straight time labor rate, all other hours will be at the overtime rates. Exhibitors will be charged a minimum \$100.00 relocation fee to move lines, program exhibitor's equipment or for damage to telephone lines which occurs in the booth and is caused by exhibitor, exhibitor's employees or any appointed representatives will be charged on a labor and material basis for these occurrences. Labor Rates: Straight Time - \$79.50 Overtime - \$135.00
- **Cancellation Notice** – All orders are subject to a \$25.00 handling fee if canceled within ten (10) calendar days prior to show opening date. No refund will be given for services canceled after they have been installed. All prices are subject to change without prior notice.

Payment for services must be in U.S. Funds, Drawn on U.S. Banks
ADDITIONAL SERVICES ARE AVAILABLE – CALL (702) 309-8326 FOR DETAILS
Telecommunication services are an exclusive service of ARIA Resort & Casino.
Charges will appear on statement as "TEAM Co."

Order Online at www.exposervicedesk.com



MAIL OR FAX FORMS WITH PAYMENT TO:
ARIA Exposition Services
 6455 S. Dean Martin Dr. Suite C ♦ Las Vegas, NV 89118
 Phone: (702) 309-TEAM (8326) ♦ Fax: (702) 309-8328

BOOTH
 NUMBER

Order Online at www.exposervicedesk.com

EVENT NAME:		EVENT DATES:		LOCATION:	
EXHIBITING COMPANY NAME:					
BILLING NAME AND STREET ADDRESS:					
CITY:		STATE:		ZIP CODE:	
TELEPHONE NUMBER:			FAX NUMBER:		
ORDERED BY:			PRINT NAME:		
CC TYPE:	EXP DATE:	CC #			
CARDHOLDERS SIGNATURE:			EMAIL ** Required for Receipt**		

BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS LISTED. PLEASE READ THIS FORM THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER.

AUDIO VISUAL SERVICES

To receive advance prices AES must receive your order, with full payment, fourteen (14) days prior to show opening, all other orders will be processed at the late order rate.

All rates are based on a per day rate

EQUIPMENT DESCRIPTION	PRE SHOW	LATE ORDER	QTY	DA YS	TOTAL
PROJECTORS & PRESENTATION					
OVERHEAD PROJECTOR	\$55.00	\$66.00			
2000 LCD LUMEN PROJECTOR	435.00	522.00			
5000 LCD LUMEN PROJECTOR	860.00	1032.00			
FLIP CHART W/ MARKERS	55.00	66.00			
LASER POINTER	35.00	42.00			
6'X6' TRIPOD SCREEN	35.00	42.00			
8'X8' TRIPOD SCREEN	60.00	72.00			
32" ROLLING CART	35.00	42.00			
42" ROLLING CART	40.00	48.00			
54" ROLLING CART	46.00	55.00			
DATA (COMPUTER) MONITORS – Only data monitors can be used with computers					
20" LCD FLAT SCREEN / TBL TP	150.00	225.00			
32" LCD FLAT SCREEN / TBL TP	345.00	414.00			
40" LCD FLAT SCREEN / TBL TP	430.00	516.00			
*46" LCD FLAT SRN W/STAND	575.00	690.00			
*42" PLASMA SCREEN	500.00	750.00			
*50" PLASMA SCREEN	600.00	800.00			
**61" PLASMA SCREEN	1200.00	1500.00			
2 POLE PLASMA STAND	100.00	125.00			
PLASMA SCREEN HANGING HARDWARE EXTRA! CALL FOR QUOTE					
LABOR – IN BOOTH TECHICIAN					
ONE TIME PICK UP & DEL	\$ 75.00				
STRAIGHT TIME	\$ 75.00				
OVERTIME**		\$112.50			

EQUIPMENT DESCRIPTION	PRE SHOW	LATE ORDER	QTY	DAYS	TOTAL
AUDIO					
FLOOR MIC STAND	Inc.				
8 CHANNEL MIXER	\$ 50.00	\$ 60.00			
POWERED SPEAKER JBL	100.00	120.00			
CASSETTE PLAYER	60.00	72.00			
CD PLAYER	60.00	72.00			
MULTI CD PLAYER	60.00	72.00			
*WIRED MIC LAV OR HH	35.00	42.00			
*WIRELESS MIC LAV OR HH	145.00	174.00			
*Wired and Wireless microphones require the use of a sound system. Call for Quote					
VCR'S					
½" VHS REC/PLAY	60.00	72.00			
½" SVHS REC/PLAY	70.00	84.00			
BETA SP REC/PLAY	515.00	618.00			
DVD PLAYER	60.00	72.00			
RF CABLE FEED	85.00	95.00			
SPACE NOT USED					

TOTAL EQUIPMENT		
ONE TIME PICK UP & DELIVERY (1 HOUR MIN. REQUIRED)		\$ 75.00
*REQUIRES TWO (2) DELIVERY / **REQUIRES (4) DELIVERY		
TOTAL AUDIO VISUAL		
DELIVERY DATE REQUESTED:	DELIVERY TIME:	
BOOTH CONTACT:		

