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- Floral – National Plant & Floral

LEAD RETRIEVAL ORDER FORM



Contact Information (Please Print or Type Clearly)

Booth Number: _____ Contact: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Tel: _____ Fax: _____

Email: _____

Onsite Contact _____ Mobile Phone _____

**PLEASE PLACE
YOUR ORDER
ONLINE!!**

Order Online



<https://www.directlead.com/awma10>



Order by Mail

Mail completed form:
11208 Waples Mill Rd. Suite 112
Fairfax, VA 22030
(703) 995-1800 (phone)

Lead Retrieval Options:	Advance By: 1/29/10	Standard After: 1/29/10	Quantity	Total
DirectLead™ Mobile Handheld [DMH]	\$300	\$350	_____	\$_____
Accessories:				
Wireless Thermal Printer [WTP]*	\$100	\$150	_____	\$_____
Custom Lead Qualifiers [CC] (complete Page 2)	\$75	\$105	_____	\$_____
			Total:	\$_____

Payment Method: Checks made payable to: J. Spargo & Associates, Inc.

Visa MasterCard American Express Check

Card Number: _____ Total: \$_____

Exp. Date: _____ Name on Card: _____

Signature: _____

- Cancellation of order is subject to a \$50.00 administrative fee.
- No refunds after February 23, 2010.
- You will be charged up to \$2,500.00 for any unit(s) damaged or not returned.
- Units must be picked up at the Lead Retrieval Counter.
- No credit issued for unit(s) not picked up.
- Please allow 1-3 business days to receive confirmation of order.

All equipment is the sole responsibility of the exhibitor during the rental period. The rental period ends 1 hour past the close of the posted exhibit hall hours. Equipment damaged or not returned is subject to an additional charge up to \$2,500.00. This charge may be imposed, with out further notice, to the credit card on file. Your signature authorizes your credit card to be charged for the total payment due. JSA reserves the right to charge the correct amount if different from the total listed above. Your order must be submitted on or prior to the discounted deadline to receive the discounted rate.

Please check the box and sign that you have read and understood the terms of this agreement. _____

CUSTOMIZED LEAD QUALIFIERS ORDER FORM



Company Name: _____

Contact Name: _____

Booth #: _____

Please type or clearly print your Custom Lead Qualifiers below. Qualifiers are limited to 18 characters per line.

<i>Sample Lead Qualifiers</i>	<i>Custom Lead Qualifiers</i>
◆ Send Brochure	Before 1/29/10 \$75.00
◆ Add to Mailing List	After 1/29/10 \$105.00
◆ Have Sales Rep Call	1. _____
◆ Have Tech Rep Call	2. _____
◆ Immediate Interest	3. _____
◆ Need Demonstration	4. _____
◆ Send Price List	5. _____
◆ Send Proposal	6. _____
◆ Purchasing Authority	7. _____
◆ Current Customer	8. _____
◆ Distributor	9. _____
◆ Reseller	10. _____
◆ End User	11. _____
◆ Government	12. _____
◆ Corporate / Civilian	13. _____
◆ > 5K Budget	14. _____
◆ 5 - 10K Budget	15. _____
◆ 10 - 25K Budget	16. _____
◆ 25 - 50K Budget	17. _____
◆ 50K Budget	18. _____
	19. _____
	20. _____

J. Spargo & Associates, Inc.
 11208 Waples Mill Road, Suite 112, Fairfax, VA 22030
 Phone: 703-995-1800
 Email: directlead@jspargo.com
ORDER ONLINE: <https://www.directlead.com/awma10>



Electrical Rental Information

All orders are governed by the TSE Payment Policy and TSE Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

AWMA Show

Las Vegas Hilton
March 10 - 11, 2010

ELECTRICAL ORDER CHECKLIST:

- Check rating plates on your equipment to ensure that you will have the proper power to operate your display.
- Do you require additional lighting? We can handle a variety of lighting options to enhance your display.
- Order 24 Hour power if required for refrigeration, computer systems, water pumps, heaters, etc.
- If distribution is required, include a detailed electrical floor plan. Indicate both main power location(s) and distribution location(s). You may use the Booth Layout (Form H-3) for this purpose or provide your own floor plan.
- For safety reasons inspections may be conducted at show site for any electrical work performed by non-TSE personnel. A fee of \$ 300.00 may be assessed.
- Indicate your electrical labor requirements for equipment hook-ups and/ or power distribution on the Electrical Labor Order Form.
- You may pre-wire your equipment to match our receptacles. Here is a list of the plugs that match our equipment receptacles:
 - 15 amp 120 volt: Standard U-ground cord cap
 - 20 amp 208 volt 1Ø or 3Ø: Leviton 3521 or Hubbell 3521
 - 60 amp 208 volt 1Ø or 3Ø: Aero Plug Y560P or Daniel Woodhead Plug Y560P
 - 100 amp 208 volt 1Ø or 3Ø: J-Tech Plug J5100P or Litton-Veam Plug CIR01GRH
- Avoid code violations. Check the electrical code requirements on this information sheet.
- Labor is available to install and remove coaxial, fiber optic and twisted-pair cables for booth to booth, booth to satellite dish, and within the booth.
- To secure the discount rate, the following must be received by the discount deadline date:
 - Complete form of payment including credit card authorization (3rd party see G-3 form)
 - E-2 Electrical Rental Order Form
 - E-3 Electrical Labor Order Form with dates & times
 - H-3 Booth Layout Form or customer supplied scaled floor plan in CAD or pdf format (diagram must include MDL for power, distribution, orientation and all 1000watt overhead focus points)

ELECTRICAL CODE

Electrical requirements for an exhibit at all convention facilities are for the safety of all Exhibitors and are based on national electrical codes and local ordinances.

Too frequently, fires have been traceable to faulty wiring, sometimes because of carelessness and sometimes because of lack of understanding of the risks involved.

In the interest of public safety, exhibits at all convention facilities may be inspected to determine if any violations exist. If they are found, qualified electricians are available to correct the problems. This work will be performed on a time and materials basis. If the Exhibitor does not wish to have the fault corrected, electrical service to the offending booth will not be connected.


If an Exhibitor is not informed or does not understand basic safety standards for electrical wiring, an electrician should be consulted before shipment is made to convention facilities.

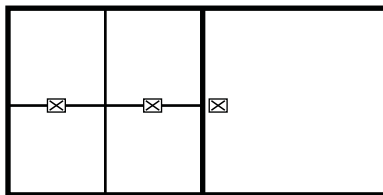
Serious risks are involved which can be eliminated by understanding basic requirements of safe wiring inside your booth. For the safety of you and the public, remember these points:

- All wiring must have a 3-wire grounded cord with a minimum of #14 gauge.
- Spot or flood lighting is a hazard when lamps are too close to fabrics or other material which can be affected by heat.
- The use of clip-on sign sockets, latex, or lamp cord wire in displays, or the use of 2-wire clamp on fixtures, is prohibited by order of fire prevention bureaus at trade shows and conventions.
- Zip cords or two-wire cords are ungrounded and could result in safety hazards. Their use is forbidden in all convention facilities. Please leave all 2-wire cords at home!
- Exhibitor is responsible for providing surge protectors for their Goods. TSE is not responsible for loss or damage resulting from power surges. Furthermore, TSE's liability for any and all loss or damage is limited to the value of the cost of electrical services provided or depreciated value of Goods, whichever is less.

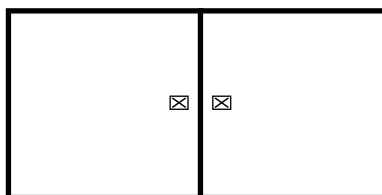
If you have any questions, please call us at 800.475.2098

Where will my outlet be located?

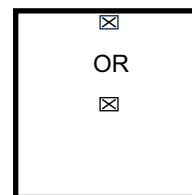
There are four different types of trade show booths: Line Booths, Peninsula Booths, Back-to-Back Peninsula Booths, Pavilion Booths, and Island Booths. Each type of booth has its own standard method of installation. In the following diagrams, the symbol  represents the approximate location of power outlets. Main drop locations must be indicated on the floor plan as MDL:



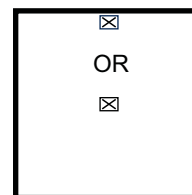
Line Booths



Peninsula Booths



Back-to-Back Peninsula Booths







Island/Pavillion Booths

One drop within booth when power source is in ceiling or one location on perimeter when power is in the floor.

How much power do I need?

Calculate your lighting needs by adding wattage in each location. For other equipment, read the ratings from the metal plates attached to each unit.

