



EXHIBITS ARE LOCATED AT THE HILTON CENTER

MOVE - IN

Tuesday, February 20 8:30am – 5:00pm

Wednesday, February 21 8:30am – 5:00pm

EXHIBITS MUST BE SET BY WEDNESDAY, FEBRUARY 21 AT 5PM. After those times Show Management reserves the right to use any empty space in a way that will complement the overall appearance of the exposition. If you foresee any difficulty in meeting this deadline, you must request a variance. Please contact Tanja Bossert at 703.631.6200 or email tbossert@jspargo.com by 5:00pm (EST) on Monday, February 12, 2007.

SHOW HOURS

Thursday, February 22 10:30AM – 5:00PM

Friday, February 23 10:00AM – 3:00PM

All exhibits must be staffed during exhibit hours!

MOVE - OUT

Friday, February 23 3:00PM – 10:00PM

With respect to fellow exhibitors, no display may be dismantled or packing started before 3:00PM Friday, February 23, 2007. It will be each exhibitor's responsibility to see that all merchandise is removed from the exhibit hall as soon as possible AFTER the Exposition closes at 3:00PM on Friday.

Exhibitors who violate dismantling early will be subject to:

1. Loss of current year priority points;
2. Loss of one-half accrued points;
3. Loss of remainder or priority points;
4. One year suspension of exhibit privileges;

Please be sure your designated outbound carrier has checked in with Freeman by no later than 6:00PM on Friday, February 23, 2007. All exhibitor materials not removed at 10:00PM on Friday, February 23, 2007 will be re-routed via Freeman's choice or returned to the warehouse to await disposition at exhibitor's expense.

To avoid any damage to or loss of your equipment, please remain with your exhibit until crates are returned, materials are packed and your shipment has been picked up. You, as the exhibitor, assume all risk and damage due to a loss of equipment and of items left unattended.

Only official contractors, exhibitor appointed contractors and exhibiting company personnel are permitted on the show floor during move-in, move-out and NO ONE under the age of 18 is permitted on the show floor during that time.