****NOTE: STRAIGHT TIME LABOR IS FROM 8 A.M. TO 5 P.M., OVERTIME LABOR IS FROM 5 P.M. TO 8 A.M.**

Payment for services must be in U.S. Funds, Drawn on U.S. Banks
ADDITIONAL EQUIPMENT IS AVAILABLE FOR RENTAL – CALL (702) 693-7662 FOR DETAILS
 Audio Visual services are an exclusive service of ARIA Resort & Casino.
 Charges will appear on statements as "TEAM CO"



MAIL OR FAX FORMS WITH PAYMENT TO:
ARIA Exposition Services
 6455 S. Dean Martin Dr. Suite C ♦ Las Vegas, NV 89118
 Phone: (702) 309-TEAM (8326) ♦ Fax: (702) 309-8328

BOOTH
NUMBER

Order Online at www.exposervicedesk.com

EVENT NAME:		EVENT DATES:		LOCATION:	
EXHIBITING COMPANY NAME:					
BILLING NAME AND STREET ADDRESS:					
CITY:		STATE:		ZIP CODE:	
TELEPHONE NUMBER:			FAX NUMBER:		
ORDERED BY:			PRINT NAME:		
CC TYPE:	EXP DATE:	CC #			
CARDHOLDERS SIGNATURE:			EMAIL ** Required for Receipt**		

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PLEASE READ THIS FORM THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER.**

COMPUTER RENTAL SERVICES

To receive advance prices AES must receive your order, with full payment, fourteen (14) days prior to show opening, all other orders will be processed at the late order rate.

All rates are based on a Per Day rate

Equipment Description	Advance Rate	Regular Rate	QTY X Days	Total
PC Desktop Computers & Notebooks				
Desktop Core 2 Duo 2.66GHz 2GB/250GB, 10/100BT, DVDRW/CDRW, KB, Mouse.	\$ 200.00	\$ 250.00		
Desktop Core 2 Duo 2.4GHz 2GB/250GB, 10/100BT, DVDRW/CDRW, KB, Mouse.	\$ 175.00	\$ 219.00		
Pentium 4 3.0GHz 2GB/160GB, 10/100BT, Fdd, DVD, KB, Mouse	\$ 150.00	\$ 188.00		
Laptop Core 2 Duo 2.1GHz 4GB/120GB, 17" LCD DVDRW, WLAN.	\$ 200.00	\$ 250.00		
Laptop Core 2 Duo 2GHz 2GB/120GB, 17" LCD DVDRW, WLAN.	\$ 175.00	\$ 219.00		
Laptop 1.7GHz, 1GB/40GB, 15" LCD, DVD/CDRW, WLAN	\$ 150.00	\$ 188.00		
*Desktop Includes Key Board & Mouse Please Choose OS Vista ___ Win XP ___				
LCD Computer Monitors and Displays				
24" Dell Flat Panel Display __PC__Mac	\$ 200.00	\$ 250.00		
23" Apple Flat Panel Display __Mac Only	\$ 250.00	\$ 313.00		
20" Dell Flat Panel Display __PC__Mac	\$ 125.00	\$ 175.00		
17" Dell Flat Panel Display __PC__Mac	\$ 100.00	\$ 150.00		
LCD Monitor Wall Mount	\$ 50.00	\$ 75.00		
VGA Distribution Box 1 pc to 4 Monitors	\$ 95.00	\$ 125.00		
LASER Printers / Fax Machine (laser printers up to 1000 pages free)				
HP Color LaserJet 4700, 30ppm, up to 500 pages free, 25 cents per page thereafter	\$ 250.00	\$ 300.00		
HP Color Laser 3600, 17ppm, up to 500 pages free, 15cents per page thereafter	\$ 200.00	\$ 250.00		
HP LaserJet 4350N 55ppm, PC/MAC	\$ 175.00	\$ 219.00		
HP LaserJet 4250N 45ppm, PC /MAC	\$ 150.00	\$ 188.00		
Multifunction FAX, Copier, Printer	\$ 125.00	\$ 150.00		
Application Software (Office 2003 or 2007)				
MS Office (Word, Excel, Power Point) for PC	25.00	25.00		
MS Office (Word, Excel, Power Point) for MAC	25.00	25.00		

Equipment Description	Advance Rate	Regular Rate	QTY X Days	Total
Computer & Miscellaneous Accessories				
3 Piece Mini Subwoofer Speaker System	\$ 35.00	\$ 50.00		
2 Piece PC Audio Speakers	\$ 25.00	\$ 25.00		
Wireless Keyboard & Mouse	\$ 50.00	\$ 75.00		
___101 USB Keyboard ___USB Mouse	\$ 20.00	25.00		
Wireless Ethernet Card	\$15.00	\$20.00		
USB Wireless LAN	\$ 20.00	\$45.00		
16 Port Ethernet Hub (10/100bt)	\$ 25.00	\$ 50.00		
Wireless Access Point/Router	\$ 50.00	\$ 75.00		
Auto Printer Switch Box 4PC's to 1 Printer	\$ 35.00	\$50.00		
Macintosh Computers & Notebooks				
Mac Desktop Pro Dual Core 2.66GHz, 2GB/250GB	\$ 225.00	\$ 282.00		
MacBook Pro C2D 2.4GHz 2GB/120GB, 10/100bt, 17 " LCD, WLAN	\$ 250.00	\$ 313.00		
Includes Keyboard & Mouse: SPECIFY OPERATING SYSTEM _____				

Cancellation of equipment must be received 48 hrs. prior to delivery to avoid 50% charge. Cancellation at time of delivery results in 100% charge.