 V120 PH1  120 Volt Single Phase
Hz60 60 Cycle
W1000 1000 Watts

 V230  230 volts
A30 30 Amps
PH3 3 Phase

Line Booths, Peninsula Booths, or Back-to-Back Peninsula Booths:
Your pre-ordered electrical outlet will be installed at the rear of your booth, at the drape line.

Island or Pavilion Booths: You need to designate one location for each outlet you order. Multiple outlet locations will be charged on a labor and material basis. For facilities with power originating in the floor, your electrical outlet will be placed at one location at our discretion. All other distribution will be done on a time and material basis. If you fail to provide us with a floor plan, outlet will be placed at one location at our discretion.

NEED ASSISTANCE?

Toll Free: 800.475.2098 www.ges.com/chat



Electrical Rental Order Form

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the GES Payment Policy and GES Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

AWMA Show
Las Vegas Hilton
March 10 - 11, 2010

Discount Deadline Date:
February 24, 2010

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
SHOWSITE CONTACT	SHOWSITE CONTACT PHONE #	DATE/TIME OF ARRIVAL
CONTACT'S HOTEL (OPTIONAL)		

By signing and delivering this form to Trade Show Electrical, customer agrees to all terms and conditions printed on this form. To receive the discount rate, we must receive your order, along with full payment, by the deadline date above. All other orders will be processed at the regular rate. No credits will be issued on services installed as ordered even though not used.

Price List

Important Information

ITEM#	NON 24 HR. QTY	DESCRIPTION	DISCOUNT RATE	REGULAR RATE	24 HR. QTY	24 HR. DIS. RATE	24 HR. REG. RATE	TOTAL
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120v Motor & Equipment Outlets

700001		005 Amp/500 Watts, 1/4 HP 120V	\$ 102.00	\$ 152.75		\$ 204.00	\$ 305.50	\$
700002		010 Amp/1000 Watts, 1/4 HP 120V	\$ 183.25	\$ 274.50		\$ 366.50	\$ 549.00	\$
700003		015 Amp/1500 Watts, 1/4 HP 120V	\$ 218.50	\$ 328.00		\$ 437.00	\$ 656.00	\$
700004		020 Amp/2000 Watts, 1/4 HP 120V	\$ 244.25	\$ 366.00		\$ 488.50	\$ 732.00	\$
700005		030 Amp, 1 HP 120V, PLEASE CALL TSE FOR QUOTE 702.515.5955						

1P 208v Motor & Equipment Outlets

requires booth work labor (see E3 form), maximum one(1) connection per outlet

700012		010 Amp, 1/2 HP 208V / 1Phase	\$ 320.00	\$ 480.00		\$ 640.00	\$ 960.00	\$
700014		020 Amp, 1 HP 208V / 1Phase	\$ 456.50	\$ 685.25		\$ 913.00	\$ 1,370.50	\$
700015		030 Amp, 2 HP 208V / 1Phase	\$ 512.25	\$ 768.50		\$ 1,024.50	\$ 1,537.00	\$
700016		060 Amp, 5 HP 208V / 1Phase	\$ 679.75	\$ 1,019.50		\$ 1,359.50	\$ 2,039.00	\$
700017		100 Amp, 10 HP 208V / 1Phase	\$ 1,004.50	\$ 1,507.25		\$ 2,009.00	\$ 3,014.50	\$
700018		200 Amp, 208V / 1Phase	\$ 1,774.50	\$ 2,661.75		\$ 3,549.00	\$ 5,323.50	\$

3P 208v Motor & Equipment Outlets

requires booth work labor (see E3 form), maximum one(1) connection per outlet

700022		010 Amp, 1 HP 208V / 3Phase	\$ 365.50	\$ 547.75		\$ 731.00	\$ 1,095.50	\$
700024		020 Amp, 3 HP 208V / 3Phase	\$ 487.00	\$ 730.25		\$ 974.00	\$ 1,460.50	\$
700025		030 Amp, 5 HP 208V / 3Phase	\$ 681.00	\$ 1,021.50		\$ 1,362.00	\$ 2,043.00	\$
700026		060 Amp, 10 HP 208V / 3Phase	\$ 907.00	\$ 1,360.50		\$ 1,814.00	\$ 2,721.00	\$
700027		100 Amp, 20 HP 208V / 3Phase	\$ 1,206.50	\$ 1,810.00		\$ 2,413.00	\$ 3,620.00	\$
700028		200 Amp, 50 HP 208V / 3Phase	\$ 1,959.00	\$ 2,938.75		\$ 3,918.00	\$ 5,877.50	\$

Circle Outlets Requiring Boost 3P 480v Motor & Equipment Outlets

requires booth work labor (see E3 form), maximum one(1) connection per outlet

700044		020 Amp, 7.5 HP 480V / 3Phase	\$ 730.50	\$ 1,095.75		\$ 1,461.00	\$ 2,191.50	\$
700045		030 Amp, 10 HP 480V / 3Phase	\$ 820.00	\$ 1,229.75		\$ 1,640.00	\$ 2,459.50	\$
700046		060 Amp, 20 HP 480V / 3Phase	\$ 1,091.00	\$ 1,636.50		\$ 2,182.00	\$ 3,273.00	\$
700047		100 Amp, 50 HP 408V / 3Phase	\$ 1,450.50	\$ 2,176.00		\$ 2,901.00	\$ 4,352.00	\$
700048		200 Amp, 100 HP 480V / 3Phase	\$ 2,353.50	\$ 3,529.75		\$ 4,707.00	\$ 7,059.50	\$

Also Available: 380V/220V 30 MOTOR & EQUIPMENT OUTLETS - CALL FOR QUOTE

ITEM#	QTY	DESCRIPTION	DISCOUNT RATE	REGULAR RATE	TOTAL
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Lights

Price includes outlet and labor for light only. Please contact TSE at TSE@ts-electric.com for custom lights and lighting packages

700361		Floodlight, 1000 Watt Overhead	\$ 396.00	\$ 593.75	\$
700350		Floodlight, 120 Watt	\$ 102.00	\$ 153.00	\$
700352		Floodlight, 120 Watt Double	\$ 178.25	\$ 267.50	\$
700370		Floodlight, 250 Watt Krypton	\$ 158.75	\$ 238.50	\$

Transformers

700114		Amp, Buck Boost Per Amp	\$ 5.25	\$ 8.00	\$
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I agree in placing this order that I have accepted TSE payment Policy and TSE Terms & Conditions of Contract.

A. Total All items Ordered	\$
B. Payment Enclosed	\$

Authorized Signature - Please Sign: **X**

EXHIBITOR'S ELECTRICAL CONTACT NAME & PHONE NUMBER	AUTHORIZED NAME - PLEASE PRINT	DATE
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All exhibitor disputes must be resolved at show site, before the close of the show

1. Trade Show Electrical (TSE) is not responsible for voltage fluctuation or power failure due to temporary conditions. Exhibitor is responsible for providing surge protectors for their Goods. TSE is not responsible for loss or damage resulting from power surges. Furthermore, TSE's liability for any and all loss or damage is limited to the value of the cost of electrical services provided or depreciated value of Goods, whichever is less. All electrical installations and connections to all electrical service should be made by a TSE electrician. TSE will not be responsible for any damage or loss to any equipment, component, computer hardware or software, and/or any damage or bodily injury to any person caused by the installation, connection, or plugging in of any electrical outlet by persons other than a TSE electrician.

2. Electricity will be turned on 30 minutes prior to show open and will be turned off within approximately 30 minutes after show close.

3. **OUTLET LOCATION & DISTRIBUTION**— All electrical outlets will be installed on the floor at the draped backwall of in-line and peninsula booths. All electrical outlets for island booths will be dropped to one main location per the Exhibitor's floor plan. If no plan is provided, the outlets will be installed at our discretion. Any change in location and/or additional power drops are chargeable on a time and material basis. Distribution and connection of outlets are chargeable on a time and material basis. **The first ninety feet of cabling to deliver power to your booth is free. If additional cabling is necessary, to power your booth, it will be charged at a time, material and motorized equipment basis.** See Electrical Labor form E-3

4. **TSE JURISDICTION (Requires labor and/or material)** — All distribution of electrical wiring. All facility overhead distribution of electrical wiring, including coaxial cable, fiber optics, twisted pair, etc., and the distribution of same from product to booth and from booth to booth. All motor and equipment hook-ups requiring hard wiring connections. Installation and/or repair of electrical fixtures. Installation of electrical motors and electrical apparatus to be energized.

5. **Total combined wattage within booth space exceeding 20 amps will require electrical booth work labor. Labor is required to inspect and hook-up equipment pre-wired to plug into our system. Exhibitors are not permitted to use power unless ordered. Exhibitors found using outlets without an order will be subject to the regular rate for outlets used. Sharing power or plugging into facility outlets is strictly prohibited.**

6. **ELECTRICAL LABOR (See Electrical Labor Order Form)** — Labor rates are subject to labor contract effective at time of show.

7. **Please include H-3: Booth Layout Form, or provide your own detailed drawing, for placement of main drop locations (MDL), outlets and fixtures. Regular rates will be applied, regardless of when the order was received, if either is not provided with your electrical order.**

* On Stanchion, In-line Booths Only. Labor is not included for all other types of booths and will require a booth work labor order. (see E-3 form)

** May require labor and/or lift at additional charge not available at some locations. See number 7 above for additional requirements.

Cancellation Policy: Items cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation



Electrical Labor Order Form

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors

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AWMA Show
Las Vegas Hilton
March 10 - 11, 2010

Discount Deadline Date:
February 24, 2010

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
SHOWSITE CONTACT	SHOWSITE CONTACT PHONE #	DATE/TIME OF ARRIVAL
CONTACT'S HOTEL (OPTIONAL)		

PLEASE COMPLETE THIS FORM FOR ALL ELECTRICAL LABOR NEEDED.

- All distribution of electrical wiring. All facility overhead distribution of electrical wiring, including coaxial cable, fiber optics, twisted pair, etc., and the distribution of same from product to booth and from booth to booth. All motor and equipment hook-ups requiring hard wiring connections. Installation and/or repair of electrical fixtures. Installation of electrical motors and electrical apparatus to be energized.
- Total combined wattage within booth space exceeding 20 amps will require electrical booth work labor. Labor is required to inspect and hook-up equipment pre-wired to plug into our system. Exhibitors are not permitted to use power unless ordered. Exhibitors found using outlets without an order will be subject to the regular rate for outlets used.

Important Information & Rates

Starting time can be guaranteed only when labor is requested for the start of the working day at 8:00 AM. All exhibit labor for 8:00 AM starting times will be dispatched to booth space. Confirm labor and equipment by 2:30 PM the day before date requested. Please have an authorized representative in booth to supervise the work to be done and sign work order upon completion. Equipment and labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker and equipment. If Exhibitor fails to use the workers and equipment at the time confirmed, a one (1) hour "Not Ready" charge per worker and equipment will apply.

The minimum charge for labor is one (1) hour per worker and equipment. Labor thereafter is charged in half (1/2) hour increments per worker. Exhibitors requiring electrical labor will automatically be charged a dismantle fee. Dismantle labor is charged at 50% of installation labor based on show close/move-out days/time, and does not need to be scheduled. Overtime rates may apply. Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by GES. GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior. All rates are subject to change if necessitated by increased labor and material costs.

LABOR RATES ARE AS FOLLOWS:

Electrician per Hour	Discount	Regular	Show Site
Electrical, ST Code: 705060	\$ 99.75	\$ 124.50	\$ 149.50
Electrical, OT Code: 705060	\$ 199.25	\$ 249.00	\$ 298.25

- Straight Time:** Monday through Friday from 8:00 AM to 5:00 PM.
Overtime: All other times Monday through Friday. All day Saturday, Sunday & Holidays.
Discount Rate: Rate applies to orders placed on or before the above Discount Deadline Date.
Regular Rate: Rate applies to orders placed after the above Discount Deadline Date, but before the first day of exhibitor move-in.
Show Site Rate: Rate applies to orders placed at show site

Please Indicate Service

- FLOOR WORK - DISTRIBUTION - TSE SUPERVISED (OK TO PROCEED)**
 TSE will supervise labor to: (If this is left unmarked and a floor plan has been submitted, TSE will proceed with the floor work)
 • Power Distribution- A 30% surcharge will be added to the labor rates above for this professional supervision.
- FLOOR WORK - DISTRIBUTION - EXHIBITOR SUPERVISED (DO NOT PROCEED)**
 Exhibitor will supervise.
 • You must schedule date & time below as well as # of electricians and estimated hours.
 • TSE assumes no liability for loss, damage or bodily injury arising out of the installation and/or dismantling of Exhibitor's property by TSE provided union labor. Exhibitor assumes the responsibility and any liability arising therefrom, for the work performed by union labor under Exhibitor's supervision. Exhibitors must stay clear during movement of freight.
 • Labor cannot be scheduled prior to assigned target date.

- Is there more than one (1) drop location?**
 Yes No Additional drops will be charged on a time and material basis depending on when order & floor plan are received.
- All booths requiring floor work labor must send a booth floor plan to tse@ts-electric.com.** They can also be faxed to 702.294.8687. Please write your booth number, show name and email address on the fax. To receive the discount rate, the H-3: Booth Layout form or a scaled plan in CAD or PDF format must include main drop locations for power, additional drop locations, electrical distribution, orientation, outlets, fixtures, and all 1000 watt overhead focus points must be attached to this form or emailed to tse@ts-electric.com.
- All floorplans are reviewed prior to show site to circuit a hall print for installation of power. A fee of \$ 50.00 will be billed for this time.**
- BOOTH WORK - Please indicate type of work to be performed**
 Hang lights Hang Plasma*: Size _____ Qty _____
 Hook-up equipment Other _____
 *Plasmas 37" and larger require 2 electricians.

Place Order Here

SCHEDULE DATE(S)	SCHEDULE START TIME	SCHEDULE END TIME	TOTAL # OF HOURS	TOTAL # OF ELECTRICIAN	LABOR RATE	=	TOTAL
Floor Work (FW): Do Not Proceed: power distribution <small>Please attach your own labor schedule if additional space is required.</small>							
	AM PM	AM PM					
	AM PM	AM PM					

Booth Work (BW): Labor must be scheduled for each day that labor is required							
	AM PM	AM PM					
	AM PM	AM PM					

I agree in placing this order that I have accepted TSE payment Policy and TSE Terms & Conditions of Contract.
Authorized Signature - Please Sign:

X	AUTHORIZED NAME - PLEASE PRINT	DATE	A. Total Labor Ordered	\$
			B. 30% TSE Supervision	\$
			C. Payment Enclosed	\$

Please estimate the number of workers and hours per worker needed for installation. Invoice will be calculated according to actual hours worked, relative to the original order and based upon the date received. Additional labor required will be calculated and invoiced at the show site rate.

NEED ASSISTANCE?

Toll Free: 800.475.2098 www.ges.com/chat



Electrical Equipment Rental Order Form

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SHOWSITE CONTACT	SHOWSITE CONTACT PHONE #	DATE/TIME OF ARRIVAL	CONTACT'S HOTEL (OPTIONAL)

LABOR & EQUIPMENT RATES

Exhibitors will require TSE forklifts, fork & basket, condors and/or scissor lifts for the installation of energized equipment; i.e.; lights, light boxes and stuctured mounted signs. Forklifts are required for energized electrical equipment weighing 200 lbs. or more and/or placed at heights greater than 5 feet to the bottom of the equipment. If you require a forklift, a crew will be assigned consisting of a forklift with an operator.

Important Information & Rates

Starting time can be guaranteed only when labor is requested for the start of the working day at 8:00 AM. All exhibit labor for 8:00 AM starting times will be dispatched to booth space. Confirm labor and equipment by 2:30 PM the day before date requested. Please have an authorized representative in booth to supervise the work to be done and sign the work order upon completion. Equipment and labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker and equipment. If Exhibitor fails to use the workers and equipment at the time confirmed, a one (1) hour "Not Ready" charge per worker and equipment will apply.

The minimum charge for labor is one (1) hour per worker and equipment. Labor thereafter is charged in half (½) hour increments per worker. Exhibitors requiring electrical labor will automatically be charged a dismantle fee. Dismantle labor is charged at 50% of installation labor based on show close/move-out days/time, and does not need to be scheduled. Overtime rates may apply.

Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by GES. GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior. All rates are subject to change if necessitated by increased labor and material costs.