TOTAL EQUIPMENT		
Delivery / Set up	STRAIGHT TIME: \$ 50.00 / OVER TIME: \$ 100.00	
Delivery Date & Time: ___/___@___:___	Tax 8.10%	
Pickup Date & Time: ___/___@___:___	TOTAL ORDER	
Booth Number		
Booth Contact:		

****NOTE: LABOR FOR DELIVERY IS CONSIDERED STRAIGHT TIME BETWEEN 9A.M. AND 5P.M. AND OVERTIME BETWEEN 5P.M. AND 9A.M. OR WEEKENDS**

**Computer Rental services are an exclusive service of ARIA Resort & Casino.
Charges will appear on statements as "TEAM CO"**



MAIL OR FAX FORMS WITH PAYMENT TO:
ARIA Exposition Services
 6455 S. Dean Martin Dr. Suite C ♦ Las Vegas, NV 89118
 Phone: (702) 309-TEAM (8326) ♦ Fax: (702) 309-8328

BOOTH
NUMBER

Order Online at www.exposervicedesk.com

EVENT NAME:		EVENT DATES:				LOCATION:			
EXHIBITING COMPANY NAME:									
BILLING NAME AND STREET ADDRESS:									
CITY:			STATE:			ZIP CODE:			
TELEPHONE NUMBER:					FAX NUMBER:				
ORDERED BY:					PRINT NAME:				
TYPE:	EXP DATE:								
CARDHOLDERS SIGNATURE:					EMAIL ** Required for Receipt**				

BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS LISTED. PLEASE READ THIS FORM THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER.

FLORAL SERVICES

FOLIAGE PLANTS AND ARCHITECTURAL CONTAINERS ON RENTAL BASIS (Price includes: plant installation, containers, servicing throughout show, and removal at end of show.)	QTY	ADVANCE ORDER	REGULAR ORDER	TOTAL
3 FOOT PLANTS: Arb <input type="checkbox"/> Spath <input type="checkbox"/> Palm <input type="checkbox"/>		\$ 55.00	\$ 77.00	
4 FOOT PLANTS: Ficus <input type="checkbox"/> Palm <input type="checkbox"/> Other <input type="checkbox"/>		65.00	91.00	
5 FOOT PLANTS: Ficus <input type="checkbox"/> Majesty <input type="checkbox"/>		80.00	112.00	
6 – 7 FOOT PLANTS: Ficus <input type="checkbox"/> Majesty <input type="checkbox"/> Palm <input type="checkbox"/>		90.00	126.00	
8 – 9 FOOT PLANTS: Ficus <input type="checkbox"/> Palm <input type="checkbox"/>		117.00	165.00	
TALLER PLANT MATERIAL IS AVAILABLE, PLEASE CALL IN ADVANCE FOR PRICING AND AVAILABILITY				
POTTED MUMS – YELLOW - <i>Advance Order Necessary</i>		29.00	41.00	
POTTED MUMS – WHITE - <i>Advance Order Necessary</i>		29.00	41.00	
POTTED MUMS – LAVENDER - <i>Advance Order Necessary</i>		29.00	41.00	
POTTED AZALEAS: Red <input type="checkbox"/> Pink <input type="checkbox"/> White <input type="checkbox"/> <i>Advance Order Necessary</i>		33.00	62.00	
POTTED FERNS, SMALL		29.00	41.00	
POTTED FERNS, LARGE		40.00	56.00	
6" TABLE TOP PLANT		29.00	41.00	
HANGING PLANTS		60.00	84.00	
GREEN TABLE PLANT		29.00	41.00	
BROMELAID		35.00	49.00	
SPECIAL PLANTS AND FLOWERS CAN BE OBTAINED UPON REQUEST				
			Tax 8.10%	
			TOTAL	

CONTAINERS: (Please indicate choice) WHITE BLACK BASKETS OTHER
THEME GARDENS, WATERFALLS AND FOUNTAINS ARE OUR SPECIALTY!

OUR DESIGNERS ARE AVAILABLE TO MAKE SUGGESTIONS AT NO EXTRA CHARGE
 Call _____ at (Telephone Number) _____
 Contact _____ at Booth # _____ Date _____ AM / PM

Payment for services must be in U.S. Funds, Drawn on U.S. Banks.
FOR INFORMATION ON CUSTOM ARRANGEMENTS – CALL (702) 648-2755
Floral rentals are a preferred service of ARIA Resort & Casino.
Charges will appear on statements as "TEAM Co."