LABOR RATES ARE AS FOLLOWS:

Forklift with Operator	Discount	Regular	Show Site
5,000#, ST Code: 705200	\$ 178.25	\$ 223.00	\$ 267.50
5,000#, OT Code: 705200	\$ 277.75	\$ 347.25	\$ 416.50
5,000# w/Basket, ST Code: 705230	\$ 306.75	\$ 383.50	\$ 460.50
5,000# w/Basket, OT Code: 705230	\$ 506.00	\$ 632.50	\$ 759.00

Straight Time: Monday through Friday from 8:00 AM to 5:00 PM.
Overtime: All other times Monday through Friday. All day Saturday, Sunday & Holidays.
Discount Rate: Rate applies to orders placed on or before the above Discount Deadline Date.
Regular Rate: Rate applies to orders placed after the above Discount Deadline Date, but before the first day of exhibitor move-in.
Show Site Rate: Rate applies to orders placed at show site

Please Indicate Choices

Reserve Forklift & Labor Below:

Installation:
 Date: _____ # of Forklift Crews _____
 Time: _____ (AM/PM) # of Extra Electricians _____

Dismantling:
 Date: _____ # of Forklift Crews _____
 Time: _____ (AM/PM) # of Extra Electricians _____

Height to Bottom of Equipment: _____

Weight of Equipment: _____

Additional Notes & Comments:

Place Order Here

LABOR TYPE	SCHEDULE DATE(S)	SCHEDULE START TIME	SCHEDULE END TIME	TOTAL # OF HOURS	TOTAL # OF CREWS	LABOR RATE	=	TOTAL
5,000# Forklift with Operator		AM PM	AM PM					
Forklift, Basket w/Driver, Electrician		AM PM	AM PM					
I agree in placing this order that I have accepted GES payment Policy and GES Terms & Conditions of Contract.						A. Total Labor Ordered		\$
						B. Payment Enclosed		\$
Authorized Signature - Please Sign:						X		
EXHIBITOR'S STAGEHAND COMTMACT NAME & PHONE NUMBER						AUTHORIZED NAME - PLEASE PRINT		DATE

Please estimate the number of workers and hours per worker needed for installation. Invoice will be calculated according to actual hours worked, relative to the original order and based upon the date received. Additional labor required will be calculated and invoiced at the show site rate. **Dismantle labor is charged at 50% installation labor based on show close/ move-out days/times and does not need to be scheduled. Overtime rates may apply.**



Plumbing Order Form

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the TSE Payment Policy and TSE Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

AWMA Show
Las Vegas Hilton
March 10 - 11, 2010

Discount Deadline Date:
February 24, 2010

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
SHOWSITE CONTACT	SHOWSITE CONTACT PHONE #	DATE/TIME OF ARRIVAL
CONTACT'S HOTEL (OPTIONAL)		

By signing and delivering this form to Trade Show Electrical, customer agrees to all terms and conditions printed on this form. To receive the discount rate, we must receive your order, along with full payment, by the deadline date above. All other orders will be processed at the regular rate. No credits will be issued on services installed as ordered even though not used.

Price List				Important Information			
ITEM#	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE				
Compressed Air: 90-100 lbs PSI							
701037	1st Air Outlet	\$ 511.50	\$ 767.50	<ul style="list-style-type: none"> • COMPRESSED AIR — Trade Show Electrical (TSE) is not responsible for moisture, oil, or water in our lines, loss of pressure or excess pressure. TSE Plumbing is the exclusive provider of compressed air for this event. The use of portable compressors are strictly prohibited. Only compressors that are part of an Exhibitor's product display or installed as an integral part of an Exhibitor's product will be allowed on the show floor. Exhibitors must supply their own filters, air dryers, or pressure regulators. • WATER — Pressure may vary. No guarantee can be made of minimum or maximum pressures. If pressure is critical, Exhibitor should arrange to have a pressure regulator valve or pump installed. • LABOR — Laying of any lines under carpet or other flooring, or spotting from ceiling will be an additional labor charge. <p>IMPORTANT CONDITIONS AND REGULATIONS</p> <ul style="list-style-type: none"> • All material and equipment furnished by TSE for this service order shall remain TSE property and shall be removed ONLY by TSE at the close of the show. • Wall, column and permanent building utility outlets are not a part of booth space and are not to be used by Exhibitors. • All equipment must comply with state and local safety codes. • Claims will not be considered unless filed by Exhibitor prior to close of exposition, no exceptions. • Prices based upon current wage rates and are subject to change without notice. • Under no circumstances shall anyone other than "Plumbing Personnel" make service connections. • Special equipment requiring company engineering or technicians for assembly, servicing, preparatory work and operation 			
701038	Air Outlet, CFM Required (5 Minimum)	\$ 10.15	\$ 15.75				
701040	Air Outlet, Supplemental (within 5' of 1st outlet)	\$ 255.50	\$ 383.00				
Water: 1/2" & 3/4"							
701081	1st Water Outlet	\$ 511.50	\$ 767.25				
701088	Water Outlet, Supplemental (within 5' of 1st outlet)	\$ 255.50	\$ 383.00				
Drain: 1/2" and 3/4"							
701045	1st Drain Outlet	\$ 511.50	\$ 767.50				
701052	Drain Outlet, Supplemental (within 5' of 1st outlet)	\$ 255.50	\$ 383.00				
Fill & Drain							
<i>Please indicate as required, plus add labor below</i>							
701054	Fill & Drain, 1-149 Gallons, Per Unit	\$ 270.50	\$ 405.50				
701055	Fill & Drain, 150-299 Gallons, Per Unit	\$ 390.00	\$ 586.00				
701056	Fill & Drain, 300-999 Gallons, Per Unit	\$ 703.50	\$ 1,055.25				
701057	Fill & Drain, 1000-4999 Gallons, Per Unit	\$ 940.00	\$ 1,410.50				
701058	Fill & Drain, 5000-14000 Gallons, Per Unit	\$ 1,244.00	\$ 1,866.00				
Please include Booth Layout form (H-3) for placement of outlets.							
Cancellation Policy: Items cancelled will be charged 50% of original price after move-in begins and 100% of original price after installation.							

Additional Information	Place Order Here
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TSE's liability for any and all loss or damage is limited to the value of the cost of plumbing services provided or the depreciated value of Goods, whichever is less.

ITEM#	DESCRIPTION	PRICE	QUANTITY	TOTAL PRICE
				\$
				\$
				\$
A.	Payment Enclosed			\$

I agree in placing this order that I have accepted TSE Payment Policy and TSE Terms & Conditions of Contract.

Authorized Signature - Please Sign: X

TSE is a Tradename only of GES.	AUTHORIZED NAME - PLEASE PRINT	DATE
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Plumbing Labor Order Form

RETURN WITH G-2: PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM TO:

GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors

All orders are governed by the TSE Payment Policy and TSE Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

AWMA Show
Las Vegas Hilton
March 10 - 11, 2010

Discount Deadline Date:
February 24, 2010

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER	
SHOWSITE CONTACT	SHOWSITE CONTACT PHONE #	DATE/TIME OF ARRIVAL	CONTACT'S HOTEL (OPTIONAL)

Important Information & Rates

Starting time can be guaranteed only when labor is requested for the start of the working day at 8:00 AM. All exhibit labor for 8:00 AM starting times will be dispatched to booth space. Confirm labor and equipment by 2:30 PM the day before date requested. Please have an authorized representative in booth to supervise the work to be done and sign work order upon completion. Equipment and labor cancelled without a 24 hour notice shall be charged a one (1) hour cancellation fee per worker and equipment. If Exhibitor fails to use the workers and equipment at the time confirmed, a one (1) hour "Not Ready" charge per worker and equipment will apply.

The minimum charge for labor is one (1) hour per worker and equipment. Labor thereafter is charged in half (1/2) hour increments per worker and equipment. **Gratuities in any form, including cash, gifts, or labor hours for work not actually performed are prohibited by GES.** GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior. All rates are subject to change if necessitated by increased labor and material costs.

LABOR RATES ARE AS FOLLOWS:

Plumber per Hour	Discount	Regular	Show Site
Plumbing, ST Code: 705011	\$ 89.50	\$ 112.00	\$ 134.25
Plumbing, OT Code: 705011	\$ 171.00	\$ 213.50	\$ 256.25

- Straight Time:** Monday through Friday from 8:00 AM to 5:00 PM.
- Overtime:** All other times Monday through Friday. All day Saturday, Sunday & Holidays.
- Discount Rate:** Rate applies to orders placed on or before the above Discount Deadline Date.
- Regular Rate:** Rate applies to orders placed after the above Discount Deadline Date, but before the first day of exhibitor move-in.
- Show Site Rate:** Rate applies to orders placed at show site

Please Indicate Service

- TSE Supervised (OK TO PROCEED)**
Please complete "Booth Layout" form (H-3)
TSE will supervise labor to:
 - Distribute power under carpet. A 30% surcharge will be added to the labor rates above for this professional supervision.
- Exhibitor Supervised (DO NOT PROCEED)**
Exhibitor will supervise.
 - *Indicate workers needed for installation*
 - TSE assumes **no** liability for loss, damage or bodily injury arising out of the installation and/or dismantling of Exhibitor's property by TSE provided union labor. Exhibitor assumes the responsibility and any liability arising therefrom, for the work performed by union labor under Exhibitor's supervision. Exhibitors must stay clear during movement of freight.

Furthermore, TSE's liability for any and all loss or damage is limited to the value of the cost of electrical services provided or depreciated value of Goods, whichever is less.

Place Order Here

SCHEDULE DATE(S)	SCHEDULE START TIME	SCHEDULE END TIME	TOTAL # OF HOURS	X	TOTAL # OF PLUMBERS	X	LABOR RATE	=	TOTAL	
	AM PM	AM PM								
	AM PM	AM PM								
I agree in placing this order that I have accepted GES payment Policy and GES Terms & Conditions of Contract.			A.	Total Labor Ordered				\$		
Authorized Signature - Please Sign:			B.	30% GES Supervision				\$		
X	AUTHORIZED NAME - PLEASE PRINT		DATE	C.	Payment Enclosed				\$	

Please estimate the number of workers and hours per worker needed for installation. Invoice will be calculated according to actual hours worked, relative to the original order and based upon the date received. Additional labor required will be calculated and invoiced at the show site rate.



Payment & Credit Card Charge Authorization

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
 Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the TSE Payment Policy and TSE Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

MANDATORY FORM*

AWMA Show
 Las Vegas Hilton
 March 10 - 11, 2010

Form Deadline Date:
 February 24, 2010

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER		
STREET ADDRESS	CITY	STATE	ZIP	COUNTRY
PHONE	FAX	PURCHASE ORDER NUMBER		
SHOWSITE CONTACT	SHOWSITE CONTACT EMERGENCY PHONE NUMBER	CONTACT'S HOTEL (OPTIONAL)		

Payment Policy

Payment for Services — TSE requires payment in full at the time services are ordered. Further, requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labor, material handling, or any applicable fuel or energy surcharge.

Discount Prices — To qualify for discount pricing, orders must be received with payment on or before the discount price deadline(s).

Method of Payment — GES Exposition Services accepts MasterCard, Visa, American Express, check and bank wire transfer. Purchase orders are not considered payment. All payments must be made in U.S. funds drawn on a U.S. Bank. Exhibitors will be charged a \$50.00 fee for returned NSF checks.

Third Party Billing — Each exhibiting firm is ultimately responsible for all charges incurred on its behalf. reserves the right to institute collection action against the exhibitor if the authorized third party does not pay. See *Third Party Billing Request* form.

Tax Exempt — If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information to the office for this show. Taxes vary by location and will be added to your invoice, if you do not submit your tax exempt certificate prior to the deadline.

Adjustments and Cancellations — No adjustments to invoices will be made after the close of the show. Please refer to the individual forms for labor, etc. for cancellation fees. All orders cancelled by the Exhibitor or due to the cancellation of an event or their non-participation may be subject to cancellation fees equal to 50% - 100% of the total order, based upon the status of move-in, work performed and/or set-up costs or expenses. A minimum non-refundable deposit of \$25.00 will be applied towards the invoice, unless there is a cancellation of your order. Additionally, retains the right to implement/assess a fuel or energy surcharge on all services as necessary based upon market conditions.

Bank wire transfer payment information:

Beneficiary: GES Exposition Services
 c/o Bank of America **Account #:** 7188-1-01819
 901 Main Street **ABA Routing #:** 0260-0959-3
 TX1-492-07-14 **SWIFT Address:** BOFAUS3N
 Dallas, TX 75202-3714 USA **CHIPS Address:** 0959
 Telephone # 800-657-9533, extension 59248

If requested, following is the physical address for routing identifiers:
 2000 Clayton Road, Concord, CA 94520 USA

To properly credit your account, send the following information to the TSE address listed on the order forms:

- exhibiting company name, show name, show facility, and booth number
- date and amount of wire transfer
- bank and country where transfer originated

- If you have any questions regarding our payment policy, please call GES National Servicer[®] at 800.475.2098 or visit the GES Servicer[®] at the show.
- Please complete the information and return payment in full with this form and your orders. You may choose to pay by credit card, check, or bank wire transfer, however, we require your credit card charge authorization to be on file with GES.
- All balances must be paid at the conclusion of the event. You agree to late fees up to 1.5% per month on any balance not paid at the conclusion of the event, or balance left without appropriate credit card on file.
- For your convenience, we will use this authorization to charge your credit card for any additional amounts ordered by your representative or services rendered to your company for this event.
- GES will charge a convenience fee for each request to reprocess payment to an alternate credit card in order to cover incremental processing costs. An alternate credit card is a credit card different than the one used to process your initial payment in accordance with GES payment policy. The convenience fee will be quoted at the time your request is made to reprocess payment. The convenience fee will be added to your account balance and settled utilizing the new credit card provided.

I agree in placing this order that I have accepted TSE Payment Policy and TSE Terms & Conditions of Contract.

PLEASE SIGN AUTHORIZED SIGNATURE _____
 AUTHORIZED NAME - PLEASE PRINT _____ DATE _____

Credit Card Charge Authorization

All information must be provided. **Your order will not be processed if any information is missing.** (i.e. Expiration Date, Account Number, Contact Information, Type of Card, and Signature.) **We require your credit card charge authorization to be on file with GES even if you are paying by check or bank wire transfer.**

Account Number Corporate Card Personal Card
 _____ - _____ - _____ - _____

PROVIDE EXPIRATION DATE MasterCard VISA American Express

CARDHOLDER'S NAME PLEASE PRINT _____
 CARDHOLDER'S BILLING ADDRESS CITY _____
 STATE ZIP COUNTRY _____

PLEASE SIGN CARDHOLDER'S SIGNATURE _____ DATE _____

Calculation of Orders	TOTAL
Electrical	\$
Electrical Labor	\$
Electrical Equipment	\$
Plumbing	\$
Plumber Labor	\$
FULL PAYMENT in U.S. funds drawn on a U.S. Bank GES Exposition Services, Inc. Federal ID #59-1008863 GES is exempt from backup withholding tax.	\$

To simplify payment, send a check payable to GES Exposition Services for your entire order or note the amount to be charged to your credit card.

Charge my credit card in the amount of: \$ _____
 Enclosed is a check in the amount of: \$ _____

Check Number: _____ Dated: _____

GES requires the highest standards of integrity from all employees. Please call our confidential Always Honest hotline at 866.225.8230 to report fraudulent or unethical behavior.

***This form must be returned to TSE for your orders to be processed.**

NEED ASSISTANCE?

Toll Free: 800.475.2098 www.ges.com/chat



3rd Party Billing Request

RETURN TO: GES Exposition Services • 7050 Lindell Road, Las Vegas, NV 89118-4702 • Fax: 866.329.1437 or 702.263.1520 for international exhibitors
 Contact us Online: www.ges.com/chat Phone: 800.475.2098 or 702.515.5970 for international exhibitors

All orders are governed by the TSE Payment Policy and TSE Terms & Conditions of Contract as specified in this Exhibitor Services Manual.

AWMA Show
 Las Vegas Hilton
 March 10 - 11, 2010

Form Deadline Date:
 February 24, 2010

COMPANY NAME	EMAIL ADDRESS	BOOTH NUMBER
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You may arrange for a third party to handle your display and be billed for services. TSE will agree to this arrangement if the third party has a satisfactory payment record with us. **Both the Exhibiting Firm and Third Party must complete this form, including Third Party Credit Card Charge Authorization below.** Return form by the deadline date. **TSE reserves the right to deny any Third Party Billing Request that is not complete or received by the deadline date.**

It is understood and agreed that the exhibiting firm is ultimately responsible for payment of charges. If your named third party does not pay the invoice before the last day of the show, charges will revert to you, the exhibiting firm. All invoices are due and payable upon receipt. TSE Terms & Conditions of Contract apply to both the Exhibiting Firm and Third Party Representative.

Exhibiting Firm		
EXHIBITING FIRM		
STREET ADDRESS		
CITY	STATE	ZIP
PHONE	FAX	

The items checked below are to be invoiced to the Exhibiting Firm:
 Electrical Plumbing
 Other (Please Specify) _____

Third Party		
THIRD PARTY		
STREET ADDRESS		
CITY	STATE	ZIP
PHONE	FAX	

The items checked below are to be invoiced to the Third Party:
 All Services Electrical
 Plumbing
 Other (Please Specify) _____

I agree in placing this order that I have accepted TSE Payment Policy and TSE Terms & Conditions of Contract.

PLEASE SIGN _____
 AUTHORIZED SIGNATURE

 AUTHORIZED NAME - PLEASE PRINT DATE

I agree in placing this order that I have accepted TSE Payment Policy and TSE Terms & Conditions of Contract.

PLEASE SIGN _____
 AUTHORIZED SIGNATURE

 AUTHORIZED NAME - PLEASE PRINT DATE

Exhibiting Firm Credit Card Charge Authorization

All information must be provided. **Your order will not be processed if any information is missing.** (i.e. Expiration Date, Account Number, Contact Information, Type of Card, and Signature.) **We require your credit card charge authorization to be on file with TSE even if you are paying by check or bank wire transfer.**

Account Number Corporate Card Personal Card

_____ - _____ - _____ - _____

PROVIDE EXPIRATION DATE **EXPIRATION DATE** MasterCard
 VISA
 American Express

CARDHOLDER'S NAME		PLEASE PRINT
CARDHOLDER'S BILLING ADDRESS		CITY
STATE	ZIP	COUNTRY

PLEASE SIGN _____
 CARDHOLDER'S SIGNATURE DATE

Third Party Credit Card Charge Authorization

All information must be provided. **Your order will not be processed if any information is missing.** (i.e. Expiration Date, Account Number, Contact Information, Type of Card, and Signature.) **We require your credit card charge authorization to be on file with TSE even if you are paying by check or bank wire transfer.**

Account Number Corporate Card Personal Card

_____ - _____ - _____ - _____

PROVIDE EXPIRATION DATE **EXPIRATION DATE** MasterCard
 VISA
 American Express

CARDHOLDER'S NAME		PLEASE PRINT
CARDHOLDER'S BILLING ADDRESS		CITY
STATE	ZIP	COUNTRY

PLEASE SIGN _____
 CARDHOLDER'S SIGNATURE DATE

NEED ASSISTANCE?

Toll Free: 800.475.2098 www.ges.com/chat



PNI, A Smart City Company
 5795 W. Badura Ave, Suite 110
 Las Vegas, Nevada 89118
 888-446-6911 • 702-943-6001 (Fax)



Company Name		Booth / Room	Show Name:
Billing Name		<i>If a show directory is published, do you want your company name and assigned numbers listed?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No	Show Dates: / / To / /
Billing Address		Incentive Order Deadline: (see Incentive Price, Ts & Cs)	
City, State / Country, Zip		Email	
Contact	Telephone Number () -	Fax Number () -	
Credit Card Number: <input type="checkbox"/> AMX <input type="checkbox"/> MC <input type="checkbox"/> Visa		Expiration Date (MM / YY):	
Print Card Holder Name:		Card Holder Signature and/or Acceptance of T's & C's:	

Important! Important! Please review the "Product Overview / Glossary" section of our literature to assure that the services you have selected will provide the required functionality for any application(s) you will be utilizing. **A complete description of all services and Terms & Conditions may be found online at www.prioritynetworks.com "Exhibitors" section.** Please call if assistance is needed.

Description of Service	Type	QTY	Incentive	Base	Total
1. Internet – Networking Services: (10 / 100 Base - T)					
a. NetPremium (Shared Ethernet Service, 1 Static Public IP address)	SE		\$ 1,095	\$ 1,370	
b. Additional Public IP Address / Device (NetPremium) - Max 10 addl allowed	IA-SP		\$ 150	\$ 185	
c. NetStandard (Shared EtherNAT Service, 1 Static Private IP address)	NE		\$ 995	\$ 1,245	
d. Additional Private IP Address / Device (NetStandard) - Max 10 addl allowed	IA-SN		\$ 125	\$ 155	
e. NetBasic (Shared up to 512K↑/1.5M↓)(1 Private DHCP IP, 1/Device) - Limited Qty	BE-1.5		\$ 595	\$ 745	
f. NetExpress (Shared up to 256K↑/512K↓)(1 Private DHCP IP, 1/Device)-Limited Qty	BE-512		\$ 450	\$ 565	
g. NetDedicated (Dedicated 1.54 Mbps w/5 IP addresses) - No addl IP's available	TS		\$ 3,495	\$ 4,370	
h. NetDedicated Plus (Dedicated 3 Mbps w/29 IP addresses)	TS-03		\$ 4,995	\$ 6,245	
2. Internet – Networking Services: Equipment					
a. Switch / Hub Rental (8 Port) – 10 / 100 Base -T	SW08		\$ 150	\$ 185	
b. Switch / Hub Rental (24 Port) – 10 / 100 Base -T	SW24		\$ 225	\$ 280	
c. Patch Cable (up to 50') – Cat 5e	PC		\$ 50	\$ 62	
3. Voice Services: PBX Service – Dial "9" for an outside line					
a. Single Line (no Instrument) (unrestricted long distance)	LO		\$ 215	\$ 265	
b. Multi-Line Phone w / 1 main Number & 1 rollover line (unrestricted LD)	ML		\$ 415	\$ 515	
4. Voice Services: Special Services					
a. Telephone Instrument (Single Line, Touchtone) upon request	SL / DI		\$ 35	\$ 50	
b. Long Distance Restrictions (Local & Credit Card / Local Only) upon request	CC / TLD				
5. Special Line Services (For 3rd Party Circuit Extensions - Must order circuit from local Bell Co or Other Provider)					
a. Analog Extended POTS line from Demarc to Booth	DP		\$ 200	\$ 250	
b. ISDN BRI or DSL Extended circuit from Demarc to Booth	IS / HL		\$ 400	\$ 500	
c. T-1 Extended Data / Telco circuit from Demarc to Booth (See T&C 8)	T2 / T1		\$ 2,000	\$ 2,500	
d. DS-3 Extended circuit from Demarc to Booth (See T&C 8)	T3		\$ 9,000	\$ 11,250	
e. Labor / Floor Work - Fee per hour (See T&C 1)	FW		\$ 125	\$ 125	
f. Point-to-Point / Special Engineering / VPN / Web Casting (See T&C 1)	VP / MI				(Call 888-446-6911 for quote)
6. Special Quote – Attachment A or SOW (if applicable)	MI				(Call 888-446-6911 for quote)
7. Move - In / On - Site order fee (if ordering service after show move-in has started).			(20%) x (Base Price)		
8. Distance Fee of \$500 Internet / \$100 Telephone for each line outside the convention venue.			x (number of lines)		
			SUBTOTAL		
Unused portions of deposits returned with final billing.			ESTIMATED 10% TAX / FEES DEPOSIT = SUBTOTAL x 10%		
TOTAL PAYMENT MUST ACCOMPANY ORDER. Credit Card users may fax order to 702-943-6001			GRAND TOTAL		

***** Incentive Price applies to orders received With Payment 14 days prior to the 1st day of show move-in. *****

FOR SMART CITY USE: Payment Rec'd (Amount):	Customer No: 2009 - 038 -
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ORDER ON LINE: www.prioritynetworks.com

INTERNET - NETWORK / TELEPHONE SERVICE CONTRACT

Terms and Conditions / Payment Options

1. **Smart City is the exclusive provider and installer of all Voice, Data and Network** services (wired and wireless) including communications cabling. This includes **all cabling** to meeting rooms, booths, within booths (under carpet and flooring), fiber optic, twisted pair (Category 3, 5 and 6) and all other data and telecommunications related cabling.
2. The use of the network connection(s) provided by Smart City may be used only by the directors, officers and employees of the Company, its guests, its agents and consultants while performing service for the Company and **cannot be resold or distributed to other companies or individuals.**
3. All devices for which Smart City directly or indirectly provides Internet / Network connectivity must pay a device charge or purchase a Smart City assigned IP address.
4. **Incentive Price** applies when a completed order with payment is received no later than 14 days prior to the first day of show move-in. **Base Price** applies to (a) all orders received from One (1) to Thirteen (13) days before show move-in has started or (b) orders received on or before the 14 day Incentive Deadline without payment (c) **orders placed on site or after show move-in has started will be at Base Price plus an additional 20% X Base Price.**
5. **Internet / Network** – 10 / 100 Mbps, half / full-duplex, auto-sensing Ethernet access to our backbone, with shared or dedicated Internet access up to 128 Kbps or greater (depending on service ordered) via an RJ-45 jack, is provided for each connection ordered.
6. **Shared Internet Services Specific:** Routers, Streaming Applications, VoIP, DHCP, NAT or Proxy Servers are **not allowed with any of our shared Internet / Network services.** This includes, but is not limited to, NetPremium, NetStandard, NetBasic, and NetExpress. Smart City can engineer a custom dedicated network(s) to accommodate such special requests. Please call for quote.
7. Rates listed include a single IP address, standard installation to the booth in the most convenient manner and does not include computer equipment, NIC card, TCP / IP software or power to the booth.
8. Limited Availability: T-1 / DS-3 and other special circuit orders must be placed 45 days prior to show move-in date due to limited availability and to avoid additional charges.
9. **Wireless Specific:** (a) Smart City is the exclusive provider of voice, wired and wireless data service(s) for the Facility. **Wireless Devices not authorized by Smart City are strictly prohibited.** Customer(s) that desire to showcase their wireless products must contact Smart City 21 days in advance of show move-in to investigate the potential of Smart City engineering a customized cohesive network to operate without interference to other Customer(s), (applicable charges may apply). (b) The use of any wireless device that interferes with the facility's 2.5 / 5.8 GHz wireless data frequency range is prohibited and subject to disconnection at the Customer expense.
10. Unless otherwise directed, Smart City is authorized to cut floor coverings to permit installation of service.
11. **Internet Performance Disclaimer:** Smart City does not guarantee the performance, routing, or throughput; either expressed or implied, of any data circuit(s) connectivity with regards to the Internet and / or Internet backbone(s) beyond the Facility.
12. Only Smart City personnel are authorized to modify system wiring or cabling. Material and equipment furnished by Smart City for this service contract shall remain the property of Smart City.
13. **CANCELLATION** – There is a minimum \$150 Cancellation fee. Cancellations must be in writing. Additional cancellation charges will apply for orders that have already incurred labor, material, and / or engineering costs. Some broadband services and special circuits cannot be cancelled once ordered and will incur full charges listed / quoted. Credit will not be given for service(s) installed and not used.
14. Service problems must be reported to the Smart City Service Desk. Service claims will not be considered unless filed in writing by Customer prior to close of show.
15. **Any additional cost incurred by SMART CITY to: 1) assist in trouble diagnosis or problem resolution found not to be the fault of SMART CITY or 2) collect information required to complete the installation that customer fails to provide (i.e. floor plans or special circuit numbers) may be billed to the Customer at the prevailing rate.**
16. **Equipment Management:** (a) Customers should pick up hubs, wireless devices, telephone instruments and other rental equipment at the Smart City Service Desk. (b) The Customer will be fully responsible for the protection and safekeeping of rental equipment and will be responsible for returning all rental equipment to the Smart City Service Desk within one (1) hour following close of the show.
17. The prices listed on this contract do not include Federal, State, Local or Other Taxes and Tax surcharges. Taxes / Tax surcharges will be included on your final bill. **Federal Tax ID is 82-0512202.**
18. **NOTE: THE CUSTOMER IS RESPONSIBLE FOR ALL LOCAL, LONG DISTANCE, DIRECTORY ASSISTANCE AND OTHER APPLICABLE CHARGES AGAINST ASSIGNED TELEPHONE NUMBER(S).**
19. **Phone Usage Charges** are controlled & billed by the hotels through Smart City. Local calls - First 30 minutes free + 10¢ for each additional minute. Toll-free calls - \$1.00 for the first 30 minutes + 10¢ for each additional minute. LD calls are billed at AT&T Operator Assisted rates.
20. **Long Distance (International Calls) and Line Restrictions:** (a) Toll restriction will block lines to local only or local and "1-800" calling only. All other "1+" or "0+" dialing will be blocked (this includes all long distance access). (b) All lines will be blocked from "976" and "900" dialing unless otherwise requested. Additional deposits may be applicable. (c) Smart City will provide a detailed listing of all toll / billable type calls made from applicable services. Additional LD deposits required for Intl companies.
21. A per line move fee starting at \$100 (Telephone), \$200 (Internet) may apply to relocate the line(s) after it is installed.
22. Prices are based upon current rates and are subject to change without notice.

(1) All Customer contracts and agreements are solely between SMART CITY and the prospective Customer; (2) SMART CITY is not the employee, agent or partner of the Facility; (3) The Facility is not a party to, nor shall it have any obligations or liabilities whatsoever to any Customer, under any Customer Contract including without limitation, the obligation to provide any of the services covered by such Customer Contract; (4) No representations or warranties are being made by the Facility with respect to any Customer Contract or any Communications Services; (5) The right of the Customer to receive any Communications Service will be terminated if this Agreement is terminated for any reason provided therein; and the Facility will have no obligation to continue providing such service unless the Facility elects in its sole discretion to continue to provide such services itself or through a third party; (6) The provisions of the Customer Contract are separate and independent from the provisions of the Customer's lease space in the building and shall not affect the Customer's obligations under such lease and without limiting the foregoing, in no event shall any default by SMART CITY under the Customer Contract or any failure with respect to any Communications Services have any effect on any Customer's obligations to the Facility under any lease or any other occupancy agreement between such Customer and the Facility.

23. A valid Credit Card number with signature **MUST** be on file regardless of payment method. For your convenience we will use this authorization to charge your credit card for any additional amounts incurred.
24. Smart City accepts payments in US dollars, Checks drawn on a US bank, Wire Transfers or the following Credit Cards: (Amex, MasterCard, Visa,). Make all checks payable to: **PNI.**
25. Due to the cost of processing checks, any refunds due in the amount of \$10.00 or less will not be refunded except upon written request.

Mail or Fax Completed Orders with Payment and Floor Plan To

PNI / SMART CITY
5795 W. BADURA AVENUE, SUITE 110
LAS VEGAS, NEVADA 89118
(888) 446-6911 FAX (702) 943-6001

Customer Acceptance of All Smart City Terms and Conditions / Attachments:

With execution of this document the Customer hereby authorizes Smart City to provide services as requested herein, is authorized to request such services and acknowledges full and complete understanding of the Terms and Conditions and Attachments contained herein & Website.

Print Authorized Name	Authorized Signature	Date
FOR SMART CITY USE: Payment Rec'd (Amount):	Customer No: 2009 - 038 -	

ORDER ON LINE: www.prioritynetworks.com

*** Tipping is not permitted. Any request from personnel for gratuities should be reported to Management immediately. ***

Network Security Declaration

Center: Hilton - Las Vegas (38) - NV

Company Name: _____

Show: _____

Booth / Room #: _____

Customer / Ref #: 2009 - 038 -

The Network Security Policy implemented for this Facility requires Customer(s) adherence to several necessary precautions in order for Smart City to maintain a healthy, viable network for all Customers. This declaration of compliance with the security requirements as noted herein is an acknowledgement of Smart City's filtering policies and must be completed, signed by an authorized Customer representative and mailed or faxed to Smart City prior to the requested network service(s) being activated for Customer's usage.

Network Security Policy:

Smart City requires that all devices directly or indirectly accessing Smart City's network(s) have the latest virus scan software, Windows® security updates, system patches, and any other technological precautions necessary to protect the Customer(s) and others from viruses, malicious programs, and other disruptive applications. Any device(s) which adversely impacts Smart City's network(s) may cause service interruptions to Customer(s) which can lead to disconnection of the Customer's equipment from the network(s), with or without prior notice at Smart City's sole discretion. The device(s) in question will remain disconnected until all issues are adequately resolved. All charges will apply and no refunds will be given. Additional charges may apply for trouble diagnosis and / or problem resolution.

Smart City has implemented filtering policies on all Internet routers. These filters block all inbound Internet Control Message Protocol (ICMP) -- Ping, Traceroute, etc. -- destined to any Smart City Network(s). Smart City understands that Ping and Traceroute are valuable troubleshooting tools; therefore Smart City's Policy does allow ICMP (Ping & Traceroute) packets sourced from any Smart City network(s).

Further, to avoid infection by common Internet worms (Nachi, MSBlaster, LoveSAN, etc.), Smart City has implemented similar filters on the following TCP and UDP port numbers: UDP – 137, 138, 402, 1434 and TCP – 135, 139, 402, 445, 4444.

Customers requiring inbound or outbound access to any of the filtered ports, should contact a Smart City customer service representative in advance of the event with details of the specific requirements so that Smart City may consider the potential of a customized alternative.

Each Customer's business is important to Smart City and with advanced and timely notification of a Customer's needs we are confident that we can provide network services that perform as expected for all clients.

***** Please inform all show site personnel about the importance of Smart City's Network Security compliance issues *****

***** Services are activated after Smart City is in receipt of this signed declaration of compliance with our network security requirements *****

Are You Renting Computers? Yes No Rental Company Name: _____

Rental Company Contact: _____ Contact Number: _____

Device(s) Operating System: _____ Total # of Devices: _____

Type of Anti-Virus Software Installed: Norton McAfee Other: _____

Virus Scan Last Updated: _____ Date Security Updates Last Performed: _____ Date

With execution of this document the Customer hereby attests that Customer provided equipment, which will be connected to Smart City's network(s) at the above noted Facility and Show / Event has been properly protected, contains anti-virus software, and the latest patches and security updates have been installed. Customer(s) also accepts the responsibility for the performance of Customer's equipment and understands the conditions placed on service delivery by this document as well as the potential that additional charges may be incurred should Customer's equipment be found to adversely impact Smart City's network(s) performance. The Customer acknowledges that this Network Security Declaration is part of the Customer Contract allowing Smart City to provide requested service(s) and is subject to change without notice.

Signature_____
Date_____
Printed Name_____
Title

Floor Plan – Communications Cable

Center: Hilton - Las Vegas (38) - NV

Company Name: _____

Show: _____

Booth / Room #: _____

Customer / Ref #: 2009 - 038 -

Voice and Data communications cabling. Smart City is the **exclusive installer** of Voice and Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 3, 5 and 6) and all other data and telecommunication cable fall under Smart City's area of expertise.

IMPORTANT!! Prior to installation of service, a complete floor plan is required. Please utilize this grid should you not have your own floor plan to send us. You may use a different floor plan for each service group (Telephone, Internet, etc.) or combine all services on one floor plan. For a floor plan to be considered complete it **must** include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).

Adjacent Booth or Aisle# _____

Adjacent Booth or Aisle# _____

X = Main Distribution Location (**MDL**) – The originating line(s) for service, whether from overhead, a floor pocket or a column, will be delivered to a "MDL" before being distributed within your booth. Example: Storage area, back of booth, etc. (unless specified, the default for the "MDL" will be the back of the booth or at Smart City's discretion, the most convenient location). All distribution of services to their final destination within the booth will originate from the "MDL". A per line move fee will apply to relocate services within your booth after they have been engineered and / or installed.

T = Location of Telephones, Fax lines or other telecommunications equipment "T".

I / H / PC / C = Location of primary Internet Service "I", Hubs "H", Patch Cables "PC" and / or Computers "C". For Smart City to perform your floor work, you will need to indicate the location of each item you want cabled. Make sure to order your floor work, hubs, and patch cables early and in advance of the show moving in.


Orientation = The Booth or Aisle #'s surrounding your booth. A minimum of one surrounding Booth or Aisle # is required (two or more would be more helpful) for Smart City to accurately install your services.

Size = Booth dimensions (example 10x10) _____. **Scale** = 1 Box is equal to _____ ft.



HANGING SIGN/RIGGING SERVICE FORM

Part 1 of 2

			MAIL OR FAX FORMS WITH PAYMENT TO : ENCORE PRODUCTIONS AT THE LAS VEGAS HILTON Phone: (702) 732-1810 Fax: (702)732-1992		
			Encore Productions at The Las Vegas Hilton OFFERS EXHIBITORS No dryage, No Pick-up, No Delivery and No Sales Tax !		
CUSTOMER INFORMATION					
EVENT NAME:			LOAD IN DATE:		LOAD OUT DATE:
EXHIBITING COMPANY NAME:					
ADDRESS:					
CITY:		STATE:		ZIP CODE:	
TELEPHONE NUMBER		FAX NUMBER		E-MAIL ADDRESS:	
ORDERED BY:			PRINT NAME:		
BOOTH INFORMATION					
HALL:			BOOTH #:		
ON-SITE CONTACT:			ON-SITE PHONE #:		
PAYMENT INFORMATION					
PLEASE CHECK ONE:			CARDHOLDERS NAME (PLEASE PRINT):		
<input type="checkbox"/> AMERICAN EXPRESS					
<input type="checkbox"/> MASTERCARD					
<input type="checkbox"/> VISA			CARDHOLDERS SIGNATURE:		
<input type="checkbox"/> CHECK		CHECK #:			
ACCOUNT #:					
EXPIRATION DATE:			CARDHOLDER ADDRESS: (If Different from Above)		
TERMS AND CONDITIONS					
BY SIGNING AND DELIVERING THIS FORM CUSTOMER AGREES TO ALL TERMS AND CONDITIONS ON THIS FORM. PLEASE READ THIS FORM THOROUGHLY FOR ALL INSTRUCTIONS PRIOR TO PLACING ORDER.					
ENCORE is responsible for hanging and of all signage within the Las Vegas Hilton and it's Convention Center.					
Orders must be received 15-days prior to delivery date or a 30% surcharge will be added.					
Written cancellation of equipment and services must be received by Encore Productions 48-hours prior to delivery time or a cancellation charge of 50% of original order will be applied.					
All On-site cancellations will be charged 100% of original order.					
Display or exhibitor's on-site representative may supervise these activities.					
Sign must include bluprints or drawings with detailed information which, must include orientation in booth, pick points for hanging, and assembly instructions.					
Electrical signs must be in working order, structurally sound and in accordance with national electrical codes and regulations.					
Hanging signs up to 200 lbs require minimum of one 1/4 ton motor.					
Hanging signs over 200 lbs require minimum of one 1 ton motor.					
All hanging banners and signs require a minimum of one rigging package.					
EQUIPMENT and LABOR RATES to HANG SIGNS					
LABOR RATES					
STRAIGHT TIME			OVERTIME		
Monday - Friday 8:00am - 5:00pm			Monday - Friday before 8:00am and after 5:00pm Saturdays, Sundays, and Holidays		
MATERIALS					
Cables, clamps, connectors etc. charged accordingly. See Rigging Packages.					
LIFT EQUIPMENT		Straight time		Overtime	
Scissor Lift and Crew		\$1,440.00		\$2,260.00	
Condor and Crew		\$1,825.00		\$2,669.25	

BANNER GUIDELINES/Signage

Encore Productions will need the following information **TWO WEEKS** prior to the load in:
vinyl or cloth material, quantity, size, location, load in and load out dates and times

All banners and signs attached to the facility must be ready to be installed and removed by Encore Productions personnel. This includes any hardware needed for the banner or signage other than cable/line unless otherwise approved by you Encore manager.

There MUST be a representative from the client or show management present during the time the banners or signage are being hung to ensure the exact location and height. Failure to do so will result in extra charges if riggers need to be called back to change a location.

Hanging Signage hanging will require riggers at a 6hr minimum.

We must have a drawing from the client showing the location of each banner.

Please refer to the production guidelines for more banner rules & regulations

National Plant & Floral, Inc.

Las Vegas, NV

Name of Show: _____

Date: _____

Location: _____

CUSTOM DESIGNED ARRANGEMENTS	DESCRIPTION / COLOR	UNIT PRICE	QUANTITY	TOTAL
SPRING FLORAL ARRANGEMENT		65.00		
TROPICAL FLORAL ARRANGEMENT		75.00		
FLORAL ARRANGEMENT HEIGHT: WIDTH:		100.00 or 175.00		
FLORAL ARRANGEMENT HEIGHT: WIDTH:		200.00		

TROPICAL PLANT AND BLOOMING FOLIAGE				
MUM PLANTS: Yellow ____ White ____ Bronze ____ Lavender ____		30.00		
AZALEAS: Pink ____ Red ____		35.00		
BROMELIAD		35.00		
SMALL FERN ____ Ivy ____ Pothos ____		30.00		
LARGE BOSTON FERN		40.00		
3 FOOT TROPICAL PLANT		49.50		
4 FOOT TROPICAL PLANT		59.50		
5 FOOT TROPICAL PLANT		69.50		

CUSTOM TROPICAL PLANTS				
4 FOOT TROPICAL / TOP DRESSED		115.00		
5 FOOT TROPICAL / TOP DRESSED		125.00		
6 FOOT FICUS TREE / TOP DRESSED - SMALL IVY AND BLOOMING		169.50		
6 FOOT PALM / TOP DRESSED - SMALL IVY AND BLOOMING		169.50		
TRI-BROMELIAD PLANTER		125.00		
8 FOOT - 16 FOOT TROPICAL PLANT		Price on Request		

CONTAINERS: <input type="checkbox"/> WHITE <input type="checkbox"/> BLACK <input type="checkbox"/> SPECIAL			SUB-TOTAL	
			DELIVERY, PICK UP & MAINTENANCE 10%	
			Applicable Taxes Computed by N.P.F.	
			GRAND TOTAL	

ALL LIVE GREEN MATERIAL ON RENTAL BASIS ONLY.
ALL ORDERS MUST BE PAID IN FULL PRIOR TO THE CLOSE OF THE SHOW.
 We accept cash, check, VISA, MasterCard, American Express.

Have National Plant & Floral's Designer call our booth on the following Date/Time: _____

COMPANY NAME: _____ PHONE#: (____) _____

PAYMENT: CHECK #: _____ P.O. #: _____

VISA MASTERCARD AMERICAN EXPRESS

CREDIT CARD #: _____ EXPIRATION DATE: _____ SECURITY CODE: _____

CARDHOLDER NAME: _____ AUTHORIZED SIGNATURE: _____

CREDIT CARD BILLING ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE # _____

Please Remit to:
P.O. BOX 27846 • HOUSTON, TEXAS 77227
(713) 627-3402 • FAX (713) 627-3404